



CITY COUNCIL
Regular Meeting Agenda

May 9, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

2. Invocation

Dan "Sky Horse" Helms,
Chief of the Santa Rosa Band
Lower Muscogee, Milton

3. Pledge of Allegiance

4. Approval of Minutes

Item # 2023-1441
City Council Meeting Minutes for April 11, 2023

5. Approval of Agenda

- Recommendation for additional items from the staff.
- Recommendation for additional items from the Council.

6. Awards, Proclamations & Recognitions

Military Appreciation Month Proclamation

7. Invited Speakers

Timothy Parson and Jennifer Green,
Liberty Partners of Tallahassee, LLC

8. Persons to Appear

9. General Consent Agenda

General Consent Agenda

Item # 2023-1421

SEPA - Craft Wedding

Item # 2023-1446

Police Department Generator w/ Transfer Switch

Item # 2023-1443

National Navy League Convention

Item # 2023-1363

General Rules and Procedures for Meetings

Item # 2023-1454

Residential Facade Improvement Grant Application - Tom Powers

Item # 2023-1455

Residential Facade Improvement Grant Application - Sanders & Young

Item # 2023-1456
Residential Facade Improvement Grant Application - Frank White
Item # 2023-1457
Residential Facade Improvement Grant Application - Warren Gilmore

10. Ordinances & Resolutions

Item # 2023-1163
Health Insurance for Retired Employees, Second Reading
Item # 2023-1410
Civil Service Board, First Reading
Item # 2023-1458
Firefighters Pension Trust Fund, First Reading
Item # 2023-1513
Conduct of Meetings; First Reading

11. City of Milton Events

12. Public Information Officer Report

April Report

13. Finance, Planning Board

Councilman Michael Cusack
Kristen McAllister, CPA
Warren Averett Advisory and Accounting

14. Administration, Emerald Coast Regional Council

Councilwoman Marilyn Farrow
Pensacola Perdido Bay Estuary Program Update,
Vernon Compton
Item # 2023-1331
City of Milton Social Media Policy

15. Parks & Recreation, Community Improvement Board

Councilman Gavin Hawthorne

16. LEAP

Councilman Jason Vance

17. Board of Adjustments

Councilman Matthew Jarrett

18. Historic Preservation Board, Transportation Planning Organization

Councilwoman Roxanne Meiss

19. Growth, Development & Annexation, Tourist Development Council

Councilman Jeff Snow

20. Public Works

Councilman Casey Powell

21. Mayor Report: Public Safety, Ordinance Committee

Mayor Heather Lindsay

Item # 2023-1518

No Mow Day

Suicide Awareness Walk

22. City Attorney's Report

23. City Manager's Report

HWY 90 Design Charrette Update

24. Public Input

25. Adjourn

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Dan "Sky Horse" Helms,
Chief of the Santa Rosa Band
Lower Muscogee, Milton

MEETING DATE

May 9, 2023

PREPARED BY

Clerk's Office
Dawn Molinero, City Clerk



City Council Meeting Minutes for April 11, 2023

MEETING DATE	PREPARED BY
May 9, 2023	Clerk's Office Dawn Molinero, City Clerk



CITY COUNCIL
Regular Meeting Minutes

April 11, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 6:02 PM.

Members Present:

Mayor Heather Lindsay
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward IV, Seat II Casey Powell
Council Member Ward II, Seat II Roxanne Meiss
Council Member, Ward I, Seat I Mike Cusack
Council Member Ward I, Seat II Matt Jarrett
Council Member, Ward IV, Seat I Jason Vance
Council Member Ward III, Seat II Jeff Snow

Members of the Public in Attendance

Shari Sebastiao, Howard Steele, Vernon Compton, George Jordan, Al Brewton, Tom Powers, Kathy Ellis, David Farrow, Donna Long, Brian McGuire, Buddy Fisher, Stacey Buckley, Laura Hopper, Delores Layne, Florence Brand, Susan Baney, Ken Garner

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Director, William Meloy
IT Systems Analyst, Hunter Green
IT Systems Analyst, Ashley Johnston
Public Information Officer, Bethany Anderson
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Chief of Police, Tony Tindell

2. Invocation

Dr. Jonathan Russell,
First Baptist Church of Milton

3. Pledge of Allegiance

4. Approval of Minutes

Item # 2023-1338

City Council Meeting Minutes from March 14, 2023

ACTION: Motion to Approve by Marilynn Farrow;
second by Mike Cusack;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

5. Approval of Agenda

ACTION: Motion to Approve by Gavin Hawthorne; second by Casey
Powell;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike
Cusack, Marilynn Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

Agenda approved as amended; Councilman Mike Cusack requested to move item
#2023-1381 after Ordinances & Resolutions.

6. Recognitions, Proclamations & Awards

Sexual Assault Prevention and Awareness Month

Mayor Heather Lindsay read a proclamation in honor of Sexual
Assault Awareness and Prevention Month.

Arbor Day Society

Mayor Heather Lindsay read a proclamation in honor of Arbor
Day.

7. Mayor Report: Public Safety, Ordinance Committee

Mayor Heather Lindsay thanked the Grants Manager, Sandi Woodbery and the
Public Works Director, Joe Cook, for their hard work in securing the PHSMA
Utility Grant.

Councilman Jeff Snow thanked the staff for their continued hard work and in
particular the Grants Manager, Sandi Woodbery, for her amazing talent and work
in securing grant funds over the years, which has now totaled over \$60M.

Councilman Mike Cusack reported to the Council.

8. Public Hearings/Meetings

Item # 2023-1250

Dogwood Drive Development Agreement Modification Request

The Planning Director, Tim Milstead, reported to the Council.

Councilman Mike Cusack reported to the Council.

Councilwoman Marilyn Farrow reported to the Council.

Stacey Buckley of Streetside Retail reported to the Council.

Public input concerning Dogwood Drive Development Agreement Modification Request was provided by: Donna Long, Kathy Ellis

9. Persons to Appear

Persons to Appear was provided by: George Jordan

The City Manager, Randy Jorgenson, reported to the Council.

10. General Consent Agenda

ACTION: Motion to Approve by Casey Powell; second by Matt Jarrett;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

General Consent Agenda

Item # 2023-1260

SEPA: SRC National Day of Prayer Observance

Item # 2023-1374

Annual City Employee's Luncheon

Item # 2023-1353

Teresa Walsh Travel - F.A.C.E Annual Conference

Item # 2023-1362

Pensacola Perdido Bay Estuary Program

Item # 2023-1361

Community Development Block Grant-Disaster Recovery (CDBG-DR)

Item # 2023-1335

Piggyback Emerald Coast Utilities Authority Cured In Place Pipe Bid (CIPP)

Item # 2023-1354
Bid Opening for RFP 2023.02 Hurricane Disaster - Debris Removal/ Disposal

Item # 2023-1355
Bid Opening for RFP 2023.03 Hurricane Disaster - Field Debris Monitoring

Item # 2023-1356
Bid Opening for RFP 2023.04 Hurricane Disaster - Recovery Admin Services

Item # 2023-1322
Business Improvement Program FY 2023 Cycle 5 - Stand Your Ground
Training & Defense

Item # 2023-1352
Residential Facade Improvement Grant Application - Brian McGuire

11. Ordinances & Resolutions

Item # 2023-1163
Health Insurance for Retired Employees, First Reading

ACTION: Motion to Approve by Marilynn Farrow;
second by Jeff Snow;

Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The City Attorney, Alex Andrade, reported to the Council.

12. Public Works

Councilman Casey Powell reported to the Council.

Item # 2023-1381
Interlocal Agreement w/ Pace Water System

ACTION: Motion to Approve by Matt Jarrett; second
by Casey Powell;

Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

Councilman Casey Powell reported to the Council.

Councilman Mike Cusack reported to the Council.

The City Manager, Randy Jorgenson, reported to the Council.

The Public Works Director, Joe Cook, reported to the Council.

Public input concerning the Interlocal Agreement w/ Pace

Water System was provided by: George Jordan

13. City of Milton Events

The Events Coordinator, Jay Conrad, reported to the Council.

14. Public Information Officer Report

Public Information Report

The Public Information Officer, Bethany Anderson, reported to the Council.

15. Finance, Planning Board

Certificate of Deposit(s) Comparison

Councilman Mike Cusack reported to the Council.

The Finance Officer, Curtis Krebs, reported to the Council.

The City Manager, Randy Jorgenson, reported to the Council.

16. Administration, Emerald Coast Regional Council

Councilwoman Marilynn Farrow reported to the Council.

Councilwoman Roxanne Meiss reported to the Council.

The City Manager, Randy Jorgenson, reported to the Council.

Public input was provided by: David Farrow

Item # 2023-1380

City Manager Recruitment

ACTION: Motion to Approve by Mike Cusack;
second by Jeff Snow;

Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The motion and vote is to secure the services of Mr. Edwin
Eddy, fee reimbursement not to exceed \$3k and the

headhunter option can still be discussed/re-visited if needed.

The City Manager, Randy Jorgenson, reported to the Council.

Public input concerning a. City Manager Recruitment was
provided by: Ken Garner

City of Milton Board Vacancies

Councilwoman Marilyn Farrow reported to the Council.

Councilwoman Roxanne Meiss reported to the Council.

17. Parks & Recreation, Community Improvement Board

Councilman Gavin Hawthorne reported to the Council. Carpenter's Park Boardwalk is complete, mobile restrooms at Hamilton Park are now operational, baseball has officially started, the new adult basketball league has also started, the senior spring picnic is April 18th and a new senior program has started called Great Minds Think Alike.

The Community Improvement Board met on March 28th and discussed the HWY 90 design phase and the Santa Rosa County Courthouse rehabilitation plan.

18. LEAP

Councilman Jason Vance reported to the Council that the teacher appreciation will happen in April and May, further information will be provided.

19. Board of Adjustments

No report.

20. Historic Preservation Board, Transportation Planning Organization

Councilwoman Roxanne Meiss reported to the Council that the next Transportation Planning Organization meeting is April 12th and stated that Vernon Compton is the City of Milton citizens' representative for the TPO.

The Historic Preservation Board discussed an 'ad valorem tax exemption' and The Railroad Depot discussed projects happening at the train depot; they also received the Project Excellence sign. The next HPB meeting will be May 11th.

21. Growth, Development & Annexation, Tourist Development Council

Councilman Jeff Snow reported to the Council that the Tourist Development Council discussed the Muscogee Indian Tribe receiving funds. The Director of Economic Development, Ed Spears and Councilman Jeff Snow were invited to the Pensacola Association of Realtors to discuss the growth of the City of Milton. Councilman Snow also extended a 'thank you' and 'great job' to Ed Spears for his dedication to the city and all he has done for the community.

Item # 2023-1250

Dogwood Drive Development Agreement Modification Request

ACTION:	Motion to Approve by Casey Powell; second by Jeff Snow; Motion passed - 6:2
YEAS:	Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Gavin Hawthorne, Jason Vance
NAYS:	Mike Cusack, Marilyn Farrow
ABSTAIN:	None

Councilwoman Marilyn Farrow reported to the Council.
The Planning Director, Tim Milstead, reported to the Council.

22. City Attorney's Report

No report.

23. City Manager's Report

The City Manager, Randy Jorgenson, reminded the Council of the charrette that will be held on Saturday at the Gracey Center.

24. Public Input

No public input.

25. Adjourn

The meeting adjourned at 8:15 PM.



Military Appreciation Month Proclamation

MEETING DATE	PREPARED BY
May 9, 2023	Clerk's Office Heather Lindsay, Mayor

Proclamation

WHEREAS, the United States of America has the greatest Armed Forces in the history of the world, and all who have served are owed a debt that can never be fully repaid; and

WHEREAS, Senator John McCain in 1999 proposed a month-long observance for military appreciation to recognize the outstanding service of active-duty personnel, retirees, and veterans, and Congress established the month of May as Military Appreciation Month; and

WHEREAS, Military Appreciation Month reminds us to acknowledge the privileges of a democracy and the contributions of service members and their families and caregivers; and

WHEREAS, General Douglas MacArthur cautioned, “no man is entitled to the blessings of freedom unless he be vigilant in its preservation,” and the United States Military’s vigilance supports our system of government and the freedoms we enjoy; and

WHEREAS, President John F. Kennedy warned, “Guard zealously your right to serve in the Armed Forces, for without them, there will be no other rights to guard.”

WHEREAS, the City of Milton is known as the Home of NAS Whiting Field, and our community values for generations have been rooted in patriotism and respect for all those who serve; and

WHEREAS, veteran and military families do much and ask for little, and exemplify the qualities of being strong, capable, proud, adaptable, and accommodating of the needs of our country while foregoing personal wishes, thereby holding up an example of leadership and good citizenship to inspire all the people of the City of Milton; and

WHEREAS, the City of Milton’s employees reflect this spirit of patriotism and respect by their involvement in the Navy League in support of members of the military and their families who live, work, and play in our city; and

WHEREAS, the City of Milton is proud of its employees who are former military; and

WHEREAS, the City of Milton is dedicated to supporting the military mission at NAS Whiting Field and those who serve at NAS Whiting Field as well as their loved ones; and

WHEREAS, the City of Milton and its employees will support military appreciation events in the month of May, to include Military Appreciation Picnic on May 19 at NAS Whiting Field and Memorial Day on May 29 at the Veteran’s Memorial Plaza;

NOW, THEREFORE, I, Heather Lindsay, Mayor of the City of Milton, do hereby proclaim May 2023 as MILITARY APPRECIATION MONTH, and I urge all Miltonians to honor members of the Armed Services and show appreciation for their families with appropriate ceremonies and activities.

Dawn Molinero, City Clerk

Heather Lindsay, Mayor



Timothy Parson and Jennifer Green,
Liberty Partners of Tallahassee, LLC

MEETING DATE

May 9, 2023

PREPARED BY

Clerk's Office
Dawn Molinero, City Clerk



General Consent Agenda

MEETING DATE	PREPARED BY
May 9, 2023	Clerk's Office



Agenda Item # 2023-1421

SEPA - Craft Wedding

MEETING DATE

May 9, 2023

PREPARED BY

Jay Conrad, Events Coordinator

BACKGROUND

This is a permit application for a wedding to take place at Jernigan's Landing - Riverside on August 14, 2023. The wedding is to take place at 10:00 AM with a reception to follow. The event will start setting up at 7:00 AM and will be cleaned up by 5:00 PM.

The event organizer has requested the use of the following items from the city:

Jernigan's Landing - Riverside
City Trash Can (1)
Electrical Access

These items total \$185 in fees.

SUMMARY

RECOMMENDATION

Unanimously approved at Executive.

ATTACHMENTS

1. SEPA - Craft Wedding



Special Event Permit Application

City of Milton

6738 Dixon Street, Milton FL, 32570
850-983-5400 events@miltonfl.org

Instructions:

To process this application all applicable pages must be filled out completely and submitted to the city. Pages 1-6 are mandatory with every application. If you are requesting in-kind support and / or financial sponsorship for your event, the City of Milton Outside Agency Funding Application is required in addition to this application. For questions about requirements, fees, or the application process contact the Administration Department at City Hall.

Applicant & Event Organizer Information

- ☒ Individual ☐ Not-for Profit ☐ For-Profit ☐ Charity
☐ Other: _____

Name of Organization: N/A

Address: N/A City: N/A

Phone: N/A Email: N/A

Event POC: Wesley Craft

Phone: 850 281 7627 Email: Craft Wesley22@gmail.com

Event Information

- ☐ Concert ☐ Park Festival ☐ Street Festival ☐ Parade/ Procession
☐ Run/ Walk ☐ Sporting Event ☐ Sale/ Market ☒ Private Event/ Wedding
☐ Other: _____

Event Name: Craft Wedding

Event Website/ Event Page: N/A

Event Location: Jernigan's Landing Event Date(s) 8-14-23 to same

Time of Event: Day 1 10:00 AM to 4:00 PM (Day 2 - Optional) _____ to _____

Setup Date & Time: 8-14-23 at 7:00 AM Teardown Date & Time: 8-14-23 at 5:00 PM

Estimated Attendance: 150± Is the Event Free to attend? ☐ YES ☒ NO

Special Event Questionnaire

Below are questions about the event. Please answer all questions and attach additional documents, if necessary, to the application.

Will a City park be utilized?	(page 3)	☐ YES	☒ NO
Will equipment from the City of Milton be needed?	(page 3)	☒ YES	☐ NO
Will you need the City's Stage?	(page 3)	☐ YES	☒ NO
Will there be amplified sound?	(page 4)	☐ YES	☒ NO
Will you need the City's portable restroom?	(page 3)	☐ YES	☒ NO
Will tents larger than 10'x10' be erected?	(page 4)	☐ YES	☒ NO
Will inflatable bounce houses be erected?	(page 4)	☐ YES	☒ NO
Will you be using water slides?	(page 4)	☐ YES	☒ NO
Will you need City Dumpsters/ Trashcans?	(page 3)	☒ YES	☐ NO
Will there be fireworks?	(page 4)	☐ YES	☒ NO
Will vendors be selling merchandise, food, or wares?	(page 4)	☐ YES	☒ NO
Will food be cooked at the event?	(page 4)	☐ YES	☒ NO
Will alcohol be sold or given away at this event?	(page 4)	☐ YES	☒ NO
Will animals/ pets be allowed at the event?	(page 4)	☒ YES	☒ NO
Will you be using State or County Roads?	(page 4)	☐ YES	☒ NO
Will temporary No Parking Signs be utilized?	(page 4)	☒ YES	☐ NO
Will an EMT be on site?	(page 3)	☐ YES	☒ NO
Will you need security?	(page 3)	☐ YES	☒ NO
Will you require power on-site?	(page 3)	☒ YES	☐ NO
Will you require water on-site?	(page 3)	☐ YES	☒ NO

If you have answered YES to any of these questions, please see page 3-4 and select the items you request to use.

Do you have a Marketing Plan and if so, how will you notify surrounding businesses/ residents of your event? N/A

Have you prepared a to scale event map/ layout that meets all ADA parking and access requirements?

☐ YES ☒ NO

City Fee Sheet

(City Fees are the fixed cost for the use of its facilities, licenses, insurance, parks, equipment, etc.)

Location(s)/ Facility used at event:

- | | | |
|---|-------|---|
| ☐ North Riverwalk | \$150 | ☐ North Willing Street |
| ☐ South Riverwalk | \$150 | ☐ South Willing Street |
| ☐ Entire Riverwalk | \$250 | ☐ North Elmira Street |
| ☐ N Riverwalk Gazebo | \$50 | ☐ South Elmira Street |
| ☐ S Riverwalk Pavilion | \$50 | ☐ Imogene Parking Lot |

Jernigan's Landing (Downtown event location for the City of Milton. Select all applicable)

- | | | | |
|---|-------|--|-------|
| ☒ Riverside | \$100 | ☐ Festival Area | \$150 |
| ☐ Other: _____ | | | |

Requested Items:

QTY

QTY

- | | | | |
|---|-------------------|---|----------------------|
| ☐ Portable Restroom
(at Jernigan's landing) | \$250(np only) | ☐ Portable Restroom
(at alternate location) | \$350(np only) |
| ☐ City Stage 14'x28' | \$350(np only) | ☐ City Movie System | \$250(np only) |
| ☐ Live Music Licensing ***\$200 | | ☐ Movie Licensing *** | \$(at cost)(np only) |
| ☐ Barricades | \$100 per _____ | ☐ Cones | \$10 per _____ |
| ☒ City Garbage Cans | \$10 per <u>2</u> | ☐ Dumpster | \$50 per _____ |
| ☐ City Tent (40'x40') | \$500(np only) | ☐ Variable Message Sign | \$250 per _____ |
| ☐ Large Generator | \$250 | ☐ Small Generator | \$100 |
| ☐ Generator power distro | \$100 | ☐ Hose-bid water distro | \$100 |
| ☐ City Hydrant tap fee | \$50 + meter rate | ☒ Electrical Activation | \$75 + meter rate |

Packages: These are requested items that come as a package.

- | | |
|---|---------------------|
| ☐ Parade Package (including Police, Public Works, Planning, signage & street closures) | \$1,000(np only)*** |
| ☐ Parade Package ("") – For-Profit Organization | \$2500 |

(Parade package requires event organizers to complete all necessary documents, schedule pre & post event meetings with city staff, provide a detailed map of the starting point, route, and end point, provide alternate dates, provide certificate of insurance for the event, and written approval for use from all parties in which the event will take place.)

Parades that utilize a state road will require a FDOT permit for use and can take months to receive.

*Published music, movies, and other electronic art forms are protected by US Copyright and Trademark laws. Unauthorized use of copyrighted work is illegal. **Must be free event, open to the public and located within the City Limits to access the City's ASCAP, BMI and SESAC License. *** np only stands for Non-profits only.

Hold Harmless Agreement

For and in consideration of having been granted permission by the City of Milton to hold a Special Event within the City of Milton limits, the undersigned hereby agrees on behalf of the organization, to indemnify and hold harmless the City of Milton, its subsidiaries or affiliates, elected and appointed officials, employees, volunteers, representatives and agents from any and all claims, suits, actions, damages, liability and expenses in conjunction with loss of life, bodily injury or personal injury or property damage, including loss of use thereof, directly or indirectly caused by, resulting from, arising out of or occurring in connection with this permitted activity.

The undersigned also agrees to protect and hold harmless the City of Milton, its subsidiaries, or affiliates, elected and appointed officials, employees, volunteers, representatives and agents from any and all claims, suits, actions, damages, liability and expenses, present, past or future which may be asserted by this organization, or any member of this organization, or any participant of third party arising out of or occurring in connection with this permitted event.

By the signature to this document the undersigned acknowledges that it understands the contents of this document and is voluntarily agreeing to its terms.

In witness whereof I have here unto set my hand and seal this day of in 20

Name of Special Event Craft Wedding
Date(s) of Special Event 14 August 2023
Name of Organization N/A
Event Organizers Name Wesley Craft
Address of Organization N/A
Phone Number 850 281 7627
Email Craftwesley22@gmail.com

Printed Name

Wesley Craft

Signature

[Redacted Signature]

Internal Signatures Required for Approval:

Office of Economic Development: _____ Planning: _____

Public Works: _____ Police: _____ Fire: _____

Ordinances & Special Requests

Tourism District and Downtown Milton Special Requests:

NOTE: Tourism District Special Request Applications must be received by the city sixty (60) days prior to the event. Events with Alcohol must submit ninety (90) days prior to the event.

I hereby request waiver of the following ordinances: *(only available in the Tourism District)*

- ☐ Open Container Ordinance (Section 6-27)
- ☐ Noise Ordinance (LDR Section III-5.16)
- ☐ Animal Control Ordinance (Section 4-37(b))
- ☐ And/ or other Ordinance _____

I hereby request the following regarding the Blackwater River:

- ☐ Activate Boating Restricted Areas
- ☐ Activate 24-hour docking at the Riverwalk

I hereby request the use of Fireworks in the City of Milton:

- ☐ By selecting this box, you must complete the City of Milton Fireworks Display Permit Application

**note – Fireworks are subject to approval by the City Fire Chief and must be done by a licensed and insured pyrotechnics professional. Additional information will be provided.*

Time Period from when these requests will take place:

From: _____ Date: _____ To: _____ Date: _____

I hereby request that vendors be allowed to sell their wares at the event. All vendors know they must abide by all federal, state, county, and local laws regarding resell, sell of their ware. All vendors have their applicable license's available if requested. City will not be held liable. ☐ YES ☒ NO

Will this event require Road Closures? ----- ☐ YES ☒ NO

Stewart Street requires a separate FDOT application. A scheduled meeting with the Planning Department is required for a State Road Closure. Ensure you have your date/ time confirmed prior to submitting your information. The City will assist.

If so, please list street names:

- 1) _____ 2) _____
- 3) _____ 4) _____

Is this an annual Event? ☐ YES ☒ NO

If YES, list the date(s) requested for next year. Please note that requesting the date(s) on this application does not guarantee a hold or act as a confirmation of the requested date(s).

Requested event date(s): _____ Alternative Date(s): _____

Additional Documents Required with Application

All events require an Event Site Map and copy of Insurance Certificate's 10 days prior. Below are additional documents that may be required to be submitted with the application. Application will be considered incomplete without these documents.

For additional information on what is required please contact the Administrative Office at City Hall.

- ☐ Event Site Map ☐ Event Race Route Map ☐ Parade Route & Alternate

Event organizers must provide a site map with vendor locations, portable restrooms, run/ walk route, etc. at the time this application is submitted. A detailed listing of all services is required for public awareness & safety.

- ☐ Insurance Certificate(s) ☐ Fireworks Application ☐ Other (any other agency)

- ☐ Tax Exempt Certificate and 501(c)3 Documentation *(if the entity is claiming tax exempt and/ or non-profit status)*

Rules & Regulations

Application Dates:

- The permit application process should begin at least 60 days prior to the event date. 90 days if alcohol is to be sold or given away. Parade application process should allow 6 months.
- Once all documents have been submitted, City Staff will schedule a meeting to review all information and ensure event organizers have met all requirements. Staff will at this time develop an Agenda Analysis for Councils review. Council will be informed during the Committee of the Whole meeting. This meeting takes place the third Thursday of every month.
- Each event will require Council's approval and organizers should attend *(if requesting support)*.

Cancellation Policy:

- Event application fees are non-refundable if the event is cancelled by the applicant.
- Although event application fees are non-refundable, if an event is cancelled due to inclement weather, the fee may be credited towards an alternate date. Event Organizers must inform the Office of Economic Development when cancelling any event. An alternate date must take place within one year of the original event date.

ADA Accessibility Guidelines:

- Event Organizers must make the event accessible to people with disabilities to the greater extent possible in compliance with the requirements of the American with Disabilities Act (ADA).
- Accessible parking must also be provided for persons with Disabilities. Information regarding accessible parking locations should be included as part of the event site map.

Clean-Up:

- It is understood that clean-up will be performed immediately following the event. Event site must be returned to its pre-event state. Failure to adequately clean-up event site may result in a fee. Adequacy of clean-up will be assessed by City of Milton Code Enforcement.



Agenda Item # 2023-1446

Police Department Generator w/ Transfer Switch

MEETING DATE

May 9, 2023

PREPARED BY

Diane Ebentheuer, Purchasing
Agent/Risk Manager

BACKGROUND

The City purchasing policy allows Council to waive the bid process and use "Other Contracts" that have gone through the review processes and have been approved by another government entity. The current generator at the Milton Police Department is not functioning correctly.

SUMMARY

Sourcewell Contract: #092222-CAT

Pricing: \$58,334.00

Vendor: Thompson Power Systems

RECOMMENDATION

The Executive Committee unanimously approved to waive the bid process and piggyback off Sourcewell Contract #092222-CAT for a Natural Gas Generator to Thompson Power Systems.

ATTACHMENTS

1. POLICE DEPARTMENT GENERATOR QUOTE WITH TRANSFER SWITCH

Due to volatility in the raw materials market, this quote is valid for 30 days. When submittals are required, the project will be requoted when submittals are approved.

SOURCEWELL PROPOSAL PER CONTRACT #092222-CAT

Natural Gas Generator Set:

- One (1) Caterpillar Model DG100, EPA Emissions certified, UL2200 listed generator set
- 100kW, 208/120 volt, three phase, 60HZ, standby rated
- Electronic Control Panel
- Governor, electronic and isochronous
- Shipped loose remote annunciator panel (RS485)
- PMG (permanent magnet excitation system)
- Generator anti-condensation heater
- Unit mounted circuit breaker: One 400 amp
- Radiator with blower fan and belt drive
- Sound Attenuated Enclosure, aluminum construction, painted white
- Jacket water heater
- Lead acid starting batteries with rack and cables
- Battery charger
- Battery charging alternator
- Exhaust muffler, installed
- Vibration isolators
- Initial fill of lube oil and coolant
- Two hour load test at 1.0 power factor performed on site
- O&M Manual, (1) set

Automatic Transfer Switch:

- 400 Amp Transfer Switch
- Open Transition
- 208/120 volt, three phase, 4 wire, 60HZ
- 3 Pole
- Service Entrance Rated
- Nema 1 enclosure
- Engine Exerciser
- O&M Manual, (1) set

Other Services:

- Startup including the following: Checkout of the installation, control wiring, safety shutdowns and other equipment supplied by Thompson Power Systems.
- NOTE: Startup is quoted to be done in one trip to the jobsite. If additional time is required, the technician will return to the jobsite on consecutive days after the first day, excluding weekends and holidays. If the technician is required to return to the jobsite for items outside the scope of startup, i.e. unit not ready, coordination with other trades or inspectors, related charges will be at our normal service rates.

SOURCEWELL PRICE PER CONTRACT #092222-CAT = \$58,334.00

Taxes: Taxes are not included in this proposal and will be added if applicable.

Freight: F.O.B. Job site in Milton, FL

Estimated Availability: Approximately 33-35 weeks after submittal approval for the generator set. Approximately 45-47 weeks after submittal approval for the ATS. Please allow approximately 2-3 weeks after receipt of written order for submittal drawings.

THOMPSON POWER SYSTEMS will arrange for initial start-up services at no additional charge. These services include checkout of the installation, control wiring, safety shutdowns, and other equipment supplied by Thompson Power Systems. The customer will be responsible for the labor and materials to install the generator, as well as providing a means to unload the equipment upon delivery. No diesel fuel is included in this pricing.

THOMPSON POWER SYSTEMS limits the scope of supply for this quotation to the items and services listed herein. Equipment not listed is assumed to be supplied by others. We have written a detailed list as part of this proposal. Please check it to be sure it meets your requirements. We reserve the right to correct any errors or omissions.

Contracts which include penalty or liquidated damage clauses for failure to meet delivery dates are not binding on **THOMPSON POWER SYSTEMS** unless accepted and confirmed in writing by a manager of **THOMPSON POWER SYSTEMS**.

Thank you for the opportunity to submit this proposal. If you need additional information or wish to order this equipment, please contact me at 251-621-6021 or sign and return this document.

Sincerely,

Sean O'Neill

Sean O'Neill
Thompson Power Systems
251-621-6021 Office / 251-300-0110 Cell / 251-626-7041 Fax / seanoneill@thompsoncontractor.com

TERMS AND CONDITIONS

1. EXECUTION OF OTHER DOCUMENTS. If the full amount of the purchase price is not paid in cash, when the equipment necessary to fill this order is available, Purchaser agrees on demand to execute and deliver to Seller such promissory notes, security agreements, financing statements, equipment leases, and other documents as Seller may require evidencing and securing the Total Balance shown above. In the event Purchaser fails to execute and deliver such documents, the entire Net Balance Due shall, at Seller's election, be immediately due and payable, together with interest as provided below from the date demand is made by Seller.

2. RISK OF LOSS; INSURANCE. The equipment shall at all times after delivery to Purchaser, Purchaser's agent, or a transportation company for delivery to Purchaser, whichever first occurs, be the sole responsibility of Purchaser, and all risk of loss or damage to the equipment or any part thereof from any

cause whatsoever shall be borne by Purchaser, and shall not operate to extinguish or diminish the liability of Purchaser to Seller. Unless Purchaser pays Seller cash on or prior to delivery, Purchaser shall procure, and furnish to Seller, evidence of insurance showing the existence of valid and collectible insurance insuring the equipment against loss from fire, theft, collision and comprehensive coverage in an amount not less than the Net Balance Due or Amount to be Financed shown above, with loss thereunder payable to Seller, as loss payee, as its interest may appear. If the equipment is leased by Purchaser, Purchaser shall also furnish evidence of liability insurance satisfactory to Seller in its sole discretion. Purchaser may furnish the required insurance through an existing policy or through an insurance agent selected by Purchaser. Seller may refuse to accept any insurance offered by Purchaser for reasonable cause.

3. DISCLAIMER OF WARRANTIES AND LIMITATION OF LIABILITY. Purchaser understands and agrees that Seller is not the manufacturer of the equipment described in this order. Seller makes no representation or warranty against latent or patent defects in material or workmanship, no warranty of capacity or performance, and no warranty that the equipment will meet the requirements of any law, regulation, specification or contract term that provides for or requires specific machinery or apparatus or specific capacity or methods of operation.

New Caterpillar products are sold subject to the terms of the applicable Caterpillar warranty. Purchaser hereby acknowledges receipt of any applicable Caterpillar warranty or warranties identified on this order. Seller assumes no responsibility for such warranties.

Seller will cooperate with Purchaser in seeking to obtain adjustment from the manufacturer for any breach of the manufacturer's warranty. Unless otherwise provided in a writing signed by Seller, any transportation, travel and other expenses will be for Purchaser's account. In no event will Seller have any obligation on account of any defect or defects in the equipment, or of any failure of the equipment to operate as warranted, or for any loss or damage to or caused by the equipment.

With respect to equipment described herein as "used" or "other", Purchaser agrees that all such equipment is sold "AS IS" and with all faults or defects except as otherwise expressly provided in any express warranty specifically set forth hereon or contained in a separate writing signed by Seller.

The forgoing provisions are in lieu of all other warranties, express or implied. SELLER HEREBY DISCLAIMS, AND PURCHASER HEREBY WAIVES, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE AND ANY OTHER WARRANTY OR OBLIGATION OF SELLER TO PURCHASER ON ACCOUNT OF ANY DEFECT IN OR ANY FAILURE OR INSUFFICIENCY OF THE EQUIPMENT. In no event will Seller be liable for any especial or consequential damages sustained by Purchaser, even if Seller had reason to know of them.

Purchaser expressly agrees that Seller and its officers, agents, affiliates and employees shall not be liable in tort -- whether on claims of negligence, wantonness, fraud, misrepresentation, suppression, strict liability, or other theory of tort liability -- for any action or failure to act in connection with the making of this order or negotiations leading up to it, or the repair or operation of the equipment. Purchaser agrees that it is the intent of the parties to absolve Seller, its officers, agents, affiliates, and employees, from all liability in tort, and that Purchaser's sole and exclusive remedy against Seller, its officers, agents, affiliates, and employees, shall be in contract under this order or under the express warranties, if any, made by Seller under this order or in a separate writing signed by Seller.

4. PRODUCT IMPROVEMENTS; REPAIRS OF DAMAGE. Purchaser acknowledges that the equipment delivered pursuant to this order may have been modified by Seller at the manufacturer's direction or request to update or improve the equipment after it left the manufacturer's plant and that Seller may have

repainted or repaired damage to the equipment suffered in demonstration, transit or storage. Purchaser consents to such modifications, repairs, or repainting and waives any further notice or disclosure thereof.

5. SELLER'S RESERVATION OF TITLE. Seller hereby retains title to all equipment described hereon until the Total Time Pay Balance shown hereon is paid in full or, in the case of a cash sale paid by check or a sale on account, until Seller receives full payment of the Net Balance Due in collected funds. All payments under this order shall be made in United States dollars and immediately available funds. If Purchaser defaults on any payment, the unpaid balance of the Total Time Pay Balance shall be immediately due and payable, at Seller's election. If Seller does not receive collected funds or is not paid in full when due, Seller may repossess the equipment, sell it at public or private sale or accept it in satisfaction of the unpaid debt (at Seller's election), and exercise all rights and remedies of a secured party following default by its debtor. A copy of this order may be filed as a financing statement.

6. INTEREST AFTER DEFAULT. After default by Purchaser in the payment of any sum owed by Purchaser under this order, such sum shall accrue interest daily, payable on demand, at the per annum rate that is 2% in excess of the highest prime rate published in The Wall Street Journal on the date of default, such rate to increase or decrease in like amount each time the prime rate changes until such sum is paid in full.

7. COLLECTION COSTS. Purchaser agrees to pay all expenses, including reasonable attorney's fees, incurred by Seller in enforcing this order or collecting any sum owed by Purchaser hereunder following default by Purchaser.

8. ARBITRATION OF DISPUTES. Purchaser and Seller acknowledge and agree that the transaction between them involves "commerce" as that term is used in the Federal Arbitration Act. Purchaser and Seller agree that all disputes, controversies or claims of any kind whatsoever arising out of or related to this order, the equipment, the transactions evidenced or contemplated by this order, any prior negotiations or dealings between them, or any maintenance or service performed by Seller on the equipment or on any other related or unrelated property before or after the date of this order, or arising out of or related to any relationship resulting from any of the foregoing, whether based in tort, contract, warranty, or statutory or strict liability, shall be submitted to binding arbitration held in Birmingham, Alabama in accordance with the Commercial Arbitration Rules of the American Arbitration Association. The arbitrator shall determine whether the dispute is subject to arbitration. Judgment on the arbitrator's award may be entered by any court of competent jurisdiction. The arbitration shall be conducted by a sole arbitrator who shall be well versed in the sale and financing of equipment of the type involved in the dispute and shall, at the election of either party, be an attorney at law who has been licensed to practice at least 10 years. The arbitrator may not award, punitive, consequential or special damages. The foregoing does not affect the right of either party to seek a judgment in court against the other on a contract claim for breach of an express covenant to pay money and for interest and costs of collection, or to exercise any right of offset or self-help repossession, or to seek a court order for possession of personal property, or to seek an injunction or other purely equitable remedy other than a stay of arbitration. The parties agree that the commencement of litigation by either of them pursuant to the preceding sentence or otherwise shall not operate as a waiver or estoppel of the right to arbitrate any counterclaim or other similar claim, and that upon the giving of a notice of arbitration of the counterclaim or similar claim by any party hereto, the litigation of the counterclaim shall be stayed and the counterclaim shall be submitted to binding arbitration hereunder. The parties hereby waive the right to trial

by jury of all disputes, controversies and claims which they have hereby agreed to resolve by arbitration whether or not the dispute, claim or controversy is submitted to arbitration or is decided by a court.

9. NO ADDITIONAL OR DIFFERENT TERMS. If Purchaser has sent or hereafter sends Seller a purchase order, order acknowledgement, or other writing that states terms additional to or different from those contained in this order, any acceptance of this order by Seller is expressly made conditional on Purchaser's acceptance of the terms and conditions of this order, and Seller hereby gives notification of its objection to any additional or different terms proposed by Purchaser.

10. NOTICE OF THOMPSON TRACTOR CO., INC. AND CATERPILLAR INC. CUSTOMER DATA AND TELEMATICS DATA PRIVACY STATEMENT.

We collect information about specific machines or products (e.g., configuration or consumption of parts and services by serial number) or groups of machines or products and customer information that allows for identifying and contacting a customer such as name, address, phone number and email address.

Telematics Data

In the event this machine is equipped with telematics devices such as VisionLink, data concerning this machine, its condition, and its operation is being collected and transmitted to Caterpillar Inc., its affiliates, and/or Thompson Tractor Co., Inc.

Thompson Tractor Co., Inc. recognizes and respects customer privacy. The Thompson Tractor Co., Inc. Customer Data Privacy Statement and the Telematics Data Privacy Statement (the "Privacy Statement") describe the categories of information collected, the purposes of the processing of the information, and how the information is shared. The Privacy Statements are available online at www.thompsontractor.com.

Purchaser: _____

By: _____

Title : _____

Date : _____



Agenda Item # 2023-1443

National Navy League Convention

MEETING DATE

May 9, 2023

PREPARED BY

Tony Tindell, Police Chief

BACKGROUND

The Navy League National Convention will be held in Dallas, Texas from June 7 - 11, 2023. Captain Mike Cline is currently serving as the Vice-President of the Santa Rosa County Navy League. The leadership training at this convention will prepare him to lead our local Navy League organization and foster our relationship with NAS Whiting Field leadership. He has applied for a scholarship that will pay for registration and hotel fees. The cost to attend this conference is \$210 per diem plus fuel. This amount is approved in the current budget.

SUMMARY

Committee recommends approval to send Capt. Mike Cline to the Navy League National Convention in Dallas, Texas on June 7 - 11, 2023. Cost is \$210 plus fuel.

RECOMMENDATION

Unanimously approved at Executive Committee.

ATTACHMENTS

1. Navy League National Convention



NAVY LEAGUE OF
THE UNITED STATES
CITIZENS IN SUPPORT OF SEA SERVICES



See you in Dallas!

The Navy League National Convention 2023 is coming up this summer in Dallas Texas.

A preliminary schedule of our [sessions](#) is below.

[Book your hotel group rate for Navy League National Convention](#)

If you have any additional questions regarding the schedule, please contact [Senior Vice President of Field Operations Jerry Saunders](#)



Hi there! My name is Nate, the Navy League chatbot.

[Register for National Convention](#)

Activities and Attractions!





Sessions

Updated: February 1, 4:32 p.m.
*Council Leadership Track

Wednesday, June 7

Time	Event	Ballroom	Docu- ments
10:00a.m.-5:00 p.m.	Hospitality	Garden Court I	
10:00a.m.-5:00 p.m.	Registration	Garden Court I	
1:30p.m.-2:30p .m.	Investment Committee Meeting (CLOSED)	Le Gala	

Thursday, June 8



NAVY LEAGUE OF THE UNITED STATES

CITIZENS IN SUPPORT OF SEA SERVICES

7:30a.m.-1 0:30a.m.	Council Leadership Breakfast/Roundtable*	Mayfair
8:00a.m.-1 0:30a.m.	Executive Committee Meeting with Breakfast (CLOSED)	Le Gala
8:00a.m.-1 0:30a.m.	Breakfast on your own	On Own
10:45a.m.- 11:45a.m.	Council Leadership & Strategic Planning*	Bel Air I-III
12:00a.m.- 1:45p.m.	Hall of Fame/Council Awards Luncheon*	Malachite Showroom
2:00p.m.-3: 30p.m.	Maritime Policy Update/Legislative Affairs Training*	Bel Air I-VI
4:00p.m.-5: 00p.m.	Fireside Chat with National President & CEO*	Malachite Showroom
5:00p.m.-7: 00p.m.	Welcome Aboard Reception*	Gazebo Court (Rain backup-Le Gala)

Friday, June 9

Time	Event	Ballroom	Docu ments
7:00a.m.-5: 00p.m.	Hospitality	Garden Court I	
7:30a.m.-5: 00p.m.	Registration	Garden Court I	
7:45a.m.-9: 15a.m.	Sea Service Senior Enlisted Leadership Breakfast*	Garden Court III	



NAVY LEAGUE OF
THE UNITED STATES

CITIZENS IN SUPPORT OF SEA SERVICES

0:15a.m.	(CLOSED)	Showroom
10:30a.m.- 11:30a.m.	Foundation Board Meeting (CLOSED)	Malachite Showroom
10:45a.m.- 12:00p.m.	Sea Services Update*	Garden Court III
12:15p.m.- 2:00p.m.	Sea Service Awards Luncheon*	Malachite Showroom
2:30p.m.-5: 00p.m.	Nominating Committee (CLOSED)	Le Gala
2:15p.m.-3: 15p.m.	Ship Commission/Unit Adoption Presentation*	Bel Air IV- VI
3:15p.m.-4: 30p.m.	Social Media Training*	Bel Air I-III

Saturday, June 10

Time	Event	Ballroom	Documents
7:00a.m.-4:30p.m.	Hospitality	Garden Court I	
7:00a.m.-2:00p.m.	Registration	Garden Court I	
7:00a.m.-8:30a.m.	Region President Committee Meeting Breakfast (CLOSED)	Le Gala	
7:30a.m.-9:00a.m.	Breakfast on your own (members not in attendance of RP breakfast)	On Own	



NAVY LEAGUE OF
THE UNITED STATES

CITIZENS IN SUPPORT OF SEA SERVICES

1:45p.m.-3:15p.m.	Annual Meeting of Members*	Malachite Showroom
3:30p.m.-4:30p.m.	Delegates Meeting	Malachite Showroom
4:45p.m.-5:00p.m.	Board of Directors Portrait	Le Gala
5:30p.m.-6:30p.m.	President's Circle Reception (Invite only)	Mayfair
6:00p.m.-7:00p.m.	National President Reception*	Garden Court II
7:00p.m.-9:30p.m.	National President's Farewell Dinner*	Garden Court III

Sunday, June 11

Time	Event	Ballroom	Documents
8:00a.m.-9:00a.m.	Breakfast on your own	On Own	
9:15a.m.-10:15a.m.	New Board of Directors Meeting	Malachite Showroom	
10:30a.m.-11:30a.m.	Board of Directors Training	Malachite Showroom	
7:00a.m.-5:00p.m.	USNSCC Board Meeting	Bel Air I-VI	



Agenda Item # 2023-1363

General Rules and Procedures for Meetings

MEETING DATE

May 9, 2023

PREPARED BY

Dawn Molinero, City Clerk

BACKGROUND

It was suggested at the Agenda Workshop that a disclaimer be added to the Public Input Form and the forms be made available to the public via the City of Milton website or the agenda.

SUMMARY

RECOMMENDATION

Council direction.

ATTACHMENTS

1. Meeting Procedures 2023
2. Public Input Form Disclaimer

Meeting Procedures

The City of Milton encourages all citizens to participate in the public meeting process by sharing their ideas and concerns with their elected officials.

- ❖ At the beginning of their presentations or public input, all speakers should state their names and addresses for the record. Speakers should address all comments to the Mayor or chairperson.
- ❖ Anyone who wishes to speak in response to an **item on the agenda** will be recognized by the Mayor or chairperson during that item discussion. Speakers are asked to be concise and to refrain from redundancy with other speakers. Time limits apply.
- ❖ Lengthy comments may be submitted via a public input form, which is accessible to the Mayor, City Council, and City Manager and available as a public record.
- ❖ As permitted by ordinance, the Mayor or chairperson may limit the number of speakers on the same topic or require them to select a representative speaker who will then be given an opportunity to speak **one time** for a period of no longer than 15 minutes.
- ❖ To request to be added as an invited speaker, contact the mayor directly by email at hlindsay@miltonfl.org; alternatively, contact the City Clerk to submit your request.
- ❖ If you are added to the agenda as an invited speaker, and you wish to present electronic media, you are **required** to submit the material to the City Manager's or City Clerk's office no later than one week before the scheduled meeting for review and submission to the IT Department for preparation. Electronic presentations may not exceed 15 minutes unless the Mayor or chairperson has approved the length in advance of the meeting. Written materials are suggested to be submitted to the City Manager's or City Clerk's office no later than one week before the scheduled meeting for review. Written materials may not be distributed without first submitting them to the City Clerk.
- ❖ Anyone who wishes to distribute written materials at a meeting is expected to hand the materials to the City Clerk for immediate determination of whether or not the materials are appropriate for distribution.
- ❖ All speakers, materials, and presentations should be tasteful and truthful. Derogatory statements against staff are not in order. Complaints may be submitted individually to council members or to the Mayor, via the public input form, or to the Commission on Ethics.
- ❖ All in attendance in the chamber are expected to maintain decorum; speakers should maintain dignity and respect and be accorded dignity and respect by all in attendance. It follows that all in attendance should refrain from clapping, distracting noises and movements, and commenting when not recognized to speak.

PUBLIC INPUT FORM DISCLAIMER

The information provided here is derived from the submitter. All information on this **form** is provided in an effort of transparency. However, the City of Milton makes no representation or warranty of any kind, express or implied, regarding the accuracy, adequacy, validity, reliability, availability, or completeness of any information on this **form**. Under no circumstances shall the City of Milton have any liability for any harm incurred as a result of the reliance on any information provided on this **form**. Any content that is obscene, lewd, harassing or otherwise objectionable will not be made available to the public. Your use and your reliance on any information on the **form** is solely at your risk.



Agenda Item # 2023-1454

Residential Facade Improvement Grant Application - Tom Powers

MEETING DATE

May 9, 2023

PREPARED BY

Tim Milstead, Planning Director

BACKGROUND

Staff has received an application from Tom Powers for a residential facade improvement grant for his home at 5110 Pike Street. This home is a contributing structure within the Milton Historic District. The request would allow the city to grant funds for the repainting of multiple elements of his home, including the eaves and gables of the home.

The program was approved by the City Council in 2022, and this is the first request received by staff from the applicant for funding from this program. The application period for the first cycle of this program ended on April 7th, 2023.

SUMMARY

The request, if approved, would authorize the expenditure of \$2,000.00, which is proposed to be matched by the applicant with \$3,862.58, for a total project amount of 5,862.58, based upon the lowest sufficient bidder. This is the least expensive option of the estimates provided by the applicant. All estimates are attached.

RECOMMENDATION

Unanimously approved at Executive Committee.

ATTACHMENTS

1. Powers Residential Facade Grant App

DATE & TIME APPLICATION RECEIVED: _____

RECEIVED BY: _____

[Signature]



City of Milton
Planning & Development Dept
6738 Dixon Street
Milton, FL 32572
www.miltonfl.org

**DEADLINE FOR
APPLICATIONS:**

April 7, 2023

DATE OF APPLICATION: 03/17/2023

PROPERTY OWNER(S): Tom & Joy Powers

PROPERTY OWNER(S) (IF DIFFERENT): _____

TOTAL AMOUNT REQUESTED (MAXIMUM \$2,000): \$ \$2000.00

TOTAL AMOUNT OF MATCH (MINIMUM 100%): \$ ~~\$2000.00~~ 3,862.58

TOTAL AMOUNT OF PROJECT (ALL ASPECTS): \$ \$5862.58

ADDRESS OF PROJECT: 5110 Pike Street, Milton, FL 32570

PROJECT NAME: Paint Eaves & Gables of the house. Paint will be semi-gloss White.

ATTACH REQUIRED ADDITIONAL INFORMATION:

- Complete application form ✓
- Detailed project description ✓
- Legal description of property ✓
- Proof of property ownership or letter from owner consenting to the project ✓
- Proof of property insurance ✓
- Certification of sign ordinance, zoning and future land use compliance - N/A
- Scaled drawing of improvements involving building changes - N/A
- Accurate color mock-ups and/or paint chips SEMI-GLOSS WHITE
- Original color photographs of existing property conditions ✓
- Three cost estimates from qualified contractors (labor and materials for entire project). ✓
- Final cost estimate including name of licensed contractor chosen to perform work ✓
- Copy of the chosen contractor's license (if licensure is required for the work) N/A
- Copy of City of Milton Business License. N/A

NAME & MAILING ADDRESS OF OWNER/APPLICANT (PLEASE PRINT):

Tom & Joy Powers

5110 Pike Street

Milton, FL 32570

SIGNATURE(S) OF RENTER AND PROPERTY OWNER(S) (IF DIFFERENT)

[Signature]

TELEPHONE # (850) _____ CELL # 813-347-2382 EMAIL tpowers7689@outlook.com

For official use only:



City of Milton
Planning & Development Dept
6738 Dixon Street
Milton, FL 32572
www.miltonfl.org

Page 2 of 2

Memorandum of Understanding

I, the grantee, understand that work cannot commence on any portion of the Downtown CRA Residential Façade Improvement Project prior to receiving approval of the grant funds by the City of Milton. A written notification to proceed will be provided. I, the grantee, have read, understand, and accept the terms and conditions of the grant. I have read and understand the actions which will trigger a default. In the event of a default, I, the grantee, do hereby guarantee the repayment of the principal amount of the grant in accordance with the terms of the Residential Façade Improvement Program application and guidelines. If the grantee is not the property owner, as shown in the Santa Rosa County Property Appraiser's Database, the property owner must also execute this Memorandum of Understanding.

Grantee Name (Please Print)

Grantee Signature

Date

THOMAS C & JOY E POWERS

Property Owner Name (Please Print)

[Signature]

Property Owner Signature

04/05/2023

Date

City of Milton (Please Print)

City Manager Signature

Date

Detailed Project Description for 5110 Pike Street, Milton, FL 32570

1. Complete painting of exterior of the home. Eaves / trim to be painted semi-gloss white, main body of the house will be painted Dutch Tile Blue (SW 0031).
2. Raise & Brick pave the front walkway.
3. Replace Screens on front porch.
4. Install white picket fence along front of the property.
5. Install an arbor over the front walkway leading to the front steps.

Selected Vendor

Five Star Painting – lowest bidder.

Legal description of the property located at 5110 Pike Street, Milton, FL 32570

1. Parcel Number 03-1N-28-2530-02900-0050.
2. Physical Address 5110 Pike Street, Milton, FL 32570.
3. Legal Description: TOWN OF MILTON LOT 5 BLK 29 AS DES IN OR 3952 PG 541



Santa Rosa County Property Appraiser

Gregory S. Brown II, CFA



[Home](#) [Search](#) [Map](#)

▼ Parcel Information

Parcel Number	03-1N-28-2530-02900-0050
Situs/Physical Address	5110 PIKE ST MILTON 32570
Property Usage	SINGLE FAMILY (0100)
Section-Township-Range	03-1N-28
Tax District	MILTON
2020 Millage Rates	0.01467140
Acreage	0.23
Homestead	Y
Brief Legal Description	TOWN OF MILTON LOT 5 BLK 29 ASDES IN OR 3952 PG 541

▼ Owner Information

Primary Owner

Powers Thomas C & Joy E
5110 Pike St
Milton, FL 32570

[Apply for Exemptions](#) [Update Mailing Address](#)

▼ Valuation

	2020 Certified	2021 Certified	2022 Certified
Building	\$111,213.00	\$120,705.00	\$141,325.00
Extra Feature	\$0.00	\$0.00	\$0.00
Land Value	\$5,950.00	\$5,950.00	\$21,250.00
Land Agricultural Value	\$0.00	\$0.00	\$0.00
Agricultural (Market) Value	\$0.00	\$0.00	\$0.00
Just (Market) Value*	\$117,163.00	\$126,655.00	\$162,575.00
Co. Assessed Value	\$99,727.00	\$112,554.00	\$115,931.00
Exempt Value	\$0.00	\$50,000.00	\$50,000.00
Co. Taxable Value	\$99,727.00	\$62,554.00	\$65,931.00

▼ Land

Land Code	Description	Frontage	Depth	Land Units
✦ 0100	SFR	100.00	100.00	100.00

▼ Sales

Sale Date	Sale Price	Book / Page	Grantor	Grantee
✦ 05/18/2020	\$149,900	3952 / 541	VIRUSO PHILIP J II & DAWN M	POWERS THOMAS C & POWERS JOY E
✦ 02/05/2018	\$100	3703 / 290	VIRUSO PHILLIP J II	VIRUSO PHILIP J II & DAWN M
✦ 07/01/2013	\$100	3263 / 672	PLANT BERNICE L (WIDOW OF J B)	VIRUSO PHILIP J II & PHILLIP J
✦ 11/01/1980	\$100	528 / 429	PLANT BERNICE L	PLANT J B & BERNICE L (H&W)
✦ 02/01/1976	\$100	354 / 659		

▼ Map



The Santa Rosa County Property Appraiser and staff are constantly working to provide and publish the most current and accurate information possible. No warranties, expressed or implied are provided for the data herein, its use, or its interpretation. The current assessed values as viewed herein are 2022 Certified Values, the data elements are current as of October 04, 2022. Again, one must remember that the primary use of the assessment data contained herein is for general public information. No responsibility or liability is assumed for inaccuracies or errors.

Front Elevation



Right Elevation



Left Elevation



Rear Elevation



Semi-Detached Garage



Bid Summary for Painting
5110 Pike Street, Milton, FL

1	Five Star Painting	\$5,862.58	Selected
2	Emerald Coast Painting	No Bid	
3	Certapro Painters	\$6,107.33	

Quote#: 5162 Title: Exterior Quote

Date: 03/23/2023

Estimator: John Drummond

Cell Phone: (850) 776-1867 Office Phone: (850) 760-0677

Mailing Address: P O Box 3784 Milton FL 32572



Customer Quote

Locally Owned and Independently Operated

Tom Powers
tpowers7689@outlook.com
(813) 347-2382

Billing: 5110 Pike Street
Milton, FL 32570

Service: 5110 Pike Street
Milton, FL 32570

Customer Notes: Built before 1978, this property tested positive for lead-based paint. That's very common for older homes. Five Star Painting is an EPA-certified lead-paint renovator. We will follow EPA requirements for the proper protection, containment and disposal of lead-based materials. The EPA "Renovate Right" brochure is included with this quote as an email attachment; we will ask for your signature on the last page before the painting start date.

Since we are required to make full-coverage hazmat suits and respirators available to our crews while working on lead-paint projects, we normally schedule them between November 15 and February 15, when the weather is cooler.

- **THE FIVE STAR EXPERIENCE:** Our goal is high-quality results at a fair price, 100% customer satisfaction, and a 5-Star review on every job we deliver! We use only industry-leading paints and highly experienced professional painters to complete the work to your home. Our work is 100% guaranteed and we warranty our workmanship for up to 24 months.
- **LICENSED, BONDED, AND INSURED:** Five Star Painting is your safe choice because we are licensed in Escambia and Santa Rosa Counties, and carry \$1MM-\$2MM liability insurance coverage for your protection and piece of mind.
- **QUOTE:** Your final custom quote and statement of work is outlined below.
- **SCOPE OF WORK:** Surfaces to be painted, approach details, and statement of work is outlined below. We will need at least 2 feet of clearance between vegetation and/or exterior structures, and the surfaces to be painted, prior to the painting start date.
- **FAIR PRICING PHILOSOPHY:** This estimate is based on what we can visually inspect. If we find damage underneath the surface, we notify the Owner and use the Change Order process. We will provide a quote that includes labor and materials, for the Owner to consider. Pricing on this quote is based on the onsite manpower required to complete all of the tasks listed; if any tasks are excluded, pricing on the remaining tasks are likely to change.
- **PAINTS AND COVERAGE:** We use only high-quality and best-value paints by Sherwin Williams (or others brands at your direction). Our goal on every paint project is a full-coverage result to achieve a high quality, excellent hide, and a long-lasting result. We are able to achieve that result through a 1 or 2 coat application process depending on the surfaces being painted, colors selected, coatings used, and application techniques.
- **COLORS:** Final selection of colors and finish is the responsibility of the homeowner.
- **PAINTING CREW:** An experienced Five Star Painting Crew will be assigned to your project when the scope is finalized and your job is scheduled.
- **PAYMENT TERMS:** Project will be scheduled with a 1/3 down payment. Final Payment is due on the day the job is complete. Progress payments will be requested for jobs lasting longer than 4 days. A 2.5% processing fee will be added to payments made with a credit or debit card.
- **OUR LOWEST PRICE GUARANTEE:** We will meet our competitor's price or gladly refund your deposit provided same scope of work, comparable paints, proof of licensing, and General Liability Insurance.

Not Included: This quote excludes:

- Painting any surface not listed in this quote.
 - Carpentry and replacement materials. If needed, one of our renovator crews can provide a separate quote for repairs. Their pricing is always reasonable, and we don't mark that up.
- A warranty on paint that was not supplied by Five Star Painting. We guarantee the results only on paint that we supply.

Details

Tape, caulk, covering materials, hazardous-materials-handling gear.

Materials: \$460.00

Power Wash

Power-Washing: Remove dirt, mildew, cobwebs and other debris to allow for proper paint adhesion and expose areas needed for scraping.
 Labor: \$385.00

Caulking (Lin Ft.)

Caulking: Caulk gaps and cracks to seal and protect against moisture.
 Labor: \$540.00

Gables

Paint: SW Duration Ext Sat C1 Color 1 Satin (2 Coats)
 Color: Color 1
 Notes: Lead paint present.
 Labor: \$562.50

Home Soffit-Fascia

Paint: SW Duration Ext Sat C2 Color 2 Satin (2 Coats)
 Color: Color 2
 Notes: Lead paint present.
 Labor: \$3,184.93
 Product: Soffit

Garage Soffit-Fascia

Paint: SW Duration Ext Sat C2 Color 2 Satin (2 Coats)
 Color: Color 2
 Labor: \$857.10
 Product: Soffit

Total

Materials: \$886.00
 Labor: \$5,529.53
 Subtotal: \$6,415.53
 Discount: \$552.95
 Total: \$5,862.58
 Deposit Required (33%): \$1,934.65
 Payment: \$0.00
 Balance Due: \$5,862.58

We propose hereby to furnish material and labor - complete in accordance with above specifications for the sum stated above. Any alteration or deviation from the specification involving extra costs will become an extra charge over and above the quote. All accounts are due and payable upon completion of work as described above. In the event suit is brought, the prevailing party shall recover its attorney fees and costs. Finance

charge of 1.5% per month will be applied on all past due accounts. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. This proposal may be withdrawn if not accepted within 15 days.

I hereby grant Five Star Painting permission to use my, and my property's, likeness in a photograph, video, or other digital media ("photo") in any and all of its publications, including web-based publications, without payment or other consideration. I understand and agree that all photos will become the property of the Five Star Painting and will not be returned. I hereby hold harmless, release, and forever discharge the Five Star Painting from all claims, demands, and causes of action.

I agree to the payment terms and contract stated above:

Authorization to begin work (Client): _____

Work Completed to satisfaction (Client): _____

Contractor Signature: _____ Date: _____

Customer Focused, Quality Driven™
Visit FiveStarPainting.com/warranty for details on our 2-year warranty.

From: Emerald Coast Painters <job-updates@dripjobs.com>
Sent: Tuesday, March 28, 2023 8:05 PM
To: tpowers7689@outlook.com
Subject: Emerald Coast Painters



Hey Tom,

We're working on putting all the details together and will have your proposal sent over to you ASAP.

We like to be as detailed as possible!

If you have any questions in the meantime, please feel free to reply to this email, or give us a call: (850) 490-1277.

We look forward to working with you on this project! Thank you for the opportunity,

Thank you!

Michael & Jennifer Miller & The Emerald Coast Painters Team!

Check this out!

<https://www.youtube.com/shorts/YmfrzTs1l3s>

Emerald Coast Painters, 8246 Molina St, Navarre Florida 32566

[Opt Out Of Drips](#)

Powered by DripJobs

tpowers7689@outlook.com

From: 901 Tiger
Sent: Monday, April 03, 2023 2:03 PM
To: EmeraldCoastPainters@gmail.com
Subject: RE: Emerald Coast Painters

I am putting together my package to send to the City for the Façade grants. I cannot find the copy of your proposal.

Can you please send me another copy, please. I need to have this ready by April 5th.

Thank You,
Tom Powers
5110 Pike Street
Milton, FL 32570

From: Emerald Coast Painters <job-updates@dripjobs.com>
Sent: Tuesday, March 28, 2023 8:05 PM
To: tpowers7689@outlook.com
Subject: Emerald Coast Painters



Hey Tom,

We're working on putting all the details together and will have your proposal sent over to you ASAP.

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Thank you!

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Check this out!

<https://www.youtube.com/shorts/YmfrzTs1l3s>

Emerald Coast Painters, 8246 Molina St, Navarre Florida 32566

[Opt Out Of Drips](#)

Powered by DripJobs

PREPARED FOR

Tom Powers

5110 Pike Street
Milton, FL 32570

(813) 347-2382

tpowers7689@Outlook.com

PREPARED BY



(850) 517-0603
anacuna@certapro.com

Agustin Nieto

Concrete Floor Coatings Manager

CertaPro of Northwest Florida

(850) 387-0890
northwestflorida@certapro.com
<http://northwestflorida.certapro.com>
211 Main Street
Suite A
Destin, FL 32541

License: 3600100755683
Full Worker's Compensation Coverage
\$4,000,000 General Liability, \$1,000,000 Umbrella

PRICE SUMMARY

Front -South		\$1,648.42
Right East		\$1,648.42
Back North		\$1,266.11
Left West		\$1,648.42
Fun Job Discount	Your project is right in our "sweet spot" of job sizes, because of that, here is a 5% discount on us!	-\$310.57
Subtotal:		\$5,900.80
Merchant Services		\$206.53
Total:		\$6,107.33
Deposits Due		\$3,053.67
Balance		\$3,053.66



[pay monthly on Acorn learn how](#)

Monthly Payment Options powered by Acorn Finance

*To get securely pre-qualified with no impact to your credit score, scan this code with your camera:

PROJECT SUMMARY

Included in the price above: Front -South, Right East, Back North, Left West

Scope of Work:

- We will fully protect the house in plastic, we basically turn it into a plastic lab to prevent the lead dust and debris from getting on your property.
- We will sand and remove loose lead paint from the areas to be painted.
- We will put safety yellow tape around the house.
- The crew will wear PPE for lead.
- We will perform minor repairs to the soffits and gables by caulking and sanding..
- We will apply two coats of PPG/Sherwin Williams premium acrylic paint to the soffits, fascia and gables.
- Color change on any surface will require two coats of paint.
- No carpentry is included in this proposal.
- We will only be painting in the areas specifically mentioned in the proposal.

PROJECT DETAILS

	Paint / Primer	Sheen	Color	Paint / Primer Coats
Front -South \$1,648.42				
Soffit	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0
Siding - Wood - Easy Roll	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0



Fascia	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0
Posts and Columns	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0
Siding - Prep & Repair				
Paint Brands: Provided by CertaPro				
Positive for leas				
Wood - Easy Roll				
Gable only				

Right East \$1,648.42

Soffit	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0
Siding - Wood - Easy Roll	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0
Posts and Columns	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0
Fascia	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0

Siding - Prep & Repair

Paint Brands: Provided by CertaPro

Wood - Easy Roll

Gable Only

Back North \$1,266.11

Soffit	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0
Fascia	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0

Siding - Prep & Repair

Paint Brands: Provided by CertaPro

Left West \$1,648.42

Soffit	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0
Siding - Wood - Easy Roll	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0
Fascia	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0
Posts and Columns	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2 / 0

Siding - Prep & Repair

Paint Brands: Provided by CertaPro

Wood - Easy Roll

Gable only



SET-UP

CERTAPRO WILL COVER & PROTECT

Bushes and flower beds in areas where we are painting , Decking, Driveways and Sidewalks , Door Handles and Hardware , Light fixtures , Roofing , Windows

PREPARATION

- Caulk cracks and gaps
- Prime where necessary
- Scrape loose and peeling paint

STANDARD LEVEL OF PREP

Unless stated otherwise in pictures and/or text in this proposal, this project is priced to include our standard level of prep. This includes the following:

- Wash or wipe down surfaces being painted.
- Scrape and sand loose and peeling paint. Please Note** Scraping and sanding will not result in a smooth finish. There will be ups and downs where paint was removed.
- Spot priming bare wood and metal in areas being painted. We do not spot prime areas being stained.
- Caulking as needed. We only caulk areas that were previously caulked and are missing or failing. We only remove caulking that is failing.

This level of prep DOES NOT include (Unless specified otherwise in this proposal) the following:

- Wood replacement
- Fixing imperfections that require feather sanding and bondo application.

- Full recaulking if caulk is not failing or missing.
- Stripping existing surface coating.

Power washing: To remove dirt, algae, mildew and degraded or damaged wood fibers so the new finish coat will adhere properly. This step is for cleaning...not paint removal. Homes with loose paint will have many chips on the ground after washing which we can not remove until everything dries out. Small chips are impossible to rake out of the grass and planting beds so we will do our best to get them out but there will be some residue left over. Power washing will not remove oxidation stains from gutters and downspouts. Although we will thoroughly flush the exterior surfaces after washing, you should plan on having your windows cleaned after the painting is done as power washing may leave a residue on the exterior glass.

CLEAN-UP

Daily: Ladders are taken down and stored in a designated area along with all other tools and supplies. All debris will be swept and removed from the property or deposited in the appropriate trash receptacle according to the customer's preference.

Upon Completion: All tools, supplies & equipment will be removed from the property. If there is leftover paint, we will leave leftover paint for your future use.

NOTES

SCHEDULING: To schedule your project, please sign the proposal electronically or delivery it by mail or in person to our office. Our office will call you directly to discuss potential start dates. If you have any special considerations or deadlines that you need us to assist you with, please let us know and we will make the necessary special accommodations. To be fair to all our customers, all projects are scheduled in the order in which they are booked, defined as receipt of a signed contract and deposit.

PRODUCTION DELAYS: Delays in production can happen for many reasons. Depending on the season of the year our work day lengths are affected. Such as spring and fall our work days can be shorter. Rain plays a huge part in our schedule and even a shower in the morning can stop us from doing any work on a given day. Also saturating rains may require additional drying days before we can start work again.

CARPENTRY: Any carpentry work to be done by anyone other than CertaPro must be 100% completed before CertaPro can begin the painting project. All carpentry estimates are based on visual inspections. Pricing could change if there are non-visible items that would require additional work to complete. Any other areas that need to be repaired, that have not been identified during our original walkthrough and proposal, will be brought to your attention and can be repaired via our CHANGE ORDER process per the prices listed below.

ADDITIONAL WORK/CHANGE ORDERS: Any additional work desired during the project will be charged on a time and material basis at a rate of \$50.00 per worker per hour for painting and \$75.00 per worker per hour for carpentry. If we are instructed to complete such work, we will ensure written approval and agreement on the price is received prior to proceeding.

CHANGE TO COLORS: Custom color paints are not returnable for store credit, so if you request a color change after we have ordered custom color paint for your job, you will be billed for the paint and charged for the additional labor necessary to repaint.

DETAIL: We have estimated your property to be painted with the same basic detail as it is currently unless otherwise specified. If you would like more detail that would be considered a change order and our listed change order prices would apply.

ONE COAT COVERAGE: If we have proposed doing a one-coat, color and sheen match on any areas, we will work with our paint vendors to ensure we achieve as close of match as possible. If for any reason we are unable to achieve a close enough match to adequately cover the substrates with a one coat application, we will immediately notify you and discuss options on achieving desired results.

MORE THAN 3 COLORS: This proposal assumes you will choose one ceiling color, one wall color, and/or one trim color per room and no more than 3 colors in total. There will be an upcharge of \$80.00 per additional color chosen above 3 colors per room or in total.

ADDITIONAL NOTES

CHANGE TO COLORS: Custom color paints are not returnable for store credit, so if you request a color change after we have ordered custom color paint for your job, you will be billed for the paint and charged for the additional labor necessary to repaint.

DETAIL: We have estimated your property to be painted with the same basic detail as it is currently unless otherwise specified. If you would like more detail that would be considered a change order and our listed change order prices would apply.

DEEP BASE COLORS: On rare occasions, certain deep base colors (such as dark reds) may require more than two coats for proper coverage or depth of tone. If after two coats, you are not satisfied with the look, we will fill out a change order and proceed to apply additional coats at \$50 per man hour and materials (if needed) to achieve your desired outcome.

ONE COAT COVERAGE: If we have proposed doing a one-coat, color and sheen match on any areas, we will work with our paint vendors to ensure we achieve as close of match as possible. If for any reason we are unable to achieve a close enough match to adequately cover the substrates with a one coat application, we will immediately notify you and discuss options on achieving desired results.

[CertaPro Painters - Payment Options powered by Acorn Finance](#)

[Example Monthly Payment Options for CertaPro Painters Project on Acorn Finance](#)

For well qualified individuals, actual offers may vary.

from \$84 a month for a \$5,000 project*

from \$161 a month for a \$10,000 project*

*To get securely pre-qualified with no impact to your credit score, copy and paste this link into your browser

<https://www.acornfinance.com/apply-ptr/?d=CRT-NW-FL&loanAmount=5000&subPurpose=Painting&dmsg=1&yrs=7&pmt=85>

SIGNATURES

Authorized Franchise Representative Signature

Date

PAYMENT DETAILS

Payment is due: In full upon job completion

DECLARATION OF CONTRACT

(I/We) Have read the terms stated herein, they have been explained to (me/us) and (I/we) find them to be satisfactory, and hereby accept them.

Customer Signature

Date

OPTIONAL WORK

The following items are **NOT INCLUDED** in your project but may be added for the additional cost listed below.

Area	Paint	Sheen	Color	Coats	Price
Garage and Patio					\$941.44
Soffit	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2	
Fascia	To Be Determined - Premium-Acrylic	Semi-Gloss	White	2	

THE CERTAINTY PLEDGE®

Schedule & Routine

- Tom and wife
- Okay
- No issues

Supplies & Equipment

- Driveway

Pets

- Keep gates closed

Communication Preferences

- Tom
- Text
- NA

Additional Considerations

- No
- No
- Have to apply for grant.

ADDENDUM - ALL PICTURES



Front -South



Front -South



Front -South



Right East



Right East



Back North



Back North



Left West



Garage and Patio



Garage and Patio



Garage and Patio



Garage and Patio



Garage and Patio

RESIDENTIAL DEFINITIONS AND CONDITIONS OF THIS CONTRACT

RELATIONSHIP — The individual giving you this proposal is an independent contractor licensed by CertaPro Painters® to use its systems and trademarks to operate a painting franchise. The work will be completed by the independent franchised contractor. Please make any check payable to the franchise shown on the front of this proposal.

COLORS — Colors may be chosen by the client prior to commencement of work. If, after the job starts, a color change is required, the independent Contractor will have to charge for time and material expenses incurred on the original color.

UNFORESEEN CONDITIONS — Should conditions arise which could not be determined by visual inspection prior to starting work, the client must pay an agreed upon extra for the completion of such work.

PROPOSAL — This proposal is valid for 60 days after it was written. In addition, the Independent Franchised Contractor should be informed of your desire to have the work done and receive a signed copy of the proposal before work is to be started.

ATTENTION CLIENT:

YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE THE BELOW NOTICE OF CANCELLATION FOR AN EXPLANATION OF THIS RIGHT. (SATURDAY IS A LEGAL BUSINESS DAY IN CONNECTICUT.) THIS SALE IS SUBJECT TO THE PROVISIONS OF THE HOME SOLICITATION SALES ACT AND THE HOME IMPROVEMENT ACT. THIS INSTRUMENT IS NOT NEGOTIABLE.

NOTICE OF CANCELLATION

YOU MAY CANCEL THIS TRANSACTION, WITHOUT ANY PENALTY OR OBLIGATION, WITHIN THREE BUSINESS DAYS FROM THE ABOVE DATE, IF YOU CANCEL, ANY PROPERTY TRADED IN, ANY PAYMENTS MADE BY YOU UNDER THE CONTRACT OR SALE, AND ANY NEGOTIABLE INSTRUMENT EXECUTED BY YOU WILL BE RETURNED WITHIN TEN BUSINESS DAYS FOLLOWING RECEIPT BY THE SELLER OF YOUR CANCELLATION NOTICE, AND ANY SECURITY INTEREST ARISING OUT OF THE TRANSACTION WILL BE CANCELLED. IF YOU CANCEL, YOU MUST MAKE AVAILABLE TO THE SELLER AT YOUR RESIDENCE IN SUBSTANTIALLY AS GOOD CONDITION AS WHEN RECEIVED, ANY GOODS DELIVERED TO YOU UNDER THIS CONTRACT OR SALE; OR YOU MAY, IF YOU WISH, COMPLY WITH THE INSTRUCTIONS OF THE SELLER REGARDING THE RETURN SHIPMENT OF THE GOODS AT THE SELLER'S EXPENSE AND RISK. IF YOU DO MAKE THE GOODS AVAILABLE TO THE SELLER AND THE SELLER DOES NOT PICK THEM UP WITHIN TWENTY DAYS OF THE DATE OF CANCELLATION, YOU MAY RETAIN OR DISPOSE OF THE GOODS WITHOUT ANY FURTHER OBLIGATION. IF YOU FAIL TO MAKE THE GOODS AVAILABLE TO THE SELLER, OR IF YOU AGREED TO RETURN THE GOODS AND FAIL TO DO SO, THEN YOU REMAIN LIABLE FOR PERFORMANCE OF ALL OBLIGATIONS UNDER THE CONTRACT. TO CANCEL THIS TRANSACTION, MAIL OR DELIVER A SIGNED AND DATED COPY OF THIS CANCELLATION NOTICE OR ANY OTHER WRITTEN NOTICE, OR SEND A TELEGRAM TO:

Name of Seller **CertaPro of Northwest Florida**

DATE OF TRANSACTION _____

NOT LATER THAN MIDNIGHT OF _____

I HEREBY CANCEL THIS TRANSACTION

(Buyer's Signature)

(Date)

LIMITED TWO YEAR WARRANTY

Subject to the limitation set forth below, for a period of 24 months from the date of completion of the work described on the front of this contract, the Independent Franchise Owner named on the front of this contract (the "Contractor") will repair peeling, blistering or chipping paint resulting from defective workmanship.

THIS LIMITED WARRANTY DOES NOT COVER:

- Any work where the Contractor did not supply the paint or other materials.
- Any work which was not performed by the Contractor.
- Varnished surfaces.
- Surfaces made of, or containing, galvanized metal.
- The cost of paint required to perform the repairs.
- Repairs to horizontal surfaces or any surface that, by virtue of its design permits moisture to collect. Surfaces include, but are not limited to, decks, railings, stairs, porches, roofs and wood gutters.
- Exact paint match as environmental conditions will affect the color and finish of all paints over time.
- Any repairs which are necessitated as a result of a defect in the paint regardless of whether the paint was supplied by the Contractor or the customer.
- Bleeding caused by knots, rust or cedar.
- Cracks in drywall, plaster or wood.
- Peeling, blistering or chipping where they are caused by:
 - mill-glazing from smooth cedar
 - ordinary wear and tear.
 - abnormal use or misuse.
 - peeling of layers of paint existing prior to the work performed by the Contractor.
 - structural defects.
 - settling or movement.
 - moisture content of the substrate.
 - abrasion, mechanical damage, abrasive cleaning, abuse or damage resulting from use of chemicals or cleaning agents or exposure to harmful solids, liquids or gases.
 - damage or defects caused in whole or in part by reason of fire, explosion, flood, acts of God, extreme weather conditions, misuse, alteration, abuse, vandalism, negligence, or any other similar causes beyond the control of the Contractor.

Repairs under this limited warranty will be performed only on the specific areas where peeling, blistering or chipping has occurred and only to the level of surface preparation described in the preparation section of the Contract.

FOR THIS WARRANTY TO BE VALID, YOU MUST:

- Pay the full contract price.
- Retain a copy of the original contract.
- Retain a copy of your cancelled check or other evidence of payment in full.
- Pay for all materials used to perform the repairs.
- Make the property accessible to the Contractor, or his employees, to perform the repairs.

THIS LIMITED WARRANTY IS THE ONLY EXPRESS WARRANTY MADE BY THE CONTRACTOR AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. THIS WARRANTY COVERS ONLY THOSE SERVICES PROVIDED BY THE CONTRACTOR TO THE ORIGINAL PURCHASER NAMED ON THE FRONT OF THIS CONTRACT. IN NO EVENT SHALL THE CONTRACTOR BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES IN EXCESS OF THE ORIGINAL CONTRACT PRICE. THIS WARRANTY MAY NOT BE ALTERED OR EXTENDED FOR ANY PURPOSE UNLESS DONE SO IN WRITING IN A DOCUMENT EXECUTED BY ALL PARTIES TO THIS CONTRACT.

This warranty gives you specific legal rights. Some jurisdictions do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you. Some jurisdictions do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you.

For warranty service, you should contact your Contractor to schedule an inspection of your property by calling CertaPro Painters® at 800.462.3782.



Agenda Item # 2023-1455

Residential Facade Improvement Grant Application - Sanders & Young

MEETING DATE

May 9, 2023

PREPARED BY

Tim Milstead, Planning Director

BACKGROUND

Staff has received an application from Jerree Sanders and Becky Young for a residential facade improvement grant for their home at 5211 Canal St. This home is a contributing structure within the Milton Historic District. The request would allow the city to grant funds for the replacement of brick support columns on the front of the home.

The program was approved by the City Council in 2022, and this is the first request received by staff for funding from this program from this applicant.

SUMMARY

The request, if approved, would authorize the expenditure of \$2,000.00, which is proposed to be matched by the applicant with \$2,100.00, for a total project amount of \$4,100.00, based upon the lowest sufficient bidder. This is the least expensive option of the estimates provided by the applicant. All estimates are attached.

RECOMMENDATION

Unanimously approved at Executive Committee.

ATTACHMENTS

1. Sanders_Young Residential Facade Grant App
2. Sanders_Young Facade Grant Pictures

March 30, 2023

Re: House on Canal St @ 5211

Please note:

Most of what is in the packet is original. I do not have a copy machine so my sister and I would like these pages be returned to us.

The house and 2 lots belong to my sister and me. I completed and signed most of the application as I have more time to devote to this.

4 estimates for work completed are included. Three of these only include the masonry work and not the painting. So we are hoping to have Mr. Decker repair the brick and Terrace Davis paint when the repairs are finished.

Evidently it requires knowledge of how to apply the paint to keep from flaking as it is brushed or dabbed on the old bricks.

Becky and I are very excited about getting this work done.
Jerree Sanders

DATE & TIME APPLICATION RECEIVED:

3/31/23

RECEIVED BY:

[Signature]



City of Milton
Planning & Development Dept
6738 Dixon Street
Milton, FL 32572
www.miltonfl.org

**DEADLINE FOR
APPLICATIONS:**

April 7, 2023

DATE OF APPLICATION:

3/30/23 March 30, 2023

PROPERTY OWNER(S):

Jerree Sanders, Becky Young

PROPERTY OWNER(S) (IF DIFFERENT):

TOTAL AMOUNT REQUESTED (MAXIMUM \$2,000): \$2000

TOTAL AMOUNT OF MATCH (MINIMUM 100%): \$2000

TOTAL AMOUNT OF PROJECT (ALL ASPECTS): \$3000

ADDRESS OF PROJECT:

5211 Canal St. 32570

PROJECT NAME:

Column Repairs Replacing Old Chicago Brick

ATTACH REQUIRED ADDITIONAL INFORMATION:

- Complete application form
- Detailed project description
- Legal description of property
- Proof of property ownership or letter from owner consenting to the project
- Proof of property insurance
- Certification of sign ordinance, zoning and future land use compliance
- Scaled drawing of improvements involving building changes
- Accurate color mock-ups and/or paint chips
- Original color photographs of existing property conditions
- Three cost estimates from qualified contractors (labor and materials for entire project).
- Final cost estimate including name of licensed contractor chosen to perform work

n/a Copy of the chosen contractor's license (if licensure is required for the work) - not required

n/a Copy of City of Milton Business License.

NAME & MAILING ADDRESS OF OWNER/APPLICANT (PLEASE PRINT):

Jerree Sanders

5211 Canal St

Milton, FL 32570

SIGNATURE(S) OF RENTER AND PROPERTY OWNER(S) (IF DIFFERENT)

TELEPHONE # (850) 317-9096 CELL # (same)

EMAIL jerreesanders@gmail.com

For official use only:



City of Milton
 Planning & Development Dept
 6738 Dixon Street
 Milton, FL 32572
www.miltonfl.org

Page 2 of 2

Memorandum of Understanding

I, the grantee, understand that work cannot commence on any portion of the Downtown CRA Residential Façade Improvement Project prior to receiving approval of the grant funds by the City of Milton. A written notification to proceed will be provided. I, the grantee, have read, understand, and accept the terms and conditions of the grant. I have read and understand the actions which will trigger a default. In the event of a default, I, the grantee, do hereby guarantee the repayment of the principal amount of the grant in accordance with the terms of the Residential Façade Improvement Program application and guidelines. If the grantee is not the property owner, as shown in the Santa Rosa County Property Appraiser's Database, the property owner must also execute this Memorandum of Understanding.

Jerree Trimble Sanders
 Grantee Name (Please Print)

Jerree Trimble Sanders
 Grantee Signature

3-30-23
 Date

Jerree Trimble Sanders
 Property Owner Name (Please Print)

Jerree Trimble Sanders
 Property Owner Signature

3-30-23
 Date

 City of Milton (Please Print)

 City Manager Signature

 Date

City of Milton Grant for Repairs to Canal St House

Needed:

1. Detailed House Description:

The House in question was built in 1925 between 2 historical homes. Mr. Paul Green has memories of living in the house which was built after the house on the north side which his parents owned and he inherited.

The structure appears to be two "shotgun" houses joined down the middle. Standing in the living room with his/ her back to the street, the viewer is able to see the back wall of the house with the sight line passing through the living room, through the dining room, through the kitchen, through the room which was at one time a study and the wall of that room forming the back wall of the house on the north side.

The south side of the house begins in the front bedroom with the sight line continuing through a short hallway, through the middle bedroom, through the bigger bedroom and finally ending at the back wall of the large closet which is also the back wall of the house. Only two doors allow access from one side of the house to the other.

There are two porches: a small one which allows access to the carport and a much larger one on the front, which is visible from the street. The columns which hold up the roof of this porch is where repair work needs to be done. The base of these two columns is constructed using Old Chicago Brick. The experts attest to this type of brick being soft and crumbles easily. As the brick has been open to the elements, rain water has seeped down the bricks and later through "fissures" made by not only water but also the efforts of generations who painted the brick and attempted closure where the pointing has crumbled and fallen out.

Efforts to plug up the various holes have given the current owners "shocked laughter." As these have been removed quite a collection of items appeared:

Cotton balls, newspaper bits, cigarette ends, scraps of material which look like pieces of socks, Spanish moss, pine needles and bits of wood, part of a pine cone, a marble or two, and from a later generation, a part of a plastic spoon.

As funny as it might seem in reading the list, something must be done to stabilize the columns before bricks fall out and disappear. So efforts to give the historical district a facelift may also save sections of the dwelling from eventual collapse.

James J. Sanders

Jessie Sanders

From city records

▼ Parcel Information

Parcel Number	03-1N-28-2530-07400-0033
Situs/Physical Address	5211 CANAL ST MILTON
Property Usage	SINGLE FAMILY (0100)
Section-Township-Range	03-1N-28
Tax District	MILTON
2020 Millage Rates	0.01501870
Acreage	0.53
Homestead	N
Brief Legal Description	TOWN OF MILTON N 81 FT OF E 202 FT & S 75 FT OF N 91 FTOF W 68 FT OF LOT 3 BLK 74 ASDES IN OR 1101 PGS 49 & 50& OR 1142 PG 266 & OR 3609 PGS1525 & 1527 (PB)



5211 Canal St.

JS.



County Records Office, LLC

1002 Church Street, Suite 18935
Tampa, FL. 33679

Dear Property Owner: *Jerree Sanders, Becky Young*

Enclosed is a copy of the deed requested. County Records Office has provided other pertinent information regarding your property which you may find useful.

Keep this information in your files for future use.

Please note: If you require corrections changes or modifications to the deed, you will need to contact the original preparer or seek legal advice. This office does not prepare or alter legal documents. If you have any questions, concerns or clarification relating to the property and the documentation provided please seek legal counsel.

Sincerely,

County Records Office, LLC

Disclaimer: Every effort has been made to ensure the accuracy reliability and completeness of the documents and resources provided by County Records Office. County Records Office makes no warranties, expressed or implied, regarding errors or omissions and assume no legal liability or responsibility for loss or damage resulting from the use or misuse of information contained within and cannot be held liable for the content, accuracy, completeness, or timeliness of any data or information provided or any action taken by you in reliance upon such information or data. County Records Office is not affiliated with the county in which your deed is filed in, nor affiliated with any government agencies. This product or service has not been approved or endorsed by any governmental agency, and this offer is not being made by an agency or government. County Records office operates in accordance to both business and professional code. All sales final.



Santa Rosa County Property Appraiser

Gregory S. Brown II, CFA



[Home](#) [Search](#) [Map](#)

▼ Parcel Information

Parcel Number	03-1N-28-2530-07400-0033
Situs/Physical Address	5211 CANAL ST MILTON 32570
Property Usage	SINGLE FAMILY (0100)
Section-Township-Range	03-1N-28
Tax District	MILTON
2020 Millage Rates	0.01467140
Acreage	0.53
Homestead	N
Brief Legal Description	TOWN OF MILTON N 81 FT OF E202 FT & S 75 FT OF N 91 FT OF W 68 FT OF LOT 3 BLK 74 AS DES IN OR 1101 PGS 49 & 50 & OR1142 PG 266 & OR 3609 PGS 1525& 1527 (PB) & AS DES IN OR4258 PG 862 & AS DES IN OR4258 PG 864

▼ Owner Information

Primary Owner

Sanders Jerree Trimble &
Young Rebecca Trimble
5211 Canal St
Milton, FL 32570

▼ Valuation

	2020 Certified	2021 Certified	2022 Certified
Building	\$79,513.00	\$90,900.00	\$108,055.00
Extra Feature	\$3,000.00	\$3,001.00	\$3,001.00
Land Value	\$9,357.00	\$9,357.00	\$21,388.00
Land Agricultural Value	\$0.00	\$0.00	\$0.00
Agricultural (Market) Value	\$0.00	\$0.00	\$0.00
Just (Market) Value*	\$91,870.00	\$103,258.00	\$132,444.00
Co. Assessed Value	\$91,870.00	\$101,058.00	\$111,164.00
Exempt Value	\$0.00	\$0.00	\$0.00
Co. Taxable Value	\$91,870.00	\$101,058.00	\$111,164.00

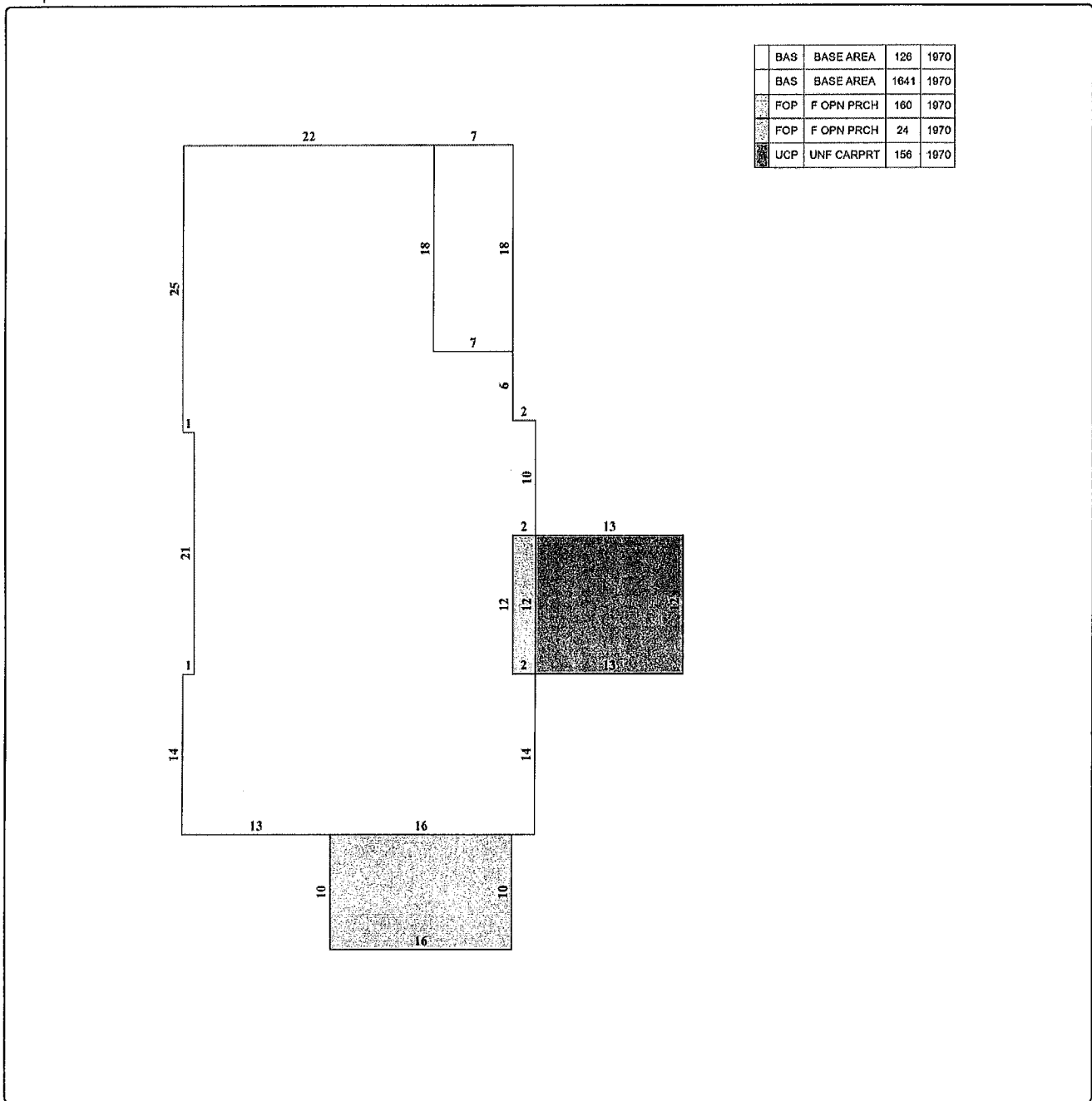
Start Chat

▼ Residential Buildings

Building 1

Type	SINGLE FAM
Total Area	2107
Heated Area	1767.00
Ext Walls	VINYL SIDE
Roof Cover	ASPHALT SH
Interior Walls	DRYWALL
Foundation	OFF GRADE
Frame	WOOD FRAME
Floor	PINE WOOD
Heat Type	FCD AIR D
A/C Type	CENTRAL
Bathrooms	1.00
Bedrooms	3.00
Stories	1.00
Actual Year Built	1930
Effective Year Built	1970

Use: SINGLE FAM (0100)



▼ Land

Land Code	Description	Zoning	Frontage	Depth	Unit Type	Land Units	Land Value
0100	SFR	R1	81.00	210.00	FF	81.00	\$13,996
0100	SFR	R1	75.00	79.00	FF	75.00	\$7,392

▼ Extra Features

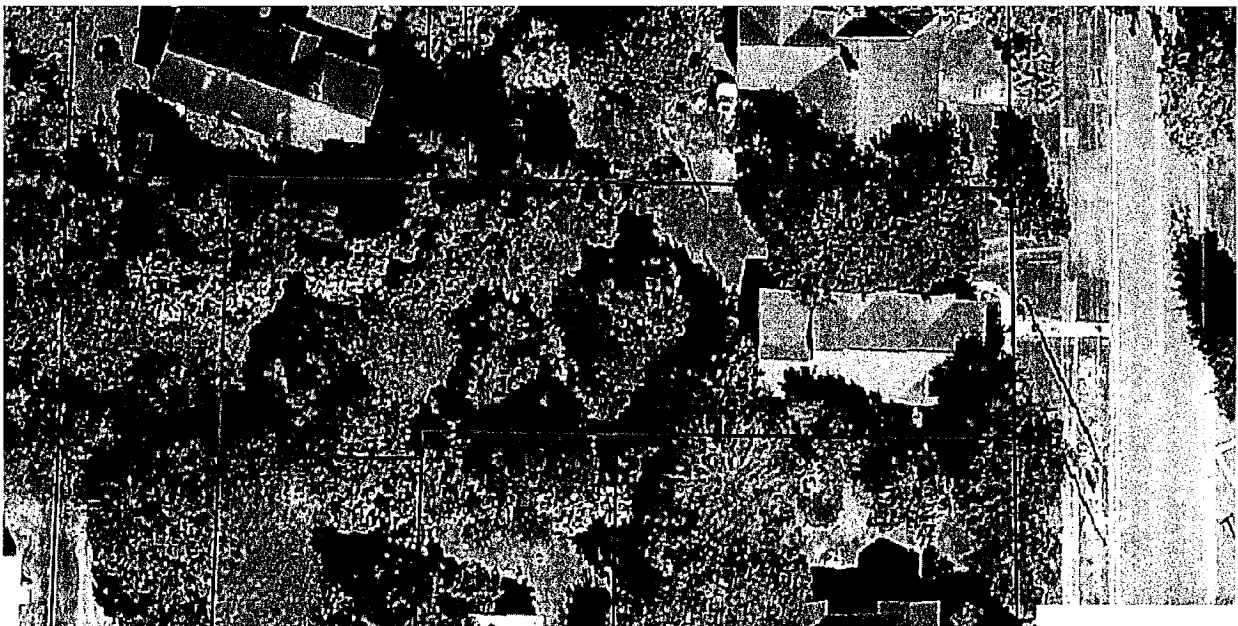
Description	Number of Items	Units	Year	Extra Feature Value
SHED	1.00	1.00 UT	1990	\$0
SHED	1.00	1.00 UT	2020	\$0

Start Chat 

▼ Sales

Multi-Parcel Sale	Sale Date	Sale Price	Instrument 	Book / Page	Qualification	Vacant or Improved	Grantor	Grantee
N	03/11/2022	\$20,000	QD	4258 / 864	U	I	TRIMBLE PAUL DAVID	SANDERS JERREE TRIMBLE ET AL
N	03/11/2022	\$20,000	QD	4258 / 862	U	I	TRIMBLE PAUL DAVID	SANDERS JERREE TRIMBLE & YOUNG
N	03/24/2017	\$100	PB	3609 / 1527	U	I	-OSA- TRIMBLE JAMES W EST	YOUNG REBECCA,SANDERS JERREE T
N	03/24/2017	\$100	PB	3609 / 1525	U	I	-ODH- TRIMBLE JAMES W EST	YOUNG REBECCA,SANDERS JERREE T
N	12/01/1990	\$100	QD	1142 / 266	U	I		TRIMBLE JAMES W & VIVIAN P
N	06/01/1990	\$2,000	WD	1101 / 50	U	I		
N	06/01/1990	\$45,000	WD	1101 / 49	U	I		
N	01/01/1986	\$2,000	WD	786 / 112	U	V		
N	10/01/1984	\$18,300	WD	709 / 552	Q	I		
N	11/01/1983	\$3,500	WD	666 / 635	U	I		
N	11/01/1983	\$100	PR	661 / 408	U	I		

▼ Map



Start Chat 

This Quitclaim Deed Made this 11th day of March, 2022, by Paul David Trimble

hereinafter called the Grantor, to

Rebecca Trimble Young

whose post office address is 6132 Willard
Norris Rd. Milton, FL 32570

hereinafter called the Grantee.

This document was prepared by:

Rebecca Trimble Young

6132 Willard Norris Rd.

Milton, FL 32570

Witnesseth, That the Grantor, for and in consideration of the sum of \$ twenty thousand
Dollars (\$ 20,000.00) paid by the said

Grantee the receipt whereof is hereby acknowledge, does hereby remise, release and quitclaim unto the said Grantee forever, all the right, title, interest and claim which said Grantor has in and to the following described parcel of land, and improvements and appurtenances thereto in the County of Santa Rosa State of Florida, to wit:

74-FT to POB TH CONT N 58° W 404.53 FT TH N 390.50 FT
TH N 89° E 345.31 FT TH S 602.21 FT TO POB AS DES IN
OR 547 PG 817

On Witness Whereof the said Grantor has signed and sealed these presents the day and year first above written. Signed, sealed and delivered in the presence of:

Dora Soileau
Signature of Witness

Dora Soileau
Print name of Witness

Wickey D. Pigg
Signature of Witness

Wickey D. Pigg
Print name of Witness

State of Louisiana

County of Rapides

The foregoing instrument was acknowledged before me on this 11th day of March, 2022, by Paul David Trimble

who is personally known to me ☐ or who produced as identification.

Patricia C. Pate
Signature of Notary

Patricia C. Pate
Print Name

at death
My Commission Expires

Patricia C. Pate
Commissioned for Life
No. 058017



Exhibit "A"

The North 81 Feet of the East 202 Feet of Lot 3, Block 74 of the Town of Milton, Santa Rosa County, Florida, located in Section 3, Township 1 North, Range 28 West.

AND

The South 75 Feet of the North 91 Feet of the West 68 Feet of Lot 3 in Block 74, according to the plat of the Town of Milton, Florida, on file in the office of the Clerk of the Circuit Court of Santa Rosa County, Florida, located in Section 3, Township 1 North, Range 28 West.

5211 Canal Street
Santa Rosa County
Parcel ID No: 03-1N-28-2530-07400-0033

This Quitclaim Deed Made this 11th day of March, 2022, by Paul David Trimble

hereinafter called the Grantor, to Jerree Trimble Sanders
whose post office address is 5211 Canal Street
Milton 7L 32570
hereinafter called the Grantee.

This document was prepared by:
Rebecca Trimble Young
6132 Willard Norris Rd
Milton, AL 32570

Witnesseth, That the Grantor, for and in consideration of the sum of \$ twenty
thousand Dollars (\$ 20,000.00) paid by the said
Grantee the receipt whereof is hereby acknowledge, does hereby remise, release and quitclaim unto the said Grantee
forever, all the right, title, interest and claim which said Grantor has in and to the following described parcel of
land, and improvements and appurtenances thereto in the County of Santa Rosa
State of Florida, to wit:

74 FT TO POB - TH CONT N 58° W 404.53 FT TH N
390.50 FT TH N 89° E 345.31 FT TH S 602.21 FT
TO POB AS DES IN OR 547 PG 817

On Witness Whereof, the said Grantor has signed and sealed these presents the day and year first above written. Signed, sealed and delivered in the presence of: *A. J. ...*

Dora Salazar
Signature of Witness

Dora Silveira

Signature of Witness Wesley D. Pugh

Wicken D. P. 48


Signature of Grantor

PAUL DAVID TRIMBUR
Print Name of Grantor

Signature of Co-Grantor _____

Print name of Co-Grantor _____

State of Louisiana
County of Rapides

The foregoing instrument was acknowledged before me on this 11th day of March, 2008, by Paul David Trumble who is personally known to me ☐ or who produced as identification.

Signature of Notary Patricia C. Pate

Print Name Patricia C Pate

My Commission Expires at death

Patricia C. Pate
Commissioned for Life
No. 058017

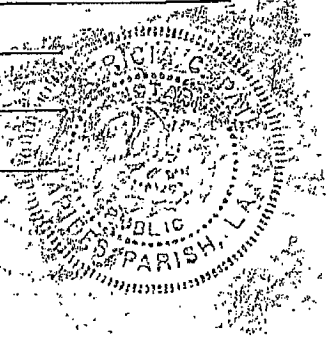


Exhibit "A"

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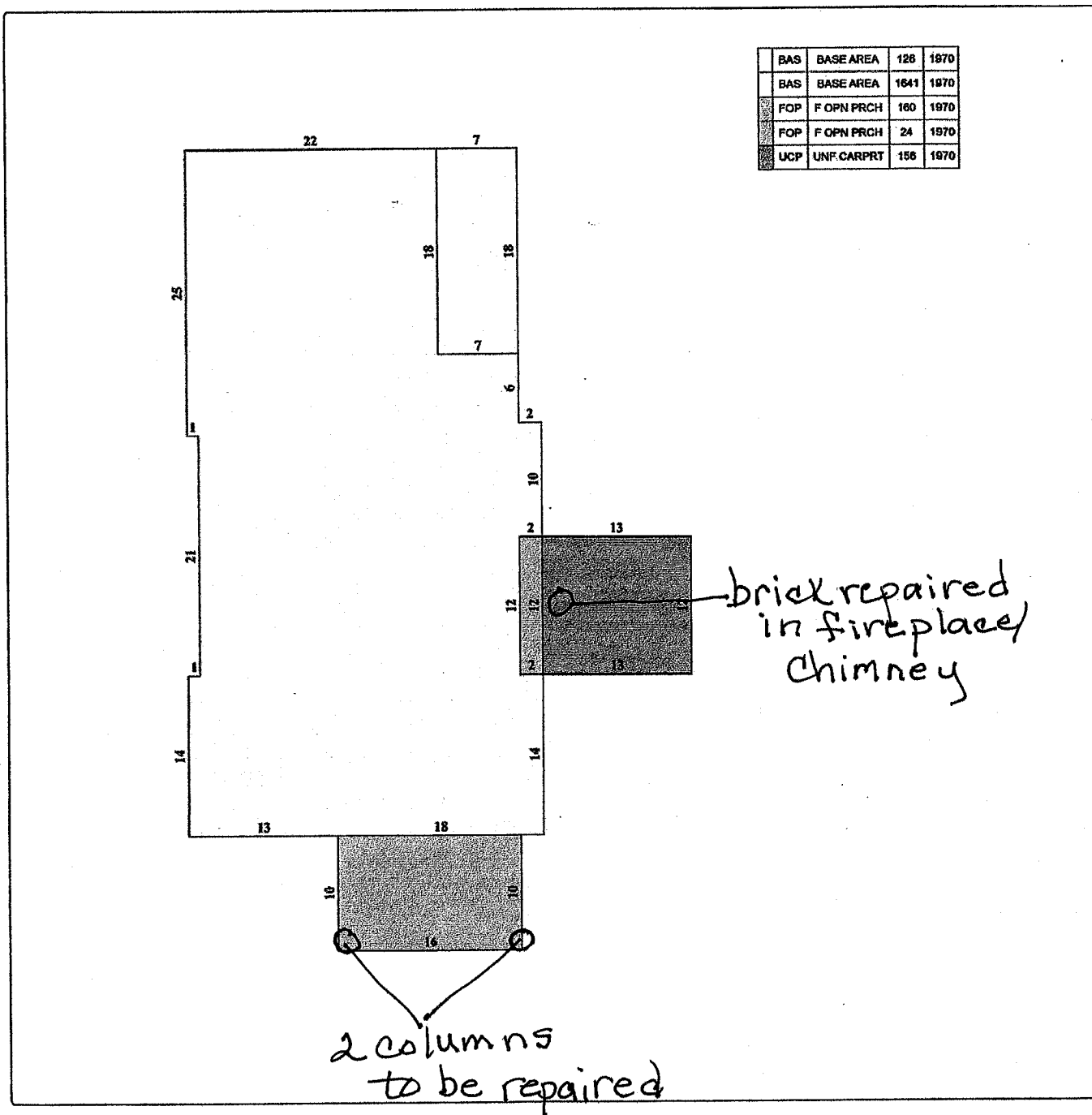
AND

The South 75 Feet of the North 91 Feet of the West 68 Feet of Lot 3 in Block 74, according to the plat of the Town of Milton, Florida, on file in the office of the Clerk of the Circuit Court of Santa Rosa County, Florida, located in Section 3, Township 1 North, Range 28 West.

5211 Canal Street

Santa Rosa County

Parcel ID No: 03-1N-28-2530-07400-0033



▼ Land

Land Code	Description	Zoning	Frontage	Depth	Unit Type	Land Units	Land Value
0100	SFR	R1	81.00	210.00	FF	81.00	\$6,123
0100	SFR	R1	75.00	79.00	FF	75.00	\$3,234

▼ Extra Features

Description	Number of Items	Units	Year	Extra Feature Value
SHED	1.00	1.00 UT	1990	\$0
SHED	1.00	1.00 UT	2020	\$0

Jerree Sanders

STR#6368

BEHR

BASE: 4300

PREMIUM PLUS EXTERIOR/FLAT, MATTE
{CM Custom Color Match

CLRNT	BL	RL	VUL
0Z	0	2	0
38411	224	246	104

QUART -

4/30/2020 (S)



636820305811

NOT RETURNABLE





Search



For broken Brick



\$37⁹⁸ /gallon



Pay **\$12.98** after **\$25 OFF** your total purchase upon opening a new card.

[Apply for a Home Depot Consumer Card](#)

For column bases

272

BEHR PREMIUM

BEHR Premium Ultra Pure White Low-Lustre Enamel Interior/Exterior Porch and Patio Floor Paint

★★★★★ (669) Questions & Answers (101)



\$37.96

Pay **\$12.96** after **\$25 OFF** your total qualifying purchase upon opening a new card. [i](#)

[Apply for a Home Depot Consumer Card](#)



- Ideal for wood or concrete porches, patios or walkways
- Mildew, scuff and fade resistant finish
- Available in custom colors and computerized color matching
- [View More Details](#)

Pace Store

✓ 20 in stock Aisle 02, Bay 020 [Text to Me](#)

Sheen: **Low Lustre**

Gloss

Low Lustre

Delivering to: **32571** | [Change](#)



Store Pickup

Pickup
Today



Ship to Home

Get it by

Mon, Apr 3



Scheduled

Delivery

Not available for this item



From: **Lawrence Decklever** ddeck307@gmail.com
Date: **Mar 27, 2023 at 3:20:04 PM**
To: **DBYoung13@hotmail.com**

Decklevers masonry llc

5211 canal st milton fl

Grinding out and repack mortar joints on 2 columns and 1 buctress wall and 1 porch wall. Replace 5 brick in various spots.

Material 2 bags of mortar, brick, and sand included. Clean up all excess debris and remove.

\$1500

From: **Barbara Parrish** bparrishc@hotmail.com
Subject: **Carl Parrish Masonry quote**
Date: **Mar 27, 2023 at 3:48:02 PM**
To: **DBYoung13@hotmail.com**

5211 Canal Street
Milton, Fl.

Grinding out and repacking mortar joints on columns, 1 wall and 1 porch.
Replacing various bricks, cleanup and material .
\$1800

From: **Steve Brown** stevejkbrown79@gmail.com
Subject: **Bid on 5211 canal st Milton Fl**
Date: **Mar 27, 2023 at 3:30:14 PM**
To: **DBYoung13@hotmail.com**

2 columns grind out and replace joints. Replace 5 brick cut out and put back.
Cutout joints on buttress wall and point back in with mortar. Material cost in
bid mortar,sand and brick. Also clean job and take away debris.

Total: \$1650.00

Brown's Masonry Inc.
Steve Brown

Sent from my iPhone



VERBODEN TOEGANG
6500 Financial Forest Lane
MILFORD, FLORIDA 32570
903 676 2000 • FAX (903) 981 2000

3162023

Janice Sanders
5311 Canal St
Milton, FL 32570

DESCRIPTION	PRICE	AMOUNT
Repair Brick Columns		
Demo out Damaged Brick		
on columns and fireplace		
Historic brick will be used		
to repair and replace		
damaged brick.		
Will fill in areas that need		
mortar		
Material & Labor		
Brick, masonry sand,		
mortar mix		
	TOTAL	2300 00

Thank You



TERRANCE DAVIS

6947 Emerald Forest Drive

MILTON, FLORIDA 32570

(904) 626-1086 • FAX (904) 981-2996

3-10-2003

Jerice Sanders
5211 Canal St
Milton, FL 32570

QTY

DESCRIPTION

PRICE

AMOUNT

Paint Brick Columns
Paint Brick fireplace
Paint Steps on porch

Material Paint
paint supplies

Behr masonry paint

owner to pick color

TAX

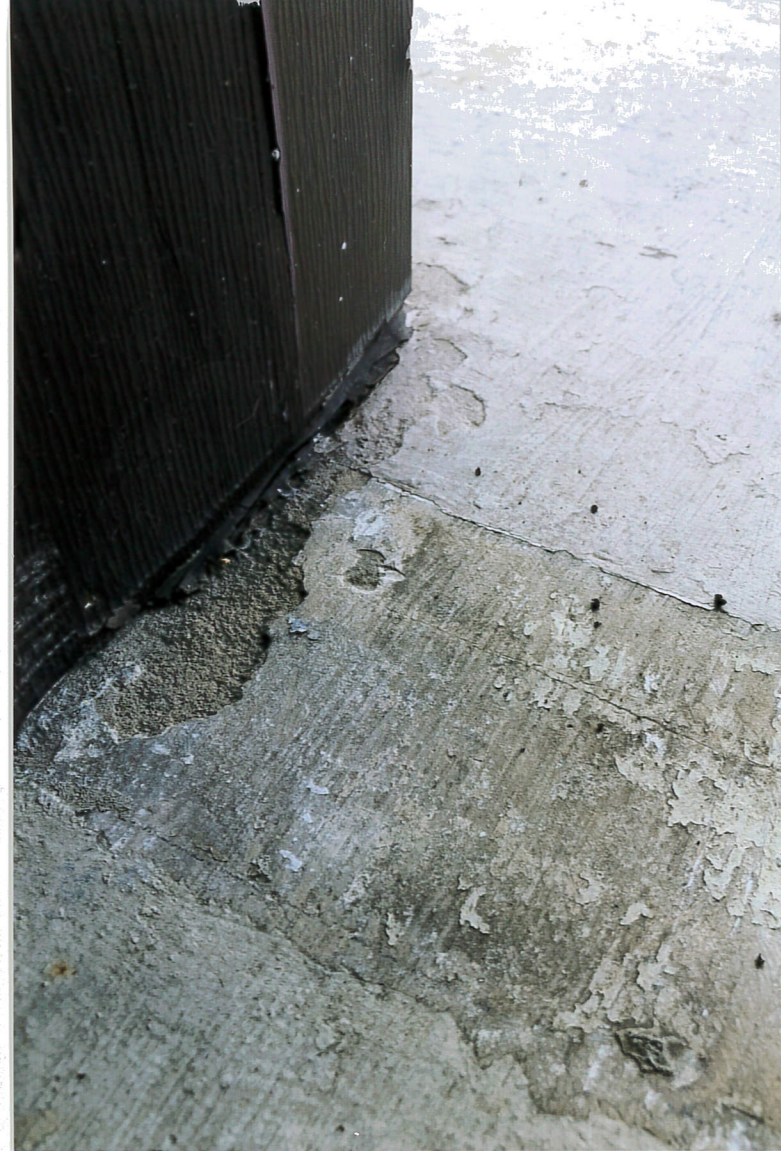
TOTAL

150.00

10-10-2003
200-225-6382 • WEB.COM

Thank You















Agenda Item # 2023-1456

Residential Facade Improvement Grant Application - Frank White

MEETING DATE

May 9, 2023

PREPARED BY

Tim Milstead, Planning Director

BACKGROUND

Staff has received an application from Frank and Linda White for a residential facade improvement grant for their home at 5073 Susan Street. This home is located within the Downtown CRA, but outside the Milton Historic District. The request would allow the city to grant funds for the repainting of the upstairs balcony area on the front of the home. The program was approved by the City Council in 2022, and this is the first request received by staff from the applicant for funding from this program.

SUMMARY

The request, if approved, would authorize the expenditure of \$670.54, which is proposed to be matched by the applicant with \$670.55, for a total project amount of \$1,341.09, based upon the lowest sufficient bidder, and the portions of the project that are eligible for funding. This is the least expensive option of the estimates provided by the applicant. All estimates are attached.

RECOMMENDATION

Unanimously approved at Executive Committee.

ATTACHMENTS

1. White Residential Facade Grant App
2. White Facade Grant Pictures

DATE & TIME APPLICATION RECEIVED:

4/6/23

RECEIVED BY:

[Signature]



City of Milton
Planning & Development Dept
6738 Dixon Street
Milton, FL 32572
www.miltonfl.org

**DEADLINE FOR
APPLICATIONS:**

April 7, 2023

DATE OF APPLICATION: 4-4-2023

PROPERTY OWNER(S): FRANK T. & LINDA R. WHITE

PROPERTY OWNER(S) (IF DIFFERENT): _____

TOTAL AMOUNT REQUESTED (MAXIMUM \$2,000): \$ ~~1500.00~~ 750.00

TOTAL AMOUNT OF MATCH (MINIMUM 100%): \$ 750.00

TOTAL AMOUNT OF PROJECT (ALL ASPECTS): \$ 1500.00

ADDRESS OF PROJECT: 5073 SUSAN STREET

PROJECT NAME: BALCONY PROJECT

ATTACH REQUIRED ADDITIONAL INFORMATION:

- Complete application form
- Detailed project description
- Legal description of property
- Proof of property ownership or letter from owner consenting to the project
- Proof of property insurance
- Certification of sign ordinance, zoning and future land use compliance
- Scaled drawing of improvements involving building changes
- Accurate color mock-ups and/or paint chips
- Original color photographs of existing property conditions
- Three cost estimates from qualified contractors (labor and materials for entire project).
- Final cost estimate including name of licensed contractor chosen to perform work
- Copy of the chosen contractor's license (if licensure is required for the work)
- Copy of City of Milton Business License.

NAME & MAILING ADDRESS OF OWNER/APPLICANT (PLEASE PRINT):

FRANK T. & LINDA R WHITE
5073 SUSAN STREET
MILTON FLORIDA 32570

SIGNATURE(S) OF RENTER AND PROPERTY OWNER(S) (IF DIFFERENT)

Frank T. White
Linda R. White

TELEPHONE # (850) 983-9509 CELL # 850-549-7619 EMAIL White4551@bellsouth.net

For official use only: _____



City of Milton
 Planning & Development Dept
 6738 Dixon Street
 Milton, FL 32572
www.miltonfl.org

Page 2 of 2

Memorandum of Understanding

I, the grantee, understand that work cannot commence on any portion of the Downtown CRA Residential Façade Improvement Project prior to receiving approval of the grant funds by the City of Milton. A written notification to proceed will be provided. I, the grantee, have read, understand, and accept the terms and conditions of the grant. I have read and understand the actions which will trigger a default. In the event of a default, I, the grantee, do hereby guarantee the repayment of the principal amount of the grant in accordance with the terms of the Residential Façade Improvement Program application and guidelines. If the grantee is not the property owner, as shown in the Santa Rosa County Property Appraiser's Database, the property owner must also execute this Memorandum of Understanding.

FRANK T. WHITE
 Grantee Name (Please Print)
Frank T. White
 Grantee Signature

4-4-2023
 Date

 Property Owner Name (Please Print)

 Property Owner Signature

 Date

 City of Milton (Please Print)

 City Manager Signature

 Date

Quote#: 5151 Title: Exterior Quote

Date: 03/13/2023

Estimator: John Drummond

Cell Phone: (850) 776-1867 Office Phone: (850) 760-0677

Mailing Address: P O Box 3784 Milton FL 32572



Customer Quote

Locally Owned and Independently Operated

Linda White
(850) 983-9509

Billing: 5073 Susan st
Milton , FL 32570

Service: 5073 Susan st
Milton , FL 32570

Customer Notes:

- **THE FIVE STAR EXPERIENCE:** Our goal is high-quality results at a fair price, 100% customer satisfaction, and a 5-Star review on every job we deliver! We use only industry-leading paints and highly experienced professional painters to complete the work to your home. Our work is 100% guaranteed and we warranty our workmanship for up to 24 months.
- **LICENSED, BONDED, AND INSURED:** Five Star Painting is your safe choice because we are licensed in Escambia and Santa Rosa Counties, and carry \$1MM-\$2MM liability insurance coverage for your protection and piece of mind.
- **QUOTE:** Your final custom quote and statement of work is outlined below.
- **SCOPE OF WORK:** Surfaces to be painted, approach details, and statement of work is outlined below. We will need at least 2 feet of clearance between vegetation and/or exterior structures, and the surfaces to be painted, prior to the painting start date.
- **FAIR PRICING PHILOSOPHY:** This estimate is based on what we can visually inspect. If we find damage underneath the surface, we notify the Owner and use the Change Order process. We will provide a quote that includes labor and materials, for the Owner to consider. Pricing on this quote is based on the onsite manpower required to complete all of the tasks listed; if any tasks are excluded, pricing on the remaining tasks are likely to change.
- **PAINTS AND COVERAGE:** We use only high-quality and best-value paints by Sherwin Williams (or others brands at your direction). Our goal on every paint project is a full-coverage result to achieve a high quality, excellent hide, and a long-lasting result. We are able to achieve that result through a 1 or 2 coat application process depending on the surfaces being painted, colors selected, coatings used, and application techniques.
- **COLORS:** Final selection of colors and finish is the responsibility of the homeowner. Need help choosing colors? Click here: <https://fivestarpainting.decorist.com/>
- **PAINTING CREW:** An experienced Five Star Painting Crew will be assigned to your project when the scope is finalized and your job is scheduled.
- **PAYMENT TERMS:** Project will be scheduled with a 1/3 down payment. Final Payment is due on the day the job is complete. Progress payments will be requested for jobs lasting longer than 4 days. A 2.5% processing fee will be added to payments made with a credit or debit card.
- **OUR LOWEST PRICE GUARANTEE:** We will meet our competitor's price or gladly refund your deposit provided same scope of work, comparable paints, proof of licensing, and General Liability Insurance.

Not Included: This quote excludes:

- Painting any surface not listed in this quote.
 - Moving services; we ask our customers to move exterior furniture, TVs, stereo systems, computers and any breakable items off or away from the surfaces to be painted, prior to the arrival of our painting crew. Five Star Painting is not responsible for any moving damage of such items.
 - Carpentry and replacement materials. If needed, one of our renovator crews can provide a separate quote for repairs. Their pricing is always reasonable, and we don't mark that up.
- A warranty on paint that was not supplied by Five Star Painting. We guarantee the results only on paint that we supply.

Details

Tape, caulk, covering materials

Power Wash
Power Washing: Remove dirt, mildew, cobwebs and other debris to allow for proper paint adhesion and expose areas needed for scraping.
Labor: \$155.00

Caulking (Lin Ft.)
Caulking: Caulk gaps and cracks to seal and protect against moisture.
Labor: \$50.00

1FL Porch Ceiling
Paint: SW Duration Ext Sat C1 Color 1 Satin (2 Coats)
Color: Sage Green
Labor: \$360.38

2FL Porch Deck
Paint: SW Porch and Floor Enamel Color 1 Satin (2 Coats)
Color: Sage Green
Labor: \$302.50

2FL Porch Ceiling
Paint: SW Duration Ext Sat C1 Color 1 Satin (2 Coats)
Color: Sage Green
Labor: \$300.00

Total
Materials: \$445.00
Labor: \$1,167.88
Subtotal: \$1,612.88
Discount: \$116.79
Total: \$1,496.09
Deposit Required (33%): \$493.71
Payment: \$0.00
Balance Due: \$1,496.09

We propose hereby to furnish material and labor - complete in accordance with above specifications for the sum stated above. Any alteration or deviation from the specification involving extra costs will become an extra charge over and above the quote. All accounts are due and payable upon completion of work as described above. In the event suit is brought, the prevailing party shall recover its attorney fees and costs. Finance

charge of 1.5% per month will be applied on all past due accounts. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. This proposal may be withdrawn if not accepted within 15 days.

I hereby grant Five Star Painting permission to use my, and my property's, likeness in a photograph, video, or other digital media ("photo") in any and all of its publications, including web-based publications, without payment or other consideration. I understand and agree that all photos will become the property of the Five Star Painting and will not be returned. I hereby hold harmless, release, and forever discharge the Five Star Painting from all claims, demands, and causes of action.

I agree to the payment terms and contract stated above:

Authorization to begin work (Client): _____

Work Completed to satisfaction (Client): _____

Contractor Signature: _____ Date: _____

Customer Focused, Quality Driven™
Visit FiveStarPainting.com/warranty for details on our 2-year warranty.

Find messages, documents, photos or people [Advanced](#) 

Home

Compose

Back



Archive



Move



Delete



Spam



Inbox

9

Unread

Starred

Drafts

12

Sent

Archive

Spam

Trash

Less

Views

Show

Folders

Hide

+ New Folder

Alignable

89

Amazon Orders,...

30

Community Gard...

7

Drafts

drop-in

9

Etsy

6

FAMU Business

4

FAMU Marching...

44

FAMU NAA EM...

185

Hawthorn Family Her...

Important Mail

103

Investments

5

Kappa

Lin's Marriage

1

OoohLin, L.L.C.

Out West Trip August...

Tony & Whitti

9

TrailBlazers 100

untitled

2

Virtual b'day(Lula)

1

Vistaprint

10

White-Nix Pics



Intuit

www.intuit.com

Visit site

Estimate 1224 from Lance Lewis
Painting LLC

Yahoo/Inbox



Lance Lewis Painting LLC



Tue, Mar 21 at 6:51 PM

To:

white6551@bellsouth.net

Dear Linda White,

Please review the estimate below. Feel free to contact us if you have any questions.
We look forward to working with you.

Have a great day,
Lance Lewis Painting LLC

----- Estimate -----

P.O. Box 5346
Navarre, FL 32566 US
+1 8502180801

Estimate #: 1224
Date: 03/21/2023
Exp. Date: \$1,517.47

----- Address: -----

Linda White
5073 Susan Street
Milton, Florida 32570

Date	Activity	Description	Qty	Rate
03/21/2023	Painting	SPressure wash area to be painted	1	100.00
03/21/2023	Painting	SPaint ceiling	145.38	3.25
03/21/2023	Painting	SPaint deck under ceiling	145.38	3.25
03/21/2023	Painting	SPaint bottom of deck	145.38	3.25

Total:

Lance Lewis Painting LLC
P.O. Box 5346
Navarre, FL 32566 US
+1 8502180801
lewis.lance@mchsi.com

Estimate

ADDRESS
Linda White
5073 Susan Street
Milton, Florida 32570

ESTIMATE # 1224
DATE 03/21/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Painting Services	Pressure wash area to be painted	1	100.00	100.00
	Painting Services	paint ceiling	145.38	3.25	472.49
	Painting Services	Paint deck under ceiling	145.38	3.25	472.49
	Painting Services	Paint bottom of deck	145.38	3.25	472.49

TOTAL \$1,517.47

Accepted By Accepted Date



Suite Painting & Finishes LLC
850 688 9924
6451 Kennington Circle
Milton, Florida 32570
United States

Suite Painting & Finishes Llc

Prepared For
Linda White
5073 Susan St.
Milton FL. 32570

Proposal Date
03/22/2023

Proposal Number
0036534

The Agreement

This agreement is hereby entered this 22nd day of March, 2023 between Suite Painting & Finishes LLC and Linda White, Owner of the above referenced property, for the described work at said location. By signing this proposal you agree to all terms and the Scope of Work in this proposal.

Terms

Suite Painting & Finishes LLC, a company registered in the State of Florida, L17000197226, does hereby agree to provide the labor and material to complete the described work.

PAYMENT: A non-refundable **25% deposit** is required prior to scheduling your project and balances are due upon completion. Upon receipt of accepted proposal a tentative date will be scheduled for your project. **All deposits must be received prior to scheduling your project.**

Walkthroughs must be completed within one business day of completion of your project. If you are unable to be present for the walkthrough, It is your responsibility to have a representative at the walkthrough with final payment in hand. If you are paying invoices through a rental management company you are authorizing said rental management company to pay all invoices related to this project to include any deposits.

For owners not paying through a rental management company we accept checks and credit cards via Paypal, credit/debit cards have a 3.5% fee that will be applied to the invoice.

Overview

THIS PROPOSAL:

Due to material costs, this quote is guaranteed for 21 days. All work scheduled must be started within 45 days of scheduled date. Any failure of the above will require an updated and accepted quote.

Exterior Balcony Painting: Ceiling of upper side of balcony, Floor of upper balcony, and lower side of balcony

floor.

Pricing

Description	Rate	Qty	Line Total
Exterior Painting Balcony floor, both sides. Ceiling upper balcony	\$1,500.00	1	\$1,500.00
	Subtotal		1,500.00
	Tax		0.00
	Proposal Total (USD)		\$1,500.00

Linda White



Santa Rosa County Property Appraiser

Gregory S. Brown II, CFA



[Home](#) [Search](#) [Map](#)

▼ Parcel Information

Parcel Number	03-1N-28-3370-00600-0011
Situs/Physical Address	5073 SUSAN ST MILTON 32570
Property Usage	SINGLE FAMILY (0100)
Section-Township-Range	03-1N-28
Tax District	MILTON
2020 Millage Rates	0.01467140
Acreage	0.93
Homestead	Y
Brief Legal Description	ENHANCED LIFE EST RESERVED IN:RAILROAD SUB N 1/2 OF LOT 1BLK 6 AS DES IN OR 2905 PG 754& IN OR 2907 PG 750 & IN OR2976 PG 1444 & IN OR 2979 PG821 & THE S 1/2 OF LOT 1 BLK 6AS DES IN OR 3211 PG 652 & ALLAS DES IN OR 3770 PG 1368

▼ Owner Information

Primary Owner

White Frank T & White Linda R
5073 Susan St
Milton, FL 32570

[Apply for Exemptions](#) [Update Mailing Address](#)

▼ Valuation

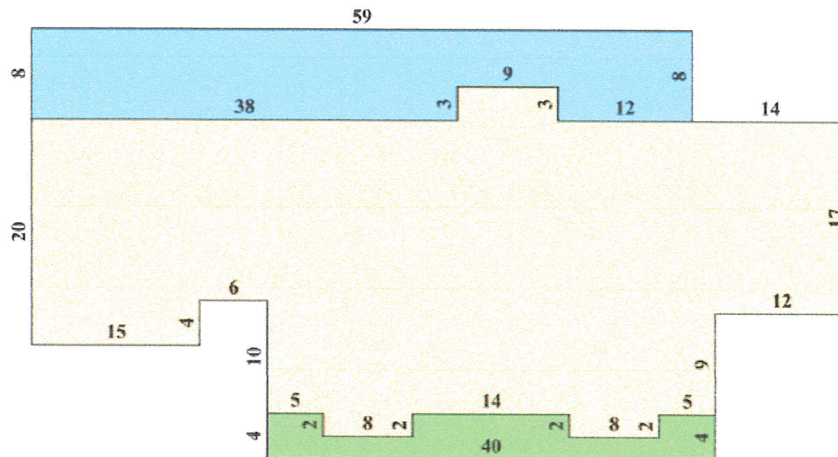
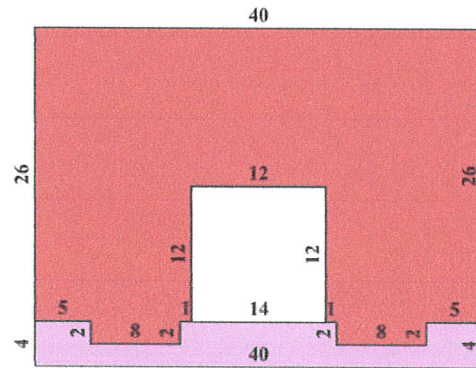
	2020 Certified	2021 Certified	2022 Certified
Building	\$137,530.00	\$150,878.00	\$186,958.00
Extra Feature	\$2,501.00	\$2,501.00	\$2,501.00
Land Value	\$12,764.00	\$12,764.00	\$29,176.00
Land Agricultural Value	\$0.00	\$0.00	\$0.00
Agricultural (Market) Value	\$0.00	\$0.00	\$0.00
Just (Market) Value*	\$152,795.00	\$166,143.00	\$218,635.00
Co. Assessed Value	\$124,446.00	\$126,188.00	\$129,974.00
Exempt Value	\$50,000.00	\$50,000.00	\$50,000.00
Co. Taxable Value	\$74,446.00	\$76,188.00	\$79,974.00

▼ Residential Buildings

Building 1

Type	SINGLE FAM
Total Area	3328
Heated Area	2627.00
Ext Walls	BRICK ; HARDBOARD
Roof Cover	ASPHALT SH
Interior Walls	CUSTOM
Foundation	BLOCK/MASN
Frame	WOOD FRAME
Floor	CARPET
Heat Type	FCD AIR D
A/C Type	CENTRAL
Bathrooms	2.00
Bedrooms	4.00
Stories	2.00
Actual Year Built	1989
Effective Year Built	1989

BAS	BASE AREA	1699	1989
FOP	F OPN PRCH	128	1989
FUS	FIN UP STY	928	1989
OP1	PRCH OPUF1	128	1989
PTO	PATIO	445	1989



▼ Land

Land Code	Description	Zoning	Frontage	Depth	Unit Type	Land Units	Land Value
0100	SFR	R2	97.00	210.00	FF	97.00	\$14,588
0100	SFR	R2	97.00	210.00	FF	97.00	\$14,588

▼ Extra Features

Description	Number of Items	Units	Year	Extra Feature Value
FIREPLACE	1.00	1.00 UT	1989	\$0
SHED	1.00	1.00 UT	2006	\$0
CARPORT	1.00	1.00 UT	2019	\$0

▼ Sales

Multi-Parcel Sale	Sale Date	Sale Price	Instrument ⁱ	Book / Page	Qualification	Vacant or Improved	Grantor	Grantee
N	09/13/2018	\$100	QD	3770 / 1368	U	I	WHITE FRANK & LINDA	WHITE FRANK T & WHITE LINDA R
N	01/25/2013	\$100	WD	3211 / 652	U	V	PHILPOT GEORGIA & WHITE LINDA	WHITE FRANK & LINDA
N	04/29/2010	\$23,100	QD	2976 / 1444	U	I	WHITE LINDA ROBERTS & FRANK E	WHITE LINDA & FRANK
N	09/25/2009	\$20,000	QD	2979 / 821	U	I	PHILPOT GEORGIA MAE	WHITE LINDA & FRANK
N	05/29/2009	\$100	PB	2905 / 754	U	I	ROBERTS SILVER NELL ESTATE	SEE NOTE FOR NEW OWNERS
N	05/12/2009	\$1,000	QD	2907 / 750	U	I	ROBERTS GREGORY (HIS 1/12 INT	WHITE LINDA & FRANK
N	03/29/1984	\$100	WD	679 / 650	U	V	ROBERTS EDWARD & OPHELIA	ROBERTS SILVER NELL
N	05/15/1981	\$100	WD	978 / 302	U	V	ROBERTS EDWARD & OPHELIA	ROBERTS SILVER

▼ Map



The Santa Rosa County Property Appraiser and staff are constantly working to provide and publish the most current and accurate information possible. No warranties, expressed or implied are provided for the data herein, its use, or its interpretation. The current assessed values as viewed herein are 2022 Certified Values; the data elements are current as of October 01, 2022. Again, best

must remember that the primary use of the assessment data contained herein is for general public information. No responsibility or liability is assumed for inaccuracies or errors.

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Last Data Upload: 3/28/23 2:10:43 AM

Developed by:



Santa Rosa County
Property Appraiser



CEILING } THIS
FLOOR } COLOR

UNDERNEATH } WHITE

FIVE STAR
PAINTING
WILL DO THE
JOB











Agenda Item # 2023-1457

Residential Facade Improvement Grant Application - Warren Gilmore

MEETING DATE

May 9, 2023

PREPARED BY

Tim Milstead, Planning Director

BACKGROUND

Staff has received an application from Warren Gilmore for a residential facade improvement grant for his home at 5166 Dr. Martin Luther King Jr. Drive. This home is located within the Downtown CRA, but outside the Milton Historic District. The request would allow the city to grant funds for the replacement of the roof of the home.

The program was approved by the City Council in 2022, and this is the first request received by staff from the applicant for funding from this program.

SUMMARY

The request, if approved, would authorize the expenditure of \$2,000.00, which is proposed to be matched by the applicant with \$11,860.00, for a total project amount of \$13,860.00, based upon the lowest sufficient bidder, and the portions of the project that are eligible for funding. This is the least expensive option of the estimates provided by the applicant. All estimates are attached. The owner has indicated that this project is not available for any funding through their insurance provider.

RECOMMENDATION

Unanimously approved at Executive Committee.

ATTACHMENTS

1. Gilmore Residential Facade Grant App
2. Gilmore Roof 1
3. Gilmore Roof 2
4. Gilmore Roof 3

DATE & TIME APPLICATION RECEIVED:

4/7/23

RECEIVED BY:

[Signature]



City of Milton
Planning & Development Dept
6738 Dixon Street
Milton, FL 32572
www.miltonfl.org

**DEADLINE FOR
APPLICATIONS:**

April 7, 2023

DATE OF APPLICATION: 4-6-2023

PROPERTY OWNER(S): Warren Gilmore

PROPERTY OWNER(S) (IF DIFFERENT): _____

TOTAL AMOUNT REQUESTED (MAXIMUM \$2,000): \$ 2,000.00

TOTAL AMOUNT OF MATCH (MINIMUM 100%): \$ 2,000.00

TOTAL AMOUNT OF PROJECT (ALL ASPECTS): \$ 13,860.00

ADDRESS OF PROJECT: 5166 Dr. Martin Luther King Jr. Drive, Milton, FL 32570

PROJECT NAME: Re-Roof of Residence.

ATTACH REQUIRED ADDITIONAL INFORMATION:

- Complete application form
- Detailed project description
- Legal description of property
- Proof of property ownership or letter from owner consenting to the project
- Proof of property insurance
- Certification of sign ordinance, zoning and future land use compliance
- Scaled drawing of improvements involving building changes
- Accurate color mock-ups and/or paint chips
- Original color photographs of existing property conditions
- Three cost estimates from qualified contractors (labor and materials for entire project).
- Final cost estimate including name of licensed contractor chosen to perform work
- Copy of the chosen contractor's license (if licensure is required for the work)
- Copy of City of Milton Business License.

NAME & MAILING ADDRESS OF OWNER/APPLICANT (PLEASE PRINT):

Warren P. Gilmore

P.O. Box 3538

Milton, FL 32572

SIGNATURE(S) OF RENTER AND PROPERTY OWNER(S) (IF DIFFERENT)

[Signature]

TELEPHONE # (850) _____

CELL # 850-748-8821

EMAIL gilmore295522@bellsouth.net

For official use only:



City of Milton
 Planning & Development Dept
 6738 Dixon Street
 Milton, FL 32572
www.miltonfl.org

Page 2 of 2

Memorandum of Understanding

I, the grantee, understand that work cannot commence on any portion of the Downtown CRA Residential Façade Improvement Project prior to receiving approval of the grant funds by the City of Milton. A written notification to proceed will be provided. I, the grantee, have read, understand, and accept the terms and conditions of the grant. I have read and understand the actions which will trigger a default. In the event of a default, I, the grantee, do hereby guarantee the repayment of the principal amount of the grant in accordance with the terms of the Residential Façade Improvement Program application and guidelines. If the grantee is not the property owner, as shown in the Santa Rosa County Property Appraiser's Database, the property owner must also execute this Memorandum of Understanding.

Warren P. Gilmore

Grantee Name (Please Print)

Sharon P. Gilmore

Grantee Signature

4-6-2023

Date

Warren P. Gilmore

Property Owner Name (Please Print)

Sharon P. Gilmore

Property Owner Signature

4-6-2023

Date

 City of Milton (Please Print)

 City Manager Signature

 Date



Jacob Hill Roofing LLC

ESTIMATE

Warren Gilmore
5166 Doctor M.L.K. Jr Dr
Milton, FL, 32570-1803
US

Date created: 2023-04-05 10:32 AM
License #: RC0034968

Description - Work to be Completed	Total	
Underlayment Decking 4 rolls for meeting building code		
Replace damaged wood for decking (4 sheets) \$25x 4		
	Subtotal	\$12,743.99
	Taxes	\$981.72
	Discounts	-\$200.00
	Total	\$13,525.71



PO Box 4577
Milton, Florida, FL, 32572
US



jacob.hill.roofingllc@gmail.com
www.JacobHillRoofingllc.com



850-529-0547



Jacob Hill Roofing LLC

ESTIMATE

Warren Gilmore
5166 Doctor M.L.K. Jr Dr
Milton, FL, 32570-1803
US

Date created: 2023-04-05 10:32 AM
License #: RC0034968

Description - Work to be Completed	Total
Install WinterGuard Ice & Water shield	
Install Shadow Ridge hip & ridge cap	
Install SwiftStart starter strip at roof perimeter	
Nail Shingles to decking with coil nails	
Install CertainTeed Landmark Pro shingles	
Replace universal rubber zip boot	
Seasonal Discount	
To Collect and Remove Debris	
Caulk needed areas on the roof	
Labor cost for ridge, valley and wood work	
Labor for All other work	
Fee to deliver materials from supplier/warehouse	



PO Box 4577
Milton, Florida, FL, 32572
US



jacob.hill.roofingllc@gmail.com
www.JacobHillRoofingllc.com



850-529-0547

Terry Sowell Roofing Co.

6618 MUNSON HWY.
MILTON, FL 32570
994-9611

ESTABLISHED 1960

ESTIMATE & AGREEMENT

DATE: MARCH 31, 2023

To WARREN GILMORE
5166 DR. MARTIN LUTHER KING JR. DR.
MILTON, FL 32570

BID: We hereby propose to furnish
material and labor to complete the work
outlined herein for the sum of:

(\$ 13,860.00) Payment to be made as follows
IN FULL UPON COMPLETION

We hereby submit specifications and bid for:

REROOFING OF RESIDENCE LOCATED AT 5166 DR. MARTIN LUTHER KING JR. DR. IN MILTON, FL.

REMOVE EXISTING SHINGLE ROOF TO SMOOTH SURFACE FOR REROOFING.

AS PER BUILDING CODE, ROOF DECKING AND FASTENERS SHALL BE STRENGTHENED AND CORRECTED AND TWO LAYERS OF
NEW SYNTHETIC UNDERLAYMENT FELT WILL BE FURNISHED AND INSTALLED ACCORDING TO SPECIFIED NAIL PATTERNS.

FURNISH AND INSTALL NEW PREPAINTED EAVE METAL. COLOR SELECTION: _____

FURNISH AND INSTALL NEW ROOF VENT COVERS.

FURNISH AND INSTALL NEW 25 YEAR 3-TAB FUNGUS RESISTANT CLASS A FIBERGLASS SHINGLES BACK TO ENTIRE SLOPE
SECTION, SEALING THE FIRST COURSE WITH PLASTIC CEMENT AS PER CODE.

COLOR SELECTION: _____

REMOVE EXISTING FLAT ROOF TO SMOOTH SURFACE FOR REROOFING.

FURNISH AND INSTALL ONE LAYER OF FIBERGLASS BASE FELT OVER SMOOTH SURFACE.

FURNISH AND INSTALL GRANULAR MODIFIED BITUMEN ROOF SYSTEM OVER BASE FELT.

FURNISH AND INSTALL NEW PREPAINTED METAL EDGING.

REMOVE ALL DEBRIS FROM PREMISES RESULTING FROM THIS REROOFING.

THIS ROOF CARRIES A FIVE YEAR WORKMANSHIP WARRANTY, A TEN YEAR LIMITED MATERIAL WARRANTY ON MODIFIED
BITUMEN ROOF SYSTEM AND A 25 YEAR LIMITED MATERIAL WARRANTY ON SHINGLES.

NOTE: WOOD REPLACEMENT, IF ANY NECESSARY, WILL BE AT AN ADDITIONAL COST OF MATERIALS AND LABOR FOR
INSTALLING.

NOTE: SIGN HERE FOR OWNER APPROVAL
UPON OWNERS APPROVAL, LIFETIME DIMENSIONAL SHINGLES CAN BE INSTALLED FOR AN ADDITIONAL CHARGE OF
\$ 722.00 ADDED TO THE ABOVE CONTRACT PRICE.

NOTE: SIGN HERE FOR OWNER APPROVAL:
UPON OWNERS APPROVAL, PEEL AND STICK ROOFING CAN BE APPLIED TO ENTIRE ROOF SURFACE FOR AN ADDITIONAL
CHARGE OF \$ 810.00 ADDED TO THE ABOVE CONTRACT PRICE. * (THIS IS AN ICE AND WATER SHIELD/SECONDARY WATER
BARRIER.)

CUSTOMER INITIAL _____ ACKNOWLEDGEMENT THAT YOU HAVE READ AND UNDERSTAND THE BELOW STATEMENT
NOTE: IF YOU HAVE A SATELLITE DISH DIRECTLY MOUNTED TO YOUR ROOF DECK WE WILL REMOVE IT DURING ROOFING AND HOMEOWNER WILL BE
RESPONSIBLE FOR REINSTALLATION TO FASCIA OR POLE. PLEASE CONTACT YOUR CABLE PROVIDER PRIOR TO REROOF COMMENCEMENT. TERRY
SOWELL ROOFING WILL NOT BE LIABLE IN ANY EVENT DURING THE REROOFING (OR ROOF REPAIR) PROCESS FOR DAMAGES CAUSED BY FAILURE OF
ROOF DECK, FAULTY SKYLIGHTS, THIS INCLUDES EXTERIOR SIDEWALK OR DRIVEWAY SURFACES. NOR WILL IT BE HELD LIABLE FOR DAMAGE CAUSED
TO INTERIOR WALLS, CEILING OR ITEMS (MIRRORS, PICTURES, COLLECTIBLES, ETC.) THAT MAY BE SECURED TO WALLS.

CONTRACTOR'S GUARANTEE

We guarantee all material used in this contract to be as specified above
and the entire job to be done in a neat, workmanlike manner. Any variations
from plan or alterations requiring extra labor or material will be performed
only upon written order and billed in addition to the sum covered by this
contract. Agreements made with our workmen are not recognized.

ACCEPTANCE OF BID

The above specifications, terms and contract are
satisfactory, and (I) (we) hereby authorize the performance
of this work.

Date
3-31-23

Signed
Terry Sowell

Date

Signed

THIS CONTRACT IS VOID 30 DAYS FROM DATE UNLESS PINK COPY IS SIGNED AND RETURNED TO BIDDER

WE COMPLY WITH ALL WORKMAN'S COMPENSATION & PROPERTY DAMAGE LIABILITY INSURANCE LAWS. Page 122 of 172



Thank you for choosing
Sowell Roofing, Inc

P.O. BOX 3821
MILTON, FLORIDA 32572

CERTIFIED ROOFING CONTRACTOR
FL LIC #: CCC1333549
NUMBER1ROOFMAN@GMAIL.COM

ROOFING ESTIMATE

*This Roof Includes A 5-Year Workmanship Warranty
And A 30-Year Manufacturer's Shingles Warranty*

NAME: Annie Gilmore DATE: 04/05/2023
PHONE: (850) 748-8822 EMAIL: agilmore5166@bellsouth.net
ADDRESS: 5166 Dr. Martin Luther King Jr Dr, Milton, Florida, 32572

WE WILL BE GLAD TO PROVIDE THE FOLLOWING REROOFING SERVICES FOR MAIN SHINGLE HOUSE AND LOW-SLOPE PATIO

- Furnish all labor, materials, and necessary permits
- Remove existing roof to decking
- Renail all decking to bring it up to new FL code
- Install one layer self-adhered ice and water shield in all valleys
- Install 2 layers of synthetic felt underlayment
- Replace all plumbing pipe boots
- Install new limited lifetime 30 year dimensional shingles to main home
- Install new ridge vents
- Replace 750 stove vent, if applicable
- Install new drip edge
- Remove all trash and debris resulting from the job
- Price includes magnetic sweeping and dump fees
- We will remove satellite dishes to install new roof - Dish can be discarded but cannot be reinstalled/recalibrated
- We will provide the passed inspection report from the County and pictures of the job upon completion

TOTAL COST: \$ 12,900

NOTE: Any unsound decking or damaged wood must be replaced in order to comply with FL Building Codes.

Wood/Decking will be assessed upon removal of shingles and will be replaced at the additional costs:

\$ 75 per 4 x 8 plywood sheet

\$9.00 per 1x4 linear feet (LF), \$8.50 per 1x6 LF, \$9.50 per 2x4 LF, \$6 per flashing LF

**Please be aware: *The prices quoted in this estimate are only guaranteed for 30 days
due to regular price increases from our shingles manufacturers***

termination.

Tim Sowell
04/05/2023

Signature Date









Agenda Item # 2023-1163

Health Insurance for Retired Employees, Second Reading

MEETING DATE

May 9, 2023

PREPARED BY

Dawn Molinero, City Clerk

BACKGROUND

Second reading of Ordinance NO. 1984-23

SUMMARY

An ordinance of the City of Milton, Florida, relating to health insurance for retired employees; amending eligibility for health insurance coverage; providing for conflicts, severability and an effective date.

RECOMMENDATION

Recommend approval.

ATTACHMENTS

1. Ordinance 1984-23 Packet for CC

ORDINANCE NO. 1984-23

AN ORDINANCE OF CITY OF MILTON, FLORIDA, RELATING TO HEALTH INSURANCE FOR RETIRED EMPLOYEES; AMENDING ELIGIBILITY FOR HEALTH INSURANCE COVERAGE; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City is responsible for the administration of provided or offered benefits for retired city employees; and

WHEREAS, Florida Statute 112.0801 requires municipalities to provide an option to participate in the City's insurance plan; and

WHEREAS, the City has not amended its Code of Ordinances to comply with the Florida Statute.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA, THE FOLLOWING:

SECTION I. AMENDING CODE OF ORDINANCES; CHAPTER 38; ARTICLE I; SEC.38.5 - AS FOLLOWS

Sec. 38-5. Medical insurance for retired employees.

- (a) Retired employees of the city, their dependents and the surviving spouses of deceased retired employees will, for each year, be eligible for health insurance coverage, paid at their expense and at a premium cost no more than the premium cost applicable to active employees, as a part of the city employee group, only as set forth herein. Elected officials who have served at least 12 years will be eligible for insurance coverage paid by the elected official at the elected official's expense and at a premium cost no more than the premium cost applicable to active employees, ~~but will pay the full premium~~.
- (b) The city will, on a monthly basis, deposit into the retired employees medical insurance fund an amount determined by actuarial analysis to be sufficient to cover the city's obligations under fund this fund for a period of 10 years. The city is not required to deposit more funds than are necessary to meet its obligations to the medical insurance fund for a period longer than 10 years. The city may draw down excess funds from the medical insurance fund once the fund is found to be overcapitalized to meet the city's obligations.
- (c) The city shall pay monthly, from the said fund, to the medical insurance carrier on behalf of each retired employee \$1.00 per year of credited service. Employees hired after November 8, 2011 are not eligible for this benefit. The remainder of the retired employee premiums shall be paid by the retired employee. The surviving spouse of a deceased retired employee shall be eligible for COBRA coverage, but will pay the full premium.

(d) ~~In the event that a retired employee is eligible to utilize the group health insurance coverage through another group, either individually or through his spouse, that employee shall immediately notify the city and shall no longer be eligible for partial premium payment.~~

(ed) ~~When a retired employee becomes eligible for Medicare, that employee shall immediately notify the city and will utilize Medicare supplement coverage at the employee's expense.~~

Retirees covered under Medicare may be experience-rated separately from the retirees not covered by Medicare and from active employees if the total premium does not exceed that of the active group and coverage is basically the same as for the active group.

(fe) This section shall be reviewed on an annual basis by the city council and such amendments shall be made, including the decreasing or terminating of coverage or the partial premium payments, as is necessary to provide for the city's fiscal responsibility.

SECTION II. All ordinances or part of ordinances in conflict with any of the provisions of this ordinance are hereby repealed.

SECTION III. If any section or portion of a section of this ordinance proves to be invalid, unlawful, or unconstitutional by a Court of competent jurisdiction, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this ordinance.

SECTION IV. This ordinance shall become effective immediately upon its passage and adoption.

PASSED by the City Council of the City of Milton, Florida this 9 Day of May, 2023.

ATTEST

CITY OF MILTON, FLORIDA

DAWN MOLINERO, CITY CLERK

HEATHER LINDSAY, MAYOR

Legal in form and valid when signed by the
City Attorney.

1st reading: April 11, 2023

2nd reading: May 9, 2023

ALEX ANDRADE, CITY ATTORNEY

NOTICE OF PROPOSED ORDINANCE ENACTMENT

TO WHOM IT MAY CONCERN:

Please be advised that on the 9th day of May 2023 at 5:30 p.m., CST,
in the City Council meeting room at the City Hall at 6738 Dixon Street, in the City of Milton,
Florida there will be proposed for enactment an Ordinance whose title is as follows:

ORDINANCE NO. 1984-23

AN ORDINANCE OF THE CITY OF MILTON, FLORIDA,
RELATING TO HEALTH INSURANCE FOR RETIRED EMPLOYEES; AMENDING
ELIGIBILITY FOR HEALTH INSURANCE COVERAGE; PROVIDING FOR CONFLICTS,
SEVERABILITY, AND AN EFFECTIVE DATE.

This Ordinance is on file in the City Clerk's office for inspection. Any interested party may
appear at the meeting and be heard with respect to the proposed Ordinance.

This date of April 12th, 2023

Dawn M. Molinero

City Clerk

To be published at least ten (10) days in advance of the date of adoption.

Copy of this notice emailed to the newspaper April 12th, 2023.

CITY CLERK'S CERTIFICATE

ORDINANCE NO. 1984-23 was read by title on the 11th day of April 2023, and on the 9th day of May 2023. Notice of the proposed ordinance was published ten (10) days in advance of its adoption on the 9th day of May 2023, and this ordinance has been on file in the office of the City Clerk for inspection for more than ten (10) days prior to its publication.

Dawn M. Molinero

City Clerk

LEGALS

-1-	-1-	-1-	-1-	-1-	-1-	-1-	-1-
LEGALS	LEGALS	LEGALS	LEGALS	LEGALS	LEGALS	LEGALS	LEGALS

NOTICE OF
PROPOSED
ORDINANCE
ENACTMENT
TO WHOM IT MAY
CONCERN:
Please be advised that
on the 9th day of May
2023 at 5:30 p.m.,
CST,
in the City Council
meeting room at the
City Hall at 6738
Dixon Street, in the
City of Milton,
Florida there will be
proposed for
enactment an
Ordinance whose title
is as follows:
ORDINANCE NO.
1984-23
AN ORDINANCE OF
THE CITY OF MILTON,
FLORIDA, RELATING
TO HEALTH
INSURANCE FOR
RETIRED EMPLOYEES;
AMENDING
ELIGIBILITY FOR
HEALTH INSURANCE
COVERAGE;
PROVIDING FOR
CONFLICTS,
SEVERABILITY, AND
AN EFFECTIVE DATE.
This Ordinance is on
file in the City Clerk's
office for inspection.
Any interested party
may
appear at the meeting
and be heard with
respect to the
proposed Ordinance.
This date of April 12th,
2023
Dawn M. Molinero
City Clerk
ML2133

PROOF



Agenda Item # 2023-1410

Civil Service Board, First Reading

MEETING DATE

May 9, 2023

PREPARED BY

Alex Andrade, City Attorney

BACKGROUND

An ordinance of City of Milton, Florida, repealing the Civil Service Board; amending references to Civil Service Employment; providing for conflicts, severability, and an effective date.

SUMMARY

The City of Milton now has collective bargaining agreements.

RECOMMENDATION

Recommend approval.

ATTACHMENTS

1. Ordinance NO. 1986-23 Civil Service

ORDINANCE NO. 1986-23

AN ORDINANCE OF CITY OF MILTON, FLORIDA, REPEALING THE CIVIL SERVICE BOARD; AMENDING REFERENCES TO CIVIL SERVICE EMPLOYMENT; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.”

WHEREAS, the City is responsible for updating its ordinances and rules whenever conflicts with state or federal law exist; and

WHEREAS, at the time the Civil Service Board was created, the City had not entered into a collective bargaining agreement for general administrative employees of the City; and

WHEREAS, the City no longer uses the forms, guidelines and procedures established by its civil service ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA, THE FOLLOWING:

SECTION I. STRIKING ALL OF CODE OF ORDINANCES; CHAPTER 38 - PERSONNEL AND RETIREMENT; ARTICLE VII - CIVIL SERVICE; SEC. 38-401 – SEC. 38-417 AND REPLACING WITH THE FOLLOWING:

Secs. 38-401 – 38-417. – Reserved

SECTION II. AMENDING CODE OF ORDINANCES; CHAPTER 2 – ADMINISTRATION; ARTICLE III - OFFICERS AND EMPLOYEES; DIVISION 2 – CITY MANAGER; SEC. 2-100:

Sec. 2-100. Authority to remove city officers or employees.

It is the intention of this division to give to the city manager complete control over all city administrative employees. To this end, the city manager may remove any officer or employee at any time, subject to the following:

- (1) — The civil service ordinances;*
- (2 1) Contractual obligations; and*
- (3 2) Collective bargaining agreements.*

SECTION III. AMENDING CODE OF ORDINANCES; CHAPTER 2 – ADMINISTRATION; ARTICLE III - OFFICERS AND EMPLOYEES; DIVISION 1 – GENERALLY; SEC. 2-62:

Sec. 2-62. Reasons for disciplinary action.

The following are to be considered causes for removal, suspension or demotion of a city employee, although removals, suspensions or demotions may be based upon causes other than these enumerated or dismissals as provided in the personnel policy manual or contract:

- (1) Conviction of a criminal offense, including felonies or first degree misdemeanors.*
- (2) Violation of any of the provisions of the ~~civil-service~~ rules and regulations or this Code.*
- (3) Violation of any lawful and reasonable regulation, order or direction made or given by a superior.*
- (4) Intoxication or the using or drinking or intoxicating liquor on duty, except in the official performance of duties.*
- (5) Possession or use of any narcotic or controlled substance without a physician's prescription; the sale or transfer of any narcotic or controlled substance; violation of the city's substance abuse policy.*
- (6) Incompetency or inefficiency in the performance of assigned duties.*
- (7) Wantonly offensive conduct or language toward the public, a superior, or fellow employee.*
- (8) Threatening or actual physical harm, abuse, or conduct which is intimidating or insulting directed against an individual.*
- (9) Theft of city property.*
- (10) Carelessness or negligence in the use of city property.*
- (11) Conducting or engaging in political activity during working hours or at the city's expense.*
- (12) Conducting union business during working hours unless directed by a city official. A union steward may conduct investigations or hear grievances during working hours.*
- (13) An attempt to induce any employee to commit an illegal act or violation of any lawful or reasonable departmental regulation.*
- (14) The taking or receiving of any fee, gift, gratuity or other item of value in the course of his duties or in connection with such duties, for personal gain, when such fee, gift or gratuity is given in the hope or expectation of receiving a favor or better treatment than that accorded others.*
- (15) Conduct unbecoming to a city employee, either while on or off duty.*

(16) *Employment in a gainful occupation for profit in addition to regular city employment, where such occupation tends to distract the employee from his duties or leaves him physically unfit for city duties.*

(17) *Willful and wanton brutality or cruelty to a prisoner or one under arrest or sentence; provided that the act committed was not lawfully done in self-defense, to protect the lives of others or to prevent the escape of a person lawfully in custody.*

(18) *Absence without leave, including failure to report for duty, excessive absenteeism and/or excessive tardiness.*

(19) *Violation of internal rules, regulations or procedures established by various departments or appointing authorities not enumerated in this section and not in conflict with ~~the civil service rules~~, city ordinances, state statutes, or any safety rules.*

SECTION IV. AMENDING CODE OF ORDINANCES; CHAPTER 2 – ADMINISTRATION;
ARTICLE III - OFFICERS AND EMPLOYEES; DIVISION 1 – GENERALLY; SEC. 2-64:

Sec. 2-64. Pre-termination hearings for city employees.

(a) *Policy authorization. The policy and procedure in this section is to be followed by all appropriate supervisory personnel of the city, as contained in the personnel policy manual.*

(b) *Policy and procedure for hearings. No nonprobationary classified employee shall be suspended without pay in the absence of a good faith belief by the appointing authority that such employee is guilty of employee misconduct as defined under the Civil Service Act. If a recommendation for dismissal is to be made by the appointing authority against an employee, the following procedures must be observed prior to any suspension without pay:*

- (1) *Notice; contents; extension of time. Delivery of written notice to the employee of the reasons for suspension and recommendation for termination which also sets out the right of the employee to respond to such charges in writing and notice of the time, place and date of an informal hearing to be held before the department head or supervisor charged with the responsibility of making the decision to suspend and recommend dismissal. The written notice shall be delivered to the employee no less than three calendar days prior to the time specified for the informal hearing. If the employee feels that additional time is necessary in order for him to prepare for the informal hearing, he shall notify the supervisor, in writing, setting forth the reasons why the employee feels that such additional time is necessary. The supervisor shall, in turn, notify the city attorney's office, which office shall review the*

circumstances and extend up to an additional five days' notice to the employee upon good cause shown.

- (2) *Hearing. An informal hearing before the department head or supervisor at the date, time and place set forth in the notice which allows the employee the right to respond orally to the charges against him.*
- (3) *~~Suspension; dismissal by civil service procedures. If, after complying with subsections (b)(1) and (b)(2) of this section, the department head or supervisor still feels the need to suspend the employee and recommend dismissal, the department head shall proceed in the normal course established by the civil service board and civil service laws for disciplinary actions. Suspension with pay may be utilized when there is an immediate need to suspend prior to the completion of the procedure outlined in this subsection, when dismissal is to be recommended.~~*

~~(c) Wrongful suspension without pay. If the civil service board determines that an employee was wrongfully suspended without pay, such employee shall be entitled to receive full back pay for the period of time that he did not receive pay because of the suspension.~~

SECTION V. All ordinances or part of ordinances in conflict with any of the provisions of this ordinance are hereby repealed.

SECTION VI. If any section or portion of a section of this ordinance proves to be invalid, unlawful, or unconstitutional by a Court of competent jurisdiction, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this ordinance.

SECTION VII. This ordinance shall become effective immediately upon its passage and adoption.

PASSED by the City Council of the City of Milton, Florida this _____ Day of _____ [month], 2023.

ATTEST:

CITY OF MILTON, FLORIDA

Dawn Molinero, City Clerk

Heather Lindsay, Mayor

Legal in form and valid when signed by the City Attorney.

1st reading: May 9, 2023
2nd reading: June 13, 2023

Alex Andrade, City Attorney



Agenda Item # 2023-1458

Firefighters Pension Trust Fund, First Reading

MEETING DATE

May 9, 2023

PREPARED BY

Alex Andrade, City Attorney

BACKGROUND

Firefighters Pension Trust Fund ordinance update, see attached DMS letter.

SUMMARY

In order for a municipality or special fire control district and its pension fund to participate in the distribution of premium tax moneys under Chapters 175 and 185, F. S., all provisions of these chapters shall be complied with annually, including state acceptance pursuant to Part VII of Chapter 112, F. S.

RECOMMENDATION

Recommend approval.

ATTACHMENTS

1. Ordinance NO. 1985-23 Firefighter Pension Trust Fund
2. DMS Letter

ORDINANCE NO. 1985-23

AN ORDINANCE OF THE CITY OF MILTON, FLORIDA, AMENDING THE CITY OF MILTON'S CODE OF ORDINANCES BY AMENDING SECTION 38-353, DISABILITY RETIREMENT, AND SECTION 38-352, PRERETIREMENT DEATH, TO ARTICLE VI, FIREFIGHTERS' PENSION TRUST FUND, TO COMPLY WITH CHAPTER 2019-21, LAWS OF FLORIDA; PROVIDING FOR CONFLICTING PROVISIONS, SEVERABILITY AND APPLICABILITY, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the 2019 Florida Legislature enacted Chapter 2019-21, Laws of Florida, which mandates certain amendments to the City Firefighters' Pension Plan; and

WHEREAS, an amendment to the City code is necessary to permit such new obligations and conditions; and

WHEREAS, the trustees of the City of Milton's Firefighters' Retirement Trust Fund have requested and approved such an amendment as being in the best interests of the participants and beneficiaries and improves the administration of the plan, and

WHEREAS, an actuarial impact statement is not necessary since this amendment is not a change in plan benefits,

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MILTON, FLORIDA:

Section 1. The foregoing WHEREAS clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

Section 2. That Section 38-353, "Disability Retirement" of Article VI, Firefighters' Pension Trust Fund of Chapter 38 of the Code of Ordinances of the City of Milton, Florida, is hereby amended by adding a subsection (l), as follows:

Sec. 38-353. - Disability retirement.

(G) As provided and subject to the limitations in section 112.1816, Florida Statutes, effective July 1, 2019, a firefighter (as defined in section 112.1816(1), Florida Statutes) Member shall be considered to be totally and permanently disabled in the line of duty if he or she meets the Plan's definition of Totally and Permanently Disabled due to a diagnosis of cancer (as defined in section 112.1816(1), Florida Statutes) or circumstances that arise out of the treatment of such cancer (as defined in section 112.1816(1), Florida Statutes).

Section 3. That Section 38-352, "Preretirement death" of Article IV, Firefighters' Pension Trust Fund of Chapter 38 of the Code of Ordinances of the City of Milton, Florida, is hereby amended by adding the underlined language, as follows:

Sec. 38-352. – Preretirement death.

(C). As provided and subject to the limitations in section 112.1816, Florida Statutes, effective July 1, 2019, a firefighter (as defined in section 112.1816(1), Florida Statutes) Member shall be considered to have died in the line of duty if he or she dies as a result of cancer (as defined in section 112.1816(1), Florida Statutes) or circumstances that arise out of the treatment of such cancer (as defined in section 112.1816(1), Florida Statutes).

Section 4. Upon adoption, a copy of this Ordinance shall be filed with the Division of Retirement of the Florida Department of Management Services.

Section 5. If any word, phrase, clause, subsection or section of this ordinance is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this ordinance.

Section 6. That all sections or parts of sections of the Code of Ordinances, all ordinances or parts of ordinances, and all resolutions or parts of resolutions in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

Section 7. This ordinance shall become effective immediately upon its passage and adoption.

PASSED by the City Council of the City of Milton, Florida this 13th Day of June, 2023.

ATTEST:

CITY OF MILTON, FLORIDA

Dawn Molinero, City Clerk

Heather Lindsay, Mayor

1st reading: May 9, 2023

Legal in form and valid when signed by the

2nd reading: June 13, 2023

City Attorney.

Alex Andrade, City Attorney

Mar. 13, 2023

Mr. Bradley R. Heinrichs, F.S.A., E.A., Consulting Actuary
Foster & Foster, Inc.
13420 Parker Commons Blvd., Suite 104
Ft. Myers, FL 33912

Dear Mr. Heinrichs:

We have completed our preliminary review of the 2022 Annual Report for the Milton Firefighters' Pension Fund.

Based on that review, listed below are items that need corrections, clarification and/or additional information.

- Please upload a complete copy of the audited financial statements to the online report as soon as received.
- Page 5-Cancer Presumption- We are in receipt of your explanation for not having a modification in ordinance, however, due to the potential cost to the plan, an impact statement and ordinance should be submitted.

Please be advised that ss. 175.121(2) and 185.10(2), require that in order for a municipality or special fire control district and its pension fund to participate in the distribution of premium tax moneys under Chapters 175 and 185, F. S., all the provisions of these chapters shall be complied with annually, including state acceptance pursuant to Part VII of Chapter 112, F. S. If you receive a notice from the Local Retirement Section (LRS) that the plan is "not state accepted," or there is some outstanding issue that the LRS office is waiting on, please provide a prompt response so as not to jeopardize release of your state premium tax moneys.

If you have any questions or need further information, please call our office at 850-922-0667.

Sincerely,



Julie Browning, Accountant IV
Municipal Police Officers' and
Firefighters' Retirement Trust Funds

JB:kf

Bradley Heinrichs
Mar. 13, 2023
Page Two

Copy: Geoffrey Freeman, Chairman
Kristen McAllister, CPA
Gary Leuchtman, Plan Attorney
Curtis Krebs, Finance Director



Conduct of Meetings; First Reading

MEETING DATE	PREPARED BY
May 9, 2023	City Attorney Alex Andrade, City Attorney

ORDINANCE NO. 1987-23

AN ORDINANCE BY THE CITY OF MILTON, FLORIDA, AMENDING CHAPTER 2, ADMINISTRATION; ARTICLE II, CITY COUNCIL; SECTION 32, MEETINGS; PROVIDING FOR CONFLICTS AND PROVIDING FOR AN EFFECTIVE DATE.

Whereas, the City Council and Mayor are responsible for the orderly administration of public meetings; and

Whereas, City business is best administered in an orderly, professional and civil manner; and

Whereas, the City maintains a vested interest in improving and updating best practices for the orderly administration of public meetings.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA, AS FOLLOWS:

SECTION 1. Chapter 2, Administration; Article II, City Council; Section 32, Meetings; shall be amended as follows:

(a) *Conduct of meetings; agenda.*

- (1) An agenda will be prepared and published for each meeting of the city council.
- (2) Speaking on items on the agenda.
 - a. *Consent agenda items.* These are items which the council does not need to discuss individually and are voted on as a group. Any councilman, who wishes to discuss any individual item on the consent agenda, may request the mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
 - b. *Regular agenda items.* These are items which the council will discuss individually in the order listed on the agenda.
 - c. *Public hearing/meeting items.* The city schedules public hearings/meetings to obtain input from the public on the designated topic. ~~This portion of the agenda is generally scheduled for 5:00-6:00 p.m.~~ The chair will permit any person to be heard on the scheduled topic during this portion of the meeting.
- (3) Speaking on subjects not on the agenda. ~~Any person resident~~ may address the council on any item not already on the agenda pertaining to city business during the "persons to appear" portion of the agenda. Persons wishing to speak must sign in with the city clerk before these times.

(b) *Procedures governing opportunity of the public to be heard.* The members of the public will be given a reasonable opportunity to be heard on a proposition before the council:

- (1) *Time.* Each individual may be heard for up to three minutes subject to limits set forth below.
- (2) *Representatives.* Any group in excess of five members may select a representative or representatives to present the position of the group.
- (3) *Forms.* The council will provide a form which will allow an individual to inform the council of a desire to be heard, to indicate support, opposition, or neutrality on a proposition, and to designate a representative to speak for the individual if they so choose.
- (4) *Comment limited.* Public comment on a proposition will be allowed for 15 minutes per side, to a maximum of 30 minutes per proposition.
- (5) *Decorum.* The mayor, as parliamentarian and chairperson, is responsible to ensure decorum is observed during meetings of the city council and, consistent with the Charter, is authorized to implement procedures to ensure meetings are decent and in order.

(c) *Special or exceptional circumstances.* The guidelines set forth herein are intended to be regularly observed. In special or exceptional circumstances the chair may vary the procedures as necessary or appropriate to accomplish the business of the council while allowing the public a reasonable right to be heard.

SECTION 2. Inclusion in the Code. It is the intent of the City Council of Milton and is hereby provided that the amendments of this ordinance shall be made a part of Milton Code; that the sections of this ordinance may be renumbered or relettered; and that the word "ordinance" may be changed to "section", "article", "chapter" or other appropriate designation to accomplish such intention.

SECTION 3. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

SECTION 4. This ordinance shall take effect immediately upon its adoption.

PASSED by the City Council of the City of Milton, Florida this 13th day of June 2023.

ATTEST

CITY OF MILTON, FLORIDA

Dawn Molinero, City Clerk

Heather Lindsay, Mayor

Legal in form and valid when signed by
City Attorney.

1st Reading: May 9, 2023

Alex Andrade, City Attorney

2nd Reading: June 13, 2023



April Report

MEETING DATE	PREPARED BY
May 9, 2023	Administration Department Bethany Anderson, Public Information Officer



PIO REPORT

Bethany Anderson, Public Information Officer
pio@miltonfl.org - banderson@miltonfl.org
850-983-5400 ext. 1046

May 2, 2023

30-Day Summary April / May 2023

Since its last report, the Public Information Office has successfully managed to:

- Create two job opening graphics and post to Facebook, and joined online Facebook job wanted pages to help recruit potential candidates for openings.
- Create Springfest graphics, attend event and take pictures.
- Create City Council Meeting video for social media.
- Create Book Signing graphic for community center event featuring local author
- Create College Scholarship Luncheon flyer for community center event featuring Mr. Brewton
- Promoted Military Heroes Banner on social media and responded to inquiries from users about ordering banners for family members.
- Create Summer Internship Flyer and sent out to Milton HS, PSC, and Facebook
- Coordinated with PHSMA to distribute our media list to the organization, and personally contacted reps throughout the state of Florida, securing representatives from two offices to attend grant presentation.
- Create over the Edge graphics for Mayor & Ricky Beech, post to social media and update progress to viewers.
- Assist Meiss with contacting local nursing facility about easter egg stuffing and collaborating with them on future community events.
- Take pictures of people enjoying Carpenter's Park and send to state for Story Map
- Sexual Assault Prevention with NAS Whiting- contacted public works to dye fountain teal, coordinated with the Mayor to attend and draft a proclamation, coordinated with NAS PIO and contacted media on her behalf, securing coverage and shared event on social media.
- Added City Council to media contact distribution list so they will receive any and all future press releases.
- Drafted obituary for Sharon Holley, ordered bows and had picture created for City Hall
- Ordered and put together new Executive Commander picture frame in main hallway.
- Attended Highway 90 Charette Meeting
- Attended Crawfish Festival and created event graphics for social media.

- Attended Arbor Day event and posted to social media.
- Carpenter's Park Photos and update (post went viral with more than 50,000 views)
- Attended Rhodes & King Middle teacher appreciation day, sent email to City Council about upcoming teacher appreciation day events so they could join next week. Uploaded pictures and created a social media account.
- Attended all-day website civic plus training.
- Attended BOTB events, shared pictures on social media and assisted with the booth
- Attended Pensacola Association of Realtors breakfast and spoke with association President about WWTP
- Attended West Florida Train Depot and took pictures to promote their recent signage and Springfest.
- Contacted Bagdad Fire Department about Springfest rescheduling for May 24th and created new flyer.
- Issued Arbor Day press release to news media and social media
- Responded to inquiries about City Website from Farrow
- Created National Day of Prayer Graphic
- Responded to Channel 3 and Tom McClaughlin about Victoria Project and sent over requested documents after embargo lifted
- Met with John Norton at Community Center and am working on strategy to create a new Facebook page, graphics, logos and train Bill to rebrand the new direction of the complex. Took pictures, videos around complex that will be part of the rebrand.

Social Media Platforms: Facebook – Instagram – Twitter – LinkedIn

Instagram, Twitter, and LinkedIn are still in a growing stage, meaning page followers are far less than on Facebook.

Facebook pages: The City of Milton, Bands on the Blackwater.

Milton Business Assistance, Milton Fire, Milton Historic Cemetery & Milton Natural Gas are also available, however, data tracking has not been done due to the low volume of engagement.

Page Insights:	CITY
Post Reach:	102 K (up 37% from last month)
Post Engagement:	25.6 K (up 5%)
New Followers:	208 (up 6%)
Page Visits	10 K

- **All social media growth has been organic.**
- **Since January, growth has continued 5-10%, month over month, after monthly impressions increased from roughly 10-15K in 2022, to more than 50K in 2023.**

- **Community Awareness is strong and community engagement is increasing.**
- **DEI and accessibility are being implemented in marketing and design (readability, grammar, imagery, etc.).**

Notable Compliments:

- People on social media have been grateful for updates and accessibility to City for questions and answers.
- Mary Johnson said she's so proud to see social media coming to life, as though it's a real person.

Public Information Report

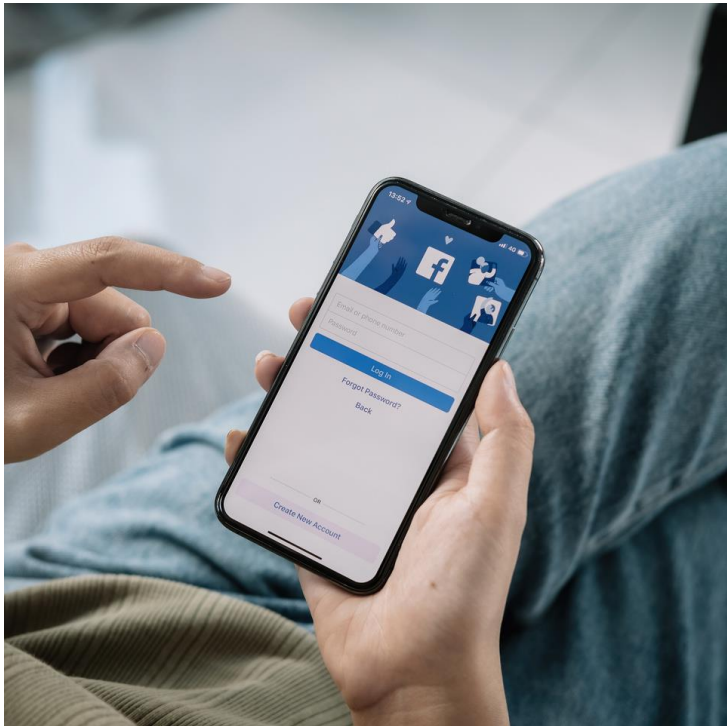
April 2023



Presented By : Bethany Anderson

Social Media Monthly Report

Previous 28 Days



New Followers: +210
Total Followers: 16,046



Post Engagement: 24,000
+13,499 increase



Post Reach: 75,000
+ 47,017 increase

Top Social Posts

April - May 2023

#1

**Carpenter's Park
46K Views**



#2

**West FL Rail
Road
30K Views**



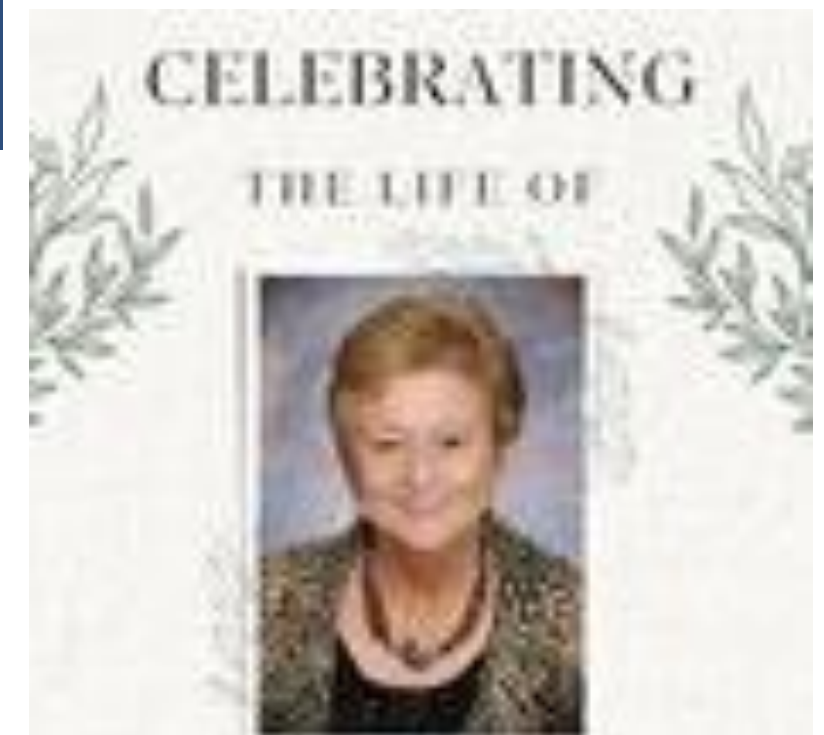
#3

**Summer
Internship
19K Views**



#4

**Sharon Holley
13K Views**



Presented By : Bethany Anderson

Public Relations

Press Releases

Arbor Day at MHS
PHSMA

Promoted

Sexual Assault Awareness with NAS Whiting
Over The Edge
Hiring IT
Community Easter Egg Hunt

Coming up

May Events

- Teacher's Appreciation
- Memorial Day - Veteran's Flags
Downtown





Agenda Item # 2023-1516

Kristen McAllister, CPA

Warren Averett Advisory and Accounting

MEETING DATE

May 9, 2023

PREPARED BY

BACKGROUND

Present a summary of the 2022 Audited Financial Statements

SUMMARY

Kristen McAllister of Warren Averett has completed the City of Milton financial audit for 2022 and will present her findings; materials will be provided.

RECOMMENDATION

Information item.

ATTACHMENTS

None



Pensacola Perdido Bay Estuary Program Update, Vernon Compton

MEETING DATE

May 9, 2023

PREPARED BY

Clerk's Office
Dawn Molinero, City Clerk



Media Contact: Matt Posner
Phone: 850.982.7531
E-mail: info@ppbep.org

FOR IMMEDIATE RELEASE

National Oceanic and Atmospheric Administration awards \$24 million for three projects in the Pensacola and Perdido Bay Watersheds

April 21, 2023 – PENSACOLA, FL – The Pensacola & Perdido Bays Estuary Program (PPBEP) is pleased to announce the National Oceanic and Atmospheric Administration (NOAA) has awarded \$24 million for three projects in the Pensacola and Perdido Bay Watersheds.

The NOAA awards include \$10.9 million for the Pensacola Bay Oyster Restoration Initiative, \$12.8 million for the Perdido Watershed Initiative, and \$300,000 for the EscaRosa Oyster Shell Recycling Program.

“This is a transformational opportunity to advance coastal restoration in our region that would normally take decades to implement. We are incredibly thankful to NOAA for seeing the value of these collaborative initiatives, and to our partners for their commitment to seeing them through. These projects are key to implementing our Comprehensive Conservation and Management Plan and the long-term recovery of our estuaries”, said Matt Posner, Executive Director of the Pensacola & Perdido Bays Estuary Program.

Funding for NOAA’s [Transformational Habitat Restoration and Coastal Resilience Grant Program](#) was made available under the Bipartisan Infrastructure Law, providing unprecedented funding to restore habitat and strengthen resilience of coastal communities and ecosystems.

“Thanks to NOAA and the project team for all the hard work that went into making these projects a reality. This is a great example of working across state boundaries to accomplish large-scale watershed-based goals. We look forward to implementing these great projects that will enhance resiliency across the watersheds and provide additional resources to enhance the natural environment, which is the foundation of our communities and economy”, said Woody Speed, Chairman of the Pensacola & Perdido Bays Estuary Program Board.

The **Pensacola Bay Oyster Restoration Initiative**, to be administered by PPBEP, establishes a transformational vision to restore 600-hectares (1,482 acres, the size of approximately 1,482 football fields) of oyster habitat in the Pensacola Bay System over the next ten years to enhance ecosystem resilience, rebuild a sustainable fishery, and improve economic vitality. Specifically, the project will:

- Design and permit 600-hectares (1,482 acres) of oyster habitat restoration
- Construct Phase I of the Initiative, targeting up to 100 ha. of oyster habitat restoration (the size of about 247 football fields)
- Complete a sediment load assessment to aid in prioritizing oyster restoration locations



PENSACOLA & PERDIDO BAYS ESTUARY PROGRAM

226 S. Palafox Place
Pensacola, FL 32502

- Design and permit the Sandy Hollow Gully Restoration Project in Santa Rosa County that will reduce direct sediment inputs into the Escambia River
- Implement a Living Shoreline Cost Share Program

The Nature Conservancy (TNC) in Florida, Santa Rosa County, Florida Fish and Wildlife Conservation Commission (FWC), and the Florida Department of Environmental Protection have partnered with PPBEP to implement the Initiative.

"The Nature Conservancy is grateful to NOAA for funding this visionary project and to our partners and the community, working together to support the Pensacola & Perdido Bays Estuary Program. This project is an unprecedented and transformational approach to revitalize the area's oysters and estuary at the speed and scale needed for recovery and sustainability of oyster habitat, oyster fisheries, and their ecosystem services never before seen in the Gulf of Mexico", said Anne Birch, Oceans and Coasts Strategy Director for TNC in Florida.

"It's an honor to be part of the PPBEP and the great work the Program is doing for watersheds in Santa Rosa, Escambia, Okaloosa, and Baldwin counties. This grant will make a great direct impact on our waterways and will also help with inland gullies and other point sources of soil erosion", said Santa Rosa County Commissioner Colten Wright.

The **Perdido Watershed Initiative**, to be administered by TNC in Alabama, aims to enhance ecosystem and community resilience in the Perdido watershed in both Alabama and Florida through the integrated planning, implementation, and monitoring of multiple innovative restoration approaches and techniques. Specifically, the project will:

- Complete a shoreline habitat vulnerability assessment
- Update and synchronize a Living Shoreline Suitability Model
- Enhance community capacity to integrate Nature-based Solutions projects
- Complete restoration designs for the City of Orange Beach's Waterfront Park Living Shoreline, Gilchrist Island, Robinson Island, Walker Island, Lillian Swamp, and Bronson Field Living Shoreline and Hydrologic Restoration
- Implement a Living Shoreline Cost Share Program, the City's Waterfront Park Living Shoreline, Robinson Island Restoration, and the Rainwater Preserve Stewardship and Hydrologic Restoration

PPBEP will work with TNC in Alabama to implement the project, serving as a subawardee and lead implementer of the Living Shoreline Cost Share Program and design of the Bronson Field Living Shoreline and Hydrologic Restoration Project. Partners include the City of Orange Beach, Dauphin Island Sea Lab, Mississippi State University, Troy University, University of South Alabama, and Moffat and Nichol.

"It truly takes a village to enact change and to create better outcomes for the people and places that matter to us all. The depth and breadth of this project and the seamless collaboration of our partners is what made the difference", said Judy Haner, Marine Programs Director for TNC in Alabama.



The **Gulf of Mexico Community-based Oyster Shell Recycling and Reef Restoration Network**, to be administered by Restore America's Estuaries, includes a partnership of six organizations located across the Gulf Coast to advance oyster shell recycling and restoration. PPBEP will serve as a subawardee to continue funding the EscaRosa Oyster Shell Recycling Program for the next three years. Funded in part by Santa Rosa County's RESTORE Act Direct Component funds and PPBEP's Community Grant Program, the EscaRosa Oyster Corps, part of Franklin's Promise Coalition, has provided oyster shell recycling services and workforce development opportunities for young adults in the community for the last three years. Funding from NOAA will ensure program sustainability and support the collection of recycled oyster shells from participating restaurants for use in coastal restoration in Pensacola and Perdido Bays.

About the Pensacola & Perdido Bays Estuary Program

The mission of the Pensacola & Perdido Bays Estuary Program is to restore and protect the Pensacola and Perdido Bay watersheds through restoration, education, and unbiased monitoring of the health of our bays, estuaries, and watersheds.

The Pensacola & Perdido Bays Estuary Program serves as a trusted source for residents, businesses, industry, and the community on issues relating to preserving, restoring, improving, and maintaining the natural habitat and ecosystem of the bays, estuaries, and watersheds of Pensacola and Perdido Bays.

Dive in at ppbep.org or follow us @ppbepflal on Facebook and @pensacolaandperdidobaysprogram on Instagram. Learn about simple steps you can take to protect our waters at estuary101.com.



Agenda Item # 2023-1331

City of Milton Social Media Policy

MEETING DATE

May 9, 2023

PREPARED BY

Heather Lindsay, Mayor

BACKGROUND

Mayor Heather Lindsay would like to propose adding language that would allow the policy to include all people who represent the City of Milton, to include all employees, elected and appointed officials, as our conduct on social media reflects upon our city.

SUMMARY

As the Home of NAS Whiting Field and the city 'Where Good Living Flows', Milton's values include civility, honor and respect for all people, which should include how we conduct ourselves on social media.

RECOMMENDATION

Council direction.

ATTACHMENTS

1. 1.8 Social Networking Policy - rev
2. 1.8 Social Networking Policy

CITY OF MILTON POLICY

Title: Social Networking Policy	Page:	Policy Number: 1.8
Effective Date: 6/01/2015	Revised Date: <u>4/13/2023</u>	Next Review Date: 6/01/2017
Approved by Council: <u>5/21/15</u>		
Legal Review: <u>5/20/15</u>		

The City of Milton takes no position on your decision to start or maintain a blog or participate in other social networking activities. However, it is the right and duty of the City to protect itself. The City of Milton's social networking policy includes rules and guidelines for City-authorized social networking and personal social networking and applies to all elected officials, executive officers, board/committee members, management and staff.

General Provisions

Blogging or other forms of social media or technology include but are not limited to video or wiki postings, sites such as Facebook and Twitter, chat rooms, personal blogs or other similar forms of online journals, diaries or personal newsletters not affiliated with the City of Milton.

Unless specifically instructed, employees are not authorized to speak and are therefore restricted from speaking on behalf of the City of Milton. Employees are expected to protect the privacy of the City of Milton and its employees are prohibited from disclosing personal employee and non-employee information and any other nonpublic information to which employees have access. Such information includes but is not limited to customer information, financial information and plans.

Employee Monitoring

Employees are cautioned that they should have no expectation of privacy while using the Internet. Your postings can be reviewed by anyone, including the City of Milton. The City of Milton reserves the right to monitor comments or discussions about the City and its employees, posted on the Internet by anyone, including employees and non-employees. The City of Milton uses blog-search tools and software to monitor forums such as blogs and other types of personal journals, diaries, personal and business discussion forums, and social networking sites.

Employees are cautioned that they should have no expectation of privacy while using City equipment or facilities for any purpose, including authorized blogging.

The City of Milton reserves the right to use content management tools to monitor, review or block content on City blogs that violate company blogging rules and guidelines.

Appropriate ~~Employee~~ Use of Social Media

- Consistent with the City's policies on use of the City's telephone and email systems, incidental and occasional personal use of social media is permitted during work hours provided it is very limited in duration and does not have a detrimental effect on employee productivity.
- City resources, work time, social media tools, and a City employee's official position shall not be used for personal profit or business interests or to participate in political activity. For example, a

building inspector may not use the City's logo (or its likeness), email, or work time to promote a side business as a plumber.

- Personal or business venture social media account names shall not be tied to the City. For example, CityofMiltonCop would not be appropriate personal account name.
- If commenting on City business, employees should use a disclaimer which establishes that their comments represent their own opinions and do not represent those of the City of Milton; officials should avoid presenting their personal views as those of the City as a whole.
- Employees may not attribute personal statements or opinions to the City when engaging in private blogging or postings on social media sites.
- Employees, City contract employees, and City volunteers shall not use their City email account or password in conjunction with a personal social networking site.
- City elected officials, employees, appointed officials, contract employees for the City, and City volunteers shall not post images, files, or text depicting City property, equipment, or personnel in any manner that would adversely affect the reputation of the City or a City department.

The following Guidelines Apply to Personal Communications Using Various Forms of Social Media

- Use common sense when using social media sites. Remember that what you write is public, may be public for a long time, and may spread to large audiences. Refrain from posting information that you would not want your supervisor or other employees to read or that you would be embarrassed to see in the newspaper or on television.
- The City expects its employees to be truthful, courteous, and respectful toward supervisors, co-workers, citizens, customers, and other persons associated with the City. Employees shall not engage in name-calling or personal attacks or other such demeaning behavior.
- Protect your privacy, the privacy of citizens, and the information the City holds. Follow all privacy protection laws, i.e., HIPAA, and protect sensitive and confidential City information.
- Do not use ethnic slurs, profanity, personal insults, or engage in any conduct that would not be acceptable in the City's workplace. Avoid comments or topics that may be considered objectionable or inflammatory.
- Employees cannot use blogs or social networking sites to harass, threaten, discriminate against or disparage employees or anyone associated with or doing business with the City of Milton.
- Elected and appointed officials, to uphold the values of the City of Milton as expressed in this policy, shall endeavor to meet these standards.

Reporting Violations

The City of Milton requests and strongly urges employees to report any violations or possible or perceived violations to supervisors, managers, or the HR Department. Violations could include discussions of the City of Milton and its employees and clients as described above. Violations also include any discussion of proprietary information and any unlawful activity related to blogging or social networking.

Discipline for Violations

The City of Milton investigates and responds to all reports of violations of the social networking policy and other related policies. Violation of the company's social networking policy may result in disciplinary action up to and including immediate termination. The City of Milton reserves the right to take legal action where necessary against employees who engage in prohibited or unlawful conduct. To the extent an elected or appointed official is accused of violating the standards expressed within this policy, the

mayor and city council shall determine the validity of the complaint and the action, if any, to be taken with regard to the complaint.

Approved by: _____ Date: _____
City Manager

CITY OF MILTON POLICY

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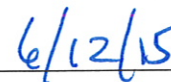
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Approved by: _____


City Manager

Date: _____





Agenda Item # 2023-1518

No Mow Day

MEETING DATE

May 9, 2023

PREPARED BY

Dawn Molinero, City Clerk

BACKGROUND

Lawns cover 40 million acres, or 2%, of land in the US, making them the single largest irrigated crop we grow. Lawns are mowed, raked, fertilized, weeded, chemically treated and watered - sucking up time, money and other resources. Lawns provide little benefit to wildlife and are often harmful. Grass-only lawns lack floral resources and nesting sites for bees and are often treated with pesticides that harm bees and other invertebrates. Lawns are as much a loss of habitat as any development site. Re-thinking the American lawn can take a variety of forms, from reducing mowing frequency or area mown to permanently converting the lawn to a more diverse natural landscape.

SUMMARY

Mow less in spring! The start of the growing season is a critical time for hungry, newly emerged native bees. Floral resources may be hard to find, especially in urban and suburban landscapes. By allowing the lawn to grow longer, and letting flowers bloom, your lawn can provide nectar and pollen to help your bee neighbors thrive. Mowing less creates habitat and can increase the abundance and diversity of wildlife, including bees and other pollinators. One way to reduce mowing is by participating in No Mow April, No Mow May or Low Mow Spring.

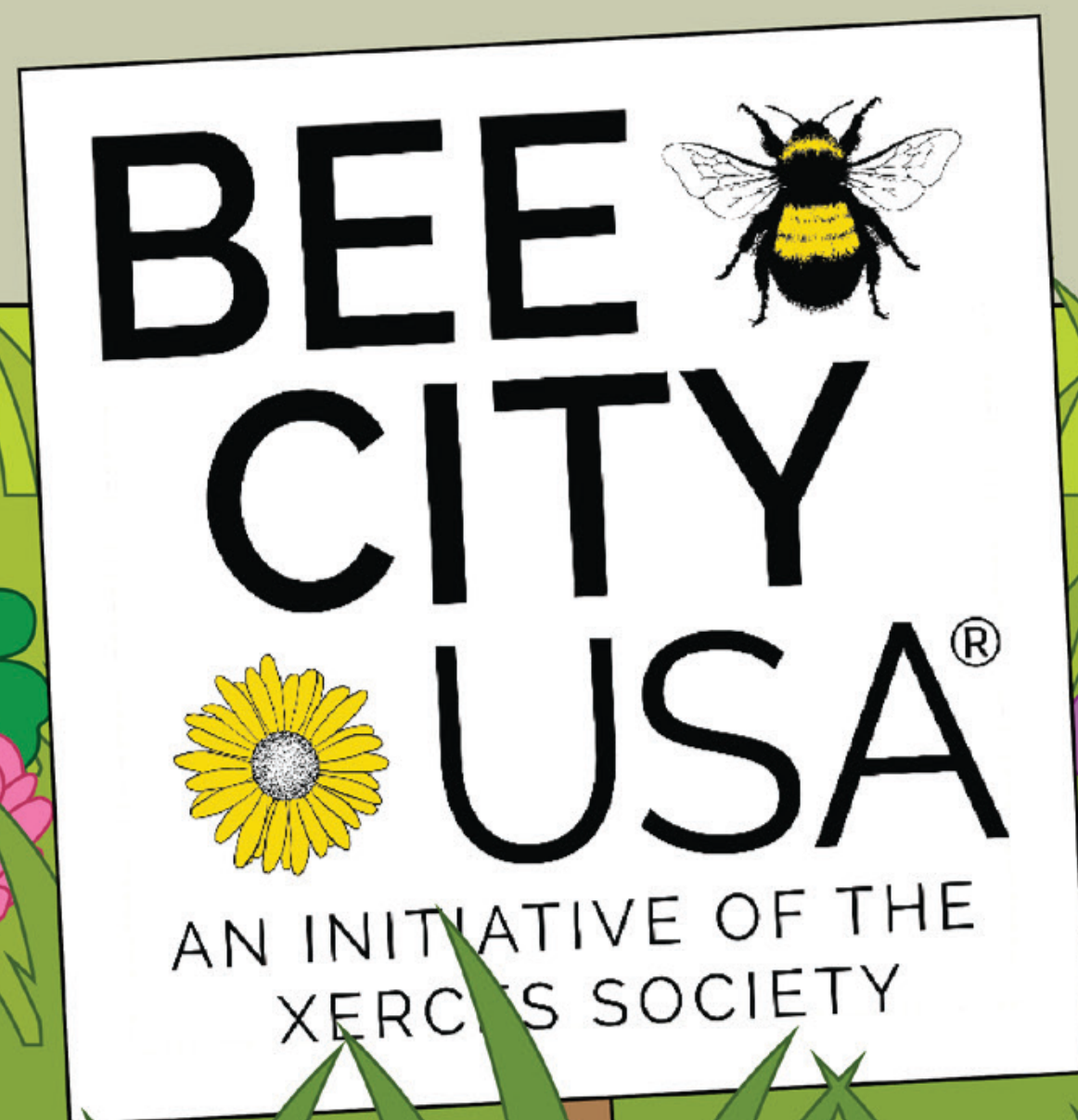
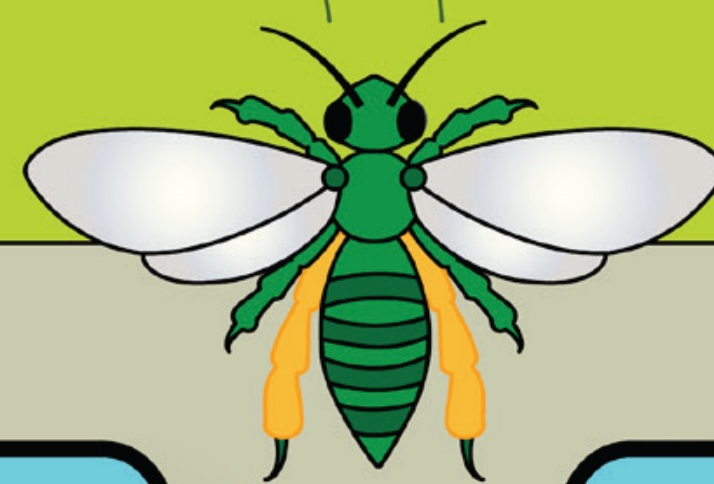
RECOMMENDATION

Recommend approval.

ATTACHMENTS

1. No Mow May

NOMOW



MAY



Thank you for helping bees and other pollinators! By reducing mowing, you're creating habitat for pollinators and other wildlife. This sign is designed for printing at home, but if you take it to a copyshop or other commercial printing facility, you should be asked to provide evidence that you have permission to print it. Any professional printer will be conscious of copyright. Please show them Creative Commons license below.

Printing Instructions

- Print-at-home: Depending on your printer, select Actual Size or custom scale 100% in the settings and your printer will cut off the excess without distorting the proportions of the sign in order to print the sign on standard letter paper (8.5" x 11").
- Commercial printer: This file is scaled to print up to 24" wide at 300 dpi for a yard sign.

Creative Commons License:

The Xerces Society, which runs Bee City USA and Bee Campus USA, gives permission for this sign to be printed. It is released under a Creative Commons Attribution-NonCommercial 3.0 Unported (CC BY-NC 3.0) license.

We love seeing what you do! If you post photos to social media, please tag us (@BeeCityUSA) and use the hashtags #NoMowMay, #NoMowApril, #LowMowSpring, #BeeCityUSA, #BeeCampusUSA

To learn more about No Mow May, visit beecityusa.org/no-mow-may.



21-009_02



Agenda Item # 2023-1531

Suicide Awareness Walk

MEETING DATE

May 9, 2023

PREPARED BY

Dawn Molinero, City Clerk

BACKGROUND

Casey Johnson of Men Empowered is hosting a Suicide Awareness Walk on Friday, May 19th at 4 PM for students and citizens who would like to attend; the goal is 500! The idea is to bring awareness to the youth of this community about mental health and suicide amongst their peers and to get the community to rally behind mental health. The walk will begin at King Middle School (Stewart Street) and move toward HWY 90 (they will stay on the sidewalk) and they will hold signs in honor of lives lost to suicide and affirmations to motivate the community. Casey is asking everyone to either purchase a T-shirt or to wear a shade of purple. Casey sends his thanks in advance for the opportunity to bring the community together for a great cause and to help save the lives of its future....the youth.

SUMMARY

RECOMMENDATION

Information item.

ATTACHMENTS

1. SUICIDE AWARENESS-YOU MATTER

**YOUR
LIFE
MATTERS**



HWY 90 Design Charrette Update

MEETING DATE	PREPARED BY
May 9, 2023	Clerk's Office Dawn Molinero, City Clerk