CITY COUNCIL
Special Called Meeting Agenda

May 1, 2023
6:30 PM
6738 Dixon Street
Milton, FL 32570

1. **Open Meeting**
2. **Agenda Item**

   Item # 2023-1498
   Project Alexandria
3. **Persons to Appear**
4. **Adjourn**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105

MEMORANDUM

TO: Mayor and Council

FROM: Randy Jorgenson, City Manager

DATE: April 20, 2023

RE: Project Alexandria

In 2022, the City of Milton was awarded a $500,000 state legislative appropriation to be used for the purchase of the former hospital located at 5500 Stewart Street. The 62,000 square foot facility has been vacant since 2021. The state of Florida listed the property for sale on March 23, 2023. Sealed bids are due to the state of Florida by noon, Eastern Standard Time, Wednesday, May 10, 2023. The minimum bid for the property is $550,000.

Beginning with the legislative award last year, staff has sought out community partners that may be interested in utilizing all, or a portion of the property. Such a partnership has developed to the point of agreement to submit a bid for the purchase of the property and agreement on an Initial Term Sheet that details the roles and responsibilities of the parties. As an economic development project and a competitive sealed bid process, the partners have requested confidentiality of the bid amount until such time as the bids are opened on or about May 10th. Staff will brief the Mayor and each Councilmember individually prior to the Executive Committee Meeting on the specifics of Project Alexandria.

I am requesting Council call a special meeting either immediately before or after the Executive Committee Meeting on May 1 to authorize staff to submit the sealed bid by the deadline and to approve the Initial Term Sheet. Given the deadline of noon, May 10, I do not believe it prudent to wait until the City Council Meeting on May 9 for approval. Representatives of the partnership will be present at the special called meeting to discuss their role in the project.

Should the partnership be the highest bidder and move forward to purchase the property, the Initial Term Sheet will be transformed into a lease agreement and brought back to Council for consideration. At this time, the City's only financial commitment is to provide the $500,000 of state funding toward the purchase price should the City be the highest bidder. If the partnership is not the highest bidder, the City will still benefit from a new owner that will invest in and activate the property.

The Stewart Street property is a vital component to the revitalization of Stewart Street. Project Alexandria represents an opportunity to reinvigorate the property with a reuse that will benefit and be welcomed by the entire City. I look forward to our discussions on the project both individually and at Council. Please contact Economic Development Director Ed Spears to schedule a briefing.

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Initial Term Sheet

The City of Milton and Lighthouse Christian College agree to collaborate and coordinate on a project to acquire, renovate and reuse the former hospital facility located at 5500 Stewart Street, Milton, Florida. The City and Lighthouse agree that they share mutual goals and objectives in the project, including, providing educational program to the Milton community, providing workforce and vo-tech training for members of the community, leveraging state and federal grants to assist with the renovation and operation of the facility and to fund educational and educational-affiliated purposes and to transform the Facility into an attractive, open, inviting center of activity in Milton.

Acquisition:

1. The City and Lighthouse agree to submit a bid offer for the Facility of $[redacted].
2. The City agrees to provide $500,000 in state legislative allocation to be used exclusively toward the purchase of the Facility.
3. Lighthouse agrees to provide $[redacted] in cash to be used exclusively towards the purchase of the Facility.
4. Lighthouse will provide the $[redacted] cash deposit as required by the state to submit the bid. If the City is not the selected bidder, the funds will be returned to Lighthouse.
5. Lighthouse will pay any/all closing costs.
6. Lighthouse shall provide documentation from an FDIC Insured Banking Facility or other financial institution, approved at the sole discretion of the City, of the availability of a minimum of $[redacted] in cash for the purposes of achieving #3, 4 & 5 above.
7. Facility bid and contract documents will be submitted in the City's name. Lighthouse agrees to fully cooperate with the City in the creation and submission of the bid package.
8. The City will be the initial sole owner of the Facility.
9. City and Lighthouse agree to use all means necessary to meet the state's contractual requirements to expedite the closing of the sale of the property.
10. City and Lighthouse agree to comply with all rules and regulations for the sale of the property as presented by the state of Florida.
11. City agrees to request from the state any/all reviews, assessments and studies conducted by the state on the Facility and provide to Lighthouse.

Lease:

1. Simultaneous with the close of the purchase, the City and Lighthouse will execute an initial exclusive lease for such a term as is required by Lighthouse to acquire funding for Facility renovation, or for such a term as required by funding grantors.
2. Lease payment for the initial term will be considered "paid in full" by the payment of the $[redacted] acquisition funds and closing costs on the sale of the property.
3. Lease will contain performance clauses in regard to Facility renovation and usage. The performance clauses will be developed cooperatively by the City and Lighthouse.
4. Lighthouse may sublease a maximum of 49% of the square footage of the entire space leased to Lighthouse within the Facility to third parties with the advance written permission of the City,

which shall not be reasonably withheld. All subleases must comply with all terms and conditions of any and all grants secured for this project at all times.

5. Amendments to the initial term lease must be presented to the City Council for approval in advance of any change. All amendment requests and authorization must be in writing and agreed to by both parties.
6. Upon successful completion of the performance clauses within the lease, and at the conclusion of any required ownership period required by any funding grantor, the City agrees to transfer the property to Lighthouse for $1. Upon transfer of the property, it shall become the exclusive property of Lighthouse and the City will have no further legal, financial or other obligations or interest in the Facility or property.

Operation:

1. Lighthouse will pay any/all annual operating costs associated with the Facility, including, but not limited to: electric, water, sewer, gas, taxes (if any), landscaping, inspections, pest control, etc.
2. Lighthouse will maintain at a minimum: property, general liability, automobile, E&O, and any other insurance as mutually agreed upon and at levels agreed upon by both parties. The City shall be named as an "also insured" in all policies. Lighthouse will indemnify the City for any/all activities undertaken at or in conjunction with approved uses at the Facility. Lighthouse will require this clause to be included, and the City also insured and indemnified in any sublease approved by both parties. This insurance and indemnification shall remain in place until such time as the City transfers ownership to Lighthouse.
3. All utility accounts and other operating services will be contracted in Lighthouse's name.
4. Lighthouse agrees to operate the Facility in compliance with any and all grant requirements, restrictions, terms and conditions at all times.

Renovation:

1. Lighthouse will pay any/all costs associated with the interior or exterior renovation or expansion of the Facility.
2. The City and Lighthouse will seek out and apply for grants that may aid in the funding of such renovations or expansions. The City commits to applying for a $5,000,000 CDBG grant that will be used to fund renovation costs of the facility if funded.
3. Lighthouse agrees to partner with the City for grants to aid in renovation or expansion of the Facility submitted by the City, as deemed appropriate, in the sole discretion of Lighthouse.
4. The City agrees to partner with Lighthouse for grants to aid in renovation or expansion of the Facility submitted by Lighthouse, as deemed appropriate, in the sole discretion of the City.
5. Lighthouse will provide a schedule of renovations/expansions that will be included as performance measures in the initial term lease.
6. The City and Lighthouse agree to comply with any and all grant requirements, restrictions, terms and conditions at all times.
7. The City agrees to assist Lighthouse in acquiring all necessary permits and permissions necessary for renovation of the Facility.

Use:

1. Lighthouse agrees to use the Facility in compliance with any and all grant requirements, restrictions, terms and conditions at all times.
2. Lighthouse may, at their sole discretion, provide space in the facility to other community educational partners, such as the Santa Rosa School Board, for educational purposes, including workforce and vo-tech training.
3. Lighthouse will develop and implement a state of Florida certified Water and Wastewater Operator Training Course. Lighthouse may offer this course to the general public and area utility service providers. This course must be provided a minimum of twice per year or as mutually agreed upon by both parties. Trainees sent to this program from the City of Milton shall be admitted at no cost to the City.
8. The City agrees to partner with Lighthouse for any grant submitted by Lighthouse for educational purposes carried out at the Facility, as deemed appropriate, in the sole discretion of the City.
9. Lighthouse agrees to partner with the City for any grant submitted by the City for educational purposes carried out at the Facility, as deemed appropriate, in the sole discretion of Lighthouse.

Other:

1. Both parties agree to operate and use the Facility to remain in compliance with any/all grants, from any source, at all times.
2. Lighthouse agrees to provide written reports to the City as required by grantors detailing activities carried out at the Facility.

LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY

LIGHTHOUSE UNIVERSITY
CHRISTIAN INSTITUTION OF HIGHER EDUCATION

www.lighthousepca.com www.lighthousecollege.us

Milton City Hall/The City of Milton

6738 Dixon Street

Milton, Florida 32570

Randy Jorgenson- City Manager; Ed Spears-Director of Economic Development, Tim Milstead

LETTER OF INTENT: SEALED BID PROPOSAL

Dr. Joanna Johannes, Michelle Caldwell, Colin Hendrickson

CURRENT SITUATION

Lighthouse PCA and Lighthouse Christian College "Lighthouse" is a 501c3, not-for-profit, Florida-based, very stable organization that has been in business almost 20 years. Lighthouse offers a regionally and nationally accredited K-12th program with higher education dual enrollment classes and bachelor's degree programs at all their campuses: Pensacola (9th Avenue), Gulf Breeze (New Hope Rd), Mary Esther (Church Street), Milton (Dogwood Rd) and Islamorada (Overseas HWY). Known for strong academics and athletics, Lighthouse has the highest number of "college athletic signings" than any other private school in the area. Recently, Lighthouse was told to leave the mainstay of their basketball program in Escambia County, the Malcomb Yonge gymnasium. The reason was cited as "safety concerns". As former national champions in high school basketball and having started a men's college basketball team with a 15W/5L record in 2022, the use of the gymnasium was of primary importance. The loss of use of the gym led Lighthouse to seek guidance and assistance from the City of Milton.

Lighthouse seeks to have a College Headquarters for their post-graduation education program. Beyond providing bachelor's degrees, Lighthouse wants to start providing trade certifications under the LPCA/LCC educational umbrella. As Lighthouse PCA already has articulation agreements in place with Pensacola State, George Stone, Southeastern University, and Locklin Technical College, this newly proposed campus (5500 Stewart Street) would be a perfect fit. With ready-made dorms and an in-door practice gymnasium, the building would provide the much-needed element of higher education to Milton.

OFFER

AMOUNT BEING OFFERED ON 5500 STEWART STREET: $[redacted]

PLAN & TIMELINE

PLAN: To renovate this building and transform it into a state-of-the-art higher education building with dormitory rooms and state of the art classrooms. The plan is to create a place for them to obtain their college degree or trade certification related to public works/City of Milton

THOSE THAT WILL BENEFIT: Young adults or career changing individuals/veterans seeking post-graduation educational certifications or bachelor's degree in business; Lighthouse Student-Athletes (due to indoor practice gymnasium); the Milton Public Works Department so that people can receive hands-on training within Milton; and the overall community of Milton.

TIMELINE: In addition to the purchase cost of $[redacted], the initial renovation needed to open this location/campus will take **6 months** and is estimated to cost Lighthouse over $3m (not including annual utility cost of $200,000). If the purchase can be secured by May 20, 2023, we anticipate a soft opening on September 1, 2023 with a hard(grand) opening on August 1, 2024. To make this happen, we are seeking all available grant assistance to help us offset the cost of renovating this facility into a state-of-the-art educational institution benefitting Lighthouse & the City of Milton.

APRIL 1 – JUNE 1, 2023

- Roofing: $600,000.
- Flooring: $350,000
- Painting Interior/Exterior: $250,000
- New Gymnasium Floors/Upgrade: $150,000
- New Building Flooring: $350,000
- Ceiling Tiles: $50,000
- Asbestos/Mold Mitigation: $200,000

JUNE 1 – SEPTEMBER 1, 2023

- Pressure Washing Exterior: $20,000
- Front Entrance Renovation with High Glass Lighthouse Entrance & Signage: $250,000
- Dorm Room Renovations (including bathrooms): $300,000
- Plumbing & Electrical Upgrades: $100,000
- Placement of technology and instructional teaching tools in classrooms: $250,000
- Furniture: $100,000

The total of $3,070,000 does not consider any cost overruns due to building or environmental defects as well as monthly costs associated with keeping the building clean/maintained during renovation.

As the City of Milton would be provided with a place of certification/trade training as well as a higher education institution without having to undertake a capital-intensive building project, Lighthouse is greatly interested in funding this construction in exchange for receiving any available grant funds associated with the project. Public-private partnerships are common in the areas of municipal or environmental infrastructure and public service accommodations. Partnerships between private companies and governments provide advantages to both parties.

LIGHTHOUSE

1. Lighthouse will engage a master builder to renovate the building (Pirate Bay Construction).
2. Lighthouse has 7 DOE codes with the department of education and will set this new building up under DOE code 10177 and designate it as a higher educational/training facility. This will bring technology, innovation, and marketing to the forefront which will equate to job opportunities for those in Santa Rosa County and beyond.
3. By providing training for public works certification, this will help improve the operational efficiency of providing public service to the community.

THE CITY OF MILTON

1. The City of Milton, for its part, will provide an incentive to Lighthouse by releasing any available grant funds that will be pertinent to achieving the state-of-the-art renovation desired by both parties.
2. The City of Milton will work to facilitate the transformation of the infrastructure base and associated construction and support services.
3. The City of Milton will agree to transfer ownership/sell the Facility to Lighthouse for a nominal fee within 2 years of agreement.

Lighthouse would be grateful to the opportunity to turn the building at 5500 Stewart Street into an educational institution of excellence in Milton, Florida.

2022/2023 CAREER DUAL ENROLLMENT ARTICULATION AGREEMENT BETWEEN

LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY AND LOCKLIN TECHNICAL COLLEGE

This Dual Enrollment Articulation Agreement is entered into by and between Lighthouse Private Christian Academy hereafter referred to as "Lighthouse PCA" and Radford M. Locklin Technical College, hereafter referred to as the "College" for the 2022/2023 school year, and;

WHEREAS, Florida Statutes Section 1007.271 provides that Career Dual Enrollment (CDE) is a curricular option of elective credits toward earning a high school diploma and completing a career certificate program through a district's technical college, and;

WHEREAS, Lighthouse PCA wishes to enhance opportunities for middle and high school students to establish clear career and post-secondary education goals before high school graduation, and;

WHEREAS, the College, a publicly funded postsecondary institution, can provide a variety of high skill, high wage career training program options, and;

WHEREAS, Lighthouse PCA and the College accept the challenge of ensuring that every high school graduate has the opportunity to acquire a defined pathway to a career and post-secondary education;

NOW, THEREFORE, BE IT RESOLVED that Lighthouse PCA and the College agree to the following:

A. This dual enrollment articulation agreement supersedes any previous career dual enrollment agreements between Lighthouse PCA and the College in S. 1007.271(21)(a), F.S.

B. Career Dual Enrollment is the enrollment of an eligible Lighthouse PCA secondary student in a post-secondary course creditable towards high school completion and a career certificate.

i. Only career preparatory courses contained within the state course numbering system and part of a sequence of courses in a program offered through the College that lead to industry certification from the approved Industry Certification Funding List in s. 1008.44, F.S., are part of this agreement. New CDE courses meeting this specification may be added at any time by agreement of the Lighthouse PCA and the College in S. 1007.271 (21)(c). A chart delineating programs, courses, clock hours, credits, occupational completion points (OCPs) and industry certifications is included as attachment A.

ii. A list of career and technical secondary courses have been identified in the Florida Course Code Directory as satisfying the fine or performing arts high school graduation requirement (s. 1003.428(2)(3)(e) F.S.) (s. 1003.428(2)(a)(5)

F.S.), the equivalent CDE post-secondary CTE course will also satisfy that requirement.

iii. The College will notify students and parents of the CDE opportunities through the District's Student Progression Plan (SPP), Lighthouse PCA curriculum guides and registration forms, and the College Curriculum Guide and Student Handbook.

iv. CDE is available on a part-time basis to all eligible secondary students based on current dual enrollment (DE) course offerings through the college and space available in the course.

v. Career Early Admissions is a form of CDE and is limited to students who have completed a minimum of 4 semesters of full-time secondary enrollment, including studies undertaken in the ninth grade pursuant to S. 1007.271(11), F.S.

vi. Private education students registered with Lighthouse PCA are included in this articulation agreement and may participate in CDE at the College.

vii. CDE is available to eligible Lighthouse PCA secondary student students meeting the following criteria:

- Possess and maintain a minimum 2.0 unweighted GPA
- Be on track for high school graduation (S. 1007.271(21)(e), F.S.)
- All students enrolled in CDE must meet the Basic Skills requirement as specified in State Board Rule 6A-10.040(8)

viii. According to S. 1007.271 (3), F.S., the College may deny continued DE if the student meets the initial eligibility criteria as stated in this articulation agreement, but "is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered."

ix. According to S. 1007.271(2), F.S., "students projected to graduate from high school before the scheduled completion date of a post-secondary course may not register for that course through dual enrollment."

x. Exceptions to the required GPA may be granted on an individual basis if the Lighthouse PCA and the College mutually agree.

xi. CDE curriculum allows for accommodations for CDE students with current Individualized Education Plans (IEP). Exceptional Student Education (ESE) students have access to an ESE instructor and resource room. Accommodations are provided in compliance with the individual student's IEP.

C. Application and Registration

i. Applications and registrations for CDE will be accepted in the spring and summer terms for the beginning of the upcoming school year. Midterm applications will only be accepted on a space available basis and with mutual agreement of the Lighthouse PCA home school guidance counselor and the College guidance counselor.

ii. Students will apply for admission by completing the online application. All additional required CDE admission paperwork will be disbursed through the Student Services Department once the student is officially accepted to the college. All CDE admission is based on space availability in the identified program of study.

iii. Lighthouse PCA students who wish to withdraw their registration request must do so through the College guidance counselor.

D. Grades and Delineation of High School Credit

i. The College will follow the grading scale outlined for Santa Rosa County School District students in the current SPP. Grades will be entered by the program instructors through the Santa Rosa County School District grading system. Grades will be reported to Lighthouse PCA at the end of each quarter.

ii. Lighthouse PCA will award the equivalent high school credit for all CDE courses will follow the Santa Rosa County School District SPP. Articulated credit may be awarded for industry certification attainment; see individual program articulation agreements.

iii. Career and Technical DE courses under this agreement will be weighted equally as Advanced Placement courses and will count towards high school graduation. (S.1007.271 (18), F.S.)

iv. Completion of a CDE course is based on successful completion of program curriculum and performance standards. In order to earn the OCP for course and/or program completion, students must earn a grade of 70% or higher in the course(s).

v. CDE curricular expectations will be communicated with the student and parent through the College Curriculum Guide and Student Handbook and the course/program syllabus. Lighthouse PCA and the College will collaborate to monitor and maintain individual student performance in career dual enrollment courses. The College shall be responsive to parent inquiries regarding student performance and progress in CDE.

E. CDE Costs

i. The College will be responsible for all costs associated with presenting career dual enrollment instruction at the College unless otherwise agreed upon by both Lighthouse PCA and the College.

ii. Lighthouse PCA students participating in career dual enrollment are exempt from the payment of application, registration, tuition, and technology fees. Lighthouse PCA will be expected to pay for laboratory fees, curriculum costs, and Industry Certification test costs. Students or Lighthouse PCA will be responsible for the cost of uniform cost and required tools.

iii. Lighthouse PCA will be responsible for the costs of transporting career dual enrolled Lighthouse PCA students to and from the College within the established transportation system routes and boundaries.

iv. Exceptions

- Due to the program requirements related to clinical hours of instruction students enrolling in the Practical Nursing Program must provide their own transportation to and from the College and all clinical sites.

Whenever any notice, demand, or consent is required or permitted under this Agreement, such notice, demand, or consent shall be in writing and shall be deemed sufficiently given:

(i) On the day personally delivered; or
(ii) three (3) days after deposit in the US mail if mailed by registered or certified mail, return receipt requested, postage prepaid; or
(iii) on the day delivered if sent by recognized overnight courier service to the following addresses:

Lighthouse Private Christian Academy
1508 New Hope Road
Gulf Breeze, FL 32563

Radford M. Locklin Technical College
5330 Berryhill Rd
Milton, FL 32570

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed under seal, by the date written below.

Lighthouse Private Christian Academy

By: _____

Title: Assistant Head of Lighthouse PCA

Date: July 15, 2022

RADFORD M. LOCKLIN TECHNICAL COLLEGE

By: _____

Title: School Advisory Council Chairperson

Date: 7/15/22

By: _____

Title: Principal, Locklin Technical College

Date: July 15, 2022

THE SCHOOL BOARD OF SANTA ROSA COUNTY, FL

By: _____

Title: Director of Workforce Education, SRCSD

Date: _____

By: _____

Title: Board Chairperson, SRCSD

Date: _____

2022-23 Dual Enrollment Articulation Agreement
Between George Stone Technical College and Lighthouse Private Christian Academy

THIS AGREEMENT is entered into by and between George Stone Technical College, hereinafter referred to as "GSTC," and Lighthouse Private Christian Academy, Pensacola, FL, hereinafter referred to as "LPCA."

WHEREAS, the Florida Legislature has promulgated 1007.271(21), F.S., providing for GSTC and LPCA to jointly develop and implement a comprehensive articulated acceleration program for the students enrolled in LPCA, and;

WHEREAS, the parties hereto believe that the adoption of an articulation plan will provide enhanced learning opportunities for qualified students attending LPCA, during and after normal class hours through the effective use of GSTC's programs and resources, now, therefore,

The GSTC and LPCA, do hereby agree with each other as follows:

Course Offerings

Career and technical dual enrollment courses may be offered by GSTC for secondary students participating in the Dual Enrollment Program. Course offerings may include, but are not limited to, the courses shown in the Dual Enrollment Courses table. Dual enrollment courses and programs must lead toward an approved industry certification from an Industry Certification Funding List in s. 1008.44, F.S.

Dual Enrollment Programs and Courses					
Accounting Operations – B070110					
OCP	Course Title	Course #	Hours	HS Graduation Subject Requirement	HS Credit Awarded
A	Information Technology Assistant	OTA0040	150	Practical Arts	1
B	Accounting Clerk	ACO0040	300	Practical Arts	2
C	Accounting Associate	ACO0041	300	Practical Arts	2
D	Accounting Assistant	ACO0042	150	Practical Arts	1
Administrative Office Specialist – B070330					
A	Information Technology Assistant	OTA0040	150	Practical Arts	1
B	Front Desk Specialist	OTA0041	300	Practical Arts	2
C	Assistant Digital Production Designer	OTA0030	150	Practical Arts	1
D	Administrative Office Specialist	OTA0043	450	Practical Arts	3
Automotive Collision Technology Technician – T401300					

A	Automotive Collision Repair and Refinishing Helper/Assistant	ARR0140	150	Practical Arts	1
B	Automotive Collision Refinishing Technician	ARR0141	450	Practical Arts	3
C	Non-Structural Damage Repair Technician	ARR0312	300	Practical Arts	2
D	Damage Analysis and Estimating	ARR0022	75	Practical Arts	.5
E	Automotive Collision Welding, Cutting and Joining	ARR0112	75	Practical Arts	.5
F	Structural Damage Repair Technician	ARR0295	350	Practical Arts	2.5
Automotive Service Technology – I470608					
A	Automotive Services Assistor	AER0014	300	Practical Arts	2
B	Engine Repair Technician	AER0110	150	Practical Arts	1
C	Automatic Transmission and Transaxle Technician	AER0257	150	Practical Arts	1
D	Manual Drivetrain and Axle Technician	AER0274	150	Practical Arts	1
E	Automobile Suspension and Steering Technician	AER0453	150	Practical Arts	1
F	Automotive Brake System Technician	AER0418	150	Practical Arts	1
G	Automotive Electrical/Electronic System Technician	AER0360	300	Practical Arts	2
H	Automotive Heating and Air Condition Technician	AER0172	150	Practical Arts	1
I	Automotive Engine Performance Technician	AER0503	300	Practical Arts	2
Baking & Pastry Arts – N100600					
A	Pastry Cook/Baker	FSS0090	300	Practical Arts	2
B	Pastry Chef/Head Baker	FSS0091	300	Practical Arts	2
Professional Culinary Arts & Hospitality – N100500					
A	Food Preparation	HMV0100	300	Practical Arts	2
B	Cook, Restaurant	HMV0170	300	Practical Arts	2
C	Chef/Head Chef	HMV0171	300	Practical Arts	2
D	Food Service Management	HMV0126	300	Practical Arts	2
Computer Systems & Information Technology – Y100200					
A	Computer Systems Technician	CTS0082	300	Practical Arts	2
B	Computer Network Technician	CTS0083	150	Practical Arts	1
C	Computer Networking Specialist	CTS0084	150	Practical Arts	1
D	Computer Security Technician	CTS0069	300	Practical Arts	2
Cybersecurity, Applied – Y100300					
A	Cybersecurity Associate	CTS0018	600	Practical Arts	4
B	Information Security Administrator	CTS0089	150	Practical Arts	1

Electricity – I460312					
A	Electrician Helper	BCV0603	300	Practical Arts	2
B	Residential Electrician	BCV0640	450	Practical Arts	3
C	Commercial Electrician	BCV0652	450	Practical Arts	3
Heating, Ventilation, A/C / Refrigeration – C400400					
A	Introduction to HVAC/R	ACR0000	250	Practical Arts	1.5
B	HVAC/R Fundamentals	ACR0001	250	Practical Arts	1.5
C	HVAC/R Service Practices	ACR0012	250	Practical Arts	1.5
D	HVAC/R Intermediate Service Practices	ACR0013	250	Practical Arts	1.5
E	HVAC/R Advanced Service Practices or HVAC/R Advanced Commercial and Industrial Service Practices	ACR0044 or ACR0045	350 or 350	Practical Arts	2
Marine Service Technologies – T400210					
A	Marine Rigger	MTE0003	300	Practical Arts	2
B	Outboard Engine Technician	MTE0090	300	Practical Arts	2
C	Outboard Engine Diagnostics Technician	MTE0074	150	Practical Arts	1
D	Inboard Gas Engine Technician	MTE0092	300	Practical Arts	2
E	Drive Train Technician	MTE0093	150	Practical Arts	1
F	Inboard Diesel Technician	MTE0056	150	Practical Arts	1
Medical Administrative Specialist – B070300					
A	Information Technology Assistant	OTA0040	150	Practical Arts	1
B	Front Desk Specialist	OTA0041	300	Practical Arts	2
C	Medical Office Technologist	OTA0631	300	Practical Arts	2
D	Medical Administrative Specialist	OTA0651	300	Practical Arts	2
Network Support Services (Cisco) – B078000					
A	Information Technology Assistant	OTA0040	150	Practical Arts	1
B	Computer Support Assistant	EEV0504	150	Practical Arts	1
C	Network Support Help Desk Assistant	CTS0022	150	Practical Arts	1
D	Network Support Administrator	CTS0023	150	Practical Arts	1
E	Senior Network Administrator	CTS0024	150	Practical Arts	1
F	Wireless Network Administrator	CTS0029	150	Practical Arts	1
G	Data Communications Analyst	EEV0317	150	Practical Arts	1
Network Systems Administration – B079300					
A	Information Technology Assistant	OTA0040	150	Practical Arts	1
B	Computer Support Assistant	EEV0504	150	Practical Arts	1
C	Network Support Technician	CTS0026	150	Practical Arts	1
D	System Administrator	CTS0027	150	Practical Arts	1
E	Systems Engineer	CTS0028	150	Practical Arts	1
F	Wireless Network Administrator	CTS0029	150	Practical Arts	1
G	Data Communications Analyst	EEV0317	150	Practical Arts	1
Welding Technology – J400400					

A A	Welder Assistant 1 Welder Assistant 2	PMT0070 PMT0071	150 150	Practical Arts	1
B B	Welder, SMAW 1 Welder, SMAW 2	PMT0072 PMT0073	150 150	Practical Arts	1
C	Welder	PMT0074	450	Practical Arts	3
Welding Technology – Advanced – J400410					
A	Advanced Welder 1	PMT0075	600	Practical Arts	4
B	Advanced Welder 2	PMT0076	150	Practical Arts	1

Courses and programs may be added, revised, or deleted at any time, 1007.271 (21), F.S.

Course Credits

Postsecondary instruction approved for dual enrollment shall be credited toward the high school diploma and the vocational certificate. Postsecondary credits earned in dual enrollment courses shall be posted on the high school transcript in a manner consistent with the *Dual Enrollment Course-High School Subject Area Equivalency List* approved by the Florida Board of Education. Credits are awarded at the successful completion of the course, which may not coincide with the end of the nine week period or semester.

Weighting of each dual enrollment course will be equivalent to Advanced Placement, International Baccalaureate, or Advanced International Certificate of Education courses when grade point averages are calculated.

Grades

The GSTC instructor will assign a letter grade to each student in the dual enrollment course. This letter grade shall be posted to the high school transcript.

It is the responsibility of LPCA to post dual enrollment course grades as assigned by the GSTC instructor to the high school transcript. Grades are issued upon course completion, which may not coincide with the end of a nine week period or semester.

Students enrolled in GSTC postsecondary adult vocational courses may earn multiple elective credits as needed for graduation requirements. Weighting of each dual enrollment course will be equivalent to Advanced Placement, International Baccalaureate, or Advanced International Certificate of Education courses when grade point averages are calculated.

Student Eligibility

All dual enrollment program eligibility rules and requirements stated herein pertain to public school secondary students who meet the requirements of 1007.271, F.S. Students must have a 2.0 unweighted high school grade point average for initial and continued enrollment. Additionally, to be considered for admission to the GSTC Dual Enrollment Program, the student must:

1. Have a record of satisfactory attendance;
2. Have no serious, repeated discipline infractions;
3. Have maintained a successful grade point average;
4. Furnish his or her own transportation; and
5. Furnish his or her own instructional materials (tools/equipment); and
6. Provide proof of enrollment in a private school.

A student may not enroll in a course that he/she will not be able to complete prior to high school graduation. It is essential that the number of clock hours assigned to a course, as well as the number of hours a student has available prior to graduation, are reviewed prior to enrollment. For planning purposes, a student attending part-time has approximately 450 available hours in a school year.

In order to remain eligible for dual enrollment, students must maintain the high school GPA required for initial eligibility. Students who earn a D or an F in dual enrollment courses will be ineligible for enrollment the following semester.
Eligibility exceptions may be granted if both parties agree as granted by s. 1007.271(3), F.S.

Dual Enrollment Transfer Guarantees

The dual enrollment program is an opportunity to take challenging courses and accelerate education opportunities. With hundreds of dual enrollment courses available, there is great potential to further engage and motivate students to pursue academically rigorous courses that capture their interests. Successful completion of dual enrollment courses allows eligible high school students to simultaneously earn high school core or elective credit and postsecondary credit toward a career certificate, an associate degree, or a baccalaureate degree.

Dual enrollment courses will receive the same weighting for the high school grade point average as Advanced Placement (AP), International Baccalaureate (IB), and Advanced International Certificate of Education (AICE) courses. In addition, dual enrollment courses that meet core state university admission requirements in English/Language Arts, Mathematics, Natural Sciences, Social Sciences, or World Languages shall receive the same weighting as AP, IB, and AICE courses in the calculation of the high school grade point average used for admission decisions.

Students should understand, however, that dual enrollment courses are college-level courses, and the amount of work and rigor of content in dual enrollment courses may be much greater than in high school courses. In addition, dual enrollment course grades become a part of a student's permanent college transcript and are calculated into the student's permanent postsecondary grade point average. Poor performance in dual enrollment courses may affect university admissions and financial aid. It is important to do well in these courses to realize the benefits of dual enrollment.

Course selection is important for the dual enrollment student since different programs at a college require different courses to complete the certificate or degree. By choosing courses wisely, students can reduce the time it takes to complete a program after high school graduation. Some students are even able to complete their college certificate or degree at the same time they graduate from high school. Students who don't know what they want to study in college should consult with an advisor to consider focusing on completing general education requirements in communications, mathematics, social sciences, natural sciences, and humanities. All degree programs require general education coursework and, while there is some variation from institution to institution, there are general education courses that are common among most, if not all, institutions.

Florida dual enrollment college credit will transfer to any Florida public college or university offering the Statewide Course Numbering System course number, and must be treated as though taken at the receiving institution. However, if students do not attend the same college or university where they earned the dual enrollment credit the application of transfer credit to general education, prerequisite, and degree programs may vary at the receiving institution. Private and out-of-state colleges and universities may or may not grant college credit for courses taken through dual enrollment.

Notification Process

LPCA will be responsible for notifying parents and students about the dual enrollment program. LPCA may request a representative from GSTC to present dual enrollment program options to the students, parents, counselors, or staff at LPCA. Upon request, GSTC will coordinate a tour of its programs and facilities for LPCA students.

Application Process

The LPCA high school counselor will submit the completed Dual Enrollment Application, signed Parent Agreement, and a copy of the student's transcript to a GSTC Counselor. The LPCA student will complete the GSTC online application and must register for and complete the Test of Adult Basic Education (TABE).

Enrollment

Once the application is approved, the GSTC counselor will enroll and register the student for the course.

Withdrawal

Students may be withdrawn voluntarily or involuntarily by administrative request. The GSTC School Counselor will notify the LPCA counselor that the student has been withdrawn.

Voluntary withdrawals are initiated by the student. The student will notify the instructor of the program in which he/she is enrolled. The last date of attendance will be the withdrawal date. Involuntary withdrawals are initiated by GSTC administration. Unacceptable behavior, attendance, or unsatisfactory course progress is grounds for administrative withdrawal. Detailed withdrawal and reinstatement information is provided in the *GSTC Catalog & Handbook.*

Fees

Tuition and textbook fees are waived for dual enrollment students. However, students may be responsible for tools or equipment required for some courses.

The TABE testing fee is waived for dual enrollment students.

Transportation

Dual enrollment students are responsible for their own transportation to and from GSTC.

Disability Services

In order to receive disability accommodations, students must self-disclose the disability to the counseling staff during the admissions process and provide documentation that clearly shows evidence of a disability (Individualized Education Program (IEP) for secondary students). GSTC provides waivers to students with disabilities as defined in Section 1004.02(6) F.S. to meet the career basic skills grade levels required for completion of career and technical programs as described in rule 6A-10.040(2). Waiver process is outlined in the *GSTC Catalog & Handbook.*

Term of the Agreement

This Dual Enrollment Articulation Agreement supersedes all previous career dual enrollment agreements between GSTC and LPCA and shall commence on August 1, 2022 and remain in effect for the duration of the 2022-23 school year.

S. A. Brooks

GSTC Representative Signature

STEPHEN A. BROOKS

GSTC Representative Printed Name

08/01/2022

Date

Pamela Miller

Lighthouse Private Christian Academy Signature

Pamela Miller

Lighthouse Private Christian Academy Representative Printed Name

July 29, 2022

Date

Dual Enrollment Inter-Institutional Articulation Agreement
Between the District Board of Trustees of Pensacola State College, Florida, and
"LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC.", Florida

THIS AGREEMENT is entered by and between the District Board of Trustees of Pensacola State College, Florida, hereinafter referred to as the "College," and "LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC."

WHEREAS, the Florida Legislature has promulgated 1007.235(1), F.S., providing for the LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. and the College to jointly develop and implement a comprehensive articulated acceleration program for the students enrolled in LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC., and;

WHEREAS, the parties hereto believe that the adoption of an articulation plan will provide enhanced learning opportunities for qualified students attending LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC., Florida, during and after normal class hours through the effective use of the College's programs and resources.

NOW therefore, the College and LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC., do hereby agree with each other as follows:

1. **Term of the Agreement**

This Articulation Agreement shall commence on the Effective Date set forth below and will terminate on June 30, 2023, whereupon, this Articulation Agreement shall automatically renew annually for four (4) consecutive years, unless either Party gives written notice at least sixty (60) days prior to the commencement of any renewal term that it does not intend to renew the Agreement. If neither Party gives notice of its intent not to renew, it shall be deemed by both Parties that no modification was needed and that this Articulation Agreement has been ratified by the College and LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. as required by 1007.235(2)(a), F.S. If a party to this Agreement does give notice of its intent not to renew because some modification is needed, then the Parties will jointly consider the proposed modifications and, upon reaching an agreement, they will enter into a new Articulation Agreement which shall include such modifications and which shall be executed prior to high school registration for the fall semester of the following school year as required by 1007.235(2), F.S.

2. **A delineation of courses and programs available to the private school student. The postsecondary institution may add, revise, or delete courses and programs at any time.**

College-level courses, including college credit and vocational credit, may be offered by the College for secondary students participating in the Dual Enrollment Program. Course offerings include courses shown on the *Dual Enrollment Course-High School Subject Area Equivalency List* which may be accessed through http://www.fldoe.org/core/fileparse.php/7744/urlt/ACCAgenda-Feb2021-AppA.pdf. Eligible secondary students shall be permitted to enroll in postsecondary courses conducted during school hours, after school hours, and during summer semesters. Developmental education instruction, other forms of pre-collegiate instruction, and physical education skills-based courses shall be ineligible for inclusion in the dual enrollment program. In addition, courses which are not graded, such as courses taken for audit, are not eligible for dual enrollment. Repeatable courses, such as music ensembles and applied lessons, are eligible for dual

enrollment only for the number of credit hours specified in the Common Prerequisite Manual, which may be accessed through Common Prerequisites Manuals (flvc.org). Courses and programs may be added, revised, or deleted at any time, 1007.271(13), F.S.

Career dual enrollment courses (A.S. only courses and vocational courses) must lead to certifications that are included on the Postsecondary Industry Certification List http://www.fldoe.org/core/fileparse.php/9946/urlt/2021icfl-ps.pdf to be eligible for dual enrollment. Clock hour dual enrollment courses must be included on the *Clock Hour Dual Enrollment Course List for Inclusion in School and District Accountability* http://www.fldoe.org/core/fileparse.php/5421/urlt/ClockHour-DualEnroll.pdf. Eligible programs and associated courses are available to students via the Workday student application. High School students must meet all entry requirements as indicated in the College Catalog for a listed program to enroll in program courses as dual enrollment students. Career dual enrollment shall be available for students seeking a degree or certificate from a complete job-preparatory program but shall not support student enrollment in isolated career and technical courses, 1007.271(7), F.S.

Students who wish to enroll in ineligible courses may be permitted to pay tuition and fees and participate in college coursework at the discretion of the College. Ineligible courses are not considered part of Florida's dual enrollment program.

3. **The initial and continued eligibility requirements for private school student participation, not to exceed those required of other dual enrollment students.**

All Dual Enrollment Program eligibility rules and requirements stated herein pertain to LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. secondary students that meet the requirements of 1002.41(6), F.S. Students who achieve appropriate placement scores on a state-approved placement examination in reading, writing, and mathematics, who are are in good standing with the LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC., and who are enrolled in any grades six (6) through twelve (12) with LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. are admissible to the Dual Enrollment Program for instruction delivered on the College campus. Pursuant to Section 1008.30, F.S., the College may use alternative methods in lieu of the common placement tests to assess student readiness for college-level work in communication and computation.

In addition to the placement examination requirement, a student must have earned a minimum of three (3) high school credits to be eligible for the Dual Enrollment Program. A student must have a 3.0 or higher unweighted high school GPA to qualify for college courses within the A.A or A.S., or a 2.0 or higher unweighted high school GPA to qualify for vocational (clock hour) Dual Enrollment courses, 1007.271(3), F.S. The student must maintain a 3.0 or higher unweighted high school GPA and a 2.5 or higher college GPA to remain eligible for Dual Enrollment courses. A student whose college GPA drops below the minimum required GPA will have one (1) probationary semester to meet the GPA requirement. A student who fails to achieve a 2.5 or higher college GPA after the probationary semester will lose all Dual Enrollment eligibility. It is recommended that a dual enrollment student's first experience with college-level coursework be in the traditional face-to-face classroom environment when available. Before requesting approval for online coursework the student will take the online learning assessment and student orientation course at https://elearning.pensacolastate.edu/. Students seeking the Associate in Arts or an Associate in Science degree must complete the core General Education Communications requirement (ENC 1101) and the core General Education Mathematics requirement prior to completion of the second term of dual

enrollment. Exceptions may be granted to students who are seeking advanced placement credits in English and Mathematics. Students are required to follow the academic requirements outlined for the degree pursued. The high school counselor in collaboration with the appropriate Pensacola State College personnel will review the schedule and approve or disapprove course requests as appropriate.

The total courses that can be taken by a dual enrollment student on the College campus are dependent on student grade level and college semester as indicated in the following table.

Student's Grade	College Semester Course Limits		
	Summer	Fall	Spring
Six (6) – ten (10)	One (1) college course plus any accompanying labs	Two (2) college courses plus any accompanying labs	Two (2) college courses plus any accompanying labs
Eleven (11)	Two (2) college courses plus any accompanying labs, not to exceed eight (8) credit hours	Four (4) college courses plus any accompanying labs, not to exceed eighteen (18) credit hours	Four (4) college courses plus any accompanying labs, not to exceed eighteen (18) credit hours
Twelve (12)	Two (2) college courses plus any accompanying labs, not to exceed eight (8) credit hours	Five (5) college courses plus any accompanying labs, not to exceed eighteen (18) credit hours	Five (5) college courses plus any accompanying labs, not to exceed eighteen (18) credit hours

Course Withdrawal and Repeating a Course

In order to remain eligible for college credit coursework, students must maintain the LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. GPA required for initial eligibility. A student who withdraws from any course will lose their Dual Enrollment Program eligibility for courses on the College campus for the following semester. A student with an extenuating circumstance may submit an appeal to the high school administration and to the Dean, Baccalaureate Studies and Academic Support. The high school counselor and assistant principal will be notified by the College within two working days of a drop for non-attendance or student withdrawal for any student participating in dual enrollment. In order to effectively advise secondary students regarding academic progress, withdrawals must be approved by LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. for continued dual enrollment program eligibility.

Students receiving a D+, D, or F in the fall semester will lose Dual Enrollment Program eligibility for courses taking place on the College campus for the following spring semester. Students receiving a D+, D, or F in the spring semester will lose Dual Enrollment Program eligibility for courses taking place on the College campus for the following summer Students receiving a F3 for cheating or plagiarism will lose Dual Enrollment Program eligibility for courses the following semester. A second offense of cheating or plagiarism will result in the loss of Dual Enrollment Program eligibility. Dual enrollment courses in which a grade of D+, D, or F was earned may be repeated for credit one (1) time and the highest grade earned will be used to calculate the Pensacola State College cumulative grade point average. The high school administrator or designee will determine the semester in which the course can be repeated.

Courses which are not indicated in the course description as repeatable cannot be retaken if the initial grade earned was a C or better.

4. **The student's responsibilities for providing his or her own instructional materials and transportation.**

Transportation for any student receiving Dual Enrollment instruction at any facility other than LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. campus shall be provided by the student or the parents or guardians of such students, 1007.235(2)(b)10, F.S.

Instructional materials such as textbooks and course access codes shall be provided to the private school student at no cost.

5. **A provision clarifying that the private school will award appropriate credit toward high school completion for the postsecondary course under the dual enrollment program.**

Postsecondary instruction approved for dual enrollment shall be creditable toward the LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. diploma and the vocational certificate or the associate degree. Postsecondary credits earned in dual enrollment courses shall be posted on the LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. and College transcripts in a manner consistent with the Dual Enrollment Course-High School Subject Area Equivalency List approved by the Florida Board of Education as posted on http://www.fldoe.org/core/fileparse.php/7744/urlt/ACCAgenda-Feb2021-AppA.pdf and http://www.FLVC.org. For the purpose of class ranking, LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. may exercise a weighted grading system pursuant to 1007.271 and 1003.437, F.S.

6. **A provision expressing that costs associated with tuition and fees, including registration, and laboratory fees, will not be passed along to the student.**

Dual enrollment students shall be exempt from direct payment to the College for fees associated with registration, tuition, and laboratory fees pursuant to 1007.271(16), F.S.

7. **A provision stating whether the private school will compensate the postsecondary institution for the standard tuition rate per credit hour for each dual enrollment course taken by its students**

Pursuant to 1009.30, F.S., the private schools are exempt from payment of tuition and fees.

8. **Services and resources that are available to students with disabilities who register in a dual enrollment course at the eligible institution**

In order to facilitate the seamless education of students, the College will review qualification and services for students with disabilities based upon documentation received (psycho-educational evaluation, medical history, IEP, 504 plan) and an interview with a Student Resource Center counselor. Accommodations include alternative testing, academic advising, registration assistance and classroom modifications. Classroom modifications include the following: use of a recording devices, use of a calculator, use of a spell checker, preferential classroom seating, note-taking assistance, sign language interpreters, alternate seating (adjustable desk/chair), alternate formal texts, adaptive technology (reader/writer software),

and disability related absences. Additional modifications and services may be provided with the appropriate supporting documentation. Phone (850) 484-1637.

9. Other policies

Posting Student Letter Grades
It is the responsibility of LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. to post dual enrollment course grades to the high school transcript as assigned by the College.

Early Admission Dual Enrollment
Eligible secondary students may enroll in a postsecondary institution on a full-time basis in courses that are creditable toward the high school diploma and the associate or baccalaureate degree. In addition to the student eligibility requirements mentioned in section 5, an student who wishes to become an Early Admission Dual Enrollment student must have attained junior status (Fall Semester) and be enrolled in LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC., for one full semester prior to admission in the Early Admission Dual Enrollment Program. Eligible secondary students may enroll on a full-time basis in a career center or a Florida College System institution in postsecondary programs leading to industry certifications, as listed in the CAPE Postsecondary Industry Certification Funding List pursuant to 1008.44 F.S., which are creditable toward the high school diploma and the certificate or associate degree. Students wishing to participate in career early admission dual enrollment must have completed a minimum of four (4) semesters of full-time secondary enrollment, 1007.271(11), F.S., including studies undertaken in the ninth grade, and have completed at least one (1) semester of high school at LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC.

In order to be considered an Early Admission Dual Enrollment student, the student must enroll in a minimum of twelve (12) college credit hours (or 4 courses) plus companion labs as appropriate on the college campus each semester as a junior and senior, but may enroll in up to fifteen (15) college credit hours (or 5 courses) plus companion labs as appropriate on the college campus each semester as a senior. Also, a student may enroll in up to six (6) hours (or 2 courses) plus companion labs as appropriate on the college campus in the summer semesters.

Foreign Language Competency
Pursuant to 1007.262, F.S., for any student initially entering a Florida College System institution in 2014-2015 or thereafter, the Associate in Arts degree shall include demonstration of competency in a foreign language. Therefore, any dual enrolled student with initial enrollment in Pensacola State College in 2014-2015 or later will be required to demonstrate competency in foreign language in order to complete the AA degree including the student who earns the AA degree at the same time or before earning the High School diploma. Pursuant to 1007.262, F.S., a student may demonstrate competency in foreign language through successful completion of two (2) sequential credits in high school foreign language or through successful completion of a post-secondary elementary foreign language II course or through other means specified in College policy.

Civic Literacy Competency
Each student who initially enters a Florida College System institution in the 2022-2023 school year and thereafter, who anticipates earning a baccalaureate degree, Associate in Arts degree, or an Associate in Science degree must demonstrate competency in civic literacy.

The civic literacy requirement may be met by successfully completing a) and b) prior to graduation:

a. Successfully passing either POS 2041 American Government or AMH 2020 American History from 1877.

b. Achieving the standard score on one of the following assessments:
AP Government and Politics: United States – a score of 3 or above
AP United States History – a score of 4 or above
CLEP: American Government – a score of 50 or above
Florida Civic Literacy Examination – a score of 60 or above

Student Registration
Eligible students shall comply with the regular admission and registration procedures of the College and shall obtain appropriate advisement from LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. and the College for selected courses prior to registration. Students will be strongly encouraged to utilize Florida Shines at http://www.FLVC.org. Each student shall develop a plan with an identified postsecondary goal which will guide the student in selecting courses to complete as a dual enrollment student 1007.235(2)(b)1, F.S.

College Drop/Add Policies and Deadlines
Dual Enrollment Program students enrolling in courses on the College campus must comply with the course add/drop policies and deadlines of the College.

Institutional Accountability, Learning Outcomes Assessment, and Faculty Credentials
The College shall assume responsibility for the maintenance of the instructional quality, 1007.235(2)(b)8, F.S.

Student Guidance Services
During workshops sponsored by the College, LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. counselors and other appropriate administrators will receive material from the College focused on informing students and parents or guardians of college course-level expectations, including but not limited to the following:

1. Any letter grade below a C will not count as credit toward satisfaction of the requirements in Rule 6A-10.030, F.A.C.; however, all grades are calculated in a student's GPA and will appear on his/her College transcript. Dual enrollment courses in which a grade of D+, D, or F is earned may be repeated for credit one (1) time and only the most recent grade earned will be used to calculate the Pensacola State College cumulative GPA.

2. All grades, including W for withdrawal, become a part of the student's permanent College transcript and may affect subsequent postsecondary admission.

3. While appropriate for college-level study, course materials and class discussions may reflect topics not typically included in secondary courses which some parents may object to for minors. Courses will not be modified to accommodate variations in student age or maturity.

4. In order to minimize student and state costs for excess hours, guidance will be provided in the selection of courses to meet degree requirements, including approved program common prerequisite courses.

5. Dual enrollment students and dual enrollment instructors have complete access to College library facilities and resources, both physical and virtual, and are encouraged to use these resources to the fullest.

Mechanisms for Communicating Information

Each party shall provide a mechanism for communicating the educational and economic benefits, as well as the requirements for participation and enrollment procedures to parents and students, 1007.271(8), F.S. To inform parents and students about the educational and economic benefits, as well as the requirements for Dual Enrollment Program participation and enrollment procedures, LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. and the College will use communication mechanisms including, but not limited to, the *College Catalog*, dual enrollment web pages, social media, classroom visits, and various school-based registration activities.

Mechanisms for Exercising Option to Participate

Eligible students may exercise their option to participate in dual enrollment courses by following the registration and guidance procedures outlined by LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. and the College, 1007.235(2)(b)3, F.S. Students will be required to meet first with their respective high school counselor to review eligibility criteria and to develop a graduation/dual enrollment plan. Once eligibility has been determined and the plan developed, students will complete approval forms and contracts as appropriate. During registration, Pensacola State College staff will provide an online orientation session for the eligible students. Included in the orientation will be a discussion of the purpose of dual enrollment, types of college degrees, career planning, and information on developing a successful college record. During the orientation eligible students will receive instructions on how to make maximum use of the automated advisement system for the College (Workday).

Student Monitoring

Monitoring of student performance subsequent to enrollment in dual enrollment courses shall be the shared responsibility of the LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. counselors and College personnel assigned to coordinate with the high schools, 1007.235(2)(b)7, F.S. At the conclusion of each academic semester, the College will review the academic progress of each participating student. In situations where a student has demonstrated academic difficulties, the College will contact the LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. counselor to develop an action plan.

Remediation Reduction

Pursuant to 1008.30, F.S. LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. and the College are committed to postsecondary education and training and promoting student success after high school graduation.

The College's Testing Center will administer the Post-Secondary Education Readiness Test (PERT), as adopted by the State of Florida, to tenth graders at any Testing Center at the College. Students who express interest in post-secondary education are identified and notified of the schedule of the Testing Centers by school counselors. The workflow of the activities will be as follows:

- College staff will inform LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. of Test Center schedules;
- Testing will be conducted by the College's Test Center staff upon appointment at any College Test Center on a College campus or site;
- College staff will provide student test scores to the appropriate school administrator(s) as specified on the referral form;
- Appropriate school administrators will advise students of reading, writing, and/or math deficiencies and will provide other information as requested; and
- For each test, or re-test, the student will be responsible for payment of the ten dollar ($10.00) testing fee to the College.

In order to facilitate the seamless education of students attending LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC.:

- LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. counselors will carefully screen potential students for dual enrollment courses;
- LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. teachers and high school counselors will encourage qualified students to take a state-approved placement examination;
- LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. counselors will inform parents of dual enrollment opportunities at registration meetings;
- students will be screened, beginning in the ninth grade, and will be placed in "intensive classes" to improve their skills in reading, math, and writing;
- LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. will be encouraged to present information sessions regarding participation in the Dual Enrollment Program to parents and educators;
- LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. will encourage high school administrators, high school counselors, and high school teachers to promote dual enrollment opportunities to students and parents; and,
- LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. counselors will meet with students during their ninth, tenth, eleventh, and twelfth grade years to discuss their plans for post-secondary education.

In order to facilitate the seamless education of students, the College will:

- provide LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. with access to dual enrollment informational materials;
- conduct workshops available to LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. counselors and College Student Affairs staff to disseminate and share information;
- participate in College Fair activities, when possible, in an effort to inform students and parents of available programs and eligibility requirements;

Career Pathways

Title II of the 1998 Perkins Act creates a Career Pathways program of study that combines a minimum of two (2) years of secondary education with a minimum of two (2) years of postsecondary education. The Career Pathways program constitutes a non-duplicative sequence of courses that integrates academic and technical instruction and utilizes work-based and worksite learning. Career Pathways articulation agreements between LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. and the College may be accessed on http://www.pensacolastate.edu/current-students/student-services/cte/#1485528722089-bf2ddaaf-56c6.

IN TESTIMONY WHEREOF, the College and LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC. have caused these presents to be executed to be effective as of the date signed (the "Effective Date.")

THE DISTRICT BOARD OF TRUSTEES OF
PENSACOLA STATE COLLEGE, FLORIDA

BY: _____ 07-11-2022
C. Edward Meadows, President Date

LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC.
dba LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY, INC.

BY: _____ 07-13-2022
Joanna Johannes, Head of School Date

ATTEST: _____ _____
Date

Approved as to Form:

By: _____
Thomas J. Gilliam, Attorney for
Pensacola State College

DUAL ENROLLMENT ARTICULATION AGREEMENT

THIS DUAL ENROLLMENT ARTICULATION AGREEMENT (the "Agreement") is made and entered into with an effective date of August 1, 2022 (the "Effective Date") by and between **Southeastern University, Inc.**, a Florida not for profit corporation (the "University"), and **Lighthouse Private Christian Academy** (the "School"), (collectively referred to as the "Parties").

WITNESSETH:

WHEREAS, the University is an institution of higher learning which offers associate's, bachelor's, master's, and doctoral degree programs in several disciplines; and

WHEREAS, the University is accredited by the Southern Association of Colleges and Schools Commission on Colleges, pursuant to the requirements of Section 1011.62, Florida Statutes, as amended from time to time; and

WHEREAS, the School is a private school that offers secondary degree programs; and

WHEREAS, the Parties desire to promote the most efficient and effective use of their resources and to offer students the broadest possible range of educational opportunities; and

WHEREAS, the Parties desire to enter into an articulation agreement for a dual enrollment program to be offered by the School and the University which will enable students of the School to enroll in courses offered by the University and concurrently earn credits towards secondary and postsecondary degrees (the "Program"); and

WHEREAS, the Parties understand that this Agreement is subject to all pertinent state and federal laws and regulations of the Department of Education, State of Florida, Title VI and VII of the Civil Rights Act of 1964, Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Individuals with Disabilities Education Act of 2004 and all regulations, rules, and guidelines promulgated thereunder.

NOW THEREFORE, in consideration of the promises and mutual covenants of the Parties contained herein and for other good and valuable consideration, the parties hereto agree as follows:

1. Definition of Program Courses. Dual enrollment college credit academic courses included in the Program ("Program Courses") shall be those courses offered by the University that correspond to the courses listed in the Statewide Articulation Coordinating Committee Dual Enrollment Course Equivalency List published by the Florida Department of Education as meeting high school graduation requirements. The School shall accept these postsecondary courses toward meeting the requirements of Section 1003.4282, Florida Statutes. For Program Courses offered on the School's campus by

School DE Faculty Members (as defined on Exhibit "A"), (i) the Program Course syllabus must be reviewed and approved by the University's representatives and appropriate curriculum specialists of the School, and (ii) the Program Course may not be combined with any non-college credit high school course.

2. Duties of the University. During the term of this Agreement and subject to the terms and conditions contained herein, the University agrees to provide certain services (the "University Services") to students of the School who are participating in the Program (the "Students"), which University Services are more fully described in **Exhibit A** attached hereto and incorporated herein as part of this Agreement.

3. Duties of the School. During the term of this Agreement and subject to the terms and conditions contained herein, the School agrees to provide certain services (the "School Services") to the University and to the Students, which School Services are more fully described in **Exhibit B** attached hereto and incorporated herein as part of this Agreement.

4. Compensation to the University. In exchange for the University participating in the Program and providing the University Services to the School and the Students, the University will receive compensation from the School as set forth on **Exhibit C** attached hereto and incorporated herein as part of this Agreement.

5. Eligibility Requirements for Student Participation.

A. Qualification of a School Student to Apply to the Program. A Student must meet all of the following criteria in order to apply for admission to the Program:

1. The Student must be in compliance with the current requirements of Florida law with respect to dual enrollment student eligibility, as set forth in Florida Statutes §1007.271 and Florida Administrative Code §6A-14.064, as may be amended from time to time; provided, however, that exceptions may be made on an individual basis if the Student in question has received a recommendation from such Student's school counselor or school administrator which sets forth one or more reasons for the exception, and such reasons are acceptable to the University, in the University's sole discretion; and

2. The Student must meet a demonstrated level of achievement of college level communication and computation skills as set forth in Florida Statues §1008.30 and Florida Administrative Code §6A-14.064, as may be amended from time to time.

B. Application to the Program. All Students satisfying the criteria described in paragraph 5.A. of this Agreement are permitted to submit an application to the School for participation in the Program. The School shall evaluate the applications and forward to the University only those applications submitted by

Students who, in the School's reasonable academic judgment, meet the qualifications for the Program. The University, in its sole discretion, shall thereafter determine whether a Student shall be admitted to the Program classes offered by the University. The University shall cooperate with the School to determine appropriate deadlines for Student applications from the School and Student admission decisions by the University. The University shall inform both the School and the Student as to whether the Student has been accepted to the Program.

C. Admission of Students to the Program or to the University. The initial qualification of a Student to apply for admission to the Program does not guarantee the Student admission to the Program or obligate the University to accept the Student for the Program. A Student's participation in the Program does not guarantee the Student admission to the University after graduation from the School. The University retains an unfettered right to deny all applications submitted to the University, whether for the Program or for admission to the University, and no Student shall be guaranteed admission into the Program or later as a student at the University or into a specific major at the University.

6. Responsibilities of Students.

A. Compliance with University Policies. All Students admitted into the Program must adhere to and remain in compliance with all rules, regulations, policies, and procedures governing the actions of ordinary students of the University, including, without limitation, the University's Academic Integrity Policy. If the University determines that the Student has violated such rules, regulations, polices or procedures, the University may unilaterally remove the Student from participation in the Program.

B. Textbooks and Ancillary Materials. Each Student (or the School, on behalf of the Student) shall be responsible for acquiring all required textbooks and teaching materials for Program Courses. All textbooks and ancillary materials used in Program Courses taught at the School's facilities shall be the same as or comparable to those used at the University. All such textbooks and/or teaching materials shall be the property of the School and the School shall be responsible for marking and entering them into the School's textbook inventory system.

C. Transportation; Computer Access. Each Student is responsible for providing his or her own transportation to the location of the Program class, whether at the University's campus, the School's campus, or on-line. If the Program class is offered on-line, the Student shall responsible for his or her own computer and internet connection.

D. Maintenance of Academic Standing. Each Student admitted to the Program must maintain good academic standing at the University (2.0 GPA) in order to continue participating in the Program and must maintain a high school 3.0 unweighted GPA. If a Student falls below these criteria, the Student will be

dis-enrolled from the Program; provided, however, that the Student may be reinstated following the grading period in which the Student's overall unweighted GPA returns to the required minimums. A Student whose University GPA falls below 2.0 may repeat classes as set forth herein, and such Student may not take additional classes until his or her University GPA is 2.0 or above. A Student must repeat all classes where a grade of D or F is earned and must earn a C or higher before additional classes can be taken by the Student. A Student may repeat a class only one (1) time while participating in the Program. Any Student who will graduate prior to completion of a University course offered through the Program may not register for the course through the Program.

7. Application of Credits by the School. At the completion of each course offered through the Program, the University shall assign letter grades to each Student enrolled in the course. The letter grade assigned by the University shall be posted to the Student's high school transcript by the School.

8. Costs of Dual Enrollment to be Borne by the School. All costs of each Student participating in the Program, including, without limitation, registration, tuition, and fees, shall be borne by the School. Notwithstanding the foregoing, each Student shall be responsible for his or her own instruction materials, transportation, and/or computer and internet access, as set forth in paragraph 6.C. above.

9. Students with Disabilities. Any Student requesting a disability accommodation must contact the School and the University to request such accommodation. Any Student requesting a disability accommodation must provide the required documentation for reasonable accommodation to both the School and the University. The University shall have the right to determine, in its sole discretion, whether the University is able to accommodate the Student.

10. Application of Credits by the University. Credits earned by a Student participating in the Program who has been admitted to the University after following the standard application process for University admission shall be applied as follows:

a. For Program Courses taught by University faculty, a Student shall be eligible to apply for and earn academic credit for the course on the same basis as other University students who completed the course.

b. For Program Courses taught by School DE Faculty Members, a Student shall be eligible to apply for and earn academic credit for the courses as set forth on **Exhibit D** attached hereto and incorporated herein.

c. Authority over all academic policies or practices not mentioned in this Agreement shall remain with the University.

11. Joint Cooperation. The University's and the School's academic affairs, registrar, and advising offices will collaborate, meeting at least annually, to discuss the

Program, the articulation process and to update the School on the University's general education requirements. The parties agree to monitor the performance of this Agreement to strengthen the articulation between the School and the University. The School and the University shall each appoint a representative to serve as a liaison to the other Party with respect to this Agreement.

12. Promotion/Outreach. The School agrees to publicize the Program to prospective Students, and to inform qualified Students of the opportunities and benefits of the Program, at the Schools sole cost and expense. The University agrees to cooperate with the School to provide information about the Program to prospective Students, if requested by the School and at a time a place mutually convenient for the School and the University.

13. Confidentiality. The parties agree that all individual Student records including names, whether academic, personal or otherwise, shared between the University and the School for the purposes of facilitating enrollment in the Program shall be treated as private and confidential. The University and the School shall each use any records acquired for their institutional purposes only and each of them shall comply with all federal, state, and local laws regarding student privacy, including, without limitation, the Family Educational Rights and Privacy Act ("FERPA").

14. Term and Termination. This Agreement shall be effective as of the Effective Date for the academic year 2022-23. This Agreement shall be for the term of one (1) year, beginning on the Effective Date, and shall be automatically renewed for successive terms of one (1) year each, unless earlier terminated as provided for herein. Either Party may terminate this Agreement for any reason, with or without cause, upon thirty (30) days advance written notice to the other Party. Notwithstanding any such termination, the parties agree that if the School's Students are enrolled in academic courses offered through the Program and the academic term has started before the date of termination, the Agreement will terminate on the ending date of any course which has already started on the date of any such termination and which maintains continuous enrollment of the School's Students.

15. Notice. Any notice required or authorized under this Agreement shall be in writing and shall be deemed given (i) five (5) business days after deposit in the United States mail, postage prepaid, certified and return receipt requested, or (ii) on the date delivered by hand delivery, addressed as follows:

To the University: Southeastern University, Inc.
1000 Longfellow Boulevard
Lakeland, Florida 33801
Attn: Meghan L. Griffin, PhD.
Provost

To the School: Lighthouse Private Christian Academy
625 North 9th Avenue

Pensacola, FL 32501

Either Party may subsequently change its address contained in this notice provision by giving the other Party written notice of said change in accordance with the provisions of this paragraph.

16. Non-Exclusive. This Agreement is not an exclusive contract, and nothing in this Agreement shall be construed as limiting the right of either Party to affiliate or contract with any other entity, on either a limited or general basis, while the Agreement is in effect.

17. Compliance with Law. The University and the School shall each comply with all federal, state, and local laws, including, without limitation, FERPA and all laws relating to dual enrollment of Students.

18. Florida Law. This Agreement shall be interpreted and construed in accordance with the laws of the State of Florida and shall inure to and be binding upon the parties hereto, their successors, and permitted assigns.

19. Venue. The parties each severally acknowledge and confirm that the proper, exclusive, and convenient venue for any legal action instituted in accordance with the provisions of this Agreement shall be Polk County, Florida, and each party waives any defense, whether asserted by motion or pleading, that Polk County, Florida, is an improper or inconvenient venue, and each party hereby consents to the personal jurisdiction of any court of competent jurisdiction located in Polk County, Florida.

20. Waiver. A waiver by either party of a breach or failure to perform will not constitute a waiver of any subsequent breach or failure.

21. Draftsmanship. The fact that one of the parties may have drafted or structured any provision of this Agreement shall not be considered in construing the particular provision or document either in favor of or against such party.

22. Counterparts. The parties hereto may execute this Agreement in any number of separate counterparts, each of which, when executed and delivered by the parties hereto, shall have the force and effect of any original. All such counterparts shall be deemed to constitute one and the same instrument.

23. Assignment. Neither Party may assign this Agreement or delegate its duties hereunder to a third person or entity without the prior express written consent of the other Party.

24. Amendment. This Agreement may only be modified or amended by the mutual written agreement of the parties. Any such modification or amendment shall be signed by an authorized representative of each Party and shall be attached to and become part of this Agreement.

25. Entire Agreement. This Agreement, including the attached Exhibits and Schedules, contains the entire agreement of the parties hereto and supersedes all prior oral or written negotiations, representations, agreements, understandings, proposals, or undertakings with respect to the subject matter thereof.

IN WITNESS WHEREOF, the parties have hereto executed this Agreement as of the day and year first written above.

University:	School:
SOUTHEASTERN UNIVERSITY, INC.	LIGHTHOUSE PRIVATE CHRISTIAN ACADEMY
By: Meghan Griffin	By: Faith Ellisor (Apr 3, 2023 18:03 CDT)
Meghan L. Griffin, Ph.D.	Print Name: Faith Ellisor
Provost	Title: Comptroller

EXHIBIT A

University Services

The University shall provide the following services in accordance with the terms of the Agreement to which this Exhibit A is attached:

1. Approval of Program Courses Taught by the School's DE Faculty. The University shall review the proposed syllabus for each Program Course taught by the School's DE Faculty and set forth on Exhibit D attached hereto. The University shall provide approval for each such Program Course which meets the curricular expectations and is at the same depth and rigor of other courses offered by the University to its undergraduate students.

2. Approval of Faculty. The University shall evaluate each proposed faculty member submitted by the School who shall be teaching a Program course at the School's campus or on-line (the "School DE Faculty Members"). Such evaluation shall include, without limitation, background checks and other reviews of such School DE Faculty Members. The University shall approve or reject the proposed School DE Faculty Members, and shall communicate its decisions to the School, in writing, in a timely manner. The University shall allow all approved School DE Faculty Members to teach Program classes in the School's facilities. The University may, and any time and in the University's sole discretion, revoke its approval of a School DE Faculty Member, with or without cause. The University shall not be responsible for any compensation to the School DE Faculty Members, who shall be employees of the School and shall be compensated by the School for their services with respect to the Program.

3. Curriculum and Assessments for Program Courses. For each approved Program Course, the University shall: (i) provide the syllabus and learning objectives, (ii) identify and approve the course materials, (iii) conduct site visits to review the course and evaluate the School DE Faculty Members, (iv) provide Student assessments, including, without limitation, an end of course assessment and a final letter grade for each Student, and (v) provide support, either at the School's facility or at the University's facility, for the School DE Faculty Members. In addition, the University agrees that after it approves a textbook or other ancillary teaching material for a Program Course, such approval shall remain in effect for a three (3) year period.

4. Student Support Services. The University shall provide the following Student support services:

   a. The University Registrar's Office shall: (i) maintain the University course catalog, (ii) enter course schedules into the University's student information system, (iii) enroll Students in dual enrollment courses, (iv) coordinate with School DE Faculty Members to ensure grades are entered in a timely manner, (v) certify degrees (if any), and (vi) issue transcripts.

b. The University Advising Office shall: (i) provide assessment of Student transcripts, (ii) provide advisory services to Students, and (iii) coordinate with the University faculty on maintenance of degree audit sheets and course sequencing for timely degree completion.

c. The University's Institutional Effectiveness Office shall: (i) maintain quality control of all of the University's dual enrollment processes, (ii) ensure the University's dual enrollment processes are followed to assess outcomes of dual enrollment classes, (iii) provide site visits to School's facilities, (iv) monitor and maintain the University's accreditation, and (v) compile and report required institutional data for the University.

d. The University's Student Services Office shall provide career counseling.

e. The University's Office of Academic and Auxiliary Services shall ensure compliance with appropriate state and federal laws, including without limitation, the Americans with Disabilities Act.

f. The University's Academic Center for Enrichment shall: (i) provide tutoring in all subjects to Students who need assistance, and (ii) provide assistance with writing, formatting, and editing papers in APA, MLA, and/or Turabian styles.

g. The University's Library Services Office shall maintain and make available access to all books and media, including, without limitation, on-line research databases, to all Students, consistent with the availability of such services to other University students.

5. Information Technology. If necessary for all Students and School DE Faculty Members participating in the Program, the University shall (i) create, manage, and maintain email accounts, and (ii) allow network access to the University's student information system, learning management system, and the MySEU portal.

6. Student Identification Card. For all Students, the University shall make available for purchase a student identification card which can be used for participation in the University's student-life events, social events, athletic events, and other services, including, without limitation, Polk Transit services. The University shall charge the Students the then current rate charged to other students at the University for such cards, which rate shall be effective for one (1) semester. Any Student who desires such a card shall pay the then current rate for such card for each semester of enrollment.

EXHIBIT B

School Services

The School shall provide the following services in accordance with the terms of the Agreement to which this Exhibit B is attached:

1. Program Courses Taught by the School's DE Faculty. The School shall provide a proposed syllabus for each proposed Program Course to be taught by a School DE Faculty Member. The School shall cooperate with the University to ensure that each such proposed Program Course which meets the curricular expectations and is at the same depth and rigor of other courses offered by the University to its undergraduate students.

2. Faculty. The School shall provide a list of proposed School DE Faculty Members (as defined in Exhibit A) to the University, in a timely manner to allow the University sufficient time to evaluate each of the proposed School DE Faculty Members. The School shall cooperate with the University to ensure that each proposed School DE Faculty Member has appropriate professional qualifications and educational experience as required by the University to qualify such School DE Member to teach Program Courses. The School shall allow only University approved School DE Faculty Members to teach Program Courses in the School's facilities. The School shall promptly remove any School DE Faculty Members whose approval has been revoked by the University from teaching any Program Courses approved by the University. The School shall be responsible for all compensation to the School DE Faculty Members, who shall be employees of the School.

3. Textbooks and Ancillary Materials. The School shall provide access for its Students to all required textbooks and teaching materials for the dual enrollment courses. All textbooks and ancillary materials used in dual enrollment courses taught at the School's facilities shall be the same as or comparable to those used at the University. All such textbooks and/or teaching materials shall be the property of the School and the School shall be responsible for marking and entering them into the School's textbook inventory system.

4. Notice of Courses. The School shall provide at least sixty (60) days advance written notice to the University of the Program Courses which have been approved by the University and shall be offered at the School's facilities for the following academic semester and the identities of the School DE Faculty Members teaching each Program Course.

5. Oversight of the School's Students. The School shall be responsible for the following matters:

   a. The School shall ensure that all School DE Faculty Members submit completed assignments or projects from the Students within two (2) weeks of the end of the School's semester. Such assignments or projects shall

measure individual learning outcomes and program learning outcomes. If the School fails to comply with this requirement, the University will revoke its approval of the School DE Faculty Member involved for any further Program Courses.

b. The School shall ensure that all School DE Faculty Members utilize software platforms, including, without limitation, those for grade reporting and email, as required from time to time by the University.

c. The School shall advise and inform Students admitted to the Program that (i) the Program Courses are college level courses and the amount of work necessary to succeed may be greater than the amount of work necessary to succeed in the School's courses, and (ii) the grades for the Program Courses will become a part of the Student's permanent college transcript and will be calculated into the Student's permanent postsecondary GPA.

d. The School shall ensure that all School DE Faculty Members comply with the terms of this Agreement and all laws governing dual enrollment programs.

EXHIBIT C

Compensation

The School shall compensate the University as follows:

1. For each Student enrolled in each Program course taught by the School DE Faculty in facilities owned or operated by the School, the sum of Twenty Five Dollars ($25.00) per Student per course.

2. For each on-line Program course specifically created for the School's Students and taught by the University's faculty, the sum of One Hundred Fifty-Seven Dollars and Fifty Cents ($157.50) for each credit hour taken by a Student, plus an additional One Thousand Nine Hundred Fifty Dollars ($1,950.00) per University faculty member per online course, plus the cost of on-line access, if applicable.

3. For an individual Student enrolled in an on-line or on campus Program course taught by the University's faculty, the sum of One Hundred Fifty-Seven Dollars and Fifty Cents ($157.50) for each credit hour taken by a Student, plus the cost of on-line access, if applicable.

The calculation of the number of credits taken by Students for determination of the compensation set forth above shall be based on the number of Students enrolled in each class at the expiration of the drop/add period set forth on the University's academic calendar. If a Student withdraws from the course after the drop/add period expiration, there shall be no refund to the School. However, if a Student enrolls in a course after the drop/add period expiration, the fees listed above for such additional Student shall be due to the University.

The University shall, within two (2) weeks after the drop/add period expiration, send to the School an invoice setting forth the total amount due to the University based upon the enrollment of Students.

Notwithstanding the foregoing, the University and the School intend to seek reimbursement from the State of Florida Department of Education ("FLDOE") for the costs of Students enrolled in classes under items 2 and 3 set forth above, pursuant to the provisions of Chapter 1007, Florida Statutes. If the University is not fully compensated by FLDOE for such costs, or if the legislature of the State of Florida fails to appropriate funds for such compensation in the annual General Appropriations Act, then the School shall be responsible for paying to the University the difference between the amounts due to the University as set forth in this Exhibit and the amounts actually received by the University from the FLDOE, if any.

EXHIBIT D

Program Courses Offered by the School's DE Faculty Members

Instructor Name	Course Name
Belmain, Eugene	BIBL 1703 Intro to the Bible
Belmain, Eugene	BIBL 2213 Jesus & the Gospels
Belmain, Eugene	BINT 1533 New Testament Interpretation
Belmain, Eugene	BIOT 1433 Old Testament Interpretation
Belmain, Eugene	LDRS 2123 Principled Leadership
Belmain, Eugene	LDRS 3183 Organizational Theory & Behavior
Emerson, William	MATH 1213 College Algebra
Emerson, William	MATH 2023 Intro to Probability & Statistics**
Emerson, William	MATH 1413 Pre-Calculus
Green, Toni M.	BIOL 1233 Biology I
Green, Toni M.	BIOL 123L Biology I Lab
Green, Toni M.	BIOL 1243 Biology II**
Green, Toni M.	BIOL 124L Biology II Lab**
Green, Toni M.	BIOL 2083 Human Anatomy & Physiology I
Green, Toni M.	BIOL 208L Human Anatomy & Phys I Lab
Green, Toni M.	BIOL 2403 Intro to Microbiology
Green, Toni M.	BIOL 240L Intro to Microbiology Lab
Green, Toni M.	BIOL 3703 Medical Terminology
Green, Toni M.	NSCI 1033 Life Science
Green, Toni M.	NSCI 103L Life Science Lab
Johannes, Joanna	BUSI 1003 Foundations of Business
Johannes, Joanna	BUSI 2043 Ethical Business Practices
Johannes, Joanna	BUSI 2303 Principles of Economics
Johannes, Joanna	BUSI 3203 Principles of Management
Johannes, Joanna	EDUC 2123 Content & Instructional Design for Educators**
Johannes, Joanna	EDUC 2133 Intro to Education
Johannes, Joanna	FINC 1903 Personal Finance
Schneider, Robert	CLAS 1003 College Success
Schneider, Robert	EDUC 2133 Intro to Education
Schneider, Robert	EDUC 3503 Instructional Technology**
Schneider, Robert	LDRS 2013 Career Planning

No University Credit Hours will be earned for any grade below a C in any Program Course.
***** Pre-requisite required.***