



EXECUTIVE COMMITTEE MEETING Regular Meeting Minutes

April 3, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 5:43 PM.

Members Present:

Council Member Ward IV, Seat II Casey Powell
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat II Jeff Snow
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward IV, Seat I Jason Vance
Mayor Heather Lindsay

Members Absent:

Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward I, Seat II Matt Jarrett

Members of the Public in Attendance

Donna Long, Vernon Compton, Howard Steele, Shari Sebastiao, Jerry Couey, Jerry Mitchell, Pam Mitchell, Al Brewton, Orrin Smith, Brian McGuire, Kevin Donnelly, Tom Powers, Gwen Sachar, Jason Myers, William Boyer, David Farrow, Sherry Chapman, Kelly Sanders

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Erick Mead
City Clerk, Dawn Molinero
IT Director, William Meloy
IT Systems Analyst, Hunter Green
IT Systems Analyst, Ashley Johnston
Public Information Officer, Bethany Anderson
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Chief of Police, Tony Tindell

2. Invocation

Pastor Stephen Ringl,
First Baptist of Bagdad

3. Pledge of Allegiance

4. Approval of Agenda

ACTION: Motion to Approve by Casey Powell; second by Marilyn Farrow;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilyn Farrow, Jason Vance

NAYS: None

ABSTAIN: None

5. Recognitions, Proclamations & Awards

National Child Abuse Awareness Month

Mayor Heather Lindsay read a proclamation in recognition of National Child Abuse Awareness Month and reminded the community that the Sexual Assault Awareness and Prevention event will be held April 4th, 1 PM, in downtown Milton at the fountain.

Kelly Sanders of the Santa Rosa Kids' House spoke to the Council about the function of the SR Kids' House, the number of child abuse cases reported in Santa Rosa County last year and the need for support from the community.

6. Persons to Appear

Persons to Appear was provided by: Jerry Mitchell

7. Ordinances & Resolutions

Item # 2023-1163

Health Insurance for Retired Employees

ACTION: Motion to Approve by Jeff Snow; second by Mike Cusack;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilyn Farrow, Jason Vance

NAYS: None

ABSTAIN: None

8. City of Milton Events

Item # 2023-1260

SEPA: SRC National Day of Prayer Observance

ACTION: Motion to Approve by Casey Powell;
second by Roxanne Meiss;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Jason
Vance

NAYS: None

ABSTAIN: None

The Events Coordinator, Jay Conrad, reported to the Council.
The City Manager, Randy Jorgenson, encouraged the
community to attend the event.

9. Finance, Planning Board

Councilman Mike Cusack reported to the Council and requested from staff a return rate comparison from the city's Certificate of Deposits from last year. The Planning Board met on March 21st and discussed the house under construction at 6765 Jasmine Drive. Would like to discuss the traffic lights at Willing and Caroline Streets at a future meeting.

The City Manager, Randy Jorgenson, reported to the Council and said the traffic lights would be discussed at the Senior Staff meeting on Wednesday and an update would be brought to the Council at a future date.

10. Administration, Emerald Coast Regional Council

Councilwoman Marilynn Farrow reported to the Council; she thanked the City Attorney and staff for setting up the Council ethics training. She attended Reimagine Milton and thought it was well attended by the community. The Public Information Officer is setting up a field trip for local students to come to City Hall; Council volunteers will be needed to provide talking points and do tours. The PIO will also be placing 'stay-cation' photos on Instagram and Facebook and will need photos from the Council, staff and community.

Item # 2023-1374

Annual City Employee's Luncheon

ACTION: Motion to Approve by Roxanne Meiss;
second by Mike Cusack;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Jason
Vance

NAYS: None

ABSTAIN: None

Item # 2023-1380

City Manager Recruitment

ACTION: Motion to Approve by Jeff Snow; second by
Roxanne Meiss;

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YEAS: Motion passed - 6:0
Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Jason
Vance

NAYS: None

ABSTAIN: None

The motion and vote is to move forward with FCCMA with assistance from the Human Resources Director and also using a headhunter if required. The staff has been directed to look into the headhunter while moving forward with FCCMA and Human Resources.

Each council member gave their input regarding this item.

Public input concerning City Manager Recruitment was provided by: Pam Mitchell, Sherry Chapman

Item # 2023-1353

Teresa Walsh Travel - F.A.C.E Annual Conference

ACTION: Motion to Approve by Jason Vance; second
by Roxanne Meiss;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Jason
Vance

NAYS: None

ABSTAIN: None

Item # 2023-1362

Pensacola Perdido Bay Estuary Program

ACTION: Motion to Approve by Jeff Snow; second by
Casey Powell;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Jason
Vance

NAYS: None

ABSTAIN: None

Councilwoman Marilynn Farrow reported to the Council.

Public input concerning the Pensacola Perdido Bay Estuary Program was provided by: Jerry Couey

Item # 2023-1361

Community Development Block Grant-Disaster Recovery (CDBG-DR)

ACTION: Motion to Approve by Jeff Snow; second by
Casey Powell;
Motion passed - 6:0

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YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Jason
Vance
NAYS: None
ABSTAIN: None

Item # 2023-1335

Piggyback Emerald Coast Utilities Authority Cured In Place Pipe Bid (CIPP)

ACTION: Motion to Approve by Casey Powell;
second by Jeff Snow;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Jason
Vance

NAYS: None

ABSTAIN: None

Item # 2023-1354

Bid Opening for RFP 2023.02 Hurricane Disaster - Debris Removal/ Disposal

ACTION: Motion to Approve by Jeff Snow; second by
Jason Vance;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Jason
Vance

NAYS: None

ABSTAIN: None

The City Manager, Randy Jorgenson, reported to the Council.
Councilman Mike Cusack reported to the Council.
The Public Works Director, Joe Cook, reported to the Council.

Item # 2023-1355

Bid Opening for RFP 2023.03 Hurricane Disaster - Field Debris Monitoring

ACTION: Motion to Approve by Jeff Snow; second by
Jason Vance;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Jason
Vance

NAYS: None

ABSTAIN: None

The Public Works Director, Joe Cook, reported to the Council.
The City Manager, Randy Jorgenson, reported to the Council.

Item # 2023-1356

Bid Opening for RFP 2023.04 Hurricane Disaster - Recovery Admin Services

ACTION: Motion to Approve by Marilyn Farrow;
second by Casey Powell;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilyn Farrow, Jason
Vance

NAYS: None

ABSTAIN: None

11. Parks & Recreation, Community Improvement Board

No report.

12. LEAP

No report.

13. Board of Adjustments

No report.

14. Historic Preservation Board, Transportation Planning Organization

Councilwoman Roxanne Meiss reported to the Council; the Historic Preservation Board will meet tomorrow, April 4th at 5:30 PM.

15. Growth, Development & Annexation, Tourist Development Council

Item # 2023-1322

Business Improvement Program FY 2023 Cycle 5 - Stand Your Ground
Training & Defense

ACTION: Motion to Approve by Jeff Snow; second by
Mike Cusack;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilyn Farrow, Jason
Vance

NAYS: None

ABSTAIN: None

Item # 2023-1352

Residential Facade Improvement Grant Application - Brian McGuire

ACTION: Motion to Approve by Casey Powell;
second by Jeff Snow;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilyn Farrow, Jason
Vance

NAYS: None
ABSTAIN: None

Item # 2023-1250

Dogwood Drive Development Agreement Modification Request

ACTION: Motion to Approve by Casey Powell;
second by Jeff Snow;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Jason
Vance

NAYS: None
ABSTAIN: None

Councilwoman Marilynn Farrow reported to the Council and requested that this item not be placed on the consent agenda at the City Council Meeting.

16. Public Works

Item # 2023-1381

Interlocal Agreement w/ Pace Water System

ACTION: Motion to Approve by Mike Cusack; second
by Jeff Snow;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Jason
Vance

NAYS: None
ABSTAIN: None

Councilman Casey Powell reported to the Council; our sewer system processes approximately 1.93 million gallons per day at the current processing plant, we service 4674 customers and maintain 159.62 miles of sewer lines. The city has approximate commitments of 446,875 gallons per day to developers and 840,440 gallons per day to Santa Rosa County. The city has been declining sewer requests for over a year and turned away two developments and one commercial building.

Councilwoman Marilynn Farrow reported to the Council.

The City Manager, Randy Jorgenson, reported to the Council.

The Public Works Director, Joe Cook, reported to the Council.

17. Mayor Report: Public Safety, Ordinance Committee

Mayor Heather Lindsay reported to the Council.

18. City Attorney's Report

No report.

19. City Manager's Report

CRA Annual Report

The City Manager, Randy Jorgenson, reported to the Council; this report will be brought to the Community Redevelopment Agency Meeting next week.

20. Public Input

Public Input was provided by: Sherry Chapman

21. Adjourn

The meeting adjourned at 7:06 PM.