



COMMITTEE OF THE WHOLE

Regular Meeting Minutes

February 23, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 5:31 PM.

Members Present:

Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat II Jeff Snow
Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member, Ward IV, Seat I Jason Vance

Members of the Public in Attendance

Tom Powers, Shari Sebastiao, Sherry Chapman, Vernon Compton, Kathy Jordan, Kathy Ellis, Theresa Messick, Al Brewton, Lauren Cooper, Vera Cooper, Donna Long, Howard Steele, Sharon Miller, Steve Miller, Christie Culpepper, Jade Fricks, Todd Fricks, Mary Johnson

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Director, William Meloy
IT Systems Analyst, Ashley Johnston
Public Information Officer, Bethany Anderson
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Chief Financial Officer, Curtis Krebs
Police Captain, Mike Cline

2. Invocation

3. Pledge of Allegiance

4. Approval of Agenda

ACTION: Motion to Approve by Jeff Snow; second by Roxanne Meiss;
Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack,
Marilynn Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

Motion to approve as amended; remove Item #2023-1196 SEPA: Milton Community Market, add discussion under Finance, Planning Board regarding traffic, add discussion under Historic Preservation Board, Transportation Planning Organization regarding the Whittle Building and add discussion under Item #2023-1255 Committee of the Whole Chairman regarding the renaming of Committee of the Whole to Agenda Workshop.

5. Persons to Appear

Persons to Appear was provided by: Al Brewton; the Santa Rosa County Black History Celebration will be February 26th at 6 PM at the Milton High School Auditorium; the tickets are \$15 and will be available at the door or by calling Caroline McCray at 850.686.1629.

6. Agenda Items

Item # 2023-1257
SEPA: Crawfish Fest 2023

ACTION: Motion to Approve by Jeff Snow; second
by Roxanne Meiss;

Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The Events Coordinator, Jay Conrad, reported to the Council.

7. Finance, Planning Board

Councilman Mike Cusack reported to the Council that he would like to have stop signs placed at (1) Byrom and Cedar, (2) between Berryhill and Munson and (3) a 'no trucks' sign on Magnolia between Stewart and Dogwood.

The City Manager, Randy Jorgenson, reported to the Council.

Councilman Jeff Snow reported to the Council.

Certificates of Deposit

Councilman Mike Cusack reported to the Council.

Councilwoman Roxanne Meiss reported to the Council.

The Chief Financial Officer, Curtis Krebs, reported to the Council.

The City Manager, Randy Jorgenson, reported to the Council;
the maturation dates of the CD's, a copy of the pertinent

ordinance and the City of Milton finance policy will be provided to Councilman Mike Cusack.

Checks & Balances

Councilman Mike Cusack reported to the Council.

Councilwoman Marilynn Farrow reported to the Council.

The City Manager, Randy Jorgenson, reported to the Council.

8. Administration, Emerald Coast Regional Council

Item # 2023-1253

City of Milton Board Vacancies

Councilwoman Marilynn Farrow reported to the

Council. Howard Steele presented an application for the

Historic Preservation Board which was handed to

Councilwoman Marilynn Farrow.

9. Parks & Recreation, Community Improvement Board

Councilman Gavin Hawthorne reported to the Council.

The next Community Improvement Board meeting is Tuesday, February 28th at 5:30 PM.

10. LEAP

ACTION: Motion to Approve by Jason Vance; second by Jeff Snow;
Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack,
Marilynn Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The motion and vote is to provide a Summer Youth Intern Program information packet to the Council for further discussion and consideration.

Councilman Jason Vance reported to the Council.

Councilman Jeff Snow reported to the Council.

Councilwoman Marilynn Farrow and Councilwoman Roxanne Meiss reported to the Council.

Public input concerning LEAP was provided by: Shari Sebastiao, Theresa Messick

11. Board of Adjustments

No report.

12. Historic Preservation Board, Transportation Planning Organization

ACTION: Motion to Approve by Roxanne Meiss; second by Jeff Snow;
Motion passed - 4:3

YEAS: Roxanne Meiss, Jeff Snow, Gavin Hawthorne, Jason Vance

NAYS: Casey Powell, Mike Cusack, Marilynn Farrow

ABSTAIN: None

Councilwoman Roxanne Meiss reported to the Council that she would like the city to ask the county if there was another option for the Whittle Building.

The City Attorney, Alex Andrade, reported to the Council.

Public input concerning the Historic Preservation Board, Transportation Planning Organization was provided by: Sherry Chapman, Vernon Compton, Steve Miller

13. Growth, Development & Annexation, Tourist Development Council

Councilman Jeff Snow reported to the Council.

Item # 2023-1255

Committee of the Whole Chairman

ACTION: First Motion to Approve by Jeff Snow;
second by Gavin Hawthorne;
Motion passed - 6:1
YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Marilynn Farrow, Gavin Hawthorne, Jason
Vance
NAYS: Mike Cusack
ABSTAIN: None

ACTION: Second Motion to Approve by Marilynn
Farrow; second by Jason Vance;
Motion - 6:1
YEAS: Jeff Snow, Casey Powell, Mike Cusack,
Marilynn Farrow, Gavin Hawthorne, Jason
Vance
NAYS: Roxanne Meiss
ABSTAIN: None

The first motion and vote is to reinstate Mayor Heather Lindsay
as the presiding officer for the Committee of the Whole. The
second motion and vote is to rename the Committee of the
Whole to Agenda Workshop.

Councilman Jeff Snow and Councilman Mike Cusack reported
to the Council.

Councilwoman Marilynn Farrow reported to the Council.

Item # 2023-1242

Business Improvement Program FY 2023 Cycle 4 - Frick's Pharmacy

ACTION: Motion to Approve by Jeff Snow; second
by Marilynn Farrow;
Motion passed - 7:0
YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Jason Vance
NAYS: None

ABSTAIN: None

The Economic Director, Ed Spears, reported to the Council.
Councilman Mike Cusack reported to the Council.
Drs Jade and Matt Fricks reported to the Council.

Item # 2022-653

Milton Brownfield Expansion Request

ACTION: Motion to Approve by Jeff Snow; second
by Gavin Hawthorne;
Motion passed - 5:2

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Gavin Hawthorne, Jason Vance

NAYS: Mike Cusack, Marilyn Farrow

ABSTAIN: None

The Planning Director, Tim Milstead, reported to the Council.
Todd Wind provided a presentation to the Council.
The Council gave their input regarding the Brownfield Expansion
Request.
The City Manager, Randy Jorgenson, and the City Attorney,
Alex Andrade, gave their input regarding the Brownfield
Expansion Request.
Public input concerning the Milton Brownfield Expansion
Request was provided by: Sherry Chapman

Item # 2023-1250

Dogwood Drive Development Agreement Modification Request

ACTION: Motion to Approve by Jeff Snow; second
by Roxanne Meiss;
Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilyn Farrow, Gavin
Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The Planning Director, Tim Milstead, reported to the Council.
Councilman Casey Powell, Councilman Jeff Snow and
Councilman Mike Cusack reported to the Council.
The City Manager, Randy Jorgenson, reported to the Council.
Public input concerning Dogwood Drive Development
Agreement Modification Request was provided by: Kathy Ellis,
Steve Miller

Item # 2023-1256

Willing Street ROW Usage Request

ACTION: Motion to Approve by Jeff Snow; second by Marilyn Farrow;

Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The Planning Director, Tim Milstead, reported to the Council.

The Council gave their input regarding this item.

The City Attorney, Alex Andrade, and the City Manager, Randy Jorgenson, reported to the Council; they would like an insurance policy in place to relieve the City of any liability.

Item # 2023-1125

Community Redevelopment Plan Update

ACTION: Motion to Approve by Jeff Snow; second by Roxanne Meiss;

Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The Planning Director, Tim Milstead, reported to the Council.

Councilman Casey Powell reported to the Council.

14. Public Works

No report.

15. City Manager's Report

No report.

16. Public Input

Public Input was provided by: Sherry Chapman

17. Adjournment

The meeting adjourned at 7:45 PM.