



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

February 6, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
 - Item # 2023-1150
 - Approval of Minutes from January 3, 2023 meeting
- 3. Financial Report**
 - Item # 2023-1172
 - Sundial Financial Report January 2023
- 4. Other Business**
- 5. Persons to Appear**
- 6. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from January 3, 2023 meeting

MEETING DATE	PREPARED BY
February 6, 2023	Clerk's Office Dawn Molinero, City Clerk



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

January 3, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 5:31 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat II Jeff Snow
Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilynn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member, Ward IV, Seat I Jason Vance

Members Absent:

Council Member Ward I, Seat II Matt Jarrett

Members of the Public in Attendance

Tom Powers, Robert Leek, Amber Leek, George Jordan, Francesca Sciolino, Donna Long, Pam Mitchell, Christie Culpepper, Kirk Scott, David Samples, Jerry Mitchell, Vernon Compton, Buddy Fisher

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Systems Analyst, Ashley Johnston
Public Information Officer, Jay Conrad
Planning Director, Tim Milstead
Executive Assistant, Kevin Boyer
Chief of Police, Tony Tindell

2. Approval of Minutes

Item # 2022-1072

Approval of Minutes from December 5, 2022 meeting

ACTION:

Motion to Approve by Jeff Snow; second by
Roxanne Meiss;
Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Jason Vance
NAYS: None
ABSTAIN: None

3. Financial Report

Item # 2022-1123
Sundial Utilities Financial Report

ACTION: Motion to Approve by Roxanne Meiss;
second by Casey Powell;
Motion passed - 7:0
YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Jason Vance
NAYS: None
ABSTAIN: None

4. Other Business

No other business.

5. Persons to Appear

No persons to appear.

6. Adjournment

The meeting adjourned at 5:33 PM.



Sundial Financial Report January 2023

MEETING DATE

February 6, 2023

PREPARED BY

Administration Department
Heidi Sroka, Budget Coordinator

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT

862	867	872
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Income

	November 2022	December 2022	January 2023	FYTD
*Sewer Revenue	\$ 41,804	\$ 42,114	\$ 42,163	\$ 157,486
Service Connect		\$ 4,430	\$ 26,492	\$ 30,517
Other Revenues	\$ -	\$ -	\$ -	\$ 2,676
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 41,804	\$ 46,544	\$ 68,655	\$ 190,679

Expenses

Professional Svcs.	\$ -	\$ -	\$ -	\$ -
Legal Counsel	\$ -	\$ -	\$ -	\$ -
Accounting & Auditing	\$ 284	\$ 284	\$ -	\$ 568
Bad Debt	\$ -	\$ 546	\$ -	\$ 1,816
Communication Services	\$ -	\$ -	\$ -	\$ -
Postage and Shipping	\$ 164	\$ 124	\$ 243	\$ 531
Utilities-Wastewater	\$ 5,511	\$ 2,936	\$ 58	\$ 8,505
Insurance & Bonds	\$ -	\$ 2,660	\$ -	\$ 5,315
Repair & Maintenance-Wastewater	\$ -	\$ -	\$ 3,515	\$ 2,068
Repair & Maint. Lift Station	\$ -	\$ -	\$ -	\$ -
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$ -	\$ -
Advertising/Promotional	\$ -	\$ -	\$ -	\$ -
Misc. Expenditures	\$ -	\$ -	\$ -	\$ -
Landfill Tipping Fee	\$ 3,006	\$ -	\$ 3,902	\$ 9,563
Pipes, Valves & Fitting	\$ -	\$ -	\$ -	\$ -
Laboratory Service	\$ 1,410	\$ 248	\$ -	\$ 1,658
Bank Charges	\$ -	\$ -	\$ -	\$ -
IT Expense	\$ 6,934	\$ -	\$ -	\$ 6,934
Billing & Admin Fees	\$ -	\$ -	\$ -	\$ -
Fire Assessment Fees	\$ 2,102	\$ -	\$ -	\$ 2,102
*W&S Fund Labor Fees	\$ -	\$ -	\$ -	\$ -
Office Supplies	\$ -	\$ -	\$ -	\$ 35
Operating Supplies-Wastewater	\$ 20	\$ 5,481	\$ -	\$ 6,531
Lift Station Improvements	\$ 33,100	\$ 67,750	\$ -	\$ 100,850
WWTP Upgrade & Improve	\$ -	\$ 8,836	\$ 20,145	\$ 28,981
Machinery & Equipment / Misc.	\$ 20,000	\$ -	\$ -	\$ 20,000
*Debt Costs	\$ 17,500	\$ 17,500	\$ 17,500	\$ 70,000
Interest Expense	\$ 2	\$ 1	\$ -	\$ 5
Total Expenses	\$ 90,033	\$ 106,366	\$ 45,363	\$ 265,462

Profit/(Loss)

(\$48,229)	(\$59,822)	\$23,292	\$ (74,783)
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*Debt Costs are \$17,500 (1/12 of Annual Debt Payment of \$210,000)

**Lift Station Improvements are costs for payments to BDI for engineering/design work on Sundial WWTP expansion project

***\$20,000 Misc Fee is Labor cost for fee to run Sundial billed by the City of Milton