



**CITY COUNCIL**  
**Regular Meeting Agenda**

January 30, 2023  
5:30 PM  
6738 Dixon Street  
Milton, FL 32570

- 1. Open Meeting**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Agenda Items**

Memo from the Mayor  
Legislative Priorities 2023  
Mission and Values Statement

- 5. Public Input**
- 6. Adjourn**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

*"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105*



## Memo from the Mayor

**MEETING DATE**

January 30, 2023

**PREPARED BY**

Mayor's Office  
Heather Lindsay, Mayor

## Memorandum

To: City Council of the City of Milton

From: Mayor Lindsay

Date: 1/27/23

Re: discussion on mission and vision

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This memorandum is to introduce topics for discussion on Monday, January 30.

As the governing body for the City of Milton, we should have a stated mission, values, and a vision for our future. We have mottos: The Home of NAS Whiting Field, and Where Good Living Flows. How do those mottos reflect who we are and who we will become? I would like us to discuss these ideas on January 30.

The City of Milton has a page on its website that reflects the Human Resource mission and vision. However, we as a government owe it to our residents and businesses to discuss a mission and vision that incorporates goals for our future. We should invite residents and business owners/operators in Milton to share with us individually or at a future meeting how to refine our mission.

A defined point of beginning can be discussing how our legislative appropriation requests reflect our goals so that we can prioritize them. Those legislative appropriation requests have been distributed to you. For your convenience, a summary is attached with this agenda memorandum.

I recommend we go further, if not on January 30, then at a meeting in the future. I recommend that we have a strategic planning session that allows us to discuss our comprehensive plan and how Milton might grow and change over the next generation.

As elected officials, we have a duty to make policy decisions in the best interests of Milton as a whole. Our duty calls us to develop a vision for this aspiration so that we can develop strategies to implement policy decisions that will grow the vision into a reality.

I look forward to hearing your vision for the future and your thoughts on how we might develop our own mission statement, as a governing body, that reflects the admirable commitment of our city staff.



# Legislative Priorities 2023

**MEETING DATE**

January 30, 2023

**PREPARED BY**

Clerk's Office  
Dawn Molinero, City Clerk

## **CITY OF MILTON 2023 LEGISLATIVE PRIORITIES**

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- **Riverwalk Expansion:** Enhance economic development and tourism in downtown Milton by extending the Riverwalk south.
- **Locklin Lake Restoration:** Dredging/grading the lake bottom.
- **Milton Community Center Expansion:** Create additional space to increase the facility's multi-use flexibility.
- **NFRWRF:** Increase wastewater capacity by installing effluent pipeline.
- **Stewart Street Facility Revitalization:** Convert the former state hospital to provide workforce training programs and investment.

Project Title: Stewart Street Facility Revitalization Phase 2- Milton

Organization Submitting: City of Milton

Primary Contact: Randy Jorgenson  
City Manager  
City of Milton  
PO Box 909  
Milton, FL 32572

Phone #: 850-983-5400

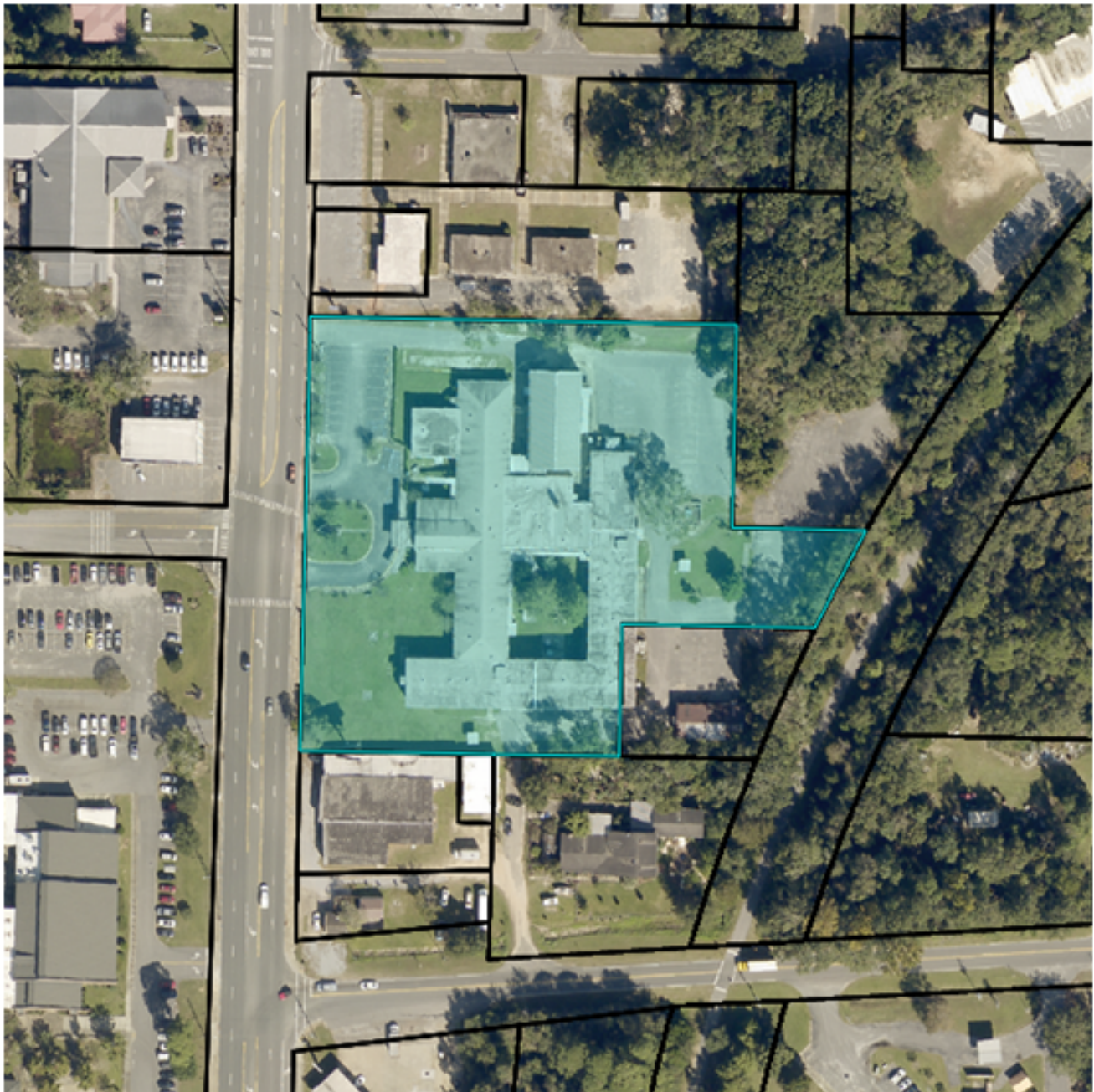
Email: [rjorgenson@miltonfl.org](mailto:rjorgenson@miltonfl.org)

Location of Proposed Project: 5500 Stewart Street, Milton

Project Narrative: Convert a former state hospital to provide much-needed workforce training programs, including certifications in natural gas, water and wastewater training. The revitalization of this corridor will provide new workforce programming to serve the area and offer space as a small business incubator. Phase 1 of this project consisted of the acquisition of the property. Phase 2 will see the completion of re-use plans and the constructions of improvements. Funds will be used for utility costs and construction activities.

|                   |                   |           |
|-------------------|-------------------|-----------|
| Requested Amount: | Operating Expense | \$125,000 |
|                   | Capital Expense   | \$500,000 |
|                   | TOTAL REQUEST     | \$750,000 |

Is this project ready for implementation: The City is currently working with FDEP on property acquisition. That aspect will be completed prior to completion of the state budget.



### Santa Rosa County Property Appraiser

|               |                                    |                       |         |
|---------------|------------------------------------|-----------------------|---------|
| <b>Parcel</b> | 34-2N-28-0000-17901-0000           | <b>Acres</b>          | 3.72    |
| <b>Name</b>   | TITF/HRS-RETARDATION SERV          | <b>Land Value</b>     | 177516  |
| <b>Situs</b>  | 5500 STEWART ST                    | <b>Land Ag Value</b>  | 0       |
| <b>Sales</b>  | \$100 on 1974-21 Vacant?=-I Qual=U | <b>Building Value</b> | 3391543 |
|               | 1317 WINEWOOD BLVD                 | <b>Misc Value</b>     | 60851   |
|               | BLDG 6 ROOM 232                    | <b>Just Value</b>     | 3629710 |
| <b>Mail</b>   | TALLAHASSEE, FL 32309              | <b>Assessed Value</b> | 3629710 |
|               |                                    | <b>Exempt Value</b>   | 3629710 |
|               |                                    | <b>Taxable Value</b>  | 0       |



Santa Rosa County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use, or interpretation. The lines on the map are a representation of the property lines and are not, nor are they intended, to be used as a survey. The assessment information is from the last certified tax roll. All data is subject to change before the next certified tax roll. Greg Brown, Santa Rosa County Property Appraiser.  
Date printed: 12/02/22 10:37:24

**Project Name:** Milton Santa Rosa Regional Water Reclamation Facility Project

**Organization(s) or Groups**

**Submitting Project:** City of Milton

**Primary Contact Information**

Name: Randy Jorgenson  
Address: P. O. Box 909  
Milton, FL 32572

Phone Number: (850) 983-5411  
Alt Phone Number: (850) 665-1286  
E-mail Address: [rjorgenson@miltonfl.org](mailto:rjorgenson@miltonfl.org)

**Location of Proposed Project:** Airport/Transition Road in East Milton  
Milton, Florida 32583  
GIS Coordinates: Latitude 30.651924  
Longitude -86.977031

**Brief Project Narrative:**

This project is a continuation of the Milton Santa Rosa Regional Water Reclamation Facility Project to install effluent pipeline from the existing wastewater treatment plant to the new wastewater treatment plant to be located on Transition Road in East Milton. The effluent pipeline from the old wastewater treatment to South Airport Road will be extended from South Airport Road to the new Transition Road Lift Station.

The completion of this project is essential to the new wastewater treatment plant that will reduce/eliminate nutrient loadings and the associated biological oxygen demand in the Bay System and will provide essential wastewater capacity for the development of three Santa Rosa County commerce park that combined have 4,016 job creation estimates over the first 10 years. In addition, the wastewater treatment plant relocation addresses long-term flood resiliency issues of our 35-year-old plant, that is currently located within the riparian zone and floodplain of the Blackwater River. Based on the public support, effectiveness, and economic impact of this project, the Local Mitigation Strategy (LMS) group has ranked this project at the top of its hazard mitigation project initiative list (#1).

**Estimated Project Costs:**

Design, Engineering, and Construction for Effluent Pipeline Extension \$ 500,000

**Is this project ready for implementation?**

Project is in-progress and ready for additional design, engineering, and construction of the additional effluent pipeline.

**Please attach any supplemental information you would like to include.**

See attached map.



Milton North Santa Rosa Regional  
Water Reclamation Facility



Santa Rosa  
Correctional  
Institution

Cooper Basin

Wright Basin

Home  
Richard Lane Road

East Milton

**Project Name:** Milton Community Center Expansion Project

**Organization(s) or Groups**

**Submitting Project:** City of Milton

**Primary Contact Information**

Name: Randy Jorgenson  
Address: P. O. Box 909  
Milton, FL 32572

Phone Number: (850) 983-5411  
Alt Phone Number: (850) 665-1286  
E-mail Address: [rjorgenson@miltonfl.org](mailto:rjorgenson@miltonfl.org)

**Location of Proposed Project:** 5629 Byrom Street  
Milton, Florida 32570  
GIS Coordinates: Latitude 30.639480  
Longitude -87.048570

**Brief Project Narrative:**

Currently, the Milton Community Center is used for a primary emergency evacuation shelter for central Santa Rosa County, a senior citizens center, a youth after school and sports activity center, a polling place, a COVID-19 testing site, and a COVID-19 immunization site. The expansion project will add approximately 30,400 additional square foot to the existing well-maintained building and will renovate the existing 24,132 square foot space to increase the facility’s multi-use flexibility and to provide expanded pandemic and/or extreme weather event critical community resources. The expanded facility will specifically provide community safe rooms for 537, a backup power generator, hands-free ADA fixtures, HVAC System Ultraviolet Germicidal Devices/Humidifiers, Solar Power, and other amenities. This building expansion/renovation, at its current location within Census Tract 106 (a Low-Income Community Opportunity Zone), could provide adequate health and social safety nets to our most vulnerable population to achieve equitable outcomes during and after pandemics and extreme weather events (an area resiliency hub). Based on the public support, effectiveness, and economic impact of this project, the Local Mitigation Strategy (LMS) group has ranked this project at the top of its hazard mitigation project initiative list (#3). Grant applications have been submitted for consideration. The strength of our grant applications could dramatically increase with completed project design and engineering in lieu of conceptual drawings.

**Estimated Project Costs:**

Design and Engineering \$ 500,000

*(Maximizing grant funding opportunities is critical for project success as the total estimate project cost well exceeds our available/approved 6.7 million in capital improvement budgeted funds.)*

**Is this project ready for implementation?**

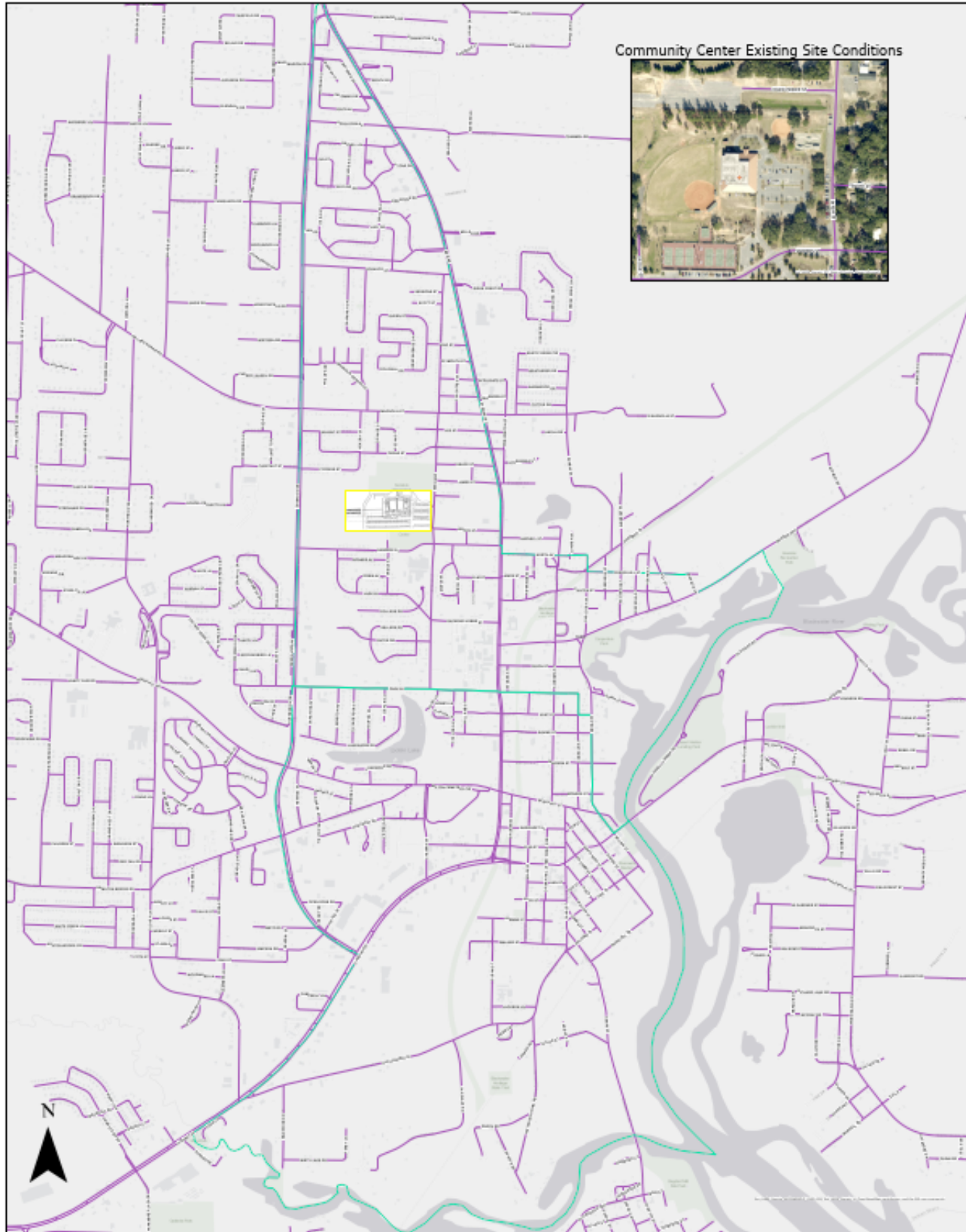
Preliminary planning is complete. Ready for Phase 1 – Design and Engineering.

**Please attach any supplemental information you would like to include.**

See attached map.



# City of Milton Community Center Project Map



Community Center Existing Site Conditions



## Legend

- Community Center
- Census Tract 106 Opportunity Zone
- Streets

Low-Moderate Income Data for CDBG Area-Benefit Activities (2015 ACS-Based)

City of Milton GIS 10/27/2021

**Project Name:** Milton Locklin Lake Restoration Project

**Organization(s) or Groups**

**Submitting Project:** City of Milton

**Primary Contact Information**

Name: Randy Jorgenson  
Address: P. O. Box 909  
Milton, FL 32572

Phone Number: (850) 983-5411  
Alt Phone Number: (850) 665-1286  
E-mail Address: [rjorgenson@miltonfl.org](mailto:rjorgenson@miltonfl.org)

**Location of Proposed Project:** Locklin Lake  
Milton, Florida  
GIS Coordinates: Latitude 30.6273159  
Longitude -87.0499310

**Brief Project Narrative:**

The total contributing watershed into Locklin Lake is estimated at 1,600 acres, the majority of which ultimately reaches the Blackwater River. With current sediment levels accumulation, dredging the lake and grading the lake bottom to historic levels will restore the lake’s ability to protect Blackwater River by trapping and retaining sediment and the pollutants that it carries. After dredging the lake, the project will install sediment and trash collection devices on the existing stormwater discharge points into the lake to reduce the quantity of non-point source pollutants going into the lake to management levels. The Milton Locklin Lake Restoration Project will place Best Management Practices (BMP) into a portion of the 3000-acre Blackwater River watershed. The project will contribute to restoring and protecting natural resources, fisheries, marine and wildlife habitats, and a coastal wetland of the Gulf Coast Region and the Pensacola Bay Basin. Based on the public support, effectiveness, and economic impact of this project, the Local Mitigation Strategy (LMS) group has ranked this project at the top of its hazard mitigation project initiative list (#4).

**Estimated Project Costs:**

|                    | Dredging           | Treatment Systems   |
|--------------------|--------------------|---------------------|
| Project Costs      | \$1,000,000        | \$2,164,850         |
| Less Other Funding | <u>-\$ 500,000</u> | <u>-\$2,164,850</u> |
| FUNDING REQUESTED  | \$ 500,000         | -0-                 |

**Is this project ready for implementation?**

Preliminary planning is complete and pre--construction activities are underway.

**Please attach any supplemental information you would like to include.**

See attached map.



LOCKLIN LAKE - LOCATION & PROXIMITY TO BLACKWATER RIVER

**Project Name:** Riverwalk South

**Organization(s) or Groups Submitting Project:** City of Milton

**Primary Contact Information**

Name: Randy Jorgenson  
Address: P. O. Box 909  
Milton, FL 32572

Phone Number: (850) 983-5411  
Alt Phone Number: (850) 665-1286  
E-mail Address: rjorgenson@miltonfl.org

**Location of Proposed Project:** Willing Street South along the River  
Milton, Florida  
GIS Coordinates: Latitude 30.62225973040  
Longitude -87.03448289960

**Brief Project Narrative:**

This project is a central component of the Milton Downtown Master Plan for redevelopment. Developed to enhance economic development and tourism of the downtown Milton area, the existing Riverwalk will be extended to the south towards the railroad tracks. The project will complement existing park and green space provided downtown for festival and events such as the free Bands on the Blackwater concert series and numerous other events and festivals attended by thousands annually.

**Estimated Project Costs**

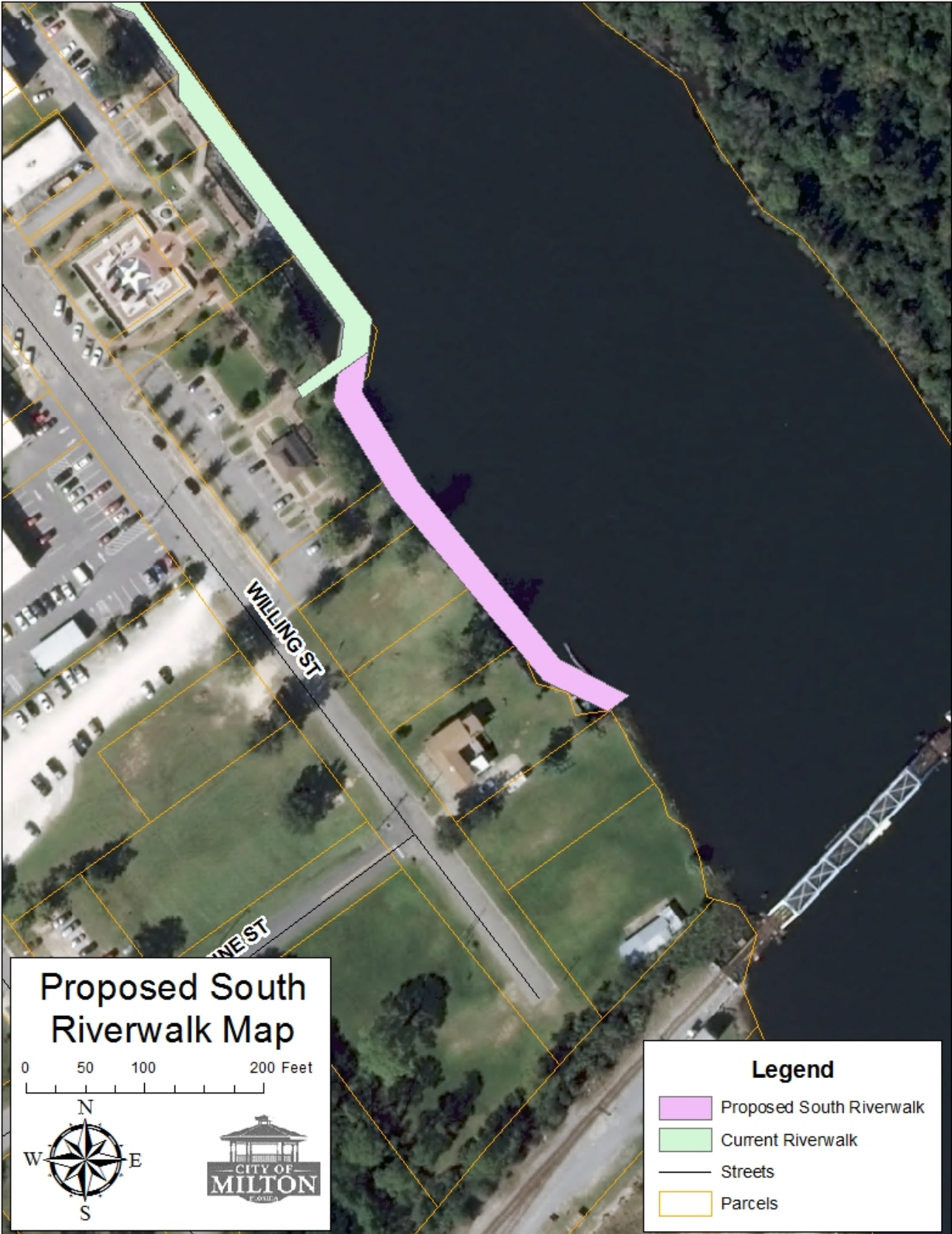
550 linear feet of 12-foot-wide boardwalk \$2,200,000

**Is this project ready for implementation?**

Preliminary planning and land acquisition is complete. Design and permitting are complete.

**Please attach any supplemental information you would like to include.**

See attached map.



**Proposed South Riverwalk Map**

0 50 100 200 Feet



**Legend**

- Proposed South Riverwalk
- Current Riverwalk
- Streets
- Parcels



## Mission and Values Statement

**MEETING DATE**

January 30, 2023

**PREPARED BY**

Clerk's Office  
Dawn Molinero, City Clerk

**MISSION STATEMENT IDEAS:** **Mission statements** define why you exist and why it's important, including the problems you aim to solve. The mission explains an organization's plan for the present based on what it wants to achieve. Some are long, some are short, some are measurable, others aren't—mission statements vary by industry, but all should be unique and realistic.

- ❖ Serve its residents, businesses and visitors through leadership, partnership and the provision of effective and community focused services.
- ❖ The mission of Council and staff is to work together to create and implement strategies necessary to turn the vision into reality.
- ❖ To bring together PEOPLE, PARTNERSHIPS and POSSIBILITIES for a strong and vibrant City of Milton, where good living flows.
- ❖ A safe, livable, and sustainable community for our present and future citizens.
- ❖ Maximize opportunities for social and economic development while retaining an attractive, sustainable and secure environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, the City of Milton will strive to improve the quality of life for all residents living and working in the larger community.
- ❖ A healthy community that supports development opportunities, lifestyle quality and open, flexible governance.
- ❖ We are a vibrant, livable community dedicated to quality services, safety, financial strength, sustainability, preservation and progress with equal representation for our community.”

**VISION STATEMENT IDEAS:** **Vision statements** declare where your organization wants to be in the future, framed in an aspirational, forward-thinking manner. Visions should be creative, ambitious and have a logical connection to the mission. This isn't a road map (that's what your strategy is for), but rather the destination based on your mission. Vision statements help make strategic decisions, aligning effort with goals.

- ❖ A thriving and sustainable community committed to maintaining harmony between rural and urban areas and fostering opportunities for current and future generations.
- ❖ The City of Milton will continue to be a small thriving Municipality in Florida; a desirable place to work, live, vacation, and retire; by providing a clean natural environment, varied sources of recreation, excellent services and reasonable taxes.
- ❖ A community that embraces change while respecting the rich heritage of the area. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment and the amenities that it affords and offers to citizens a healthy, active lifestyle.
- ❖ Versatile, accessible and enterprising. We anticipate and respond to a constantly changing environment.
- ❖ We are a community with a unique history representing a diversity of cultural backgrounds and a mix of suburban and rural opportunities. We enjoy healthy lifestyles rooted in unrestricted access to the natural beauty of our region's coastline, lakes and forests, a pristine environment and high-quality community services.

**CORE VALUES IDEAS:** **Core values** are an organization's fundamental beliefs and highest priorities that drive their behavior.

- ❖ Financial strength
- ❖ Livability
- ❖ Preservation and progress
- ❖ Service
- ❖ Transparency
- ❖ Stewardship

**PRINCIPLES AND VALUES STATEMENT IDEAS:** **Value statement** lists the core principles that guide and direct the organization and its culture. In a values-led organization, the values create a moral compass for the organization. It guides decision-making and establishes a standard against which actions can be assessed.

- ❖ Economic Growth and Innovation
- ❖ Effective Partnerships
- ❖ Regional Responsibility
- ❖ Infrastructure Investment and Renewal
- ❖ Informed and Involved People
- ❖ Safe and Accessible Neighborhoods
- ❖ Economic, Environment and Social Responsibility
- ❖ Fiscal Accountability and Sustainability
- ❖ Trust, respect and integrity in all of our relationships
- ❖ Continuous improvement, innovation and embracing change.
- ❖ Act with uncompromising honesty and integrity in everything we do.
- ❖ Reputation: To stress excellence, integrity, accountability, and honesty.
- ❖ Community: To respect and promote our community.
- ❖ Stewardship: To consider the long-term consequences of actions, think broadly across issues, disciplines and boundaries and act accordingly.
- ❖ Integrity: Communicate openly and honestly and build relationships based on trust, respect and caring.
- ❖ Excellence: We relentlessly pursue excellence in everything we do, every day.

### **City Council Priorities Ideas**

- ❖ Preserve our natural, cultural and historic resources.
- ❖ Maintain financial stability.
- ❖ Invest in the maintenance and improvement of our infrastructure.
- ❖ Ensure the safety of our community through community-based policing and emergency preparedness.
- ❖ Increase livability in our neighborhoods and expand opportunities for our businesses  
Promote community engagement through transparency and communication.

## City of Milton HR Mission Statement

The mission of the City of Milton is to develop a first-rate full-service residential, business, and governmental community that responds to customer needs in establishing a safe, caring, and quality environment for all city residents.

## City of Milton HR Values Statement

**Competence** - Hire and develop the best staff. The challenge of public service demands the best. Assure effective and efficient delivery of all department services.

**Caring** - Treat citizens, customers, and employees with respect and consideration. Be responsive to their requests.

**Commitment** - Accomplish departmental goals and objectives. Be results-oriented. Follow through to achieve desired results. Leadership is action, not position.

**Communication** - Provide multiple ways to listen to citizens' comments about city services and empower employees to respond to those needs. Develop and encourage meaningful two-way employee communication at all levels of the organization. Listen to employees and seek opportunities for employee involvement in solutions through various avenues.

<https://www.miltonfl.org/183/Human-Resources>