



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

January 3, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
Item # 2022-1072
Approval of Minutes from December 5, 2022 meeting
- 3. Financial Report**
Item # 2022-1123
Sundial Utilities Financial Report
- 4. Other Business**
- 5. Persons to Appear**
- 6. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from December 5, 2022 meeting

MEETING DATE	PREPARED BY
January 3, 2023	Clerk's Office Dawn Molinero, City Clerk



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

December 5, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 5:30 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward I, Seat I Vernon Compton
Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward III, Seat I Robert Leek
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward IV, Seat II Casey Powell

Members Absent:

Council Member Ward I, Seat II Matt Jarrett
Council Member Ward III, Seat II Jeff Snow
Council Member Ward II, Seat I Shannon Rice

Members of the Public in Attendance

Cassandra Sharp, George Jordan, Jerry Mitchell, Al Brewton, Marilynn Farrow,
Gwen Sachar, Paul Kilmartin

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Systems Analyst, Hunter Green
Director of Economic Development, Ed Spears
Public Information Officer, Jay Conrad
Chief of Police, Tony Tindell
Fire Chief, John Reble

2. Approval of Minutes

Item # 2022-963

Approval of Minutes from October 31, 2022 meeting

Motion by Councilman Vernon Compton to approve without
objection.

3. Financial Report

Item # 2022-1025
Sundial Financial Report November 2022

Motion by Councilwoman Shari Sebastiao to approve without
objection.

4. Other Business

No other business.

5. Persons to Appear

No persons to appear.

6. Adjournment

The meeting adjourned at 5:32 PM.



Sundial Utilities Financial Report

MEETING DATE	PREPARED BY
January 3, 2023	Finance Department Heidi Sroka, Budget Coordinator

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT

863	862	867
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Income

	October <u>2022</u>	November <u>2022</u>	December <u>2022</u>	FYTD
*Sewer Revenue	\$ 31,405	\$ 41,634	\$ 46,817	\$ 119,856
Service Connect	\$ (405)			\$ (405)
Other Revenues	\$ -	\$ -	\$ -	\$ -
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 31,000	\$ 41,634	\$ 46,817	\$ 119,451

Expenses

Professional Svcs.	\$ -	\$ -	\$ -	\$ -
Legal Counsel	\$ -	\$ -	\$ -	\$ -
Accounting & Auditing	\$ -	\$ 284	\$ -	\$ 284
Bad Debt	\$ 1,270	\$ -	\$ 546	\$ 1,816
Communication Services	\$ -	\$ -	\$ -	\$ -
Postage and Shipping	\$ -	\$ 164	\$ 124	\$ 288
Utilities-Wastewater	\$ -	\$ 5,511	\$ 42	\$ 5,553
Insurance & Bonds	\$ 2,655	\$ -	\$ 2,660	\$ 5,315
Repair & Maintenance-Wastewater	\$ (1,447)	\$ -	\$ -	\$ (1,447)
Repair & Maint. Lift Station	\$ -	\$ -	\$ -	\$ -
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$ -	\$ -
Advertising/Promotional	\$ -	\$ -	\$ -	\$ -
Misc. Expenditures	\$ -	\$ -	\$ -	\$ -
Landfill Tipping Fee	\$ 2,655	\$ 3,006	\$ -	\$ 5,661
Pipes, Valves & Fitting	\$ -	\$ -	\$ -	\$ -
Laboratory Service	\$ -	\$ 1,410	\$ -	\$ 1,410
Bank Charges	\$ -	\$ -	\$ -	\$ -
IT Expense	\$ -	\$ 6,934	\$ -	\$ 6,934
Billing & Admin Fees	\$ -	\$ -	\$ -	\$ -
Fire Assessment Fees	\$ -	\$ 2,102	\$ -	\$ 2,102
*W&S Fund Labor Fees	\$ -	\$ -	\$ -	\$ -
Office Supplies	\$ 35	\$ -	\$ -	\$ 35
Operating Supplies-Wastewater	\$ 1,030	\$ 20	\$ -	\$ 1,050
Lift Station Improvements	\$ -	\$ 33,100	\$ -	\$ 33,100
Machinery & Equipment / Misc.	\$ -	\$ 20,000	\$ -	\$ 20,000
*Debt Costs	\$ 17,500	\$ 17,500	\$ 17,500	\$ 52,500
Interest Expense	\$ 3	\$ 2	\$ -	\$ 5
Total Expenses	\$ 23,701	\$ 90,033	\$ 20,872	\$ 134,606

Profit/(Loss)

\$7,299	(\$48,399)	\$25,945	\$ (15,155)
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*Debt Costs are \$17,500 (1/12 of Annual Debt Payment of \$210,000)

**Lift Station Improvements are costs for payments to BDI for engineering/design work on Sundial WWTP expansion project

***\$20,000 Misc Fee is Labor cost for fee to run Sundial billed by the City of Milton