



CITY COUNCIL
Regular Meeting Agenda

December 13, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

2. Invocation

The Honorable Shannon Rice

3. Pledge of Allegiance

4. Approval of Minutes

Item # 2022-1044

Approval of Minutes for November 7, 2022

5. Honoring of Outgoing Elected Officials

6. Swearing-In Ceremony

7. Approval of Agenda

8. Recognitions, Proclamations & Awards

Milton High School JROTC

9. Persons to Appear

10. General Consent Agenda

General Consent Agenda

Item # 2022-969

2022.12 Wastewater Treatment Plant Project Manager Solicitation

Item # 2022-970

2021.08 CDBG Admin Services Clyde Gracey Community Center Expansion

Item # 2022-971

2021.09 CDBG Engineering Services Clyde Gracey Community Center Expansion

Item # 2022-997

Bid for Purchase of Self Contained Breathing Apparatus (SCBA) for Fire Department

Item # 2022-1031

Bid for 2022.13 Carpenters Park Boardwalk

Item # 2022-483

Business Improvement Program FY 2023 Cycle 2

Item # 2022-986
Police Pension Board Application

Item # 2022-995
Community Improvement Board Application

11. Mayoral Appointments

Item # 2022-1053
Mayoral Appointments

Item # 2022-1054
Selection of Mayor Pro Tempore

12. Ordinances, Resolutions & Proclamations

Item # 2022-1049
Resolution NO. 1559-22

Item # 2022-1050
Resolution NO. 1560-22

Item # 2022-1055
Draft Resolution

13. Administration

Board Vacancies

14. Council Reports

15. Mayor Report: Heather Lindsay

16. City Attorney's Report

17. City Manager's Report

18. Public Input

19. Adjourn/Recess

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes for November 7, 2022

MEETING DATE	PREPARED BY
December 13, 2022	Clerk's Office Dawn Molinero, City Clerk



CITY COUNCIL
Regular Meeting Minutes

November 7, 2022
6:00 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 6:00 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward I, Seat I Vernon Compton
Council Member Ward I, Seat II Matt Jarrett
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat I Robert Leek
Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward IV, Seat II Casey Powell

Members Absent:

Council Member Ward II, Seat I Shannon Rice
Council Member Ward III, Seat II Jeff Snow (arrived at 7:07 PM)

Members of the Public in Attendance

Jerry Mitchell, Pam Mitchell, Vera Cooper, Marilynn Farrow, Jason Vance, Mike Cusack, Tom Powers, George Jordan, Cassandra Sharp, Justin Moss, Lauren Cooper, Donna Long, Christian Wagley, Gwen Sachar, Shana Alford

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Director, William Maloy
IT Systems Analyst, Hunter Green
IT Systems Analyst, Ashley Johnston
Public Information Officer, Jay Conrad
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Grants Manager, Sandra Woodberry
Executive Assistant, Kevin Boyer
Chief of Police, Tony Tindell

2. Invocation

Pastor Nicole Jackson,
Bearing Fruit Community Church, Milton

3. Pledge of Allegiance

4. Approval of Minutes

Item # 2022-801

Approval of minutes for October 11, 2022 City Council Meeting

ACTION: Motion to Approve by Matt Jarrett; second by Shari Sebastiao;
Motion passed - 6:0

YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss, Robert Leek, Shari Sebastiao, Casey Powell

NAYS: None

ABSTAIN: None

5. Approval of Agenda for Additional Items

ACTION: Motion to Approve by Vernon Compton; second by Matt Jarrett;
Motion passed - 6:0

YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss, Robert Leek, Shari Sebastiao, Casey Powell

NAYS: None

ABSTAIN: None

6. Recognitions, Proclamations & Awards

Veteran's Day Proclamation

Mayor Heather Lindsay read a proclamation in honor of Veteran's Day and honored VFW Post 4833 with a Certificate of Appreciation for a large donation of flags to the City of Milton which are placed at the entrance of the City.

7. Invited Speakers

Blackwater River Water Quality and Solutions to Closure of Oyster Harvest Area
Christian Wagley
Coastal Organizer, Florida-Alabama Healthy Gulf

Christian Wagley presented information to the Council about the closure of local oyster harvest areas due to bacterial issues and explained that we have lost thousands of acres of harvesting areas and it is imperative that we take protective measures to bring our

local beds back to life. He explained that nonpoint source pollution is excess fertilizers, oil/grease/chemicals from urban runoff, sediment from improperly managed construction sites (smothering the oyster beds), salt from irrigation, pet waste and septic systems. Shana Alford reported to the Council about the loss of her oyster beds/business and how it is affecting her and others in the community.

8. Persons to Appear

Persons to Appear was provided by: Mike Cusack, George Jordan
The City Manager, Randy Jorgenson, introduced the new IT Director, William Maloy.

9. General Consent Agenda

ACTION: Motion to Approve by Vernon Compton; second by Casey Powell;

Motion passed - 6:0

YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss, Robert Leek, Shari Sebastiao, Casey Powell

NAYS: None

ABSTAIN: None

General Consent Agenda

Item # 2022-791

Bid for 2022.11 Fire Training Facility Site Work

Item # 2022-805

Purchase of Sweeper

Item # 2022-806

Purchase of a Side Loader Garbage Truck

Item # 2022-483

Business Improvement Program FY 2023 Cycle 1

Item # 2022-796

Basic Traffic Homicide Investigation Training

Item # 2022-798
Sidewalks 2022-2023

10. Ordinances & Resolutions

Item # 2022-978
Budget Resolution

ACTION:	Motion to Approve by Casey Powell; second by Shari Sebastiao; Motion passed - 6:0
YEAS:	Vernon Compton, Matt Jarrett, Roxanne Meiss, Robert Leek, Shari Sebastiao, Casey Powell
NAYS:	None
ABSTAIN:	None

11. Agenda Items

Staff Items

No staff items.

Administration

City of Milton Board Vacancies

Councilwoman Shari Sebastiao reported to the Council and encouraged the public to put in their applications and become a part of our boards.

Economic Development

No report.

Emerald Coast Regional Council

No report.

Finance

No report.

LEAP

Councilman Vernon Compton reported to the Council that the JB Turner Historic Marker event is in process and that the Lumberton Incident Historic Marker is complete with a small mistake on the QR code that will be fixed. A historic marker for Ms. Adams, the first African-American employee of the City of Milton was discussed.

The City Manager, Randy Jorgenson, reported to the Council that Chief Dan Helm

of the Santa Rosa Band of Creek Indians, Muscogee Tribe, asked him to speak on behalf of former Councilman Lloyd Hinote at the Tribe council meeting. The Tribe voted to make former Councilman Lloyd Hinote the first Heritage Chief. Public input concerning LEAP was provided by: Al Brewton

Parks & Recreation

Councilman Casey Powell reported to the Council that basketball practice begins this weekend.

Public Safety

Mayor Heather Lindsay reported to the Council and thanks the City of Milton Police Department for their role in keeping citizens safe during Bands on the Blackwater.

Public Works

No report.

Stormwater

No report.

12. Board & Committee Reports

Community Improvement Board

Councilman Vernon Compton reported to the Council that the next meeting will be held November 29, 2022 at 5:30 PM.

Historic Preservation Board

Councilwoman Roxanne Meiss reported to the Council that the next meeting will be held November 10, 2022 at 5:30 PM.

Pensacola Perdido Bay Estuary Program

Blackwater River and Invasive Species Public Education Opportunity

Councilman Vernon Compton reported to the Council.

Tourist Development Council

No report.

Transportation Planning Organization

MIO-Vision

Councilman Vernon Compton reported to the Council.

Complete Streets Discussion for Design Collaboration with FDOT

Councilman Vernon Compton reported to the Council.

13. Council Reports

Councilman Robert Leek addressed the City Manager, Randy Jorgenson, concerning the Wastewater Treatment Plant. A straw poll agreed to have staff get a quote for cost and time required to explore the feasibility of using the Jeff Ates property for the WWTP RIBS and to explore the feasibility of expanding the WWTP at the current site. A straw poll failed to explore the hardening of the current WWTP (flood walls, levies, etc.) to allow 'in-place' expansion. Further discussion showed no desire from the general Council to spend anymore time, effort and money on the current WWTP.

Councilman Vernon Compton reported to the Council about the SWIM Plan. Public input concerning Council Reports was provided by: George Jordan, Pam Mitchell

14. Mayor Report: Heather Lindsay

Mayor Heather Lindsay reported to the Council. The Marine Corps birthday is November 10th; thank you to all those who serve. The Veterans Day Parade will begin at 9:30 AM, traveling down HWY 87, to Berryhill, then to Willing and will end at the Veterans Memorial Plaza.

15. City Attorney's Report

No report.

16. City Manager's Report

Item # 2022-928

Wastewater Treatment Plant Funding Review

The City Manager, Randy Jorgenson and the Grants Manager, Sandra Woodberry, reported to the Council.

Item # 2022-964

Hazard Mitigation Grant Program (HMGP) 4564-Sally

ACTION:	Motion to Approve by Vernon Compton; second by Shari Sebastiao; Motion passed - 6:0
YEAS:	Vernon Compton, Matt Jarrett, Roxanne Meiss, Robert Leek, Shari Sebastiao, Casey Powell
NAYS:	None
ABSTAIN:	None

The Grants Manager, Sandra Woodberry, reported to the Council.

Berryhill School Bricks

The City Manager, Randy Jorgenson, reported to the Council.

17. Public Input

Public Input was provided by: Pam Mitchell

18. Adjourn/Recess

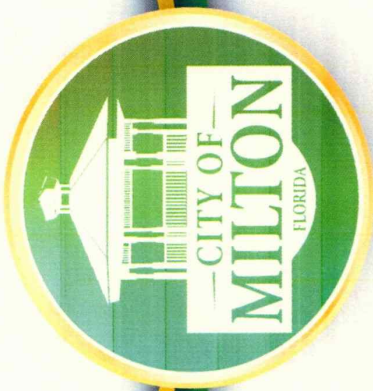
The meeting adjourned at 7:47 PM.



Milton High School JROTC

MEETING DATE	PREPARED BY
December 13, 2022	Clerk's Office Dawn Molinero, City Clerk

CERTIFICATE OF APPRECIATION



THIS CERTIFICATE IS PRESENTED TO

Milton High School JROTC

*For your help in honoring and remembering our nation's
fallen service members and for your earnest assistance in
taking care of our community's cemetery.*

December 13, 2022
Date

Heather Lindsay
Heather Lindsay,
Mayor



General Consent Agenda

MEETING DATE	PREPARED BY
December 13, 2022	Clerk's Office Dawn Molinero, City Clerk



Agenda Item # 2022-969

2022.12 Wastewater Treatment Plant Project Manager Solicitation

MEETING DATE

December 13, 2022

PREPARED BY

Diane Ebentheuer, Purchasing
Agent/Risk Manager

BACKGROUND

The City solicited proposals for a Wastewater Treatment Plant Project Manager.

SUMMARY

Bid opening was held on 10/17/2022. There were not any proposals submitted. City Purchasing Policy, section 3.5, states: "...If a Request for Proposal or a Formal invitation to bid does not garner any response, the City Council may grant authority to the City Manager to secure the services and/or product by another means."

RECOMMENDATION

City manager to identify potential candidates for the WWTP project manager.

ATTACHMENTS

1. 2022.12 Bid Tab



BID TABULATION

10/17/2022 2:00 p.m.

Present for the City of Milton:

Diane Ebentheuer
Curtis Krebs
Joe Cook
Sandi Woodbery

Purchasing Officer
Chief Financial Officer
Public Works Director
Grants Coordinator

Others in attendance:

None

Bid opening was held at 2:00 p.m. The purpose of the meeting was to receive bids for the following solicitation:

RFP 2022.12 WWTP Project Manager / Coordinator

1 No Submittals

2

3



Agenda Item # 2022-970

2021.08 CDBG Admin Services Clyde Gracey Community Center Expansion

MEETING DATE

December 13, 2022

PREPARED BY

Diane Ebentheuer, Purchasing
Agent/Risk Manager

BACKGROUND

The City solicited bids for Administrative Services for the Clyde Gracey Community Center Expansion through use of CDBG funding.

SUMMARY

The City did not receive the Community Development Block Grant (CDBG).

RECOMMENDATION

Reject bid award to Jones Phillips & Associates, Inc due to grant not being awarded.

ATTACHMENTS

1. Email City did not receive CDBG grant award for Community Center

Diane Ebentheuer

From: Sandra Woodbery
Sent: Wednesday, October 26, 2022 10:31 AM
To: Diane Ebentheuer
Cc: Randy Jorgenson
Subject: Coronavirus CDBG-CV Application

Diane,

CDBG-CV Program was a competitive grant and received more applications than available funding. The exclusion of a predominately industrial census tract from the Community Center's shelter service area was considered a project weakness. The inclusion of this excluded census tract required rounding up to meet the 51% LMI National Objective. Special considerations were expected for this exclusion due to the special Coronavirus CDBG-CV Program objectives and the successful pre-application review. Unfortunately, no special considerations were afforded and the City of Milton did not receive the grant award.

Let me know if you have any questions or need any additional information.



Sandra "Sandi" Woodbery
Grants Manager
Phone: 850-983-4704
Email: swoodbery@miltonfl.org

Under Florida's public records laws, the City of Milton's emails may be considered public record and subject to inspection or disclosure to the public. If you do not wish to have your emails possibly disclosed to the public, please do not communicate with the City of Milton through email.



Agenda Item # 2022-971

2021.09 CDBG Engineering Services Clyde Gracey Community Center Expansion

MEETING DATE

December 13, 2022

PREPARED BY

Diane Ebentheuer, Purchasing
Agent/Risk Manager

BACKGROUND

The City solicited bids for Engineering Services for the Clyde Gracey Community Center Expansion through the use of CDBG funding.

SUMMARY

The City did not receive the Community Development Block Grant (CDBG).

RECOMMENDATION

Reject bid award to Ark Engineering due to grant not being awarded.

ATTACHMENTS

1. Email City did not receive CDBG grant award for Community Center

Diane Ebentheuer

From: Sandra Woodbery
Sent: Wednesday, October 26, 2022 10:31 AM
To: Diane Ebentheuer
Cc: Randy Jorgenson
Subject: Coronavirus CDBG-CV Application

Diane,

CDBG-CV Program was a competitive grant and received more applications than available funding. The exclusion of a predominately industrial census tract from the Community Center's shelter service area was considered a project weakness. The inclusion of this excluded census tract required rounding up to meet the 51% LMI National Objective. Special considerations were expected for this exclusion due to the special Coronavirus CDBG-CV Program objectives and the successful pre-application review. Unfortunately, no special considerations were afforded and the City of Milton did not receive the grant award.

Let me know if you have any questions or need any additional information.



Sandra "Sandi" Woodbery
Grants Manager
Phone: 850-983-4704
Email: swoodbery@miltonfl.org

Under Florida's public records laws, the City of Milton's emails may be considered public record and subject to inspection or disclosure to the public. If you do not wish to have your emails possibly disclosed to the public, please do not communicate with the City of Milton through email.



Agenda Item # 2022-997

Bid for Purchase of Self Contained Breathing Apparatus (SCBA) for Fire Department

MEETING DATE

December 13, 2022

PREPARED BY

Diane Ebentheuer, Purchasing
Agent/Risk Manager

BACKGROUND

The City purchasing policy allows Council to waive the bid process and use "Other Contracts" that have gone through the review processes and have been approved by another government entity. The Fire Department needs SCBA.

SUMMARY

Lake County: Contract #22-730K
Pricing: \$87,337.78
Vendor: Ten-8 Fire & Safety, LLC

RECOMMENDATION

Waive the bid process and approve piggyback off Lake County's bid (# 22-730K) for SCBA to Ten-8 Fire & Safety, LLC.

ATTACHMENTS

1. Lake-County-Fire-Equip-Contract
2. Ten-8 Fire & Safety quote for purchase



MODIFICATION OF CONTRACT

Modification Number: One (1) Effective Date: 8/12/2022	Contract Number: 22-730K Title: Fire Equipment, Supplies, and Service Effective Date: 08/01/2022
Contracting Officer: Gretchen Bechtel E-mail: gbechtel@lakecountyfl.gov Telephone Number: 352-343-9765	Contractor Name and Address: Name: Ten-8 Fire and Safety, LLC Address: 2950 59th Ave Drive East City: Bradenton, FL 34203 ATTENTION: debouwer@ten8fire.com; cmorgan@ten8fire.com
Issued By: Procurement Services Lake County Administration Building 315 W. Main St., Suite 441 Tavares, Florida 32778-7800	
INSTRUCTIONS: Contractor shall sign Signature Block showing acceptance of the below written modification and <u>return this form to Procurement Services within ten (10) days after receipt</u> . Once fully executed, a copy of this modification will be returned to the Contractor to attach to the original Contract.	
DESCRIPTION OF MODIFICATION: Contract modification to add items to contract per the attached.	
CONTRACTOR SIGNATURE BLOCK Signature: <u>Cindy Morgan</u> Print Name: <u>Cindy Morgan</u> Title: <u>VP of Equipment and Rescue Sales</u> Date: <u>8/12/2022</u> E-mail: <u>cmorgan@ten8fire.com</u> Secondary E-mail: <u>inf@ten8fire.com</u>	LAKE COUNTY SIGNATURE BLOCK Signature: _____ Print Name: <u>Gretchen Bechtel,</u> CPPB, Contracting Title: <u>Officer II</u> Date: _____ Digitally signed by Gretchen Bechtel, CPPB, Contracting Officer II Date: 2022.08.12 08:31:46 -04'00'
Distribution: Original – Bid File Copy – Contractor Contracting Officer	



Lake County 1Lake County 17-0606L Contract

Equipment	Bid Discount off List	Hourly Rate	Stocking Distributor?	Freight Included?	Website
Added in 2022					
Ricochet	35.00%		No	No	https://www.ricochet-gear.com/



CONTRACT NO. 22-730K
For
Fire Equipment, Supplies, and Services

LAKE COUNTY, FLORIDA, a political subdivision of the State of Florida, through its Board of County Commissioners (hereinafter "County") does hereby accept, with noted modifications, if any, the bid of **Ten-8 Fire and Safety, LLC** (hereinafter "Contractor") to supply **Fire Equipment, Supplies, and Services** to the County pursuant to County Bid number 22-730 with any included addenda (hereinafter "Bid"), with an opening date of 4/26/2022, and Contractor's Bid response dated 3/24/2022, thereto with all County Bid provisions governing.

A copy of the Contractor's signed Bid is attached hereto and incorporated herein, thus making it a part of this Contract except that any items not awarded have been struck through. The attachments noted below (if any) are attached hereto and are also made a part of this Contract.

ATTACHMENTS:

Addendum 1 & 2, Exhibit A – Scope of Work, Exhibit B – Insurance Requirements, Attachment 1 – Submittal Form with General Terms & Conditions acceptance, Attachment 2 – Pricing Sheet

No financial obligation under this Contract shall accrue against the County until a specific purchase transaction is completed pursuant to the terms and conditions of this Contract.

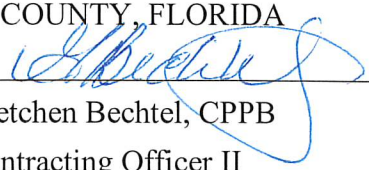
Contractor shall submit the documents hereinafter listed prior to commencement of this Contract: N/A

The County's Procurement Services Director shall be the sole judge as to the fact of the fulfillment of this Contract, and upon any breach thereof, shall, at his option, declare this Contract terminated, and for any loss or damage by reason of such breach, whether this Contract is terminated or not, said Contractor and their surety for any required bond shall be liable.

This Contract is effective from 8/1/2022 through 7/31/2023, except the County reserves the right to terminate this Contract immediately for cause and/or lack of funds and with thirty (30) day written notice for the convenience of the County. This Contract provides for two (2) two (2) year renewals at Lake County's sole option at the terms noted in the Bid.

Any and all modifications to this Contract must be in writing signed by the County's Procurement Services Director.

LAKE COUNTY, FLORIDA


By: Gretchen Bechtel, CPPB

Contracting Officer II

Date: 07/26/2022

Distribution: Original-Bid File
Copy-Contractor
Copy-Department



REAL FLORIDA • REAL CLOSE
Office of Procurement Services

P.O. Box 7800 • 315 W. Main St., Suite 441 • Tavares, FL 32778

SOLICITATION: Fire Equipment, Supplies, and Services

04/12/2022

Vendors are responsible for the receipt and acknowledgement of all addenda to a solicitation. Confirm acknowledgement by including an electronically completed copy of this addendum with submittal. Failure to acknowledge each addendum may prevent the submittal from being considered for award.

THIS ADDENDUM DOES NOT CHANGE THE DATE FOR RECEIPT OF PROPOSALS.

QUESTIONS/RESPONSES

Q1. Section 5.0 Method of Award - Is it the County's intention to award to multiple vendors as they have done in the past?

R1. Per Section 5.0 Method of Award; The County reserves the right to make awards on a lowest price basis by individual item, group of items, all or none, or a combination; with one or more Vendors

Q2. Section 3.0 Delivery Requirements and Acceptance – bid calls for delivery of all products within 10 calendar days. For items in stock this is possible, but for items on order the delivery time will vary by product and brand. The delivery time can be given when a quote is requested.

R2. Per Section 3.0 Delivery Requirements and Acceptance Section 3.5.1 Back order may be cancelled after the shipment period has lapsed. Cancellation of orders are at the discretion of the County.

Q3. Certain manufacturers are now including a significant surcharge to our cost which is in addition to the list price. For the county to purchase these brands off this contract, a surcharge will need to be allowed.

R3. The solicitation provides for percent off list price. Cost shall be in accordance with contract pricing. Any additional fees shall be borne of the vendor.

ACKNOWLEDGEMENT

Firm Name: Ten-8 Fire & Safety, LLC

I hereby certify that my electronic signature has the same legal effect as if made under oath; that I am an authorized representative of this vendor and/or empowered to execute this submittal on behalf of the vendor.

Signature of Legal Representative Submitting this Bid: *Richard Downer*

Date: 4/26/2022

ADDENDUM NO. #2

22-730

Print Name: Richard Downer

Title: COO

Primary E-mail Address: debouwer@ten8fire.com

Secondary E-mail Address: cmorgan@ten8fire.com



Office of Procurement Services

P.O. Box 7800 • 315 W. Main St., Suite 441 • Tavares, FL 32778

SOLICITATION: Fire Equipment, Supplies, and Services

03/28/2022

Vendors are responsible for the receipt and acknowledgement of all addenda to a solicitation. Confirm acknowledgement by including an electronically completed copy of this addendum with submittal. Failure to acknowledge each addendum may prevent the submittal from being considered for award.

THIS ADDENDUM DOES NOT CHANGE THE DATE FOR RECEIPT OF PROPOSALS.

QUESTIONS/RESPONSES

Q1. I reviewed the attachments for bid 22-730 on Lake County's website and it doesn't look like the attachments have any items that need to be priced. Is there a file with the equipment and supplies you would like pricing for?

R1. Attachments 2A and 2B – The vendor shall list manufacturer brands supported.

Q2. I am looking at the Bid/RFP Number: 22-730 bid opportunity and wanted to find if I am not seeing the Attachment 2B, properly? I have opened and downloaded, but I am not seeing any of the equipment or supplies listed.

R2. Attachments 2A and 2B – The vendor shall list manufacturer brands supported.

ACKNOWLEDGEMENT

Firm Name: Ten-8 Fire & Safety, LLC

I hereby certify that my electronic signature has the same legal effect as if made under oath; that I am an authorized representative of this vendor and/or empowered to execute this submittal on behalf of the vendor.

Signature of Legal Representative Submitting this Bid: *Richard Downer*

Date: 4/26/2022

Print Name: Richard Downer

Title: COO

Primary E-mail Address: debouwer@ten8fire.com

Secondary E-mail Address: cmorgan@ten8fire.com

FIRE EQUIPMENT, SUPPLIES, AND SERVICES

The County is establishing a vendor pool for fire equipment, supplies, and services. The County does not guarantee a dollar amount to be expended on any resulting contract(s).

1. SCOPE OF SERVICES

All items purchased shall be in accordance with all governmental standards to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA). MSDS sheets shall be provided with the shipment of any hazardous materials as required by 29 CFR 1910.1200.

2. CONTRACTOR'S RESPONSIBILITIES

Contractor shall:

- 2.1. Provide a website address for product and price lists for viewing and downloading.
- 2.2. Provide (upon request) a downloadable file of current catalog and manufacturer's price lists for the brands quoted.
- 2.3. Provide all labor, material, and equipment necessary for contract performance.
- 2.4. Provide an intensive training program to County staff regarding the use of the products or services supplied.
 - 2.4.1. Contractor shall bare all costs of registration fees, manuals, texts, or instructional materials associated with the required training.
 - 2.4.2. Training shall be at no additional cost to the County.

3. DELIVERY REQUIREMENTS AND ACCEPTANCE

- 3.1. Deliveries shall be FOB Destination – Inside Delivery.
- 3.2. Delivery will be to a county location named during order placement.
- 3.3. Deliveries shall be made within ten (10) calendar days and during regular business hours
 - 3.3.1. Monday through Friday, 8:00 a.m. to 5:00 p.m.
 - 3.3.2. Excludes County Holidays
- 3.4. Emergency orders shall be delivered within forty-eight (48) hours.
 - 3.4.1. The County will advise when the order is an emergency.
 - 3.4.2. Emergency/Disaster deliveries may be required during non-business hours.
- 3.5. Back orders shall be filled within ten (10) calendar days from the initial scheduled delivery.
 - 3.5.1. Back orders may be cancelled after shipment period has lapsed.

FIRE EQUIPMENT, SUPPLIES, AND SERVICES

3.6. County staff may pick-up in person if authorized in writing by supervisor.

3.6.1. Contractor shall maintain a copy of the written authorization.

3.7. County reserves the right to cancel an order after the order shipment period has lapsed.

4. REBATES AND SPECIAL PROMOTIONS

4.1. All rebates and special promotions offered by a manufacturer shall be passed on to the County.

4.2. Contractor shall be responsible to notify the County of rebates or special promotions.

4.3. Special promotions shall be offered to the County if pricing is lower than contract pricing.

5. REPAIR SERVICES

5.1. Hourly rates shall be straight-time and be full compensation for labor, equipment use, travel time, and any other incidentals.

5.2. Contractor shall possess all required equipment necessary to make effective repairs.

5.3. Contractor shall be factory certified to service equipment.

5.4. Contractor shall assume risk of loss or damage to County property until returned and accepted by County.

5.5. Contractor shall submit a written estimate for each service project.

5.5.1. The estimate shall be itemized and include:

5.5.1.1. Anticipated start date and completion date.

5.5.1.2. Number of hours at contracted hourly wages for project completion

5.5.1.3. List price of materials and discount per Attachment 2 – Pricing Sheet.

5.5.1.4. Lump sum estimates are not acceptable.

5.6. No work shall commence without a written Notice to Proceed.

5.7. All materials, workmanship, and equipment shall be subject to inspection and approval.

5.8. The Contractor shall correct all deficiencies/defects in work failing to conform to standard within ten (10) calendar days of notification at Contractor's expense.

6. TRAINING

6.1. Contractor shall supply a minimum of one (1) comprehensive repair and parts manual.

6.1.1. Manuals shall be included with equipment upon delivery.

FIRE EQUIPMENT, SUPPLIES, AND SERVICES

6.1.2. Manuals may be electronic.

7. WARRANTY REQUIREMENTS

- 7.1. The Contractor agrees that all materials shall be new, warranted for their merchantability, and fit for a particular purpose.
- 7.2. The Contractor agrees that the product and/or service furnished shall be covered by the most favorable commercial warranty.
- 7.3. Contractor shall assume the risk of loss of damage to the County's property during possession and until delivery and acceptance of property to the County.
- 7.4. The Contractor shall correct all apparent or latent deficiencies, defects in work, or any work that fails to conform at the Contractor's expense within ten (10) calendar days.

[The remainder of this page intentionally left blank]

A. CONTRACTOR will purchase and maintain at all times during the term of this Contract, without cost or expense to the COUNTY, policies of insurance as indicated below, with a company or companies authorized to do business in the State of Florida, and which are acceptable to the COUNTY, insuring the CONTRACTOR against any and all claims, demands, or causes of action, for injuries received or damage to property relating to the performance of duties, services, or obligations of the CONTRACTOR under the terms and provisions of the Contract. An original certificate of insurance, indicating that CONTRACTOR has coverage in accordance with the requirements of this section must be received and accepted by the COUNTY prior to contract execution or before any work begins. It will be furnished by CONTRACTOR to the COUNTY'S Project Manager and Procurement Services Director within five working days of such request. The parties agree that the policies of insurance and confirming certificates of insurance will insure the CONTRACTOR in accordance with the following minimum limits:

i. General Liability insurance on forms no more restrictive than the latest edition of the Occurrence Form Commercial General Liability policy (CG 00 01) of the Insurance Services Office or equivalent without restrictive endorsements, with the following minimum limits and coverage:

Each Occurrence/General Aggregate	\$1,000,000/2,000,000
Products-Completed Operations	\$2,000,000
Personal & Adv. Injury	\$1,000,000
Fire Damage	\$50,000
Medical Expense	\$5,000
Contractual Liability	Included

ii. Automobile liability insurance, including owned, non-owned, and hired autos with the minimum Combined Single Limit of \$1,000,000

iii. Workers' compensation insurance based on proper reporting of classification codes and payroll amounts in accordance with Chapter 440, Florida Statutes, and any other applicable law requiring workers' compensation (Federal, maritime, etc.). If not required by law to maintain workers compensation insurance, the CONTRACTOR must provide a notarized statement that if he or she is injured, he or she will not hold the COUNTY responsible for any payment or compensation.

iv. Employers Liability with the following minimum limits and coverage:

Each Accident	\$1,000,000
Disease-Each Employer	\$1,000,000
Disease-Policy Limit	\$1,000,000

B. Lake County, a Political Subdivision of the State of Florida, and the Board of County Commissioners, will be named as additional insured as their interest may appear all applicable policies. Certificates of insurance must identify the RFP or ITB number in the Description of Operations section on the Certificate.

C. CONTRACTOR must provide a minimum of 30 days prior written notice to the County of any change, cancellation, or nonrenewal of the required insurance.

D. Certificates of insurance must evidence a waiver of subrogation in favor of the COUNTY, that coverage must be primary and noncontributory, and that each evidenced policy includes a Cross Liability or Severability of Interests provision, with no requirement of premium by the COUNTY.

E. CONTRACTOR must provide a copy of all policy endorsements, reflecting the required coverage, with Lake County listed as an additional insured along with all required provisions to include waiver of subrogation. Contracts cannot be completed without this required insurance documentation. A certificate of insurance (COI) will not be accepted in lieu of the policy endorsements.

F. Certificate holder must be:

LAKE COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA,
AND THE BOARD OF COUNTY COMMISSIONERS.

P.O. BOX 7800

TAVARES, FL 32778-7800

G. All self-insured retentions will appear on the certificates and will be subject to approval by the COUNTY. At the option of the COUNTY, the insurer will reduce or eliminate such self-insured retentions; or CONTRACTOR will be required to procure a bond guaranteeing payment of losses and related claims expenses.

H. The COUNTY will be exempt from, and in no way liable for, any sums of money, which may represent a deductible or self-insured retention in any insurance policy. The payment of such deductible or self-insured retention will be the sole responsibility of the CONTRACTOR or subcontractor providing such insurance.

I. CONTRACTOR will be responsible for subcontractors and their insurance. Subcontractors are to provide Certificates of Insurance to the COUNTY evidencing coverage and terms in accordance with the CONTRACTOR'S requirements.

J. Failure to obtain and maintain such insurance as set out above will be considered a breach of contract and may result in termination of the contract for default.

K. Neither approval by the COUNTY of any insurance supplied by CONTRACTOR, nor a failure to disapprove that insurance, will relieve CONTRACTOR of full responsibility of liability, damages, and accidents as set forth herein.

[The remainder of this page is intentionally left blank.]

The undersigned hereby declares that: Ten-8 Fire & Safety, LLC has examined and accepts the specifications, terms, and conditions presented in this Solicitation, satisfies all legal requirements to do business with the County, and to furnish **FIRE EQUIPMENT, SUPPLIES, AND SERVICES** for which Submittals were advertised to be received no later than 3:00 P.M. Eastern time on the date stated in the solicitation or as noted in an addenda. Furthermore, the undersigned is duly authorized to execute this document and any contracts or other transactions required by award of this Solicitation.

1.0 TERM OF CONTRACT

The Contract will be awarded for an initial one (1) year term with the option for two (2) subsequent two (2) year renewals. Renewals are contingent upon mutual written agreement.

The Contract will commence upon the first day of the next calendar month after Board approval. The Contract remains in effect until completion of the expressed and implied warranty periods. The County reserves the right to negotiate for additional services/items similar in nature not known at time of solicitation.

2.0 PAYMENT

The Contractor shall email the County's using department (egminer@lakecountyfl.gov) an accurate invoice within 30 calendar days after delivery. Invoices should reference the purchase/task order, ship date, tracking number, and ship-to address, list price, percent discount, and unit cost. Failure to submit invoices in the prescribed manner will delay payment.

Payments will be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes. The County will remit full payment on all undisputed invoices within 45 days from receipt by the appropriate County using department. The County will pay interest not to exceed 1% per month on all undisputed invoices not paid within 30 days after the due date.

All pricing will be FOB Destination unless otherwise specified in this solicitation document. Pricing submitted will remain valid for a ninety (90) day period.

Vendor accepts MasterCard for payment: NO

3.0 CERTIFICATION REGARDING LAKE COUNTY TERMS AND CONDITIONS:

I certify that I have reviewed the [General Terms and Conditions for Lake County Florida](#) and accept the Lake County General Terms and Conditions dated 5/6/21 as written including the Proprietary/Confidential Information section. YES

Failure to acknowledge may result in Submittal being deemed non-responsive.

4.0 CERTIFICATION REGARDING FELONY CONVICTION:

Has any officer, director, or an executive performing equivalent duties, of the bidding entity been convicted of a felony during the past ten (10) years? NO

5.0 CONFLICT OF INTEREST DISCLOSURE CERTIFICATION:

Except as listed below, no employee, officer, or agent of the firm has any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and, this Submittal is made without prior understanding, agreement, or connection with any

corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud. N/A

6.0 CERTIFICATION REGARDING BACKGROUND CHECKS:

Under any County Contract that involves Contractor or subcontractor personnel working in proximity to minors, the Vendor hereby confirms that any personnel so employed will have successfully completed an initial, and subsequent annual, Certified Background Check, completed by the Contractor at no additional cost to the County. The County retains the right to request and review any associated records with or without cause, and to require replacement of any Contractor employee found in violation of this requirement. Contractor shall indemnify the County in full for any adverse act of any such personnel in this regard. Additional requirements may apply in this regard as included within any specific contract award. YES

7.0 DISADVANTAGED BUSINESS ENTERPRISE PROGRAM

The County does not establish specific goals for minority set-asides however, participation by minority and non-minority qualified firms is strongly encouraged. If the firm is a minority firm or has obtained certification by the State of Florida, Office of Supplier Diversity, (OSD) (CMBE), please indicate the appropriate classification(s) not applicable not applicable and enter OSD Certification Number N/A and enter effective date N/A to date N/A

8.0 FEDERAL FUNDING REQUIREMENT:

N/A

9.0 RECIPROCAL VENDOR PREFERENCE:

N/A

10.0 GENERAL VENDOR INFORMATION:

Firm Name: Ten-8 Fire & Safety, LLC

Street Address: 2950 59th Avenue Drive East

City: Bradenton State and ZIP Code: FL, 34203

Mailing Address (if different): Click or tap here to enter text.

Telephone: 800-228-8368 Fax: 941-756-2598

Federal Identification Number / TIN: 59-2812764

DUNS Number: 039680376

11.0 SUBMITTAL SIGNATURE:

I hereby certify the information indicated for this Submittal is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an authorized representative of this Vendor and/or empowered to execute this Submittal on behalf of the Vendor. I, individually and on behalf of the Vendor, acknowledge and agree to abide by all terms and conditions contained in this solicitation as well as any attachments, exhibits, or addenda.

Name of Legal Representative Submitting this Proposal: *Richard Downer*

Date: 4/26/2022

Print Name: Richard Downer

Title: COO

Primary E-mail Address: debouwer@ten8fire.com

Secondary E-mail Address: cmorgan@ten8fire.com

The individual signing this Submittal affirms that the facts stated herein are true and that the response to this Solicitation has been submitted on behalf of the aforementioned Vendor.

[The remainder of this page is intentionally blank]

<i>Ten-8 Fire & Safety, LLC</i>			
ITEM #	SAVE AND SUBMIT AS AN EXCEL FILE		
1	www.ten8fire.com		
	SHOP LOCATION		
2a	2950 59th Ave Dr E, Bradenton, FL 34203		
2b	Ron Ribbens, 800-228-8368, rribbens@ten8fire.com		
2c	Labor for Equipment Repair (not under warranty)	\$115.00	per hour
2d	Pickup or delivery services offered?	Yes	
2e	Pick up / delivery fee for Equipment	\$65.00-/hour/person	per call

The following information is required for price redetermination consideration.

Assuming prices quoted include costs for vehicles, maintenance, repair, insurance, fuel, wages, insurances, other employee benefits, materials, overhead, operating expenses, etc., what percentage of the rate is directly attributed to the cost of fuel?	N/A
Which does the firm use: Diesel fuel or Gasoline?	Both
Assuming prices quoted include costs for vehicles, maintenance, repair, insurance, fuel, wages, materials, overhead, operating expenses, etc., what percentage of the rate is directly attributed to the cost of wages?	N/A
Assuming prices quoted include costs for vehicles, maintenance, fuel, wages, insurances, other employee benefits, materials, overhead, operating expenses, etc., what percentage of the rate is directly attributed to the cost of materials?	N/A

Lake County is exempt from all taxes (Federal, State, Local). A Tax Exemption Certificate will be furnished upon request for any direct purchasing. Contractor will be responsible for payment of taxes on all materials purchased by the Contractor for the project.

LIST MANUFACTURER SUPPORTED.

3	MANUFACTURER	Hourly Service Rate	Factory Authorized Service Center? YES/NO
	Pierce - At Vendor Facility, 8AM - 5PM, Mon - Fri	\$124.20	Yes
	Pierce - At Vendor Facility, outside of hours mentioned above	\$189.00	Yes
	Pierce - Off Site Location, 8AM - 5PM, Mon - Fri	\$140.40	Yes
	Pierce - Off Site Location, outside of hours mentioned above	\$243.00	Yes

Ten-8 Fire & Safety, LLC				
SAVE AND SUBMIT AS AN EXCEL FILE				
www.ten8fire.com				
Warehouse Location(s):		Bradenton, FL		
Contact Information For Emergency/Disaster Services (24/7)				
Name:		Ron Ribbens		
Email:		rribbens@ten8fire.com		
Emergency Phone:		941-650-8420		
List manufacturer brands supported.				
MANUFACTURER	Percent Off List	In Stock / Lead Time	Freight Included	WEBSITE
Action	35.00%	NO	NO	http://actioncoupling.com/
Aeroclave	0.00%	YES	NO	http://www.aeroclave.com/
AH Stock	10.00%	NO	NO	http://www.ahstockmfg.com/
Ajax	10.00%	NO	NO	
Akron Brass	38.00%	YES	NO	http://www.akronbrass.com/
Akron Brass Parts	10.00%	YES	NO	http://www.akronbrass.com/
Alocolite	15.00%	NO	NO	http://www.fireladder.com/
Amerex	35.00%	YES	NO	http://amerex-fire.com/
Anchor Industries	5.00%	NO	NO	https://www.anchorinc.com/specialty-products/
Angus	40.00%	NO	NO	http://www.angusfire.com/
Angus Foam	12.00%	NO	NO	http://angusfire.com/foam-concentrates/
Ansul Foam	12.00%	NO	NO	https://www.ansul.com/en/us/pages/default.aspx
Ansul Foams	12%	NO	NO	
Blowhard Fans	10.00%	NO	NO	https://www.blowhardfans.com/
Boston Leather	10.00%	YES	NO	http://www.bostonleather.com/
Bullard (WILDLAND ONLY)	30.00%	YES	NO	https://www.bullard.com/
Bulldog Name Change from Angus	40.00%	NO	NO	http://www.bulldoghose.com/
Cairns & Brother	35.00%	YES	NO	http://us.msasafety.com/
California Mountain (CMC)	0.00%	NO	NO	http://www.cmcrecue.com/
Cast Products	10.00%	NO	NO	http://www.getcpi.com/
CET	20.00%	YES	NO	http://fire-pump.com/
Chemguard Foam	12.00%	NO	NO	http://www.chemguard.com/
Class One (Span Instruments)	10.00%	YES	NO	
Code 3	5.00%	NO	NO	http://www.code3pse.com/
Cosmas USA	25.00%	YES	NO	http://www.cosmasusa.com/
Council Tools	0.00%	NO	NO	http://counciltool.com/
Cutter's Edge	10.00%	YES	NO	http://www.cuttersedge.com/
Darley & Co.	5.00%	NO	NO	http://www.darley.com/
David Clark	10.00%	NO	NO	http://www.davidclarkcompany.com/
Door Storm	5.00%	NO	NO	http://www.doorstorm.com/

MANUFACTURER	Percent Off List	In Stock / Lead Time	Freight Included	WEBSITE
Dragon Fire Gloves	5.00%	NO	NO	http://www.dragonfiregloves.com/
Duo Safety	10.00%	NO	NO	http://www.duosafety.com/
Edwards Mfg	0.00%	NO	NO	http://www.edwardsironworkers.com/
Elkhart Brass	25.00%	YES	NO	http://www.elkhartbrass.com/
Ergodyne	30.00%	YES	NO	https://www.ergodyne.com/
ESS- Parts	10.00%	NO	NO	http://www.esseyepro.com/
ESS- product	25.00%	NO	NO	http://www.esseyepro.com/
Euramco Safety	10.00%	NO	NO	http://www.euramcosafety.com/
Federal Signal Corp	10.00%	YES	NO	https://www.federalsignal.com/
Ferno	0.00%	NO	NO	http://www.fernoems.com/
Fire Hooks Unlimited	0%	YES	NO	http://www.firehooksunlimited.net/
Fire Research	15.00%	NO	NO	http://www.fireresearch.com/
Firecom	15.00%	YES	YES	http://www.firecom.com/
Firecraft Safety Products	10.00%	NO	NO	https://www.firecraftsafety.com/
Flamefighter	20.00%	YES	NO	http://flamefighter.com/
Fold A Tank	20.00%	YES	NO	http://www.fol-da-tank.com/
Gemtor (formerly Atlas)	15.00%	YES	NO	http://www.gemtor.com/
Glassmaster Wehr	10.00%	YES	NO	http://glasmaster.com/
Globe - Turnout Gear	44.00%	NO	NO	http://globeturnoutgear.com/
Globe Boots	31.00%	YES	NO	http://globeturnoutgear.com/
Groves Incorporated	15.00%	NO	NO	http://www.groves.com/
Haix Boots	15.00%	YES	NO	https://www.haixusa.com/haix-firefighter
Hale Fire Pumps	5%	YES	NO	http://haleproducts.com/
Hannay Reels	10.00%	YES	NO	http://www.hannay.com/
Harrington	40.00%	YES	NO	http://www.harrinc.com/
Hazard Control Technologies	5.00%	YES	NO	https://hct-world.com/
Hebert	20.00%	YES	NO	
HexArmor	15.00%	YES	NO	https://www.hexarmor.com/
Hi-Lift Jack	5.00%	NO	NO	https://hi-lift.com/first-responder-jack/
Humat	0.00%	NO	NO	http://www.humat.com/
Husky	20.00%	YES	NO	http://www.huskyportable.com/
Hygenall	0.00%	NO	NO	https://hygenall.com/firefighters/
Identifire	0.00%	No	NO	identifiresafety.com
JGB Hose	5.00%	YES	NO	https://www.jgbhose.com/
Junk Yard Dog	5.00%	NO	NO	http://junkyarddogindustries.com/
Key Hose	40.00%	YES	NO	http://keyhose.com/products.html
Kochek	30.00%	YES	NO	https://www.kochek.com/
Kussmaul	12.00%	YES	NO	http://www.kussmaul.com/
Lakeland Industries	25.00%	No	NO	https://www.lakeland.com/us
Leader Fans	10.00%	YES	NO	http://www.leadernorthamerica.com/
Leatherhead Tools	35.00%	YES	NO	http://www.leatherheadtools.com/
MSA				
MSA Helmets	35.00%	YES	NO	http://us.msasafety.com/
MSA Instruments	15.00%	YES	NO	http://us.msasafety.com/
MSA Parts	15.00%	YES	NO	http://us.msasafety.com/
MSA SCBA	25.00%	YES	NO	http://us.msasafety.com/
MSA TIC	0.00%	YES	NO	http://us.msasafety.com/
Natale (Circle D)	10.00%	YES	NO	http://www.circledlights.com/
National Foam	5.00%	YES	NO	http://nationalfoam.com/
Nupla	30.00%	YES	NO	http://www.nuplacorp.com/
OHD USA	0.00%	NO	NO	http://www.ohdusa.com/
Pelican	15.00%	YES	NO	http://www.pelican.com/
Performance Advantage Company	10.00%	YES	NO	http://pactoolmounts.com/

MANUFACTURER	Percent Off List	In Stock / Lead Time	Freight Included	WEBSITE
Petrogen	0.00%	NO	NO	http://www.petrogen.com/
PGI	15.00%	NO	NO	https://www.pgi-inc.com/
Pierce	5.00%	YES	NO	
R & B Fabricators	10.00%	YES	NO	https://www.rbfab.com/
Redhead Brass				http://www.redheadbrass.com/
Redhead Brass QTY. 1-9	10.00%	YES	NO	http://www.redheadbrass.com/
Redhead Brass QTY 10-24	20.00%	YES	NO	http://www.redheadbrass.com/
Redhead Brass QTY 25-49	30.00%	YES	NO	http://www.redheadbrass.com/
Redhead Brass QTY 50-199	40.00%	YES	NO	http://www.redheadbrass.com/
Rescue 42	10.00%	YES	NO	http://rescue42.com/
Rescue Tech	5.00%	NO	NO	http://www.rescuetechn1.com/
Rice Hydro - test pumps	25.00%	YES	NO	http://www.ricehydro.com/
Rice Hydro Accessories	10.00%	YES	NO	http://www.ricehydro.com/
SaferStraps	0.00%	YES	NO	https://saferstraps.com/
SCBAS	15.00%	YES	NO	http://scbas.com/
Sensible Mounts	15.00%	YES	NO	http://senpro.net/
Shelby Wolverine	5.00%	YES	NO	http://www.shelbyglove.com/
Signal Vehicle Products	20.00%	NO	NO	
Solutions Safety Products	0.00%	NO	NO	https://solutionssafety.com/products/citrosqueeze
South Park	20.00%	YES	NO	http://www.spcbrass.com/
SpillArmor	10.00%	YES	NO	http://smartvistallc.com/spillarmor/
Sterling Rope	15.00%	NO	NO	http://www.sterlingrope.com/
Streamlight	40.00%	YES	NO	http://www.streamlight.com/
SuperVac	25.00%	YES	NO	http://supervac.com/
Task Force Tips	38.00%	YES	NO	http://www.tft.com/
Task Force Tips - Parts	20.00%	NO	NO	http://www.tft.com/
Task Force Tips G-Force	0.00%	YES	NO	https://www.tft.com/Product-Series/G-Force
Team Equipment	0.00%	YES	NO	http://www.teamequipment.com/
TeleLite	5.00%	NO	NO	http://www.tele-lite.com/
Tempest Fans	20.00%	YES	NO	http://www.tempest.us.com/
Thorogood Boots	20.00%	YES	NO	http://www.weinbrennerusa.com/
TNT Rescue Tools	0.00%	YES	NO	http://www.tntrescue.com/
TNT Tools	0.00%	NO	NO	http://www.tnttool.com/
Tomar	10.00%	YES	NO	http://www.tomar.com/
True North	10.00%	YES	NO	http://www.truenorthgear.com/
Turtle Plastics	10.00%	YES	NO	http://turtleplastics.com/
US Coupling	25.00%	YES	NO	http://www.uscouplings.com/home/
Vanguard Safetywear	5.00%	YES	NO	https://www.vanguardsafetywear.com/
Vanner	10.00%	YES	NO	http://www.vanner.com/
Waterax	10.00%	NO	NO	http://www.waterax.com/
Waterous	10.00%	YES	NO	http://www.waterousco.com/
Weldon	10.00%	YES	NO	http://www.akronbrass.com/
Western Shelter - Crew Boss	10.00%	YES	NO	http://westernshelter.com/
Western Shelter-tanks/shelters	0.00%	NO	NO	http://westernshelter.com/
Whelen Engineering	10.00%	YES	NO	http://www.whelen.com/index.php
Will Burt	10.00%	NO	NO	http://www.willburt.com/
Williams Foam	12.00%	YES	NO	http://www.williamsfire.com/HOME.aspx
Ziamatic/Zico	20.00%	YES	NO	http://www.ziamatic.com/



TEN-8 FIRE & SAFETY, LLC

2904 59TH AVENUE DRIVE EAST
BRADENTON, FL 34203
USA
Phone: 800-228-8368
Fax: 941-756-2598

Sell To:

MILTON FIRE DEPARTMENT

5321 STEWART STREET
MILTON FL 32570
USA

Original

QUOTATION

Quote Number	Document Date	Page
231003928	11/18/22	1/1
Customer No.	Federal Tax ID - Business Partner	
C00645		
PO Number		
Sales Employee	Email	
Hohenstein, Carl	chohenstein@ten8fire.com	
Document Owner	Email	
Huynh, Khanh P	khuynh@ten8fire.com	
Delivery Address		

MILTON FIRE DEPARTMENT

6731 MAGNOLIA STREET
MILTON FL 32570
Attn: Chief John E. Reble

Description	Quantity	UoM	Vendor	Price	Total
A-G1FS422MA2COLE R	8	EA	MSA SAFETY SALES, LLC	7,115.63	56,925.04
CONFIGURATION OPTIONS: SYSTEM_PRESSURE: 4 4500 PSIG CYLINDER_CONNECTION: 2 CGAThreaded Remote Con HARNESS: 2 Standard with Chest Strap CRADLE_TYPE: M Metal Band LUMBAR_TYPE: A Adjustable Swivel Lumbar Pad REGULATOR_TYPE: 2 Solid Cover Left Shd. REGULATOR_HOSE_TYPE: C Continuous EMERGENCY_BREATHING_SUPPORT: 0 None SPEAKER_MODULE: L Left Chest PASS: E PASS Right Shoulder W/TIC BATTERY_TYPE: R Rechargeable October 1st, 2022 price increase list price: List Price: \$11,385.00 Less 25% = \$8,538.75 Ea,					
10156425-SP	18	EA	MSA SAFETY SALES, LLC	1,090.63	19,631.34
CYL. ASSY, G1, RC 4500 PSIG, 45MIN October 1st, 2022 price increase list price \$1,745.00 Less 25% = \$1,308.75 Ea.					
10156459	30	EA	MSA SAFETY SALES, LLC	359.38	10,781.40
FACEPIECE,G1,FS,MD MDNC,4PT C-HARNESS October 1st, 2022 price increase, List price: \$575.00 Less 25% = \$431.25 Ea.					
FRGT01	1			0.00	0.00
FREIGHT CHARGE INCLUDED PRICED PER LAKE CO. CONTRACT #22-730K EXPIRES 07/31/2023					

Subtotal:	\$ 87,337.78
Total Before Tax:	\$ 87,337.78
Total Tax Amount:	\$ 0.00
Total Amount:	\$ 87,337.78

Valid Until: 12/18/2022

All returns must be initiated within 30 days of receipt of product and will be charged a restocking fee. Contact your sales representative to receive a Return Materials Authorization (RMA). Special order parts are not returnable. Full terms and conditions for returns can be found on our website at <https://ten8fire.com/return-policy/>



Agenda Item # 2022-1031

Bid for 2022.13 Carpenters Park Boardwalk

MEETING DATE

December 13, 2022

PREPARED BY

Diane Ebentheuer, Purchasing
Agent/Risk Manager

BACKGROUND

The City solicited bids for Carpenters Park Boardwalk.

SUMMARY

Award to Eagle Environmental Consulting Services of FL, Inc. in the amount of \$350,283.00.

RECOMMENDATION

Award to Eagle Environmental Consulting Services of FL, Inc. in the amount of \$350,283.00.

ATTACHMENTS

1. 2022.13 Carpenters Park Boardwalk Bid Tab
2. 2022.13 Staff Recommendation to Eagle Environmental Consulting



BID TABULATION

11/30/2022 2:00 p.m.

Present for the City of Milton:

Diane Ebentheuer
Michele Williams
Janette Modglin
Joe Cook

Purchasing Officer
Purchasing Assistant
Finance Dept- Admin/Payroll
Public Works Director

Others in attendance:

GSI Construction Corporation, Inc.	Josie Chonoles
Eagle Environmental Consulting Svcs of FL	Chris Posey
Empire Builder Group, Inc.	Michael Latratta
Empire Builder Group, Inc.	John Townsend

Bid opening was held at 2:00 p.m. The purpose of the meeting was to receive bids for the following solicitation:

2022.13 Carpenters Park Boardwalk

(click on name for link to bid submittal)

1	Eagle Environmental Consulting Services of FL, Inc.	\$ 350,283.00
2	Empire Builder Group, Inc.	\$ 567,854.63
3	GSI Construction Corporation, Inc.	Bid Withdrawn

Diane Ebentheuer

Staff Recommendation

From: Joe Cook
Sent: Thursday, December 1, 2022 8:50 AM
To: Diane Ebentheuer
Cc: Randy Jorgenson
Subject: Carpenters Park Boardwalk

Diane,

I recommend awarding the Carpenters Park Boardwalk to the second Bidder Eagle Environmental Consulting Services of Florida Inc. for \$350,283.00.

Under Florida's public records laws, the City of Milton's emails may be considered public record and subject to inspection or disclosure to the public. If you do not wish to have your emails possibly disclosed to the public, please do not communicate with the City of Milton through email.



Agenda Item # 2022-483

Business Improvement Program FY 2023 Cycle 2

MEETING DATE

December 13, 2022

PREPARED BY

Ed Spears, Director of
Economic Development

BACKGROUND

With the approval of the FY 2023 budget and the start of the new fiscal year, the City's Business Improvement Program has funds available for allocation. The program is available to businesses city-wide, on a first come, first serve, which can accept applications at any time. Grants are available to assist with business signage, the purchase of business equipment to allow necessary to allow a business to grow and add employees and for the improvement to the exterior of buildings.

Since inception in 2018, the Business Improvement program has provided 37 grants to 29 different businesses totaling \$143,642.68. The program has generated a match from the private sector totaling \$709,258.03. For every \$1 invested by the City, businesses have invested \$4.94. The program is advertised on a continuous basis.

At this time, one application has been received from Oh Sugar, LLC, DBA The Sweet Greek. They are requesting \$1,000 for exterior signage. The sign great does not require a match. However, the applicant has indicated a \$1,000 match will be provided to fund the total cost of the new signs. If approved, \$33,000 will remain in FY 2023 grant funding for additional grants, which will be forwarded to Council as received.

Unanimously approved at the Executive Committee.

SUMMARY

Unanimously approved at the Executive Committee.

RECOMMENDATION

Unanimously approved at the Executive Committee.

ATTACHMENTS

1. The Sweet Greek BIP Application FY 2023 Cycle 2
2. 2023 Cycle 2 Business Improvement Program Spreadsheet
3. Business Improvement Program Report - All Time



City of Milton Office of Economic Development

Business Improvement Program

DATE OF APPLICATION: 11/4/2022

NAME OF BUSINESS (Legal and DBA, if Different): Oh Sugar Milton FL DBA The Sweet Greek Milton FL

BUSINESS OWNER(S): Melissa Glyptis Simpson

PROPERTY OWNER(S) (IF DIFFERENT): Margaret Reis for Milton Revival LLC

GRANT CATEGORY: Business Expansion Grant

TOTAL AMOUNT REQUESTED (MAXIMUM \$5,000): \$ 1,000.00

TOTAL AMOUNT OF MATCH (MINIMUM 100%): \$ 100%

TOTAL AMOUNT OF PROJECT (ALL ASPECTS): \$ 2,000.00

ADDRESS OF PROJECT: 5237 Willing St Milton FL 32570

PROJECT NAME: Sweet Greek Signage

ATTACH REQUIRED ADDITIONAL INFORMATION:

- Complete application form
- Detailed project narrative
- Legal description of property
- Proof of property ownership or letter from owner consenting to the project
- Proof of property insurance
- Certification of sign ordinance, zoning, and future land use compliance
- Scaled drawing of improvements involving building changes
- Accurate color mock-ups and/or paint chips
- Original color photographs of existing property conditions
- Three cost estimates from qualified contractors (labor and materials for entire project).
- Final cost estimate including name of licensed contractor chosen to perform work
- Copy of the chosen contractor's license (if licensure is required for the work)
- Copy of City of Milton Business License.

NAME & MAILING ADDRESS OF OWNER/APPLICANT (PLEASE PRINT):

Melissa Glyptis Simpson
5568 Woodbine Rd Suite 500
Pace FL 32571

SIGNATURE(S) OF BUSINESS AND PROPERTY OWNER(S) (IF DIFFERENT)

Melissa Glyptis Simpson

dotloop verified
11/03/22 6:00 PM CDT
X8T5-4FBN-MT-BKVG

Margaret Reis

dotloop verified
11/03/22 7:58 PM CDT
IW07-QVMS-MA0Z-BXLO

TELEPHONE # (850) _____ CELL # 919-402-3295 EMAIL thesweetgreekmiltonfl@gmail.com

For official use only:

DATE & TIME APPLICATION RECEIVED: _____ RECEIVED BY: _____



City of Milton
Office of Economic Development

Page 2 of 2

2022 Business Improvement Program

Memorandum of Understanding

I, the grantee, understand that work cannot commence on any portion of the Business Improvement Project prior to receiving approval of the grant funds by the City of Milton. A written notification to proceed will be provided. I, the grantee, have read, understand, and accept the terms and conditions of the grant. I have read and understand the actions which will trigger a default. In the event of a default, I, the grantee, do hereby guarantee the repayment of the principal amount of the grant in accordance with the terms of the Commercial Façade Program application and guidelines. If the grantee is not the property owner, as shown in the Santa Rosa County Property Appraiser's Database, the property owner must also execute this Memorandum of Understanding.

Melissa Glyptis Simpson for the Sweet Greek Milton FL

Grantee Name (Please Print)

Melissa Glyptis Simpson

dotloop verified
11/03/22 6:00 PM CDT
Z9P6-LVO8-CUTP-9NSV

Grantee Signature

Date

Margaret Ries for Milton Revival LLC

Property Owner Name (Please Print)

Margaret Ries

dotloop verified
11/03/22 7:58 PM CDT
G8VB-6CYW-TUBA-QMGG

Property Owner Signature

Date

City of Milton (Please Print)

City Manager Signature

Date

**Signs Galore, Inc.**

111 Hammock Rd.
Crestview, FL 32536
Ph: (850) 683-8010
FAX: (850) 689-0225
Email: billing@signsgaloreinc.com
Web: <http://www.signsgaloreinc.com>

Estimate #: 6148

Page 1 of 1

Created Date:	10/7/2022 3:00:00PM	Prepared For:	The Sweet Greek
Salesperson:	House Account	Contact:	Melissa Simpson, Owner
Email:		Cell Phone:	(850) 733-6532
Not Specified:	N/A	Email:	thesweetgreekmiltonfl@gmail.com
Entered by:	Madison Rutledge	Address:	5240 Willing Street Milton, FL 32570

Description: Wood/Polymetal Hanging Sign

Quantity	
1	Product: Dimensional Signs (Flat Cut) 1 Description: Flat Cut Dimensional Signs • 1- 36 in (H) x 27 in (W) Dimensional Sign(s) made from Wood-Cedar 2" Board stock material • Painting Face: Paint Types Pittsburg Stain,
Quantity	
2	Product: Misc 1 Description: Misc • 1 Ea., 1/2 In. Aluminum Bracketing
Quantity	
3	Product: Wide Format Prints 2 Description: Wide Format Prints • 2- 36 in (H) x 27 in (W) Single Sided Print(s) made from 3MIJ3554150 Gloss stock material • Mounted on: 3mm polymetal white • Laminated with Clearlam54100 on face
Quantity	
4	Product: Installation of Non-Electric Signs 1 Description: Installations - Non-Electric Signs • 2 hr of Install Time. • Using a Crew of 1 Personnel. • 0.3 hr of Travel Time. • Install height is 10 ft above ground.

Subtotal:	\$1,310.71
Taxes:	\$91.75
Total:	\$1,402.46
Deposit Required:	\$701.23

Client Reply Request☐ Estimate Accepted "As Is". Please proceed with Order.☐ Changes required, please contact me.☐ Other: _____

SIGN: _____ Date: ____/____/____

Print Date: 11/3/2022 10:35:36AM

Custom Sign Specialist

Page 47 of 70

ARTWORK APPROVAL

Blue will be "Salty Dog" with SW
heritage collection



**SIGNS WILL COMPLY TO
FLORIDA BUILDING CODE
2020 (7TH EDITION)**
PRIMARY ELECTRICAL POWER TO SIGN
TO BE BY OTHERS. ALL POWER TO BE
120 VOLT UNLESS OTHERWISE STATED.
ELECTRICAL TO USE
U.L. LISTED COMPONENTS
AND SHALL MEET ALL
N.E.C. STANDARDS
2017
SIGN MUST BE GROUNDED IN COMPLIANCE WITH
ARTICLE 600 OF THE NATIONAL ELECTRIC CODE.

SIGNS GALORE INC., hereby expressly reserves the common
lay copyright and other property right in these drawings. These
drawings are not to be reproduced, changed or copied in any
form or manner whatsoever without first obtaining the written
permission and consent of SIGNS GALORE INC., nor are they
to be assigned to any party without first obtaining said written
permission and consent.

_____ read and understood this _____ day of _____ 20 ____

DRAWN BY: mr	APPROVED BY:
DATE: 11/3/22	CLIENT:
WO# or EST#	DATE:



MIX AND MATCH YOUR COLORS

MEZCLE Y COMBINE LOS COLORES

Use your Collection as a design guide. Select colors for your walls, another for your trim, and use the rest to shop for furniture and accents.

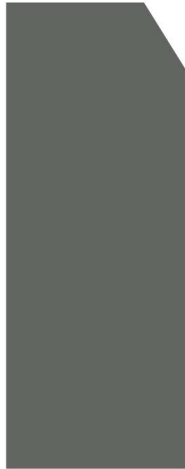
Utilice su colección como una guía de diseño. Seleccione los colores para las paredes, otro para el reborde y utilice el resto para buscar muebles y toques de decoración.



AH 01 Dark Night HGSW6237



AH 02 Svelte Sage HGSW6164



AH 03 Grizzle Gray HGSW7068



AH 04 Nomadic Desert HGSW6107



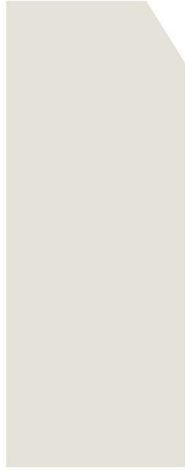
AH 05 Resolute Blue HGSW6507



AH 06 Fireweed HGSW6328



AH 07 Camelback HGSW6122



AH 08 Origami White HGSW7636



AH 09 Red Barn HGSW7591



AH 10 Navajo White HGSW6126



AH 11 Macadamia HGSW6142



AH 12 Tiki Hut HGSW7509



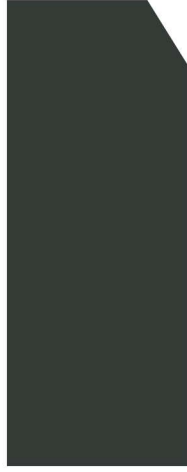
AH 13 Salty Dog HGSW9177



AH 14 Relaxed Khaki HGSW6149



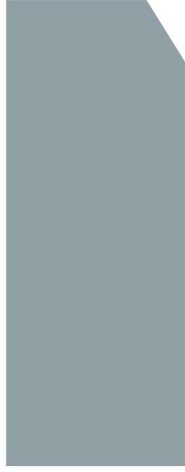
AH 15 Rural Green HGSW6418



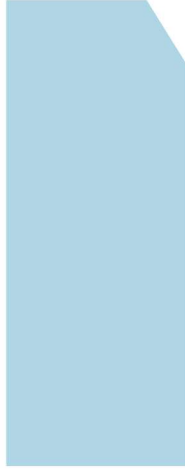
AH 16 Jasper HGSW6216



AH 17 Totally Tan HGSW6115



AH 18 Debonair HGSW9139



AH 19 Something Blue HGSW6800



AH 20 Tricorn Black HGSW6258



City of Milton
2023 Business Improvement Program
Cycle 2 Application

11/10/2022

	NAME	ADDRESS	REQUEST	MATCH	PROJECT	FIRST TIME APPLICANT	TARGET LOCATION	HISTORIC STRUCTURE
	CYCLE 2 Applicant							
1	The Sweet Greek	5237 Willing Street	\$ 1,000.00	\$ 1,000.00	Signage	No	Yes	Yes
	TOTAL REQUEST		\$ 1,000.00	\$ 1,000.00	Match Ratio	\$ 1.00		
			Total Budget	Awarded to Date	Available Balance			
	AVAILABLE FUNDING	CRA	\$ 20,000.00	\$ 5,000.00	\$ 15,000.00			
		General Revenue	\$ 20,000.00	\$ 1,000.00	\$ 19,000.00			
		TOTAL	\$ 40,000.00	\$ 6,000.00	\$ 34,000.00			
	<u>FY 2023 To Date</u>							
1	Lindsay & Andrews, PA	5218 Willing Street	\$ 5,000.00	\$ 5,009.00	Business Equipment	No	Yes	Yes
2	Yamato's Japanese Steakhouse	6550 Caroline Street	\$ 1,000.00	\$ 3,800.00	Signage	Yes	No	No
	TOTAL		\$ 6,000.00	\$ 8,809.00				
				Match Ratio	\$ 1.47			

City of Milton
Business Improvement Program
Complete History

<u>CYCLE</u>	<u>PROJECTS</u>	<u>BUSINESSES</u>	<u>GRANTEE</u>	<u>ADDRESS</u>	<u>PROJECT</u>	<u>REQUEST</u>	<u>AWARD</u>	<u>REQUIRED MATCH</u>	<u>EST. TOTAL MATCH</u>	<u>CRA</u>	<u>CITY</u>	<u>PAYMENT</u>	<u>NOTES</u>
<u>2018 Cycle 1</u>	1	1	Visible Changes Barber Shop	5154 Santa Rosa Street	Code required upgrades, signage, painting	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 7,500.00		\$ 2,500.00	\$ 2,500.00	Completed
	2	2	LilPax's Boat Rental	5142 Willing Street	Business Signage	\$ 500.00	\$ 500.00	\$ -	\$ 2,500.00	\$ 369.82		\$ 369.82	Completed
	3	3	Man Cave Barber Shop	5176 Stewart Street	Signage, exterior awning	\$ 500.00	\$ 500.00	\$ -	\$ -		\$ 500.00	\$ 500.00	Completed
	4	4	Beardless Brewhaus	6820 Caroline Street	Roll-up garage door	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 5,000.00		\$ 5,000.00	Completed
	5	5	Corner Shack	5168 Stewart Street	Business equipment, fire suppression, painting, doors	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 12,500.00		\$ 3,250.00	\$ 3,250.00	Completed
	6	6	Boomerang Pizza	5227 Willing Street	Exterior Painting & Lighting	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 5,000.00		\$ 5,000.00	Completed
<u>2019 Cycle 1</u>	7	7	Elliott & Cunningham Office	5235 Willing Street	Exterior Façade, interior ceiling replacement, painting	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 5,000.00		\$ -	Awarded
	8	8	CD Properties	6821 Caroline Street	Repair Historic Windows and surrounds	\$ 5,000.00	\$ 4,450.00	\$ 4,450.00	\$ 5,000.00	\$ 4,450.00		\$ 4,351.06	Underway
	9	9	Brew Angels Brewery	6821 Caroline Street	Equipment Upgrade	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 35,000.00		\$ 5,000.00	\$ 5,000.00	Completed
	10		Brew Angels Brewery	6821 Caroline Street	New business sign	\$ 500.00	\$ 500.00	\$ -	\$ 1,153.15	\$ 500.00		\$ 500.00	Completed
	11	10	Janet Coulter Realty Office	5241 Willing Street	Exterior awning and painting	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00		\$ 4,943.12	\$ 4,943.12	Completed
	12	11	Milton Revival, LLC	5237 Willing Street	Exterior awning, painting and drainage system	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00	\$ 5,000.00		\$ 5,000.00	Completed
<u>2019 Cycle 2</u>	13	12	Blackwater Bistro	5147 Elmira Street	ADA Ramp, Painting, Siding	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 2,125.00		\$ 2,125.00	Completed
	14	13	Brooks, Warrick & Assoc.	6867 Oak Street	Sign	\$ 500.00	\$ 500.00	\$ -	\$ 1,000.00	\$ 485.78		\$ 485.78	Completed
	15		Boomerang Pizza	5227 Willing Street	Exterior Painting	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,876.20		\$ 4,876.20	Completed
	16		Beardless Brewhaus	6820 Caroline Street	Equipment Upgrade	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,000.00		\$ 5,000.00	\$ 5,000.00	Completed
	17	14	Wacked Out Weiner	5271 Stewart Street	Doors and Code Required Plumbing	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 104,270.00		\$ 5,000.00	\$ 5,000.00	Completed
	18	15	Spencer's Second Hand Shop	5707 Stewart Street	Window Replacement	\$ 668.89	\$ 668.89	\$ 668.88	\$ 668.88	\$ 668.88		\$ 668.88	Completed
<u>2020 Cycle</u>	19		Brooks, Warrick & Assoc.	6867 Oak Street	Roof	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 16,210.00		\$ 5,000.00	\$ 5,000.00	Completed
	20	16	Sport & Wheat, CPA	5247 Stewart Street	Exterior Doors, Windows & Painting	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00		\$ 5,000.00	\$ 5,000.00	Completed
	21	17	Saver Self Storage	6586 Caroline Street	Painting	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00		\$ 4,750.00	\$ 4,750.00	Completed
<u>2021 Cycle</u>	22	18	Cohen Innovation, LLC	5739 Stewart Street	New Roof	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00	\$ 5,000.00	Completed
	23	19	Lindsay & Andrews	5218 Willing Street	New Signage, Front Door Replacement, Railing, Stairs	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,575.00	\$ 5,000.00		\$ 4,566.54	Completed
	24	20	RaeJean, LLC, DBA Mason's	5141 Dogwood Drive	New Road Sign	\$ 530.00	\$ 530.00	\$ 530.00	\$ 530.00		\$ 530.00	\$ 530.00	Completed
	25		Boomerang USA, Inc.	5227 Willing Street	Paint and Awning	\$ 1,999.00	\$ 1,999.00	\$ 1,999.00	\$ 1,999.00		\$ 1,999.00	\$ 1,999.00	Completed
	26	21	John C. Allen	6825 Oak Street	Windows and Shutters	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00	Completed
	27	23	Resource Real Estate (Scoops Ice Cream)	6835 Caroline Street	Paint, Awning, Signage & Doors	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00	Completed
<u>2022 Cycle 1</u>	28		Cohen Innovation, LLC	5739 Stewart Street	Facia and Soffet Replacement	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00		\$ 10,000.00	\$ -	Awarded
	29		CD Properties	6821 Caroline Street	Window and Door Wood Rot Replacement/Repair	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	\$ 10,000.00		\$ -	Awarded
	30	24	Santa Rosa Historical Society - Imogene	6866 Caroline Street	Window Wood Rot Replacement/Repair	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,802.00	\$ 2,500.00		\$ 2,500.00	Completed
<u>2022 Cycle 2</u>	31	25	Bar Strength & Conditioning, LLC	5436 Dogwood Drive	Signage & Building Renovations for new location	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 150,000.00		\$ 6,000.00	\$ 6,000.00	Completed
	32	26	Oh Sugar, LLC, DBA The Sweet Greek	5237 Willing Street	Restaurant Equipment, Building Improvements	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 5,000.00		\$ 5,000.00	Completed
<u>2022 Cycle 3</u>	33	27	Just Two Guys, LLC DBA The Country Gym	5198 Willing Street	Kitchen Hood	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 100,000.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	Completed
	34		Man Cave Barber Shop	5438 Dgwood Drive	Signage	\$ 617.39	\$ 617.39	\$ -	\$ -		\$ 617.39	\$ 617.39	Completed
	35	28	Primerica	5205 Dogwood Drive	Signage	\$ 877.40	\$ 877.40	\$ -	\$ -		\$ 877.40	\$ 877.40	Completed
<u>2023 Cycle 1</u>	36		Lindsay & Andrews	5218 Willing Street	New Business Equipment - Technology	\$ 5,000.00	\$ 5,000.00	\$ 5,009.00	\$ 5,000.00	\$ 5,000.00			Awarded
	37	29	Yamato Japanese Steakhouse	6550 Caroline Street	Signage	\$ 1,000.00	\$ 1,000.00	\$ 3,800.00	\$ 3,800.00		\$ 1,000.00		Awarded
	38		Oh Sugar, LLC, DBA The Sweet Greek	5237 Willing Street	Signage	\$ 1,000.00		\$ -	\$ 1,000.00		\$ 1,000.00		
					TOTALS	\$ 145,192.68	\$ 143,642.68	\$ 141,956.88	\$ 710,258.03	\$ 73,475.68	\$ 70,466.91	\$ 111,410.19	
Budget	\$ 10,000.00	FY 2018	3/29/2018										
	\$ 10,000.00	FY 2018	8/20/2018			ROI Ratio	\$ 4.94						
	\$ 20,000.00	FY 2019	12/12/2018	50% CRA/50% GR									
	\$ 20,000.00	FY 2019	4/9/2019	50% CRA/50% GR									
	\$ 40,000.00	FY2020	Program Returned to City - In City Budget	\$15,414.50 Refund from MSM									
	\$ 30,000.00	FY 2021	In City Budget										
	\$ 40,000.00	FY 2022	In City Budget										
	\$ 40,000.00	FY 2023	In City Budget										
Total	\$ 210,000.00												
Allocated	\$ 143,642.68												
Expended	\$ 111,410.19												
Open Projects	\$ 35,450.00												



Agenda Item # 2022-986

Police Pension Board Application

MEETING DATE

December 13, 2022

PREPARED BY

Melissa Short, Admin
Assistant/Permit Clerk/Assistant
City Clerk

BACKGROUND

There is one Police Pension Board vacancy; Marc Castellaneta applied for this vacancy on November 9, 2022.

SUMMARY

Unanimously approved at Executive Committee.

RECOMMENDATION

Unanimously approved at Executive Committee.

ATTACHMENTS

1. Marc Castellaneta Board Application

**CITY OF MILTON
BOARD APPOINTMENT SURVEY/INFORMATION**

Date: 11-9-22

Name Marc Castellana Phone (hm) 754-332-6058

E-mail address mcastellana@miltonfl.org Phone (wk/cell) 850 393 1045

Address 6529. Magnolia St. City Ward 3

Education GED

Work Experience: Security, Private Investigation,

Corrections and Police

Community Service Community Policing

Awards _____

Hobbies, Travel, etc House work, Visiting family
in UT and NC

Other comments that would be helpful in determining appropriate appointment _____

Please attach a brief resume.

Please check the Boards that you are interested in.

☐ Milton Housing Authority

☐ Milton Planning Board

☐ Historic Preservation Board

☐ Community Improvement Board

☐ Civil Service Board

☐ General Employees Pension Board

☐ Board of Adjustments

☐ Firefighters Pension Board

☒ Police Pension Board



Agenda Item # 2022-995

Community Improvement Board Application

MEETING DATE

December 13, 2022

PREPARED BY

Melissa Short, Admin
Assistant/Permit Clerk/Assistant
City Clerk

BACKGROUND

There is one board opening for CIB; Paul Kilmartin applied on November 16, 2022.

SUMMARY

Unanimously approved at Executive Committee.

RECOMMENDATION

Unanimously approved at Executive Committee.

ATTACHMENTS

1. Community Improvement Board Application Paul Kilmartin

CITY OF MILTON
BOARD APPOINTMENT SURVEY/INFORMATION

Date: 11/16/22

Name Paul Kilmarck Phone (hm) 401-474-3238

E-mail address PFK6-ASE@gmail.com Phone (wk/cell) Same

Address 6724 Rocky Shores Rd City Ward I (Bistro)

Education MASTERS OF Science - Anesthesia

Work Experience: Owner Blackwater Bistro, Retired Nurse Anesthetist

Community Service City Council 2008-2017, City Planning Board
2012 - 2022

Awards _____

Hobbies, Travel, etc Fishing, Travel, Boating, Farming (chickens - Bees)

Other comments that would be helpful in determining appropriate appointment _____

Now Retired

Please attach a brief resume.

Please check the Boards that you are interested in.

☐ Milton Housing Authority

☐ Milton Planning Board

☐ Historic Preservation Board

☒ Community Improvement Board

☐ Civil Service Board

☐ General Employees Pension Board

☐ Board of Adjustments

☐ Firefighters Pension Board

☐ Police Pension Board



Agenda Item # 2022-1053

Mayoral Appointments

MEETING DATE

December 13, 2022

PREPARED BY

Heather Lindsay, Mayor

BACKGROUND

Annual organizational meeting, appointments.

SUMMARY

Traditionally, the mayor makes appointments following an election. In years past there were small committee meetings that led to the creation of the agenda each month. After consultation with the City Manager and the City Clerk, these appointments are in some cases 'liaisons' to be more consistent with what has been occurring in recent years. The role would be the same; you would work with the City Manager and designated staff on items related to the topic, to help build the agenda and get informed to be able to take the lead on the item during the meetings. I would also propose we rename the Committee of the Whole to Agenda Workshop to be consistent with what we do now, which has changed over the years.

RECOMMENDATION

ATTACHMENTS

1. Mayoral Appointments

Mayoral Appointments

Traditionally the mayor makes appointments following an election. In years past there were small committee meetings that led to the creation of the agenda each month. After consultation with the City Manager and the City Clerk, these appointments are in some cases “liaisons” to be more consistent with what has been occurring in recent years. The role would be the same; you would work with the City Manager and designated staff on items related to the topic, to help build the agenda and get informed to be able to take the lead on the item during meetings. I would also propose we rename Committee of the Whole to Agenda Workshop to be consistent with what we do now, which has changed over the years.

Appointments:

Administration - Marilyn Farrow

Emerald Coast Regional Council – Marilyn Farrow

Finance – Mike Cusack

Growth, Development, and Annexation (a merger of Economic Development and Stormwater) - Jeff Snow

LEAP (and Youth Council) – Jason Vance

Ordinances - Heather Lindsay

Parks & Recreation - Gavin Hawthorne

Public Safety – Heather Lindsay

Public Works & Facilities - Casey Powell

Pensacola Perdido Bay Estuary Program – Matt Jarrett

TDC – Jeff Snow

TPO – Marilyn Farrow

Liaisons to boards:

Historic Preservation Board – Roxanne Meiss

Planning Board – Mike Cusack

Community Improvement Board – Gavin Hawthorne

Board of Adjustments – Matt Jarrett

Mayor’s Business Advisory Council – Robert Leek

Locklin Lake Committee – Vernon Compton



Agenda Item # 2022-1054

Selection of Mayor Pro Tempore

MEETING DATE

December 13, 2022

PREPARED BY

Heather Lindsay, Mayor

BACKGROUND

Mayor Pro Tempore is selected by the Council.

SUMMARY

Mayor Pro Tempore is selected by the Council.

RECOMMENDATION

Council discussion and direction.

ATTACHMENTS

None



Agenda Item # 2022-1049

Resolution NO. 1559-22

MEETING DATE

December 13, 2022

PREPARED BY

Heidi Sroka, Budget
Coordinator

BACKGROUND

A resolution of the City Council of the City of Milton, Florida, amending the Fiscal Year 2023 Budget, changing the estimated total revenues and expenditures of various funds and providing an effective date.

SUMMARY

A resolution of the City Council of the City of Milton, Florida, amending the Fiscal Year 2023 Budget, changing the estimated total revenues and expenditures of various funds and providing an effective date.

RECOMMENDATION

Recommend approval.

ATTACHMENTS

1. Resolution NO. 1559-22

RESOLUTION NO. # 1559-22

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON,
FLORIDA, AMENDING THE FISCAL YEAR 2023 BUDGET, CHANGING
THE ESTIMATED TOTAL REVENUES AND EXPENDITURES
OF VARIOUS FUNDS
AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, changes in anticipated revenues and expenditures of the City of Milton, necessitates a revision of the Appropriations for Fiscal Year 2023.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milton, Florida, in open meeting duly assembled

Section 1. The following funds are revised as specified herein:

FUND: 301 Capital 2nd 1/2 cent Sales Tax		DEPARTMENT: Capital Outlay		
EXPENSE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
301-0572-572-63-05	BMX Track FRDAP	\$ -	\$ 27,500.00	\$ 27,500.00
301-0572-572-63-05	BMX Track Lost funds	\$ -	\$ 11,000.00	\$ 11,000.00
301-0572-572-63-17	Lucille Johnson -Park Lost Funds	\$ -	\$ 15,000.00	\$ 15,000.00
301-0572-572-63-02	Sander/Hindal Improve-Bathroom	\$ -	\$ 16,000.00	\$ 16,000.00
		\$ -		\$ -
				\$ -
301-0514-514-64-07	Misc Equip-Street Sweeper	\$ 272,025.00	\$ (272,025.00)	\$ -
301-0541-541-64-07	Misc Equip-Street Sweeper	\$ -	\$ 272,025.00	\$ 272,025.00
LINE ITEM TOTAL-----			\$ 69,500.00	
REVENUE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
301-0000-334-70-14	BMX Track FRDAP	\$ -	\$ 27,500.00	\$ 27,500.00
301-0000-389-90-01	301 Capital/Other Oper/Funds Brought Forward	\$ 521,279.00	\$ 42,000.00	\$ 563,279.00
LINE ITEM TOTAL-----			\$ 69,500.00	
COMMENTS/EXPLANATION: Increase Revenue and Expense to the City of Milton for products and equipment that was budgeted in FY 2022, but not received by the end of the FY 2022 (September 30, 2022). Funds Forwarded for FY 2023. To correct the 2023 Budgeted account number for the Street Sweeper				
FUND: W&S Fund		DEPARTMENT: Parks & Rec		
EXPENSE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
403-0535-535-64-40	WWTP-Directional Drill	\$ -	\$ 1,096,000.00	
LINE ITEM TOTAL-----			\$ 1,096,000.00	
REVENUE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
403-0000-334-31-01	State Legislative Grant	\$ -	\$ 1,096,000.00	
LINE ITEM TOTAL-----			\$ 1,096,000.00	
COMMENTS/EXPLANATION: Increase Revenue and Expense to the City of Milton for the Directional Drill Project in the FY2023 budget year.				
FUND: 307 Stormwater Utility Fees		DEPARTMENT: Capital Outlay		
REVENUE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
407-0000-343-71-00	Stormwater Utility Fees	\$ 253,800.00	\$ (253,800.00)	
407-0000-343-91-00	Stormwater Utility Fees	\$ -	\$ 253,800.00	\$ 253,800.00
LINE ITEM TOTAL-----			\$ -	
COMMENTS/EXPLANATION: To correct the 2023 bugeted Revenue Stormwater Utility Fees account number.				

FUND: 309 Sundial		DEPARTMENT: Capital Outlay		
EXPENSE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
409-0539-539-63-26	Sundial WWTP Engineering	\$ -	\$ 330,000.00	\$ 330,000.00
LINE ITEM TOTAL-----			\$ 330,000.00	
REVENUE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
409-0000-389-90-01	Other Oper/Funds Brought Forward	\$ -	\$ 330,000.00	\$ 330,000.00
LINE ITEM TOTAL-----			\$ 330,000.00	
COMMENTS/EXPLANATION: Increase Revenue and Expense to the City of Milton for the Sundial WWPT engineering budgeted in FY 2022. Funds Forwarded for FY 2023				

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. City staff is hereby authorized to implement changes in funds, accounts, transfers and balances as outlined within this resolution.

Section 4. This resolution shall take effect immediately upon the adoption by the City Council.

Passed and adopted this 13th day of December, 2022, by the Milton City Council of the City of Milton, Florida.

By: _____
Heather Lindsay, Mayor

ATTEST:

Dawn M. Molinero
Dawn Molinero, City Clerk



Agenda Item # 2022-1050

Resolution NO. 1560-22

MEETING DATE

December 13, 2022

PREPARED BY

Heidi Sroka, Budget
Coordinator

BACKGROUND

A resolution of the City Council of the City of Milton, Florida, amending the Fiscal Year 2022 Budget, changing the estimated total of revenues and expenditures of various funds and providing an effective date.

SUMMARY

A resolution of the City Council of the City of Milton, Florida, amending the Fiscal Year 2022 Budget, changing the estimated total of revenues and expenditures of various funds and providing an effective date.

RECOMMENDATION

Recommend approval.

ATTACHMENTS

1. Resolution NO. 1560-22

RESOLUTION NO. # 1560-22

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON,
FLORIDA, AMENDING THE FISCAL YEAR 2022 BUDGET, CHANGING
THE ESTIMATED TOTAL REVENUES AND EXPENDITURES
OF VARIOUS FUNDS
AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, changes in anticipated revenues and expenditures of the City of Milton, necessitates a revision of the Appropriations for Fiscal Year 2022.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milton, Florida, in open meeting duly assembled

Section 1. The following funds are revised as specified herein:

FUND: General Fund		DEPARTMENT: FIRE DEPARTMENT		
EXPENSE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0522-522-64-10	Capital CIP Fire Truck	\$ -	\$ 673,415.00	\$ 673,415.00
		LINE ITEM TOTAL-----	\$ 673,415.00	
REVENUE BUDGET ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET AMOUNT	INC/DECREASE AMOUNT	REVISED BUDGET AMOUNT
001-0000-384-00-00	Debt Proceeds	\$ -	\$ 673,415.00	\$ 673,415.00
		LINE ITEM TOTAL-----	\$ 673,415.00	
COMMENTS/EXPLANATION: To recognized the Debt Proceeds and expense for the Fire Truck that was ordered in FY 2022				

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. City staff is hereby authorized to implement changes in funds, accounts, transfers and balances as outlined within this resolution.

Section 4. This resolution shall take effect immediately upon the adoption by the City Council.

Passed and adopted this 13th day of December, 2022, by the Milton City Council of the City of Milton, Florida.

By: _____
Heather Lindsay, Mayor

ATTEST:

Dawn Molinero
Dawn Molinero, City Clerk



Agenda Item # 2022-1055
Draft Resolution

MEETING DATE

December 13, 2022

PREPARED BY

Heather Lindsay, Mayor

BACKGROUND

A resolution of support regarding complete streets design for HWY 90 improvements.

SUMMARY

A resolution of support regarding complete streets design for HWY 90 improvements.

RECOMMENDATION

Council discussion and direction.

ATTACHMENTS

1. draft resolution

***A RESOLUTION OF SUPPORT
REGARDING COMPLETE STREETS DESIGN FOR HIGHWAY 90 IMPROVEMENTS***

WHEREAS, the City Council of the City of Milton has taken different positions over the years regarding the expansion of Highway 90, known as Caroline Street, through the city, especially the downtown area, to include a resolution in support in 2014 and a resolution opposing the expansion in the following years; and

WHEREAS, a PD&E Study was released in 2019 that concluded the most appropriate route for improvements of Highway 90 through Downtown Milton was the route that expanded Highway 90 as opposed to an alternate route; and

WHEREAS, a majority of the City Council did not agree with the conclusions of the PD&E Study and maintained opposition to the expansion of Highway 90 through Downtown Milton; and

WHEREAS, the Transportation Planning Organization has consistently voted in support of the project and has approved funding for the design phase to occur in Fiscal Year 2023, with a plan to select a firm to engage in design work in February 2023; and

WHEREAS, the City of Milton supports a complete streets approach to the design phase and wishes to express this support in the form of a resolution as a means of showing a good faith intention to collaborate with FDOT in the improvements to Highway 90 through the City; and

WHEREAS, the City of Milton wishes to emphasize its vision that the Imogene Theatre be protected and preserved during the process and its strong desire for a 25 mph speed limit through the area from Willing Street to Canal Street; and

WHEREAS, the City of Milton expresses its appreciation for the work of FDOT over the years as this route has been studied to identify priorities of Milton's citizens as well as the commitments that have been made in support of those priorities, including the goal of improving walkability and multi-modal transportation; and

NOW, THEREFORE, BE IT RESOLVED that the government of the City of Milton supports the design and construction of improvements to Highway 90, including through Downtown Milton, in recognition of FDOT's commitments to honor the priorities of those who live, work, and travel in Milton; and

AND BE IT FURTHER RESOLVED that the government of the City of Milton seeks to collaborate with FDOT during the design phase for the benefit of those who live, work, and travel in Milton.

APPROVED AND ADOPTED by the City Council of the City of Milton this 13th day of December 2022.

Attest:

Dawn Molinero
Clerk of the City of Milton

Heather Lindsay
Mayor of the City of Milton



Agenda Item # 2022-1047
Board Vacancies

MEETING DATE

December 13, 2022

PREPARED BY

Melissa Short, Admin
Assistant/Permit Clerk/Assistant
City Clerk

BACKGROUND

Information item.

SUMMARY

There was a second resignation submitted for the Community Improvement Board in November. This position, when filled, must reside within the city limits and have experience or interest in marketing and public relations as per the CIB Charter.

RECOMMENDATION

There was a second resignation submitted for the Community Improvement Board in November. This position, when filled, must reside within the city limits and have experience or interest in marketing and public relations as per the CIB Charter.

ATTACHMENTS

1. Board Vacancies Updated 12.6.2022

CITY OF MILTON BOARD VACANCIES

COMMUNITY IMPROVEMENT BOARD

The board consists of 7 members. The members shall serve for 2-year terms at the pleasure of City Council and without compensation. No more than three members from any area of expertise shall be appointed and serve on the board at one time. If any member fails to attend, without cause, 50% of all meetings held during any calendar year from the date of appointment by City Council, the member's seat shall be declared vacant. Last month, a vacancy became available for the Community Improvement Board and an application was received and moved to Council for approval. Since then, a new vacancy became available, and no applications have been received. This seat when filled is a city resident and has experience or interest in marketing and public relations as per the CIB Charter.

At this time, staff has no new applications on file from individuals interested in serving on this board.

Description of Duties

1. Act in an advisory capacity to the City Council in matters related to economic development and business activities in the development of and periodic updates to the city's economic development strategic plan.
2. Perform other duties as requested by the City Council or as considered advisable by the Committee and approved by the City Council. Act in an advisory capacity to the City Council in matters related to economic development and business activities in the development of and periodic updates to the city's economic development strategic plan.
3. Make recommendations on ordinances, policies, short-term action plans, and resources allocated to business and economic development activities and programs of the city.
4. Have such other advisory duties granted by the City Council consistent with the business and economic development needs of the city. Identify actions to promote the economic health of the business community while preserving our unique characteristics as a welcoming riverfront community
5. Promote the hospitality and tourism industry in Milton while fostering businesses that serve and enjoy the loyalty of our local and regional community
6. Identify programs, policies, and activities that can help the business community recover from any economic recession.
7. Pursue new and diversified businesses leveraging our expertise, including the use of special zones, to address issues of concern.

POLICE PENSION BOARD

The Police Pension Board is a five-member board that oversees the allocations of funds for the police officer's pension. Reviews the recommendations of the investment company, attorney, and actuary. There is currently one vacancy on this board. This position, when filled, is a City Resident appointed by City Council and will serve a four-year term.

At this time, an application was received and moved to Council for approval.

“Due to the size of the city and narrow jurisdictional boundaries, we have had a hard time filling the vacant position on the Milton Police Pension Fund Board. To alleviate this, an agenda item will be added to all public meetings in an attempt to fill this position. When this position is filled, the Division of Retirement will be notified immediately with the information needed to close the vacant position.”

CIVIL SERVICE BOARD

The Civil Service Board is a five-member board that encourages and promotes a proper personnel system for employees of the City of Milton. The board has authority to write and adopt rules that shall cover subject areas such as disciplinary hearings, code and/or standards of conduct for members of classified service, probationary periods, employment eligibility criteria and applicant register procedures. All rules shall be approved by the City Council. There is currently one vacancy on this board, Council Appointed. This position, when filled, will serve a two-year term.

At this time, staff has no applications on file from individuals interested in serving on this board.

Appointment and Structure:

1. All members shall reside within the city limits of the City of Milton.
2. The City Council shall not appoint a current or former city employee to the Board.
3. The City Council shall not appoint a current member of the City Council to the Board. Former City Council members may be appointed provided they have not held elective position in the City for a period of at least one year.
4. No person may serve as a board member if they have a relative in the Civil Service System. Relative means an individual who is related to the Board member as father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, or half-sister.
5. The Council shall strive to select members who have previous experience in personnel Administration, management, small business, self-employment, and/or with other outside public employers. In all cases, the City Council shall seek to appoint members with the best expertise and a wide variety of backgrounds to serve the citizens of Milton with regard to the Civil Service System.

FIRE PENSION BOARD

The Fire Pension Board 5 voting members – 2 Firefighters – 2 City Residents appointed by the City Council and 1 voted in by the board and then appointed by City Council. The Fire Pension Board meets quarterly, the first Wednesday of the month at 1:30 p.m. There is currently one vacancy on this board, which is voted in by the board and then appointed by City Council. This position when filled, will serve a two-year term (with option of reappointment).

Governing Document

- Florida State Statutes 176.061 and Ordinances

At this time, staff has no applications on file from individuals interested in serving on this board.

Description of Duties

1. The Milton Fire Pension Board oversees the allocations of funds for the firefighter's pension. Reviews the recommendations of the investment company, attorney, and actuary
2. All minutes of the Fire Pension Board meeting shall be filed with the City Clerk's Office