



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

December 5, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

2. Approval of Minutes

Item # 2022-963

Approval of Minutes from October 31, 2022 meeting

3. Financial Report

Item # 2022-1025

Sundial Financial Report November 2022

4. Other Business

5. Persons to Appear

6. Adjournment

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from October 31, 2022 meeting

MEETING DATE	PREPARED BY
December 5, 2022	Clerk's Office Dawn Molinero, City Clerk



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

October 31, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 5:30 PM.

Members Present:

Council Member Ward I, Seat I Vernon Compton
Council Member Ward II, Seat I Shannon Rice
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat I Robert Leek
Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward IV, Seat II Casey Powell

Members Absent:

Mayor Heather Lindsay
Council Member Ward I, Seat II Matt Jarrett
Council Member Ward III, Seat II Jeff Snow

Members of the Public in Attendance

Brian McGuire, George Jordan, Tom Powers, Joy Powers, Pam Mitchell, Jerry Mitchell, Donna Long, Al Brewton, Theresa Messick

Staff in Attendance

City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Systems Analyst, Hunter Green
IT Systems Analyst, Ashley Johnston
Public Information Officer, Jay Conrad
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Grants Manager, Sandra Woodbery
Executive Assistant, Kevin Boyer
Chief of Police, Tony Tindell (Admin)

2. Approval of Minutes

Item # 2022-799

Approval of Minutes from October 3, 2022 meeting

ACTION:

Motion to Approve by Vernon Compton;
second by Roxanne Meiss;

YEAS: Motion passed - 6:0
Vernon Compton, Shannon Rice, Roxanne
Meiss, Robert Leek, Shari Sebastiao, Casey
Powell
NAYS: None
ABSTAIN: None

3. Financial Report

Item # 2022-929
Sundial Financial Report October 2022

ACTION: Motion to Approve by Roxanne Meiss; second
by Shari Sebastiao;
Motion passed - 6:0
YEAS: Vernon Compton, Shannon Rice, Roxanne
Meiss, Robert Leek, Shari Sebastiao, Casey
Powell
NAYS: None
ABSTAIN: None

4. Other Business

No other business.

5. Persons to Appear

No persons to appear.

6. Adjournment

The meeting adjourned at 5:33 PM.



Sundial Financial Report November 2022

MEETING DATE

December 5, 2022

PREPARED BY

Administration Department
Heidi Sroka, Budget Coordinator

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT		863	862	
Income	October 2022	November 2022		FYTD
*Sewer Revenue	\$ 31,405	\$ 41,634	\$	73,039
Service Connect	\$ (405)		\$	(405)
Other Revenues	\$ -	\$ -	\$	-
Other Sources (Transfers)	\$ -	\$ -	\$	-
Total Income	\$ 31,000	\$ 41,634	\$	72,634
Expenses				
Professional Svcs.	\$ -	\$ -	\$	-
Legal Counsel	\$ -	\$ -	\$	-
Accounting & Auditing	\$ -	\$ -	\$	-
Bad Debt	\$ 1,270	\$ -	\$	1,270
Communication Services	\$ -	\$ -	\$	-
Postage and Shipping	\$ -	\$ 164	\$	164
Utilities-Wastewater	\$ -	\$ 2,945	\$	2,945
Insurance & Bonds	\$ 2,655	\$ -	\$	2,655
Repair & Maintenance-Wastewater	\$ (1,447)	\$ -	\$	(1,447)
Repair & Maint. Lift Station	\$ -	\$ -	\$	-
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$	-
Advertising/Promotional	\$ -	\$ -	\$	-
Misc. Expenditures	\$ -	\$ -	\$	-
Landfill Tipping Fee	\$ 2,655	\$ -	\$	2,655
Pipes, Valves & Fitting	\$ -	\$ 1,038	\$	1,038
Laboratory Service	\$ -	\$ -	\$	-
Bank Charges	\$ -	\$ -	\$	-
IT Expense	\$ -	\$ -	\$	-
Billing & Admin Fees	\$ -	\$ -	\$	-
Fire Assessment Fees	\$ -	\$ 2,102	\$	2,102
*W&S Fund Labor Fees	\$ -	\$ -	\$	-
Office Supplies	\$ 35	\$ -	\$	35
Operating Supplies-Wastewater	\$ 1,030	\$ 10	\$	1,040
Lift Station Improvements	\$ -	\$ 33,100	\$	33,100
Machinery & Equipment / Misc.	\$ -	\$ -	\$	-
*Debt Costs	\$ 17,500	\$ 17,500	\$	35,000
Interest Expense	\$ 3	\$ 1	\$	4
Total Expenses	\$ 23,701	\$ 56,860	\$	80,561
Profit/(Loss)	\$7,299	(\$15,226)	\$	(7,927)

*Debt Costs are \$17,500 (1/12 of Annual Debt Payment of \$210,000)

**Lift Station Improvements are costs for payments to BDI for engineering/design work on Sundial WWTP expansion project