COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Agenda

November 7, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. **Call Meeting to Order**
2. **Approval of Minutes**

   Item # 2022-800
   Approval of Minutes from October 11, 2022 meeting

3. **Persons to Appear**
4. **Financial Report**

   Item # 2022-965
   CRA Financial Report

5. **Other Business**
6. **Council Reports**
7. **Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105

Approval of Minutes from October 11, 2022 meeting

MEETING DATE	PREPARED BY
November 7, 2022	Clerk's Office Dawn Molinero, City Clerk

COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Minutes

October 11, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. **Call Meeting to Order**
The meeting was called to order at 5:39 PM.

Members Present:
Council Member Ward I, Seat I Vernon Compton
Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward III, Seat II Jeff Snow
Council Member Ward III, Seat I Robert Leek
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward IV, Seat II Casey Powell
Council Member Ward II, Seat I Shannon Rice
Mayor Heather Lindsay

Members Absent:
Council Member Ward I, Seat II Matt Jarrett

Members of the Public in Attendance
Cassandra Sharp, Wesley Meiss, Shannon Haworth, Karen Haworth, George Jordan, Sherman Gomez, Cassie Powell, Al Brewton, Buddy Fisher, Donna Long, Jerry Mitchell, Sherry Chapman, Christie Culpepper, Brian McGuire, Tom Powers, Angela Carter, Serene Keick, Nicole Newman

Staff in Attendance
City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Director, Stephen Ringl
IT Systems Analyst, Hunter Green
IT Systems Analyst, Ashley Johnston
Public Information Officer, Jay Conrad
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Executive Assistant, Kevin Boyer
Chief of Police, Tony Tindell

2. **Approval of Minutes**

Item # 2022-725
Approval of Minutes from September 13, 2022 meeting

ACTION:	Motion to Approve by Jeff Snow; second by Shari Sebastiao; Motion passed - 7:0
YEAS:	Vernon Compton, Shannon Rice, Roxanne Meiss, Robert Leek, Jeff Snow, Shari Sebastiao, Casey Powell
NAYS:	None
ABSTAIN:	None

3. Persons to Appear

No persons to appear.

4. Financial Report

Item # 2022-776
CRA Financial Report September 2022

ACTION:	Motion to Approve by Casey Powell; second by Vernon Compton; Motion passed - 7:0
YEAS:	Vernon Compton, Shannon Rice, Roxanne Meiss, Robert Leek, Jeff Snow, Shari Sebastiao, Casey Powell
NAYS:	None
ABSTAIN:	None

5. Other Business

No other business.

6. Council Reports

Councilman Vernon Compton reported to the Council.

7. Adjournment

The meeting adjourned at 5:42 PM.

CRA Financial Report

MEETING DATE	PREPARED BY
November 7, 2022	Administration Department Heidi Sroka, Budget Coordinator

CRA I DOWNTOWN
FY 2022

(Fund 111)

as of 10/31/2022

	acct. #		FY 2023 BUDGET	FY 2023 YEAR To DATE as of 10/31/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	$ 74,826	$ -	$ 74,826	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	$ 36,705	$ -	$ 36,705	Estimated tax billing
	348-xx-xx	Promotional	$ 5,000	$ 1,065	$ 3,935	Promotional Revenue
	360-10-00	Misc. Revenues	$ 5,019	$ -	$ 5,019	Misc. Revenue
	361-10-00	Interest Income	$ -	$ -	$ -	Interest
	366-10-00	Misc. Donations	$ -	$ -	$ -	Misc. Donations
	381-01-00	Transfer from General Fund	$ -	$ -	$ -	
	389-90-01	Balance Forward	$ 15,000	$ -	$ 15,000	FYE 2022 Balance Forward
		REVENUE TOTALS	**$ 136,550**	**$ 1,065**	**$ 135,485**	

	acct. #	***OTHER EXPENSES***	FY 2023 BUDGET	FY 2023 YEAR To DATE as of 10/31/2022	Balance	Description
EXPENSES	34-00	Other Contractual Services	$ 5,000	$ -	$ 5,000	
	43-00	Utility Services	$ 18,000	$ -	$ 18,000	Gulf Power / Willing St. power poles
	46-00	Repair & Maintenance	$ -	$ -	$ -	R&M
	48-00	Promotional	$ 4,000	$ 3,420	$ 580	Advertisement
	48-01	5k Run	$ -	$ -	$ -	
	48-02	Bands on the Blackwater	$ 60,000	$ 12,012	$ 47,988	
	48-03	Movie Night	$ -	$ -	$ -	
	48-06	Other Events	$ 4,000	$ 330	$ 3,670	
	48-08	Water Festival	$ 4,000	$ -	$ 4,000	
	49-00	Misc. Expense	$ 1,000	$ -	$ 1,000	Christmas lighting maintenance/Electrical Repair
	49-19	Tax Rebate Incentive Prog	$ -	$ -	$ -	Tax Rebate Incentive Program
	49-34	Property / Fire Tax	$ 550	$ -	$ 550	Fire Fee
	52-00	Operating Supplies	$ -	$ -	$ -	Misc.
	53-00	Materials / Repair & Supplies	$ -	$ -	$ -	
	54-00	Dues & Subscriptions	$ -	$ -	$ -	Dues & Subscriptions
	61-02	Easement-Sidewalk	$ -	$ -	$ -	Easement-Sidewalk
	64-00	Capital Outlay	$ -	$ -	$ -	
	64-27	Downtown Project Expense	$ -	$ -	$ -	
	82-08	SRC-July 4th Fireworks	$ -	$ -	$ -	
	82-09	Misc. Grants in Aid	$ 40,000	$ -	$ 40,000	Support for Special Events (SR Arts/Etc.)
	82-19	Façade Grant	$ -	$ -	$ -	
	91-01	Transfer to General Fund	$ -	$ -	$ -	Façade Improv.
	99-99	Contingencies	$ -	$ -	$ -	
		OTHER EXPENSE TOTALS	**$ 136,550**	**$ 15,762**	**$ 120,788**	
		EXPENSE TOTALS	**$ 136,550**	**$ 15,762**	**$ 120,788**	

as of 10/31/2022

CRA II NORTH
FY 2022

(Fund 112)

	acct. #		FY 2023 BUDGET	FY 2023 YEAR To DATE as of 10/31/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	$ 9,555	$ -	$ 9,555	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	$ 4,687	$ -	$ 4,687	Estimated tax billing
	348-xx-xx	Promotional	$ -	$ -	$ -	Promotional Revenue
	361-10-00	Interest Income	$ -	$ -	$ -	Interest
	366-10-00	Misc. Donations	$ -	$ -	$ -	Misc. Donations
	381-01-00	Transfer from General Fund	$ -	$ -	$ -	
	389-90-01	Balance Forward	$ -	$ -	$ -	FYE 2021 Balance Forward
		REVENUE TOTALS	**$ 14,242**	**$ -**	**$ 14,242**	

Dept. 552

	acct. #	*OTHER EXPENSES*	FY 2023 BUDGET	FY 2023 YEAR To DATE as of 10/31/2022	Balance	Description
EXPENSES	31-03	Professional Services	$ -	$ -	$ -	
	34-00	Other Contractual Services	$ -	$ -	$ -	
	43-00	Utility Services	$ -	$ -	$ -	Gulf Power / power poles
	46-00	Repair & Maintenance	$ -	$ -	$ -	R&M
	48-00	Promotional	$ -	$ -	$ -	Advertisement
	48-06	Promotional	$ -	$ -	$ -	Advertisement
	49-00	Misc. Expense	$ -	$ -	$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	$ -	$ -	$ -	
	52-00	Operating Supplies	$ -	$ -	$ -	Misc.
	53-00	Materials/Rep & Supplies	$ -	$ -	$ -	
	54-00	Dues & Subscriptions	$ -	$ -	$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	$ -	$ -	$ -	
	63-04	Carpenters Park	$ -	$ -	$ -	Carpenters Park
	64-07	Capital - Misc. Equipment	$ -	$ -	$ -	
	64-27	Project Expense	$ -	$ -	$ -	
	82-09	Misc. Grants in Aid	$ -	$ -	$ -	Support for Special Events
	91-00	Transfer to Other Funds	$ -	$ -	$ -	
	91-01	Transfer to General Fund	$ -	$ -	$ -	
	91-02	Transfer to Capital Projects	$ -	$ -	$ -	
	590-01-00	Contingencies	$ 14,242	$ -	$ 14,242	
		EXPENSE TOTALS	**$ 14,242**	**$ -**	**$ 14,242**	

as of 10/31/2022

CRA III SOUTH
FY 2022

(Fund 113)

	acct. #		FY 2023 BUDGET	FY 2023 YEAR To DATE as of 10/31/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	$ 2,761	$ -	$ 2,761	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	$ 1,354	$ -	$ 1,354	Estimated tax billing
	348-xx-xx	Promotional	$ -	$ -	$ -	Promotional Revenue
	361-10-00	Interest Income	$ -	$ -	$ -	Interest
	366-10-00	Misc. Donations	$ -	$ -	$ -	Misc. Donations
	381-01-00	Transfer from General Fund	$ -	$ -	$ -	
	389-90-01	Balance Forward	$ -	$ -	$ -	FYE 2021 Balance Forward
		REVENUE TOTALS	**$ 4,115**	**$ -**	**$ 4,115**	

Dept. 552

		OTHER EXPENSES				
EXPENSES	31-03	Professional Services	$ -	$ -	$ -	
	34-00	Other Contractual Services	$ -	$ -	$ -	
	43-00	Utility Services	$ -	$ -	$ -	Gulf Power / Power poles
	46-00	Repair & Maintenance	$ -	$ -	$ -	R&M
	48-00	Promotional	$ -	$ -	$ -	Advertisement
	48-06	Promotional	$ -	$ -	$ -	Advertisement
	49-00	Misc. Expense	$ -	$ -	$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	$ -	$ -	$ -	
	52-00	Operating Supplies	$ -	$ -	$ -	Misc.
	53-00	Materials/Rep & Supplies	$ -	$ -	$ -	
	54-00	Dues & Subscriptions	$ -	$ -	$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	$ -	$ -	$ -	
	64-07	Capital - Misc. Equipment	$ -	$ -	$ -	
	64-27	Project Expense	$ -	$ -	$ -	
	82-09	Misc. Grants in Aid	$ -	$ -	$ -	Support for Special Events
	91-00	Transfer to Other Funds	$ -	$ -	$ -	
	91-01	Transfer to General Fund	$ -	$ -	$ -	
	91-02	Transfer to Capital Projects	$ -	$ -	$ -	
	99-99	Contingencies	$ 4,115	$ -	$ 4,115	
		EXPENSE TOTALS	**$ 4,115**	**$ -**	**$ 4,115**	