



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

October 3, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

2. Approval of Minutes

Item # 2022-718

Approval of Minutes from September 6, 2022 meeting

3. Financial Report

Item # 2022-770

Sundial Financial Report September 2022

4. Other Business

5. Persons to Appear

6. Adjournment

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from September 6, 2022 meeting

MEETING DATE	PREPARED BY
October 3, 2022	Clerk's Office Dawn Molinero, City Clerk



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

September 6, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 5:37 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward I, Seat I Vernon Compton
Council Member Ward I, Seat II Matt Jarrett
Council Member Ward II, Seat I Shannon Rice
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat I Robert Leek
Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward IV, Seat II Casey Powell

Members Absent:

Council Member Ward III, Seat II Jeff Snow

Members of the Public in Attendance

George Jordan, Joy Powers, Tom Powers, Steve Dobbs, Al Brewton, Dean Leightey, Grady Savann, Janet Coulter, Pam Mitchell, Gwen Sachar

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Systems Analyst, Hunter Green
Public Information Officer, Jay Conrad
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Executive Assistant, Kevin Boyer
Chief of Police, Tony Tindell

2. Approval of Minutes

Item # 2022-623

Approval of Minutes from August 1, 2022 meeting

Motion by Casey Powell to approve without objection.

3. Financial Report

Item # 2022-657
Financial Report

Motion by Shari Sebastiao to approve without objection.

4. Other Business

No other business.

5. Persons to Appear

No persons to appear.

6. Adjournment

The meeting adjourned at 5:39 PM.



Sundial Financial Report September 2022

MEETING DATE

October 3, 2022

PREPARED BY

Administration Department
Heidi Sroka, Budget Coordinator

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT

857	860	864
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Income	July 2022	August 2022	September 2022	FYTD
*Sewer Revenue	\$ 38,346	\$ 37,812	\$ 38,123	\$ 443,061
Service Connect	\$ -	\$ -	\$ 17,721	\$ 1,528,424
Other Revenues	\$ -	\$ -	\$ -	\$ -
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 38,346	\$ 37,812	\$ 55,844	\$ 1,971,326

Expenses

Professional Svcs.	\$ -	\$ -	\$ -	\$ -
Legal Counsel	\$ -	\$ -	\$ -	\$ -
Accounting & Auditing	\$ -	\$ -	\$ -	\$ 810
Bad Debt	\$ 1,178	\$ 68	\$ 53	\$ 6,178
Communication Services	\$ -	\$ -	\$ -	\$ -
Postage and Shipping	\$ -	\$ 312	\$ 163	\$ 1,718
Utilities-Wastewater	\$ 2,958	\$ 153	\$ 3,272	\$ 34,361
Insurance & Bonds	\$ 2,425	\$ -	\$ -	\$ 9,687
Repair & Maintenance-Wastewater	\$ 2,141	\$ 3,134	\$ 26,168	\$ 41,878
Repair & Maint. Lift Station	\$ -	\$ -	\$ -	\$ -
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$ -	\$ -
Advertising/Promotional	\$ -	\$ -	\$ -	\$ -
Misc. Expenditures	\$ 68	\$ -	\$ -	\$ 68
Landfill Tipping Fee	\$ 3,623	\$ 2,683	\$ 2,334	\$ 30,456
Pipes, Valves & Fitting	\$ -	\$ -	\$ -	\$ -
Laboratory Service	\$ 372	\$ 1,828	\$ 473	\$ 6,456
Bank Charges	\$ -	\$ -	\$ -	\$ -
IT Expense	\$ -	\$ -	\$ -	\$ 6,934
Billing & Admin Fees	\$ -	\$ -	\$ -	\$ 44,598
Fire Assessment Fees	\$ -	\$ -	\$ -	\$ 1,742
*W&S Fund Labor Fees	\$ -	\$ -	\$ -	\$ 20,000
Office Supplies	\$ -	\$ 82	\$ -	\$ 82
Operating Supplies-Wastewater	\$ 1,154	\$ 1,196	\$ 2,588	\$ 16,933
Lift Station Improvements	\$ 28,500	\$ 64,211	\$ 77,893	\$ 211,075
Machinery & Equipment / Misc.	\$ -	\$ -	\$ -	\$ -
*Debt Costs	\$ 17,500	\$ 17,500	\$ 17,500	\$ 210,000
Interest Expense	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 59,919	\$ 91,167	\$ 130,444	\$ 642,976

** see notes

Profit/(Loss)	(\$21,573)	(\$53,355)	(\$74,600)	\$ 1,328,350
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*Debt Costs are \$17,500 (1/12 of Annual Debt Payment of \$210,000)

**Costs for lift station improvement include item under lift station improvement that is an invoice for Preliminary Evaluation, Survey, Geotech and Design for Sundial Expansion Project done by BDI.