



COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Agenda

September 13, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

2. Approval of Minutes

Item # 2022-640

Approval of Minutes from August 9, 2022 meeting

3. Persons to Appear

4. Financial Report

Item # 2022-701

CRA Financial Report

5. Other Business

CRA Workday/National Public Lands Day

Update on Willing Street Riverwalk Park Crosswalk

Item # 2022-707

FDOT Caroline Street Design Phase City Engagement/Input

Item # 2022-708

Comprehensive Plan Update

6. Council Reports

7. Adjournment

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from August 9, 2022 meeting

MEETING DATE	PREPARED BY
September 13, 2022	Clerk's Office Dawn Molinero, City Clerk



COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Minutes

August 9, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

Meeting called to order at 5:28 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward I, Seat I Vernon Compton
Council Member Ward II, Seat I Shannon Rice
Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward III, Seat II Jeff Snow
Council Member Ward III, Seat I Robert Leek
Council Member Ward IV, Seat II Casey Powell

Members Absent:

Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward I, Seat II Matt Jarrett

Members of the Public in Attendance

George Jordan, Al Brewton, Pam Mitchell, Jerry Mitchell, Greg Penglis, Brian McGuire, Dean Leightey, Tom Powers, Joy Powers, Gwen Sachar, Marilynn Farrow

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
Executive Assistant, Kevin Boyer
IT Systems Analyst, Hunter Green
Director of Public Relations, Stephen Prestesater
Public Information Officer, Jay Conrad
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Chief of Police, Tony Tindell

2. Approval of Minutes

Item # 2022-562

Approval of Minutes from July 12, 2022 meeting

ACTION: Motion to Approve by Vernon Compton;
second by Jeff Snow;
Motion passed - 6:0

YEAS: Vernon Compton, Shannon Rice, Robert Leek,
Jeff Snow, Shari Sebastiao, Casey Powell

NAYS: None

ABSTAIN: None

3. Persons to Appear

Persons to Appear provided by: Greg Penglis

4. Financial Report

Item # 2022-620
CRA Financial Report

ACTION: Motion to Approve by Jeff Snow; second by
Shari Sebastiao;
Motion passed - 6:0

YEAS: Vernon Compton, Shannon Rice, Robert Leek,
Jeff Snow, Shari Sebastiao, Casey Powell

NAYS: None

ABSTAIN: None

5. Other Business

CRA Community Workday Update
Councilman Vernon Compton

Councilman Vernon Compton reported to the Council.

Potential CRA Community Workday & Scheduling Discussion
Councilman Vernon Compton

Councilman Vernon Compton reported to the Council.

Intelligent Design System through CRA Corridor Discussion
Councilman Vernon Compton

Councilman Vernon Compton reported to the Council.
Councilwoman Shari Sebastiao addressed the Council.
Councilwoman Shannon Rice addressed the Council.
Councilman Casey Powell addressed the Council.
Councilman Jeff Snow addressed the Council.

6. Council Reports

No Council reports.

7. Adjournment

The meeting adjourned at 5:45 PM.



CRA Financial Report

MEETING DATE

September 13, 2022

PREPARED BY

Administration Department
Heidi Sroka, Budget Coordinator

**CRA I DOWNTOWN
FY 2022**

FY 2022

FY 2022

as of 8/31/2022

(Fund 111)

	acct. #		BUDGET	YEAR To DATE as of 8/31/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 61,294	\$ 61,294	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 31,013	\$ 31,013	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ 40,500	\$ 7,415	\$ 33,085	Promotional Revenue
	360-10-00	Misc. Revenues	\$ 15,415	\$ 837	\$ 14,578	Misc. Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 50,000	\$ 37,844	\$ 12,156	FYE 2021 Balance Forward
REVENUE TOTALS			\$ 198,222	\$ 138,403	\$ 59,819	

EXPENSES	OTHER EXPENSES					
	34-00	Other Contractual Services	\$ 5,000	\$ 3,250	\$ 1,750	
	43-00	Utility Services	\$ 12,000	\$ 10,965	\$ 1,035	Gulf Power / Willing St. power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ 7,000	\$ 7,068	\$ (68)	Advertisement
	48-01	5k Run	\$ -	\$ -	\$ -	
	48-02	Bands on the Blackwater	\$ 75,000	\$ 62,745	\$ 12,255	
	48-03	Movie Night	\$ 6,000	\$ 4,818	\$ 1,182	
	48-06	Other Events	\$ 5,000	\$ 5,057	\$ (57)	
	48-08	Water Festival	\$ 5,000	\$ 4,739	\$ 261	
	49-00	Misc. Expense	\$ 2,000	\$ 1,382	\$ 618	Christmas lighting maintenance/Electrical Repair
	49-19	Tax Rebate Incentive Prog	\$ -	\$ -	\$ -	Tax Rebate Incentive Program
	49-34	Property / Fire Tax	\$ 570	\$ 605	\$ (35)	Fire Fee
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials / Repair & Supplies	\$ 3,000	\$ 725	\$ 2,275	
	54-00	Dues & Subscriptions	\$ 500	\$ -	\$ 500	Dues & Subscriptions
	61-02	Easement-Sidewalk	\$ -	\$ -	\$ -	Easement-Sidewalk
	64-00	Capital Outlay	\$ -	\$ -	\$ -	
	64-27	Downtown Project Expense	\$ 20,000	\$ -	\$ 20,000	
	82-08	SRC-July 4th Fireworks	\$ 15,000	\$ 15,000	\$ -	
	82-09	Misc. Grants in Aid	\$ 2,000	\$ -	\$ 2,000	Support for Special Events (SR Arts/Etc.)
	82-19	Façade Grant	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ 20,000	\$ 20,000	\$ -	Façade Improv.
	99-99	Contingencies	\$ 20,152	\$ -	\$ 20,152	
OTHER EXPENSE TOTALS			\$ 198,222	\$ 136,354	\$ 61,868	
EXPENSE TOTALS			\$ 198,222	\$ 136,354	\$ 61,868	

**CRA II NORTH
FY 2022**

FY 2022

FY 2022

as of 8/31/2022

(Fund 112)

	acct. #		BUDGET	YEAR To DATE as of 8/31/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 6,571	\$ 6,571	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 3,325	\$ 3,225	\$ 100	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 1,912	\$ -	\$ 1,912	FYE 2021 Balance Forward
REVENUE TOTALS			\$ 11,808	\$ 9,796	\$ 2,012	

Dept. 552

EXPENSES	<u>OTHER EXPENSES</u>					
	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ -	\$ -	\$ -	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	63-04	Carpenters Park	\$ -	\$ -	\$ -	Carpenters Park
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -	
	91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -	
	590-01-00	Contingencies	\$ 3,114	\$ -	\$ 3,114	
EXPENSE TOTALS			\$ 3,114	\$ -	\$ 3,114	

CRA III SOUTH
FY 2022

(Fund 113)

FY 2022

FY 2022

YEAR To DATE as
of
8/31/2022

as of 8/31/2022

	acct. #		BUDGET		Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 1,702	\$ 1,702	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 861	\$ 861	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 2,013	\$ -	\$ 2,013	FYE 2021 Balance Forward
REVENUE TOTALS			\$ 4,576	\$ 2,563	\$ 2,013	

Dept. 552

EXPENSES	OTHER EXPENSES					
	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ -	\$ -	\$ -	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / Power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -	
	91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -	
	99-99	Contingencies	\$ 4,109	\$ -	\$ 4,109	
EXPENSE TOTALS			\$ 4,109	\$ -	\$ 4,109	



Agenda Item # 2022-705

CRA Workday/National Public Lands Day

MEETING DATE

September 13, 2022

PREPARED BY

Dawn Molinero, City Clerk

BACKGROUND

National Public Lands Day (NPLD) is the nation's largest single-day volunteer event for public lands. Established in 1994 and held annually on the fourth Saturday in September, this celebration brings out thousands of volunteers to help restore and improve public lands around the country. NPLD is also a "Fee-Free Day" - one of only five days a year when entrance fees are waived at national parks and public lands. The theme this year is Giving Back Together.

SUMMARY

Information item.

RECOMMENDATION

Information item.

ATTACHMENTS

1. NATIONAL PUBLIC LANDS DAY
2. NEEF-NPLD-Flyer-V1-052722 with logo



NATIONAL PUBLIC LANDS DAY

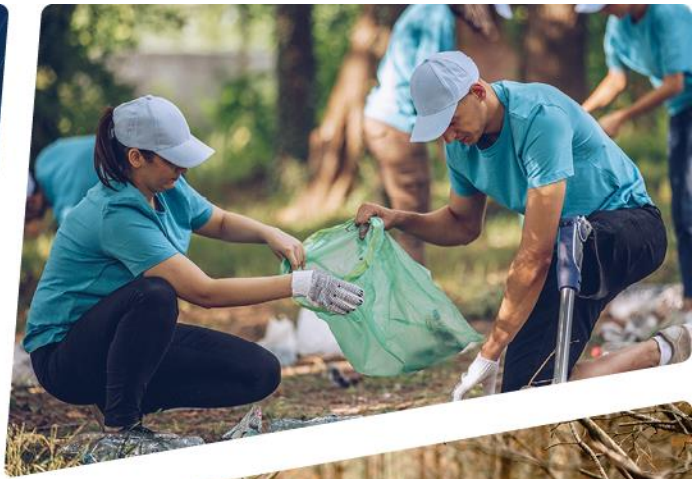
NATIONAL PUBLIC LANDS DAY IS SEPTEMBER 24, 2022!

NEEF's National Public Lands Day (NPLD) is the nation's largest single-day volunteer event for public lands. Established in 1994 and held annually on the fourth Saturday in September, this celebration brings out thousands of volunteers to help restore and improve public lands around the country. NPLD is also a [**"Fee-Free Day"**](#)—one of only five days a year when entrance fees are waived at national parks and other public lands.

This year, the theme for NPLD is **Giving Back Together**. During the height of the COVID-19 pandemic, America's public lands acted as a safe haven for recreation, conversation, and the simple enjoyment of being outside the confines of our homes. In a time of disconnectedness and uncertainty, the outdoors brought people together and deepened our appreciation for the important role these spaces play in our lives. Now it's time for us to return the favor.

Join us on **Saturday, September 24, 2022**, as we celebrate the 29th annual National Public Lands Day and renew our commitment to securing a safer and healthier world for ourselves, our children, and generations to come.

9/24/22
is the day for
giving back together



National Public Lands Day



National Public
Lands Day



Celebrate National Public Lands Day with the City of Milton by helping to clean and improve Carpenters Park. Invasive Plant Species will be removed and the creek/waterfront area of the park cleaned. Volunteers should bring gloves and sun protection. For more information contact Councilman Vernon Compton at 850-905-7100.

Date: September 24, 2022

Time: 6 AM

Location: Carpenters Park

Find us on





Agenda Item # 2022-706

Update on Willing Street Riverwalk Park Crosswalk

MEETING DATE

September 13, 2022

PREPARED BY

Dawn Molinero, City Clerk

BACKGROUND

Information item.

SUMMARY

RECOMMENDATION

Information item.

ATTACHMENTS

None



Agenda Item # 2022-707

FDOT Caroline Street Design Phase City Engagement/Input

MEETING DATE

September 13, 2022

PREPARED BY

Dawn Molinero, City Clerk

BACKGROUND

FDOT Caroline Street Design Phase City Engagement/Input

SUMMARY

Action item.

RECOMMENDATION

Action item.

ATTACHMENTS

None



Agenda Item # 2022-708

Comprehensive Plan Update

MEETING DATE

September 13, 2022

PREPARED BY

Dawn Molinero, City Clerk

BACKGROUND

Comprehensive Plan Update.

SUMMARY

Action item.

RECOMMENDATION

Action item.

ATTACHMENTS

None