

AGENDA
CITY COUNCIL MEETING
October 12, 2021
5:45 P.M.

1. OPEN MEETING

2. INVOCATION

Pastor Troy Spradlin
Margaret Street Church of Christ

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

- 1) September 14, 2021 Regular Council Meeting
- 2) September 28, 2021 Special Called City Council Meeting

5. APPROVAL OF AGENDA FOR ADDITIONAL ITEMS

- Recommendation for Additional Items from Staff
- Recommendation for Additional Items from Council
- To avoid unreasonably long meetings, additional items other than council reports will be deferred to a later meeting unless the item needs immediate attention, which may indicate the need for a Special Meeting.

6. RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS

- 1) Employee Recognition
- 2) David Richardson

7. PUBLIC HEARINGS/MEETINGS

8. INVITED SPEAKERS

9. PERSONS TO APPEAR

10. GENERAL CONSENT AGENDA

- 1) As forwarded from Executive Committee Meeting held on Monday, October 4, 2021 at 5:30 p.m.

11. ORDINANCES, RESOLUTIONS & PROCLAMATIONS

- 1) Resolution # 1531-21 A Resolution Establishing a Portion of Willing Street as a Designated Residential Parking Permit Area

12. CITY ATTORNEY'S REPORT

Re: State Revolving Loan Program, Waste Water Treatment Loan Application,
Project No. 57030, for \$18,000,000.

13. CITY CLERK'S REPORT

14. STAFF ITEMS

ADMINISTRATION DEPARTMENT

Item # 1801
Florida Government Finance Officers Conference

Item # 1802
Council Vacancy Appointment Schedule

15. COUNCIL COMMITTEE ITEMS

16. COUNCIL REPORTS

17. MAYOR REPORT: HEATHER LINDSAY

18. CITY MANAGER'S REPORT

19. PUBLIC INPUT

20. ADJOURN/RECESS

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

“If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” FS 286.0105

GENERAL CONSENT AGENDA ITEMS

10/12/2021

ADMINISTRATION DEPARTMENT

Item # 1795
2022 Meeting Dates

Item # 1797
2022 Holiday Schedule

ECONOMIC DEVELOPMENT DEPARTMENT

Item # 1799
Veteran's Day Parade

PLANNING DEPARTMENT

Item # 1780
J.B. Turner School Historic Marker

Item # 1788
Historic District Property Recognition Program

Item # 1796
Residential Parking Permit Request

PUBLIC SAFETY – FIRE DEPARTMENT

Item # 1800
Ratification of Labor Agreement

Employee Recognition

Corporal Josh Thompson



“He comes to our church every service! He is great with all of our kids! He is there for every service making sure we are safe and our kids are comfortable!!! We would just like to say a special thank you to him!!”

Local citizen email



RESOLUTION NO. 1531-21

A RESOLUTION OF THE CITY OF MILTON, FLORIDA, ESTABLISHING A PORTION OF WILLING STREET AS A DESIGNATED RESIDENTIAL PARKING PERMIT AREA, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City staff has reviewed a request for a residential parking permit area, and

WHEREAS, following review, staff advised the City Council that the request meets city standards subject to residency being established, and

WHEREAS, The City Council of the City of Milton has approved Residential Parking Permit Ordinance # 1311-09;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA, that the portion of Willing Street adjacent to 5237 Willing Street is hereby designated a Residential Parking Permit Area.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MILTON ON THIS _____ DAY OF _____, 2021.

CITY OF MILTON, FLORIDA

BY: _____
HEATHER LINDSAY - MAYOR

ATTEST:

CITY CLERK: _____

Legal in form and Valid when signed by City Attorney.

CITY ATTORNEY

MOORE, HILL & WESTMORELAND, P.A.

ATTORNEYS AT LAW

LARRY HILL *
CHARLES F. BEALL, JR. *‡+
GEORGE R. MEAD, II
MARGARET T. STOPP
DOUGLAS S. WOODWARD +
DANIEL M. EWERT
R. ALEX ANDRADE +
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September 21, 2021

Mayor and City Council Members
City of Milton, Florida
Post Office Box 909
Milton, FL 32572

State of Florida
Department of Environmental Protection
Bureau of Water Facilities Funding
Twin Towers Office Building
2600 Blair Stone Road, MS 3505
Tallahassee, FL 32399-2400

**Re: State Revolving Loan Program, Waste Water Treatment Loan Application,
Project No. 57030, for \$18,000,000.**

Gentlemen:

The law firm of Moore Hill Westmoreland, PA and I act as attorney for the City of Milton, Florida. The City proposes by its Resolution of March 10, 2019 Resolution No. 1490-20 (the "Resolution")) to borrow \$18,000,000 from the State Revolving Fund for construction of City wastewater treatment facilities. Upon completion of the Waste Water Treatment Project a \$4,022,475 grant will be applied to the principal of the loan. The balance of said \$18,000,000 loan after applying the grant funds will be \$13,977,525 of the initial amount of loan from the State Revolving Loan Program for Point Source Water Pollution control. The prior Solar Array Project that was the subject of loan Resolution 1460-19 has been cancelled and does not affect the authorization for which this opinion is provided.

I have reviewed such matters as I deem relevant to the opinions expressed herein. Based upon such review and pertinent representations made by appropriate officials of the City, I am of the opinion that:

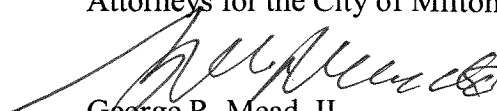
1. The loan will be secured by the net revenues of the City's water and sewer system and the pledged revenues are legally available to pledge.
2. The City has full power and authority to fix and raise rates for services in accordance with Florida Law, its Charter and Ordinances.
3. The pledge of the pledged revision is subordinate only to senior revenue obligations as defined in the loan agreement, and to any additional senior obligations issued with the department's consent pursuant to the loan agreement.

I am admitted to practice law in the State of Florida. Nothing herein shall be construed to be an opinion as to (a) the applicability or the effect of laws of the United States or of any jurisdiction other than the State of Florida; (b) the requirements of federal or state security matters, including federal or state registration or blue sky laws; (c) any financial and statistical data; (d) the perfecting or priority of any liens or security interest. This opinion is limited to the matters expressly set forth herein, and no opinions may be inferred beyond matter expressly stated herein or admitted therefrom.

The opinions expressed herein are current as of the date hereof. I assume no obligation and disclaim any undertaking to advise of any subsequent changes which may be brought to my attention or to update or supplement any such opinions to reflect any facts or circumstances that may hereafter come to my attention or any changes in law that may hereafter occur.

Respectfully submitted,

Moore, Hill & Westmoreland, P.A.
Attorneys for the City of Milton



George R. Mead, II

GRM/pkh/hbm

AGENDA ITEM # 1801

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☐ Executive

☒ Council

Meeting Date: 10/12/2021

☒ Action

☐ Discussion

Committee: Administration

Department and Division: Purchasing

Title: Florida Government Finance Officers Conference

Background: This is an annual conference hosted this year on October 20-22nd in Daytona, Florida. This is a great training opportunity for Diane Ebentheuer.

Summary: The Intermediate/Advanced courses are tailored for seasoned finance professionals looking for information on current and more complex issues. Conference rates for 3 days of advanced courses are \$250.00; hotel estimated \$400.00; and per diem \$126.00. Total cost equals \$776.00 plus fuel. Diane will obtain CEU credits towards retaining certification as a Certified Government Finance Officer (CGFO).

Recommendation: Staff recommends approving the estimated cost of \$776.00 plus fuel for Diane Ebentheuer to attend.

Attachments: 2021 School of Governmental Finance Flyer

FISCAL IMPACT ANALYSIS

A. Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital	_____	_____	_____	_____	_____
Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	776.00	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income	_____	_____	_____	_____	_____
In-Kind Match	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	776.00	_____	_____	_____
FTE IMPACT	_____	_____	_____	_____	_____

Is Item Included In NEW Budget? Yes ☒ No ☐

Budget Account No.: Fund 001 Department 053-513-54-00

B. Recommended Sources of Funds/Summary of Fiscal Impact:
Travel and training are included in the FY2022 budget.

C. Department Fiscal Review: _____

REVIEW COMMENTS

A. Legal Sufficiency: _____
City Attorney

B. Other Department Review: _____

Committee Assignment:

☒ Administration ☐ Finance ☐ Growth & Dev ☐ Parks & Rec
☐ Public Safety ☐ Public Works ☐ Stormwater ☐ LEAP ☐ Econ. Dev.

Committee Recommendation:

☐ Move to Executive ☐ Move to Council ☐ Continue in Committee
☐ Referred to Sub-Committee ☐ Tabled ☐ Closed



School of Governmental Finance (SOGF)

2021 School of Governmental Finance

October 17-22, 2021

Hilton Daytona Beach Oceanfront Resort

We are moving forward with an in-person event!

Our Mission:

In keeping with the school's objective of providing quality training and education, the School of Governmental Finance Committee has been hard at work designing sessions that will benefit all finance staff, from the beginner to the seasoned professional. There is something for all finance professionals at the School of Governmental Finance! The school provides an opportunity to develop practical skills and tools to apply within your organization. Equally important is networking with your peers in a relaxed classroom environment that encourages the exchange of ideas and resources.

What Sessions are Best for You?

The **Basic/Intermediate** courses are tailored for all financial support staff and for the staff person just beginning a career in governmental finance. In these sessions, participants will be exposed to an in-depth study and analysis of basic governmental finance concepts and principles. These sessions are also informative for attendees wishing to further expand their area of expertise or just reacquaint themselves with the fundamentals of governmental finance. In other words, they provide a great refresher course!



The **Intermediate/Advanced** courses are tailored for seasoned finance professionals looking for information on current and more complex issues.

CPE Credit

CPE credit for CPAs and CGFOs will be awarded pending approval from the State Board of Accountancy. Each workshop has been designated as follows: Accounting and Auditing (AA), Behavioral (BEH) or Technical Business (TB). Each hour of CPE is based on each 50 minutes of class time. It is the responsibility of the individual participant to report hours of credit to the Florida Board of Accountancy. FGFOA is not responsible for reporting credit accuracies.

The Florida Government Finance Officers Association ("FGFOA") is committed to ensuring accessibility of its website. To report an accessibility issue, request accessibility assistance regarding our website content, or to request a specific electronic format, please complete our **Accessibility Feedback Form** (<https://www.cognitoforms.com/FloridaLeagueOfCities1/AccessibilityFeedbackForm4>). We will make reasonable efforts to accommodate all needs.



(<https://fgfoa-members.flcities.com/FGFOAVirtualSchool/Home/FGFOAVirtualSchool.hkey=fd92450e-0d76-4171-9278-4f314bb495e8>)

Future Dates:

2021 SOGF

October 17 - 22

Hilton Daytona Beach Oceanfront
Resort

AGENDA ITEM # 1802

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☐ Executive

☒ Council

Meeting Date: 10/12/2021

☒ Action

☐ Discussion

Committee: Administration

Department and Division: City Manager

Title: Council Vacancy Appointment Schedule

Background: Councilman David Richardson resigned the Ward 1, Seat 1 position effective October 4, 2021. The City Charter requires a replacement be appointed within 60 days of the vacancy. That deadline is Friday, December 3, 2021. To meet this deadline, staff is recommending the following appointment schedule:

Council approval of the timeline: Tuesday, October 12 at City Council Meeting

Deadline to Apply: Friday, October 29, 2021, 2:00 p.m.

Review and Discussion: Monday, November 1, 5:30 p.m. at the Executive Committee Meeting

Appointment: Tuesday, November 9, 5:30 p.m. at the regular meeting of the City Council

This schedule utilizes Committee and Council meetings that are already scheduled and will take place. If Council wishes more time for recruitment or consideration of the nominees, a special meeting will have to be called to meet the Charter required deadline.

Summary: Council must appoint a replacement to fill an unexpired term within 60 days. This item provides a schedule to achieve that requirement.

Recommendation: Council approval of the timeline presented by staff or provide other direction.

Attachments: 1. City Council Appointment Application Form

FISCAL IMPACT ANALYSIS

A. Summary of Fiscal Impact: N/A

Fiscal Years	2021	2022	2023	2024	2025
Capital	_____	_____	_____	_____	_____
Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income	_____	_____	_____	_____	_____
In-Kind Match	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
FTE IMPACT	_____				

Is Item Included In Current Budget? Yes ☐ No ☐

Budget Account No.: Fund 0000 Department 0000

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: _____

REVIEW COMMENTS

A. Legal Sufficiency: _____
City Attorney

B. Other Department Review: _____

Committee Assignment:

☒ Administration ☐ Finance ☐ Growth & Dev ☐ Parks & Rec
☐ Public Safety ☐ Public Works ☐ Stormwater ☐ LEAP ☐ Econ. Dev.

Committee Recommendation:

☐ Move to Executive ☐ Move to Council ☐ Continue in Committee
☐ Referred to Sub-Committee ☐ Tabled ☐ Closed



City of Milton City Council Appointment Application

PLEASE PRINT LEGIBLY

DATE: _____

NAME: _____

ADDRESS: _____

PHONE #: (Home) _____ (Cell) _____
(Work) _____ (Other) _____

EMAIL: _____

CITY WARD: _____

NUMBER OF YEARS AT ADDRESS: _____

ADDRESS ON VOTER REGISTRATION CARD: _____

PROOF OF RESIDENCY: _____

I HEREBY CERTIFY THAT I MEET ALL ELIGIBILITY REQUIREMENTS TO SERVE AS A MEMBER OF CITY COUNCIL, AS ESTABLISHED BY THE CHARTER OF THE CITY OF MILTON, ARTICLE 2, SECTION 2.

SIGNATURE: _____

DATE: _____

PLEASE ATTACH MOST RECENT RESUME

PLEASE RETURN THIS FORM, PRIOR TO THE ESTABLISHED DEADLINE:

CITY OF MILTON
6738 DIXON STREET
MILTON, FL 32572

CITY STAFF USE ONLY: RECEIVED BY: _____

RECEIVED PRIOR TO DEADLINE ☐

ADDRESS VERIFIED ☐

CITY WARD VERIFIED ☐

RESIDENCY VERIFIED ☐

VOTER REGISTRATION VERIFIED ☐

AGENDA ITEM # 1795

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☐ Executive

☒ Council

Meeting Date: 10/12/2021

☒ Action

☐ Discussion

Department and Division: Administration / City Manager's Office

Title: 2022 Meeting Dates

Background: The Council annually reviews and approves the City's schedule of Meeting Dates.

Summary:

Recommendation: Committee recommends approval of the updated 2022 meeting dates.

Attachments: 2022 Proposed Meeting Dates

MEETING DATES FOR 2022

JANUARY

Executive Committee – Monday, January 3, 2022
CRA and Council Meeting – Tuesday, January 11, 2022
Committee of the Whole – Thursday, January 20, 2022

FEBRUARY

Executive Committee – Monday, January 31, 2022
CRA and Council Meeting – Tuesday, February 8, 2022
Committee of the Whole – Thursday, February 17, 2022

MARCH

Executive Committee – Monday, February 28, 2022
CRA and Council Meeting – Tuesday, March 8, 2022
Committee of the Whole – Thursday, March 24, 2022

APRIL

Executive Committee – Monday, April 4, 2022
CRA and Council Meeting – Tuesday, April 12, 2022
Committee of the Whole – Thursday, April 21, 2022

MAY

Executive Committee – Monday, May 2, 2022
CRA and Council Meeting – Tuesday, May 10, 2022
Committee of the Whole – Thursday, May 26, 2022

JUNE

Executive Committee – Monday, June 6, 2022
CRA and Council Meeting – Tuesday, June 14, 2022
Committee of the Whole – Thursday, June 23, 2022

JULY

Executive Committee – Tuesday, July 5, 2022
CRA and Council Meeting – Tuesday, July 12, 2022
Committee of the Whole – Thursday, July 21, 2022

AUGUST

Executive Committee – Monday, August 1, 2022
CRA and Council Meeting – Tuesday, August 9, 2022
Committee of the Whole – Thursday, August 25, 2022

SEPTEMBER

Executive Committee – Tuesday, September 6, 2022
CRA and Council Meeting – Tuesday, September 13, 2022
Committee of the Whole – Thursday, September 22, 2022
2nd Budget Meeting – Tuesday, September 27, 2022

OCTOBER

Executive Committee – Monday, October 3, 2022
CRA and Council Meeting – Tuesday, October 11, 2022
Committee of the Whole – Thursday, October 20, 2022

NOVEMBER

Executive Committee – Monday, October 31, 2022
CRA and Council Meeting – Tuesday, November 8, 2022
Committee of the Whole – Thursday, November 17, 2022

DECEMBER

Executive Committee – Monday, December 5, 2021
CRA and Council Meeting – Tuesday, December 13, 2021

AGENDA ITEM # 1797

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☐ Executive

☒ Council

Meeting Date: 10/12/2021

☒ Action

☐ Discussion

Department and Division: Administration / City Manager's Office

Title: 2022 Holiday Schedule

Background: The Council annually reviews and approves the City's Holiday schedule.

Summary: The attached holiday calendar is consistent with previous years' schedules.

Recommendation: Committee recommends approval of the 2022 holiday schedule

Attachments: 2022 Proposed Holiday Calendar

CITY OF MILTON

2022 HOLIDAY SCHEDULE

NEW YEAR'S DAY	FRIDAY	DECEMBER 31, 2021
MARTIN LUTHER KING JR	MONDAY	JANUARY 17, 2022
MEMORIAL DAY	MONDAY	MAY 30, 2022
INDEPENDENCE DAY	MONDAY	JULY 4, 2022
LABOR DAY	MONDAY	SEPTEMBER 5, 2022
VETERAN'S DAY	FRIDAY	NOVEMBER 11, 2022
THANKSGIVING DAY	THURSDAY	NOVEMBER 24, 2022
DAY AFTER THANKSGIVING	FRIDAY	NOVEMBER 25, 2022
CHRISTMAS EVE	FRIDAY	DECEMBER 23, 2022
CHRISTMAS DAY	MONDAY	DECEMBER 26, 2022
PERSONAL DAY		

AGENDA ITEM # 1799

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☐ Executive

☒ Council

Meeting Date: 10/12/2021

☒ Action

☐ Discussion

Department and Division: Economic Development / Special Events

Title: Veteran's Day Parade

Background: City staff received the attached special event application for the 2021 Veteran's Day parade.

Summary: See above.

Recommendation: Committee recommends approval

Attachments:

- Email "Request for Veteran's Day Parade"
- Special Event Permit Application

FISCAL IMPACT ANALYSIS

A. Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital	_____	_____	_____	_____	_____
Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income	_____	_____	_____	_____	_____
In-Kind Match	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
FTE IMPACT	_____				

Is Item Included In Current Budget? Yes ☐ No ☐

Budget Account No.: Fund 0000 Department 0000

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: _____

REVIEW COMMENTS

A. Legal Sufficiency: _____
City Attorney

B. Other Department Review: _____

Committee Assignment:

☐ Administration ☐ Finance ☐ Growth & Dev ☐ Parks & Rec
☐ Public Safety ☐ Public Works ☐ Stormwater ☐ LEAP ☒ Econ. Dev.

Committee Recommendation:

☐ Move to Executive ☐ Move to Council ☐ Continue in Committee
☐ Referred to Sub-Committee ☐ Tabled ☐ Closed

AGENDA ITEM # 1780

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☐ Executive

☒ Council

Meeting Date: 10/12/2021

☒ Action

☐ Discussion

Committee: LEAP

Department and Division: Planning & Development

Title: J.B. Turner School Historic Marker

Background: The City of Milton LEAP Committee has researched and provided the following information in support of a historic marker commemorating the J.B. Turner School and requests councils' consideration of the placement location. The cost to purchase the sign is \$2,720.

Summary: The LEAP Committee met on August 26, 2021, to further discuss the placement of a historic marker for J.B. Turner schoolhouse, the first public school in Santa Rosa County established for African American students. The LEAP Committee previously proposed to place the marker near the historic site, on City property, at the Lucille Johnson Park. The school-house was located at a nearby property on the Northeast corner of Mary St. and Walker St. The property is now owned by the Federal government and Milton Housing Authority and is a public housing development.

At the recent LEAP committee meeting, many comments were heard from members of the public and the Committee voted in favor of moving the proposal for placement to the Housing Authority property. This would be contingent on approval from Milton Housing Authority. Staff has

contacted Housing Authority staff to determine what would be needed from the City to locate the sign on that property, if that is City Council's preference.

The marker will contain a metal plate image of the schoolhouse and the text of the marker will read as follows:

J.B. Turner School
Circa. 1908

In 1908, J.B. Turner School (JBTS), the first public school in Santa Rosa County established for African American students, was erected near this location on land purchased by the Santa Rosa County School Board. It was named in honor of School Board Chairman Dr. J.B. Turner from Bagdad who designated a place for African American students to receive formal education from grades 1-9 (post-Reconstruction era). Before the purchase, these students received informal elementary education from community institutions, known as "church schools". JBTS educated students during the Jim Crow era. Many students traveled by foot to attend. J.B.T.S. thrived under the leadership of the first principal, Mrs. R. Robinson, an African American from East Milton and Superintendent J.C. Word from Jay, Florida. In less than 50 years, J.B.T.S. added grades 10-11 enabling students to transfer to Pensacola Washington High School to graduate from 12th grade. The first black 12th grade class to graduate in Milton, FL from T.R. Jackson High School was the class of 1953. Under leadership of Principal T.R. Jackson, J.B.T.S. expanded curriculum and added facilities, clubs, and sports teams. Graduates of J.B.T.S. have served the state and nation with academic and military distinction and locally as leaders in the City of Milton. J.B.T.S. graduated its last senior class in 1951.

"Give me that ol' J.B. Spirit. It's good enough for me."

Recommendation: Placement of plaque at site of JB Turner school, pending Milton Housing Authority permission. Additional discussion warranted regarding improvements at Lucille Johnson Park.

Attachments:

- Example of a historic marker in the Ohio pattern chosen by the LEAP Committee.
- Photo of the schoolhouse that will be included on a metal plate.
- Location map.

AGENDA ITEM # 1788

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☐ Executive

☒ Council

Meeting Date: 10/12/2021

☒ Action

☐ Discussion

Committee: Historic Preservation

Department and Division: Planning & Development

Title: Historic District Property Recognition Program

Background: At their August 12th meeting, the Historic Preservation Board recommended bringing back a property recognition program from about 20 years ago, where a portable, temporary sign would be placed in the yard of a property whose owners did exemplary historic preservation work, to show recognition for the improvement and preservation of Milton's history.

The Preservation Board would vote on where to place the sign, on a case-by-case basis. The sign would be placed on each property for a period not to exceed 30 days and be placed in City storage when not in use.

Summary: The Board voted to recommend the slogan "Looking good!" to appear on the sign.

Recommendation: Committee of the Whole and Executive Committee recommended approval.

Attachments: N/A

FISCAL IMPACT ANALYSIS

A. Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital	_____	_____	_____	_____	_____
Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income	_____	_____	_____	_____	_____
In-Kind Match	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
FTE IMPACT	_____				

Is Item Included In Current Budget? Yes ☐ No ☐

Budget Account No.: Fund 0000 Department 0000

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: _____

REVIEW COMMENTS

A. Legal Sufficiency: _____
City Attorney

B. Other Department Review: _____

Committee Assignment:

☐ Administration ☐ Finance ☒ Growth & Dev ☐ Parks & Rec
☐ Public Safety ☐ Public Works ☐ Stormwater ☐ LEAP ☐ Econ. Dev.

Committee Recommendation:

☐ Move to Executive ☒ Move to Council ☐ Continue in Committee
☐ Referred to Sub-Committee ☐ Tabled ☐ Closed

AGENDA ITEM # 1796

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☐ Executive

☒ Council

Meeting Date: 10/12/2021

☒ Action

☐ Discussion

Department and Division: Planning & Development

Title: Residential Parking Permit Request – Willing Street

Background: City Staff has recently received a request from Margaret Ries, owner of the property at 5237 Willing Street, to establish a residential parking permit area along Willing Street adjacent to her property. If approved, the request would designate a single parking space as a residential parking area that allows parking by permit only.

Summary: According to Ordinance 1311-09, the City Council is authorized to designate areas by resolution and the recording thereof on an appropriate city map. Vehicles may be restricted from parking on public streets unless bearing a valid permit issued pursuant to this ordinance. This authority shall be in addition to any other authority the city council may have to regulate times and conditions of motor vehicle parking on public streets. The city has issued one other residential parking permit area since the adoption of this ordinance along a portion of the east side of Elmira Street north of Highway 90. If a resolution is approved by the Council, the applicant must submit an application and pay all applicable fees as established in the fee schedule for residential permit parking. At this time, only one record of a building permit is on file with Santa Rosa County for this location, and it is currently inactive.

Recommendation: The Executive Committee recommended approval subject to the establishment of a residential occupancy in the 2nd floor area. The Council is receiving a copy of the proposed resolution establishing the parking area by permit only. If passed, the resolution would establish the area, but no permit would be issued until residential occupancy is established.

- Attachments:**
- Margaret Ries request letter
 - Map of proposed parking area
 - Resolution to establish residential parking permit area

FISCAL IMPACT ANALYSIS

A. Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital	_____	_____	_____	_____	_____
Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income	_____	_____	_____	_____	_____
In-Kind Match	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
FTE IMPACT	_____				

Is Item Included In Current Budget? Yes ☐ No ☐

Budget Account No.: Fund 0000 Department 0000

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: _____

REVIEW COMMENTS

A. Legal Sufficiency: _____
City Attorney

B. Other Department Review: _____

Committee Assignment:

☐ Administration ☐ Finance ☒ Growth & Dev ☐ Parks & Rec
☐ Public Safety ☐ Public Works ☐ Stormwater ☐ LEAP ☐ Econ. Dev.

Committee Recommendation:

☐ Move to Executive ☐ Move to Council ☐ Continue in Committee
☐ Referred to Sub-Committee ☐ Tabled ☐ Closed

AGENDA ITEM # 1800

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☐ Executive

☒ Council

Meeting Date: 10/4/2021

☒ Action

☐ Discussion

Committee: Public Safety

Department and Division: Fire Department

Title: Ratification of Labor Agreement

Background: With the impending expiration of the prevailing City of Milton/Milton Professional Firefighters, IAFF Local 2944 three-year Agreement, both sides have met on March 24 and September 23, 2021, to negotiate a succeeding agreement.

Summary: After constructive discussions, changes to Article 8 - Annual Leave, Article 17 - Educational Benefits, and Article 30 - Wages, were tentatively agreed to, with no other changes to the existing agreement. The two parties have reached tentative agreement. (See attached summary)

Recommendation: Committee recommends ratification of Agreement.

Attachments: SUMMARY OF CONTRACT NEGOTIATIONS

FISCAL IMPACT ANALYSIS

A. Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital	_____	_____	_____	_____	_____
Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income	_____	_____	_____	_____	_____
In-Kind Match	_____	_____	_____	_____	_____
NET FISCAL IMPACT	N/A	_____	_____	_____	_____
FTE IMPACT	N/A	_____	_____	_____	_____

Is Item Included In Current Budget? Yes ☒ No ☐

Budget Account No.: Fund 0001 Department 0522

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: _____

REVIEW COMMENTS

A. Legal Sufficiency: _____
City Attorney

B. Other Department Review: _____

Committee Assignment:

☐ Administration ☐ Finance ☐ Growth & Dev ☐ Parks & Rec
☒ Public Safety ☐ Public Works ☐ Stormwater ☐ LEAP ☐ Econ. Dev.

Committee Recommendation:

☐ Move to Executive ☒ Move to Council ☐ Continue in Committee
☐ Referred to Sub-Committee ☐ Tabled ☐ Closed