



HISTORIC PRESERVATION BOARD Regular Meeting Agenda

August 11, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Review and Approval of Agenda**
- 3. Approval of Minutes**
Item # 2022-609
Approval of Minutes from July 14, 2022, meeting
- 4. Citizens to Appear Before the Board**
- 5. New Business**
Item # 2022-631
Consideration of Certificate of Appropriateness for 6837 Baldwin St.
- 6. Old Business**
Item # 2022-632
Current Ordinance Discussion
- 7. Planning Department Update**
- 8. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105

HISTORIC PRESERVATION BOARD**July 14, 2022**

The Historic Preservation Board met on Thursday, July 14, 2022, at 5:30 p.m. in the Council Chambers at City Hall.

MEMBERS PRESENT: Nathan Sutrick, Chairman
Brian McGuire
Theresa Messick
Carol Johnstone
Cassandra Sharp
Angie Hawkins
John Ellis

Tim Milstead, Planning Director
Melissa Short, Administrative Assistant

OTHERS PRESENT: Councilwoman Roxanne Meiss, Councilman Vernon Compton, George Jordan, Jerry Couey, Christie Culpepper, Pam Mitchell, and Marilyn Farrow

The meeting was called to order at 5:33 p.m. The agenda was approved as amended through motion by Cassandra Sharp, seconded by John Ellis; approved 7-0. Chairman Nathan Sutrick welcomed Angie Hawkins and she introduced herself. Brian McGuire made a motion to approve the minutes from June 9, 2022, seconded by Carol Johnstone; approved 4-0. Cassandra Sharp, Angie Hawkins, and John Ellis abstained from voting.

New BUSINESS:

Fisher-Hamilton Building Discussion – Tim Milstead explained at the recent Council Meeting there was discussion to place a historic plaque on the Fisher-Hamilton Building and to forward this item to the Historic Preservation Board for discussion. The request would have to be accepted by Santa Rosa County. Councilwoman Roxanne Meiss spoke on this item and presented the plaque to the Historic Preservation Board and read it into the record. There was discussion on this item. Councilman Vernon Compton explained that the Historic Society went to Santa Rosa County for their approval, but the county wants City of Milton's approval first. Cassandra Sharp made a motion to approve offering this plaque to the county to be placed on their building, seconded by John Ellis; the board had discussion. George Jordan, Milton, FL, has an issue on voting on this item since it is not an action item, but a discussion item on the agenda. Pam Mitchell, Cooper Bason Milton, FL, feels that this should be a discussion item and not an action item. There was

discussion on contributing structures in the historic district. Marilyn Farrow, Milton, FL, referenced the Ordinance Article 16 and wanted to know the size requirement for a sign on a commercial building. Tim Milstead explained that in the D-CM zoning district a wall sign maximum area size is 40 square feet. Jerry Couey, 6461 Cedar St., feels this item should get discussed prior to voting on this item. Cassandra Sharp amended her motion to present the plaque that was presented to the Historic Preservation Board to the County Commissioners and when funding is available to present seven additional plaques to the remaining seven contributing structures in the Historic District. George Jordan, Milton, FL, feels that not many citizens may not be present because the Fisher-Hamilton Building was listed as a discussion item and not an action item. Marilyn Farrow, Milton, FL, mentioned on June 23rd at the C.O.W. meeting that the committee discussed a plaque for the Fisher-Hamilton Building, but there was not a vote on this item. Councilwoman Roxanne Meiss explained that this item was to be forwarded to the Historic Preservation Board for discussion. Cassandra Sharp went back to original motion as stated to offer this plaque to the county to be placed on the Fisher-Hamilton Building, seconded by John Ellis; approved 5-2.

Cassandra Sharp – Aye

John Ellis – Aye

Carol Johnstone – Aye

Angie Hawkins – Aye

Nathan Sutrick – Aye

Theresa Messick – No

Brian McGuire - No

Current Ordinance Discussion – Chairman Nathan Sutrick would like the board members to bring back valid points forward to the next meeting to be added to the current ordinance to benefit historic preservation. Mr. Sutrick would like to develop some way to add new buildings to the ordinance, add a district map, and on an annual basis staff update current contributing structures in the current ordinance. Tim Milstead explained that the district map and list of contributing structures are in the Comprehensive Plan, and staff is updating the Unified Development Code. There was discussion on the paint colors of the historic district.

OLD BUSINESS:

Historic Preservation Excellence Award Update - Tim Milstead presented four different sign mounting options that range from \$25-\$175. Carol Johnstone made a motion to approve option four for the excellence award sign frame, seconded by Brian McGuire; approved 7-0.

Discuss Milton City Council – CLG/Expenditures – Cassandra Sharp explained at the Council Meeting on Tuesday July 12, 2022, City Council approved up to \$100,000 in expenditures to perform an analysis of Hwy 90 expansion through downtown Milton. Ms. Sharp explained that there was a lot of off topic conversations and the speakers that spoke on the CLG wouldn't even affect them. Cassandra Sharp wants the Historic Preservation Board to consider adopting Robert's Rules of Order. Tim Milstead explained in our Code of Ordinance the Milton Planning Board shall be conducted in accordance with Robert's Rules of Order.

Planning Department Update:

Tim Milstead presented a book called Log of the Peep O' Day dated 1912-1915 by F.F. Bingham to the Historic Preservation Board. This book was presented by the Milton Garden Club as being a historical item to display.

There was no further business to discuss, and the meeting was adjourned at 7:45 PM.



Agenda Item # 2022-631

Consideration of Certificate of Appropriateness for 6837 Baldwin St.

MEETING DATE

August 11, 2022

PREPARED BY

Melissa Short, Admin
Assistant/Permit Clerk/Assistant
City Clerk

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. COA for 6837 Baldwin St.

City of Milton

Application to:

☐ Historic Preservation Board

☒ Downtown Advisory Board

Name of Applicant: Amy & Renee Haden Krost

Phone# 850 206 2039

Address of Property: 6837 Baldwin St

Parcel#

Type of Structure ☐ Commercial

☒ Residential

Square Footage of Structure

If a business, what is the nature:

☐

New Business

☐

Existing Business

If existing business, how long has it been in operation? _____ Years, Number of Employees _____

Contractor Self

Phone#

City License #

☐ New Construction

☐ Repairs/Alterations

☐ Demolition

☐ Garage/Parking Area

☒ Fence

☐ Landscaping

☐ Roof

☒ Other (specify) Add exterior shop on the existing concrete pad on the property

What type of exterior renovations are proposed? Building a fence

What type of proposed material to be used? Wood

Exterior Color Scheme Brown to match the home

☒ New

☐

Used Materials

If a business, is adequate off-street parking available?

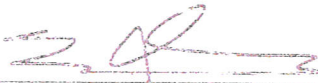
☐ Yes

☐ No

☐ Public Parking

☐ Private Parking

Are you willing to make other improvements the board (s) may feel necessary in order to comply with the City of Milton's Land Development Regulations? ☒ Yes ☐ No Explain



Signature of Applicant

22 July 2022

Date

Note: After approval, any modifications to development activity will require a separate approval.

HPE

☐ Approved ☐ Denied

Signature of Approval

Date

DRA/B

☐ Approved ☐ Denied

Signature of Approval

Date

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Agenda Item # 2022-632

Current Ordinance Discussion

MEETING DATE

August 11, 2022

PREPARED BY

Melissa Short, Admin
Assistant/Permit Clerk/Assistant
City Clerk

BACKGROUND

SUMMARY

RECOMMENDATION

Discussion item

ATTACHMENTS

None