



COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Agenda

August 9, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

2. Approval of Minutes

Item # 2022-562

Approval of Minutes from July 12, 2022 meeting

3. Persons to Appear

4. Financial Report

Item # 2022-620

CRA Financial Report

5. Other Business

CRA Community Workday Update

Councilman Vernon Compton

Potential CRA Community Workday & Scheduling Discussion

Councilman Vernon Compton

Intelligent Design System through CRA Corridor Discussion

Councilman Vernon Compton

6. Council Reports

7. Adjournment

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from July 12, 2022 meeting

MEETING DATE	PREPARED BY
August 9, 2022	Clerk's Office Dawn Molinero, City Clerk



COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Minutes

July 12, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 5:31pm.

Members Present:

Mayor Heather Lindsay
Council Member Ward I, Seat I Vernon Compton
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat I Robert Leek
Council Member Ward III, Seat II Jeff Snow
Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward II, Seat I Shannon Rice
Council Member Ward I, Seat II Matt Jarrett

Members Absent:

Council Member Ward IV, Seat II Casey Powell

Members of the Public in Attendance

Wesley Meiss, Jerry Mitchell, Cassandra Sharp, Pam Mitchell, Brian McGuire,
George Jordan, Al Brewton, Steve Dobbs, Michele Hynes, Cindea Booth

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Director, Stephen Ringl
Budget Coordinator, Heidi Sroka
Director of Public Relations, Stephen Prestesater
Executive Assistant, Kevin Boyer
Human Resource Manager, Dana Barger
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Chief of Police, Tony Tindell

2. Approval of Minutes

Item # 2022-487

Approval of Minutes from June 14, 2022 meeting

Motion passed without objection.

3. Persons to Appear

4. Financial Report

Item # 2022-517
Financial Report for June 2022

ACTION:	Motion to Approve by Jeff Snow; second by Vernon Compton; Motion passed - 7:0
YEAS:	Vernon Compton, Matt Jarrett, Shannon Rice, Roxanne Meiss, Robert Leek, Jeff Snow, Shari Sebastiao
NAYS:	None
ABSTAIN:	None

5. Other Business

Item # 2022-525
Councilman Vernon Compton
CRA Volunteer Workday

Councilman Vernon Compton reported to the Council; looking for volunteers on July 23, 2022 from 6am to 10am and requests that staff provide public notice for the event.

6. Council Reports

7. Adjournment

The meeting adjourned at 5:38pm.



CRA Financial Report

MEETING DATE

August 9, 2022

PREPARED BY

Administration Department
Heidi Sroka, Budget Coordinator

**CRA I DOWNTOWN
FY 2022**

FY 2022

FY 2022

as of 7/31/2022

(Fund 111)

	acct. #		BUDGET	YEAR To DATE as of 7/31/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 61,294	\$ 61,294	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 31,013	\$ 31,013	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ 40,500	\$ 2,415	\$ 38,085	Promotional Revenue
	360-10-00	Misc. Revenues	\$ 15,415	\$ 750	\$ 14,665	Misc. Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 50,000	\$ -	\$ 50,000	FYE 2021 Balance Forward
	REVENUE TOTALS		\$ 198,222	\$ 95,472	\$ 102,750	

EXPENSES	OTHER EXPENSES					
	34-00	Other Contractual Services	\$ 5,000	\$ 3,250	\$ 1,750	
	43-00	Utility Services	\$ 12,000	\$ 9,934	\$ 2,066	Gulf Power / Willing St. power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ 7,000	\$ 5,002	\$ 1,998	Advertisement
	48-01	5k Run	\$ -	\$ -	\$ -	
	48-02	Bands on the Blackwater	\$ 75,000	\$ 60,345	\$ 14,655	
	48-03	Movie Night	\$ 6,000	\$ 4,818	\$ 1,182	
	48-06	Other Events	\$ 5,000	\$ 5,057	\$ (57)	
	48-08	Water Festival	\$ 5,000	\$ -	\$ 5,000	
	49-00	Misc. Expense	\$ 2,000	\$ 420	\$ 1,580	Christmas lighting maintenance/Electrical Repair
	49-19	Tax Rebate Incentive Prog	\$ -	\$ -	\$ -	Tax Rebate Incentive Program
	49-34	Property / Fire Tax	\$ 570	\$ 605	\$ (35)	Fire Fee
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials / Repair & Supplies	\$ 3,000	\$ 725	\$ 2,275	
	54-00	Dues & Subscriptions	\$ 500	\$ -	\$ 500	Dues & Subscriptions
	61-02	Easement-Sidewalk	\$ -	\$ -	\$ -	Easement-Sidewalk
	64-00	Capital Outlay	\$ -	\$ -	\$ -	
	64-27	Downtown Project Expense	\$ 20,000	\$ -	\$ 20,000	
	82-08	SRC-July 4th Fireworks	\$ 15,000	\$ 15,000	\$ -	
	82-09	Misc. Grants in Aid	\$ 2,000	\$ -	\$ 2,000	Support for Special Events (SR Arts/Etc.)
	82-19	Façade Grant	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ 20,000	\$ 20,000	\$ -	Main Street Milton Dept/Façade Improv.
	99-99	Contingencies	\$ 20,152	\$ -	\$ 20,152	
	OTHER EXPENSE TOTALS		\$ 198,222	\$ 125,156	\$ 73,066	
	EXPENSE TOTALS		\$ 198,222	\$ 125,156	\$ 73,066	

**CRA II NORTH
FY 2022**

FY 2022

FY 2022

as of 7/31/2022

(Fund 112)

	acct. #		BUDGET	YEAR To DATE as of 7/31/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 6,571	\$ 6,571	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 3,325	\$ 3,225	\$ 100	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 1,912	\$ -	\$ 1,912	FYE 2021 Balance Forward
REVENUE TOTALS			\$ 11,808	\$ 9,796	\$ 2,012	

Dept. 552

EXPENSES	<u>OTHER EXPENSES</u>					
	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ -	\$ -	\$ -	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	63-04	Carpenters Park	\$ -	\$ -	\$ -	Carpenters Park
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -	
	91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -	
	590-01-00	Contingencies	\$ 3,114	\$ -	\$ 3,114	
EXPENSE TOTALS			\$ 3,114	\$ -	\$ 3,114	

CRA III SOUTH
FY 2022

FY 2022

FY 2022

as of 7/31/2022

(Fund 113)

	acct. #		BUDGET	YEAR To DATE as of 7/31/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 1,702	\$ 1,702	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 861	\$ 861	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 2,013	\$ -	\$ 2,013	FYE 2021 Balance Forward
REVENUE TOTALS			\$ 4,576	\$ 2,563	\$ 2,013	

Dept. 552

EXPENSES	OTHER EXPENSES					
	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ -	\$ -	\$ -	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / Power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -	
	91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -	
	99-99	Contingencies	\$ 4,109	\$ -	\$ 4,109	
EXPENSE TOTALS			\$ 4,109	\$ -	\$ 4,109	



CRA Community Workday Update Councilman Vernon Compton

MEETING DATE

August 9, 2022

PREPARED BY

Clerk's Office
Dawn Molinero, City Clerk



Potential CRA Community Workday & Scheduling Discussion Councilman Vernon Compton

MEETING DATE	PREPARED BY
August 9, 2022	Clerk's Office Dawn Molinero, City Clerk



Agenda Item # 2022-627

Intelligent Design System through CRA Corridor Discussion

Councilman Vernon Compton

MEETING DATE

August 9, 2022

PREPARED BY

Dawn Molinero, City Clerk

BACKGROUND

Discussion item

SUMMARY

Intelligent Transportation Systems (ITS) is a combination of leading-edge information and communication technologies used in transportation and traffic management systems to improve the safety, efficiency, and sustainability of transportation networks, to reduce traffic congestion and to enhance drivers' experiences. The system delivers real-time information like travel time, travel speed, delay, accidents on roads, change in route, diversions, work zone conditions etc. This information is delivered by a wide range of electronic devices like variable message signs, highway advisory radio, internet, SMS, and automated cell phone advisories.

What are the benefits of intelligent transport system?



Reduction in stops and delays at intersections.

Speed control & improvement.

Travel time improvement.

Capacity management.

Incident management.

RECOMMENDATION

Discussion item

ATTACHMENTS

None