



COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Agenda

October 12, 2021
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

2. Approval of Minutes

2021-16 Approval of Minutes from September meeting

3. Financial Report

2021-17 September Financial Report

4. Persons to Appear

5. Other Business

6. Adjournment

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105

Members Present

Heather Lindsey, Mayor
David Richardson
Roxane Meiss
Robert Leek
Shari Sebastiao
Jeff Snow
Shannon Rice

Absent

Casey Powell
Matt Jarret

1. Call to Order

2. Approval of August Minutes

****Motion to approve by Councilman Snow; Seconded by Councilwoman Sebastiao**

Unanimously approved

3. Approval of August Financial Report

****Motion to approve by Councilman Snow; Seconded by Councilwoman Meiss**

Unanimously approved

4. Persons to Appear

5. Other Business

6. Adjourn

**CRA I DOWNTOWN
FY 2021**

as of 9/30/2021

(Fund 111)

		FY 2021	FY 2021			
			YEAR To DATE as of			
		BUDGET	9/30/2021	Balance	Description	
acct. #						
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 51,843	\$ 51,843	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 26,231	\$ 26,231	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ 40,500	\$ 5,950	\$ 34,550	Promotional Revenue
	360-10-00	Misc. Revenues	\$ -	\$ -	\$ -	Misc. Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 50,100	\$ -	\$ 50,100	FYE 2020 Balance Forward
	REVENUE TOTALS		\$ 168,674	\$ 84,024	\$ 84,650	

		OTHER EXPENSES				
EXPENSES	34-00	Other Contractual Services	\$ 5,000	\$ 3,790	\$ 1,210	
	43-00	Utility Services	\$ 5,000	\$ 12,836	\$ (7,836)	Gulf Power / Willing St. power poles
	46-00	Repair & Maintenance	\$ 1,000	\$ -	\$ 1,000	R&M
	48-00	Promotional	\$ 7,500	\$ 5,238	\$ 2,262	Advertisement
	48-01	5k Run	\$ -	\$ -	\$ -	
	48-02	Bands on the Blackwater	\$ 70,000	\$ 50,164	\$ 19,836	
	48-03	Movie Night	\$ 5,000	\$ 338	\$ 4,662	
	48-06	Other Events	\$ 5,000	\$ 4,780	\$ 220	
	48-08	Water Festival	\$ 5,000	\$ 4,993	\$ 7	
	49-00	Misc. Expense	\$ 2,000	\$ -	\$ 2,000	Christmas lighting maintenance/Electrical Repair
	49-19	Tax Rebate Incentive Prog	\$ -	\$ -	\$ -	Tax Rebate Incentive Program
	49-34	Property / Fire Tax	\$ 580	\$ 577	\$ 3	Fire Fee
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials / Repair & Supplies	\$ 3,000	\$ 2,294	\$ 706	
	54-00	Dues & Subscriptions	\$ 500	\$ 495	\$ 5	Dues & Subscriptions
	61-02	Easement-Sidewalk	\$ -	\$ -	\$ -	Easement-Sidewalk
	64-00	Capital Outlay	\$ -	\$ -	\$ -	
	64-27	Downtown Project Expense	\$ 15,000	\$ -	\$ 15,000	
	82-08	SRC-July 4th Fireworks	\$ 15,000	\$ 15,000	\$ -	
	82-09	Misc. Grants in Aid	\$ 2,000	\$ -	\$ 2,000	Support for Special Events (SR Arts/Etc.)
82-19	Façade Grant	\$ 5,000	\$ 5,000	\$ -		
91-01	Transfer to General Fund	\$ 15,000	\$ -	\$ 15,000	Main Street Milton Dept/Façade Improv.	
99-99	Contingencies	\$ 7,094	\$ -	\$ 7,094		
OTHER EXPENSE TOTALS		\$ 168,674	\$ 105,505	\$ 63,169		
EXPENSE TOTALS		\$ 168,674	\$ 105,505	\$ 63,169		

CRA II NORTH
FY 2021

as of 9/30/2021

(Fund 112)

		FY 2021	FY 2021			
			YEAR To DATE as of			
		BUDGET	9/30/2021	Balance	Description	
REVENUES	acct. #					
	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 798	\$ 798	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 404	\$ 404	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
389-90-01	Balance Forward	\$ 1,912	\$ -	\$ 1,912	FYE 2020 Balance Forward	
REVENUE TOTALS		\$ 3,114	\$ 1,202	\$ 1,912		

Dept. 552

		OTHER EXPENSES				
EXPENSES	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ -	\$ -	\$ -	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	63-04	Carpenters Park	\$ -	\$ -	\$ -	Carpenters Park
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
91-01	Transfer to General Fund	\$ -	\$ -	\$ -		
91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -		
590-01-00	Contingencies	\$ 3,114	\$ -	\$ 3,114		
EXPENSE TOTALS		\$ 3,114	\$ -	\$ 3,114		

CRA III SOUTH
FY 2021

(Fund 113)

as of 9/30/2021

		FY 2021	FY 2021			
		BUDGET	YEAR To DATE as of 9/30/2021	Balance	Description	
REVENUES	acct. #					
	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 1,392	\$ 1,392	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 704	\$ 704	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
389-90-01	Balance Forward	\$ 2,013	\$ -	\$ 2,013	FYE 2020 Balance Forward	
REVENUE TOTALS		\$ 4,109	\$ 2,096	\$ 2,013		

Dept. 552

		OTHER EXPENSES				
EXPENSES	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ -	\$ -	\$ -	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / Power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -	
91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -		
99-99	Contingencies	\$ 4,109	\$ -	\$ 4,109		
EXPENSE TOTALS		\$ 4,109	\$ -	\$ 4,109		