



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

August 1, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
Item # 2022-522
Approval of Minutes from July 5, 2022 meeting
- 3. Financial Report**
Item # 2022-616
Sundial Financial Report for July 2022
- 4. Ordinances, Resolutions & Proclamations**
- 5. Other Business**
- 6. Persons to Appear**
- 7. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

July 5, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 5:30:20pm.

Members Present:

Mayor Heather Lindsay
Council Member Ward I, Seat I Vernon Compton
Council Member Ward I, Seat II Matt Jarrett
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat I Robert Leek
Council Member Ward III, Seat II Jeff Snow
Council Member Ward IV, Seat I Shari Sebastiao

Members Absent:

Council Member Ward IV, Seat II Casey Powell
Council Member Ward II, Seat I Shannon Rice

Members of the Public in Attendance

Richard Delp, Cindea Booth, Ken Garner, George Jordan, Joy Powers, Marilyn Farrow, Jerry Mitchell, Pam Mitchell, Jeff Ates, Dean Leiglizey, Al Brewton, Janet Coulter

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
Executive Assistant, Kevin Boyer
IT Systems Analyst, Hunter Green
Director of Public Relations, Stephen Prestesater
Director of Economic Development, Ed Spears
Planner/Zoning Officer, Lyndsey Benton
Public Works Director, Joe Cook
Chief of Police, Tony Tindell

2. Approval of Minutes

Item # 2022-513

Approval of Minutes from June 6, 2022 meeting

ACTION:

Motion to Approve by Jeff Snow; second by Shari Sebastiao;

YEAS: Motion passed - 6:0
Vernon Compton, Matt Jarrett, Roxanne Meiss,
Robert Leek, Jeff Snow, Shari Sebastiao
NAYS: None
ABSTAIN: None

3. Financial Report

Item # 2022-515
Financial report

ACTION: Motion to Approve by Jeff Snow; second by
Roxanne Meiss;
Motion passed - 6:0
YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss,
Robert Leek, Jeff Snow, Shari Sebastiao
NAYS: None
ABSTAIN: None

4. Ordinances, Resolutions & Proclamations

Item # 2022-514
Sundial FY22 Budget Resolution

ACTION: Motion to Approve by Jeff Snow; second by
Shari Sebastiao;
Motion passed - 6:0
YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss,
Robert Leek, Jeff Snow, Shari Sebastiao
NAYS: None
ABSTAIN: None

5. Other Business

6. Persons to Appear

Public input provided by: Pam Mitchell

7. Adjournment

The meeting adjourned at 5:35:40pm.



Sundial Financial Report for July 2022

MEETING DATE

August 1, 2022

PREPARED BY

Administration Department
Heidi Sroka, Budget Coordinator

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	858	858	857	
Income	May	June	July	FYTD
	<u>2022</u>	<u>2022</u>	<u>2022</u>	
*Sewer Revenue	\$ 38,316	\$ 38,141	\$ 51,132	\$ 379,753
Service Connect	\$ 8,861	\$ 17,721	\$ -	\$ 1,510,703
Other Revenues	\$ -	\$ -	\$ -	\$ -
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 47,177	\$ 55,862	\$ 51,132	\$ 1,890,456
Expenses				
Professional Svcs.	\$ -	\$ -	\$ -	\$ -
Legal Counsel	\$ -	\$ -	\$ -	\$ -
Accounting & Auditing	\$ -	\$ -	\$ -	\$ 810
Bad Debt	\$ 1,158	\$ -	\$ 1,178	\$ 6,057
Communication Services	\$ -	\$ -	\$ -	\$ -
Postage and Shipping	\$ 152	\$ 152	\$ -	\$ 1,243
Utilities-Wastewater	\$ 5,686	\$ 3,058	\$ 40	\$ 28,018
Insurance & Bonds	\$ -	\$ -	\$ 2,425	\$ 9,687
Repair & Maintenance-Wastewater	\$ 5,217	\$ 281	\$ 1,602	\$ 12,037
Repair & Maint. Lift Station	\$ -	\$ -	\$ -	\$ -
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$ -	\$ -
Advertising/Promotional	\$ -	\$ -	\$ -	\$ -
Misc. Expenditures	\$ -	\$ -	\$ 68	\$ 68
Landfill Tipping Fee	\$ 5,049	\$ 3,845	\$ 3,623	\$ 25,439
Pipes, Valves & Fitting	\$ -	\$ -	\$ -	\$ -
Laboratory Service	\$ 626	\$ -	\$ 372	\$ 4,155
Bank Charges	\$ -	\$ -	\$ -	\$ -
IT Expense	\$ -	\$ -	\$ -	\$ 6,934
Billing & Admin Fees	\$ 22,299	\$ -	\$ -	\$ 44,598
Fire Assessment Fees	\$ -	\$ -	\$ -	\$ 1,742
*W&S Fund Labor Fees	\$ -	\$ -	\$ -	\$ 20,000
Office Supplies	\$ -	\$ -	\$ -	\$ -
Operating Supplies-Wastewater	\$ 1,334	\$ 7,971	\$ 1,154	\$ 13,149
Lift Station Improvements	\$ -	\$ -	\$ 28,500	\$ 28,500
Machinery & Equipment / Misc.	\$ -	\$ -	\$ -	\$ -
*Debt Costs	\$ 17,500	\$ 17,500	\$ 17,500	\$ 175,000
Interest Expense	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 59,021	\$ 32,807	\$ 56,462	\$ 377,437
Profit/(Loss)	(\$11,844)	\$23,055	(\$5,330)	\$ 1,513,019

*Note: \$176,811 is not included in the numbers above. The W&S transfer is restricted per loan requirements.

*Note: Sewer Revenue above is actual for that month.

*Debt Costs are \$17,500 (1/12 of Annual Debt Payment of \$210,000)