CITY COUNCIL
Regular Meeting Agenda

July 20, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. **Open Meeting**
2. **Public Hearings/Meetings**
3. **Persons to Appear**
4. **Ordinances, Resolutions & Proclamations**

   Item # 2022-575
   Community Development Block Grant

5. **Public Input**
6. **Adjourn/Recess**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105

Agenda Item # 2022-575

Community Development Block Grant

MEETING DATE	PREPARED BY
July 20, 2022	Sandra Woodbery, Grants Manager, Kevin Boyer, Executive Assistant

BACKGROUND

The City Council desires to provide street and/or drainage improvements on Broad Street, Quinn Street and Okaloosa Street and understands that the total estimated cost associated with the grant funded construction and administrative expense being applied for is $700k.

SUMMARY

The City Council desires to provide street and/or drainage improvements on Broad Street, Quinn Street and Okaloosa Street and understands that the total estimated cost associated with the grant funded construction and administrative expense being applied for is $700k.

RECOMMENDATION

Recommend approval

ATTACHMENTS

1. Resolution NO. 1548-22
2. Application Part 5

RESOLUTION NO. 1548-22

WHEREAS, the City Council of Milton, Florida, is hereby making known its intention to apply to the State of Florida for Community Development Block Grant Neighborhood Revitalization assistance under the provisions as set forth in Title I of the Housing and Community Development Act of 1974, as revised; and

WHEREAS, the City Council desires to provide street and/or drainage improvements on Broad Street, Quinn Street and Okaloosa Street and understands that the total estimated cost associated with the grant funded construction and administrative expense being applied for is $700,000.00; and

WHEREAS, the legislative body of the City of Milton, Florida, recognizes the Mayor as the appropriate City official authorized, in his/her capacity as Mayor to act on behalf of the City in such matters and further acknowledges that his/her signature shall be binding upon the City of Milton in such matters; therefore

BE IT HEREBY RESOLVED by the City Council of Milton, Florida,

1. That it approves the submission of the FFY 22 CDBG Neighborhood Revitalization application requesting $700,000.00 in federal grant assistance for grant funded street and drainage improvements; and
2. That the legislative body of the City of Milton, Florida agrees to pledge $50,000.00 as match for the CDBG application.
3. That this legislative body of the City of Milton, Florida, hereby authorizes the Mayor (or in his/her absence, the Mayor pro-tem) to act as the appropriate City official on behalf of the City of Milton, Florida, in dealings with the State of Florida and to sign any and all necessary application forms requesting FFY 22 CDBG assistance; as well as, submitting any additional information required and signing any necessary contracts and/or other agreements between the State of Florida and the City of Milton, Florida that may result from this application.
4. That the City of Milton hereby authorizes the City Manager to sign all documents and reports for the proposed grant not expressly required to be signed by the chief elected official.

ADOPTED THIS 20th day of July, 2022 on a vote of____ yeas, and _____ nays by the Milton City Council.

BY: _____
Heather Lindsay, Mayor

ATTEST:

_____
Dawn Molinero, City Clerk

(SEAL)

Part 8 – Certification and Score Summary

I, the undersigned chief elected official or authorized representative of the Applicant, certify that, to the best of my knowledge, this Florida Small Cities Community Development Block Grant Application for Funding was prepared in accordance with state and federal rules and regulations, contains information that is true and correct, and has been approved by the local governing body.

I also certify that the Applicant:

Has met all citizen participation requirements contained in Chapter 73C-23, Florida Administrative Code:

Following public notice, hearings were conducted by a member of the local governing body or a duly authorized employee;

- The first public hearing was conducted to obtain citizen views about community development needs and potential uses of CDBG funding;
- The notice for the second public hearing was published following the first public hearing. The notice included a summary of the activities that would be conducted with CDBG funds, the specific locations where those activities would take place, a line item budget, and the time and place where a copy of the draft application would be available for review; and
- A second public hearing was conducted to obtain citizen comments on the CDBG application prior to submission.

2. Has properly conducted surveys of service areas to document LMI benefit, if applicable.
3. Will not attempt to recover, through special assessments, capital costs of public improvements funded in whole or in part with CDBG funds.
4. Will ensure that upon completion of housing structures addressed with CDBG funds, each housing structure will meet the local housing code.
5. Will administer the subgrant in conformity with the Civil Rights Act of 1964 and the Fair Housing Act.
6. Will affirmatively further fair housing and undertake one fair housing activity each quarter.
7. Has adopted or will adopt a Community Development Plan or has adopted the Local Comprehensive Plan as its Community Development Plan.
8. Will adopt an Anti-Displacement and Relocation Policy and will minimize the displacement of persons.
9. Has presented accurate information and has documentation on file and readily accessible to the Department of Economic Opportunity.
10. Has authorized the submission of this application by vote of the local governing body.
11. Will adopt a CDBG Procurement Policy that conforms to 2 CFR 200.317 – 200.326, Sections 255.0525 and 287.055, Florida Statutes, and Rule 73C-23.0051(4), Florida Administrative Code.
12. Has implemented a financial management system that complies with Section 218.33, Florida Statutes, and 2 CFR 200.302.

13. Will complete a self-evaluation of its facilities related to the Americans with Disabilities Act and adopt a Transition Plan, if applicable.
14. Will meet a National Objective for each funded activity other than administration and engineering prior to the administrative closeout of the subgrant.

Signature of Chief Elected Official or Designee
Signature: _____
Typed Name and Title: Heather Lindsay, Mayor
Date: July 20, 2022
If signed by a person other than the chief elected official, a copy of the resolution authorizing the person to sign the application must be included in Appendix B.

Signature of Application Preparer if not an employee of the Local Government
Signature: _____
Typed Name and Title: Robin A. Phillips, President
Name of Firm or Agency: Jones-Phillips and Associates, Inc.

Application Scoring Summary

This form is the Applicant's evaluation of the application score. Use the "scores" identified in the application to complete this form when you have finished filling out the application. Enter the scores or other information in the appropriate columns. When all of the scores have been transferred to this form, add the scores and enter the total.

Applicant Name: City of Milton	(For DEO Use Only) Application Number: _____

Enter Type of Application:
☐ **Commercial Revitalization** ☐ **Economic Development**
☐ **Housing Rehabilitation** ☒ **Neighborhood Revitalization**

Title/Score	Part	Page	CR	ED	HR	NR
1. Community-Wide Needs Score (250 Points Maximum)						
2. Outstanding Performance in Equal Employment Opportunity and Fair Housing (90 points maximum)						
3. Program Impact:						
3a. Special Designation Score (20 Points Maximum)						
3b. Grant History Score (100 Points Maximum)						
3c. CATF Score (10 Points Maximum)						
3d. Leverage (25 Points Maximum for CR, NR and HR) (125 Points Maximum for ED)						
3e. Category Summary Score						
3f. Total Program Impact Score (3a+3b+3c+3d+3e) (660 Points Maximum)						
4. **Total Application Score** (1+2+3f) (1000 Points Maximum)						
Less Penalties Assessed (For DEO Use Only)						
Final Score (For DEO Use Only)						