



COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Agenda

July 12, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

2. Approval of Minutes

Item # 2022-487
Approval of Minutes from June 14, 2022 meeting

3. Persons to Appear

4. Financial Report

Item # 2022-517
Financial Report for June 2022

5. Other Business

Item # 2022-525
Councilman Vernon Compton
CRA Volunteer Workday

6. Council Reports

7. Adjournment

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from June 14, 2022 meeting

MEETING DATE	PREPARED BY
July 12, 2022	Clerk's Office Dawn Molinero, City Clerk



COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Minutes

June 14, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 05:32 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward I, Seat I Vernon Compton
Council Member Ward III, Seat II Jeff Snow
Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward III, Seat I Robert Leek
Council Member Ward II, Seat I Shannon Rice
Council Member Ward II, Seat II Roxanne Meiss

Members Absent:

Council Member Ward I, Seat II Matt Jarrett
Council Member Ward IV, Seat II Casey Powell

Members of the Public in Attendance

George Jordan, Petra Rayne, Al Brewton, Dorene Lewis

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Director, Stephen Ringl
IT Systems Analyst, Hunter Green
Director of Public Relations, Stephen Prestesater
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Chief of Police, Tony Tindell
Executive Assistant, Kevin Boyer

2. Approval of Minutes

Item # 2022-322

Approval of Minutes from May 10, 2022 meeting

Motion passed without objection.

3. Persons to Appear

No persons to appear.

4. Financial Report

Item # 2022-462
CRA May 2022 Financial Report

ACTION:	Motion to Approve by Jeff Snow; second by Shari Sebastiao; Motion passed - 6:0
YEAS:	Vernon Compton, Shannon Rice, Roxanne Meiss, Robert Leek, Jeff Snow, Shari Sebastiao
NAYS:	None
ABSTAIN:	None

5. Other Business

Item # 2022-277
Berryhill and Blackwater Heritage State Trail and North Willing Street to Riverfront Park Safety/Crossing Update

The City Manager, Randy Jorgenson reported to the Council.

Item # 2022-301
CRA Workday Discussion

The City Manager, Randy Jorgenson, reported to the Council; the item will move to the Committee of the Whole.

Item # 2022-472
Residential Facade Improvement Grant Program

ACTION:	Motion to Approve by Vernon Compton; second by Shari Sebastiao; Motion passed - 6:0
YEAS:	Vernon Compton, Shannon Rice, Roxanne Meiss, Robert Leek, Jeff Snow, Shari Sebastiao
NAYS:	None

ABSTAIN: None
The Planning Director, Tim Milstead, reported to the Council.

Item # 2022-473
Next Exit History App Replacement

ACTION: Motion to Approve by Vernon Compton;
second by Shari Sebastiao;
Motion passed - 6:0

YEAS: Vernon Compton, Shannon Rice, Roxanne
Meiss, Robert Leek, Jeff Snow, Shari
Sebastiao

NAYS: None

ABSTAIN: None

The Director of Economic Development, Ed Spears, and the
Planner/Zoning Officer, Lyndsey Benton, reported to the Council.
The motion and vote is for the Next Exit History App Replacement
(Item #2022-473) and the Downtown Business Guides (Item #2022-
475).
Public input concerning Next Exit History App Replacement was
provided by: Dorene Lewis

Item # 2022-475
Downtown Business Guides

The Next Exit History App Replacement (Item #2022-473) and the
Downtown Business Guides (Item #2022-475) were addressed as
one item.

6. Council Reports

No reports.

7. Adjournment

The meeting adjourned at 05:52 PM.



Financial Report for June 2022

MEETING DATE

July 12, 2022

PREPARED BY

Administration Department
Heidi Sroka, Budget Coordinator

**CRA I DOWNTOWN
FY 2022**

FY 2022

FY 2022

as of 6/30/2022

(Fund 111)

	acct. #		BUDGET	YEAR To DATE as of 6/30/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 61,294	\$ 61,294	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 31,013	\$ 31,013	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ 40,500	\$ 2,415	\$ 38,085	Promotional Revenue
	360-10-00	Misc. Revenues	\$ 15,415	\$ 750	\$ 14,665	Misc. Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 50,000	\$ -	\$ 50,000	FYE 2021 Balance Forward
	REVENUE TOTALS		\$ 198,222	\$ 95,472	\$ 102,750	

EXPENSES	OTHER EXPENSES					
	34-00	Other Contractual Services	\$ 5,000	\$ 3,250	\$ 1,750	
	43-00	Utility Services	\$ 12,000	\$ 9,675	\$ 2,325	Gulf Power / Willing St. power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ 7,000	\$ 5,002	\$ 1,998	Advertisement
	48-01	5k Run	\$ -	\$ -	\$ -	
	48-02	Bands on the Blackwater	\$ 75,000	\$ 60,345	\$ 14,655	
	48-03	Movie Night	\$ 6,000	\$ 4,818	\$ 1,182	
	48-06	Other Events	\$ 5,000	\$ 5,057	\$ (57)	
	48-08	Water Festival	\$ 5,000	\$ -	\$ 5,000	
	49-00	Misc. Expense	\$ 2,000	\$ 420	\$ 1,580	Christmas lighting maintenance/Electrical Repair
	49-19	Tax Rebate Incentive Prog	\$ -	\$ -	\$ -	Tax Rebate Incentive Program
	49-34	Property / Fire Tax	\$ 570	\$ 605	\$ (35)	Fire Fee
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials / Repair & Supplies	\$ 3,000	\$ 725	\$ 2,275	
	54-00	Dues & Subscriptions	\$ 500	\$ -	\$ 500	Dues & Subscriptions
	61-02	Easement-Sidewalk	\$ -	\$ -	\$ -	Easement-Sidewalk
	64-00	Capital Outlay	\$ -	\$ -	\$ -	
	64-27	Downtown Project Expense	\$ 20,000	\$ -	\$ 20,000	
	82-08	SRC-July 4th Fireworks	\$ 15,000	\$ 6,000	\$ 9,000	
	82-09	Misc. Grants in Aid	\$ 2,000	\$ -	\$ 2,000	Support for Special Events (SR Arts/Etc.)
	82-19	Façade Grant	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ 20,000	\$ 20,000	\$ -	Main Street Milton Dept/Façade Improv.
	99-99	Contingencies	\$ 20,152	\$ -	\$ 20,152	
	OTHER EXPENSE TOTALS		\$ 198,222	\$ 115,897	\$ 82,325	
	EXPENSE TOTALS		\$ 198,222	\$ 115,897	\$ 82,325	

**CRA II NORTH
FY 2022**

FY 2022

FY 2022

as of 6/30/2022

(Fund 112)

	acct. #		BUDGET	YEAR To DATE as of 6/30/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 6,571	\$ 6,571	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 3,325	\$ 3,225	\$ 100	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 1,912	\$ -	\$ 1,912	FYE 2021 Balance Forward
REVENUE TOTALS			\$ 11,808	\$ 9,796	\$ 2,012	

Dept. 552

EXPENSES	OTHER EXPENSES					
	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ -	\$ -	\$ -	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	63-04	Carpenters Park	\$ -	\$ -	\$ -	Carpenters Park
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -	
	91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -	
	590-01-00	Contingencies	\$ 3,114	\$ -	\$ 3,114	
EXPENSE TOTALS			\$ 3,114	\$ -	\$ 3,114	

CRA III SOUTH
FY 2022

FY 2022

FY 2022

as of 6/30/2022

(Fund 113)

acct. #			BUDGET	6/30/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 1,702	\$ 1,702	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 861	\$ 861	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 2,013	\$ -	\$ 2,013	FYE 2021 Balance Forward
REVENUE TOTALS			\$ 4,576	\$ 2,563	\$ 2,013	

Dept. 552

EXPENSES	OTHER EXPENSES					
	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ -	\$ -	\$ -	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / Power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -	
	91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -	
	99-99	Contingencies	\$ 4,109	\$ -	\$ 4,109	
EXPENSE TOTALS		\$ 4,109	\$ -	\$ 4,109		



Councilman Vernon Compton CRA Volunteer Workday

MEETING DATE	PREPARED BY
July 12, 2022	Clerk's Office Dawn Molinero, City Clerk