

AGENDA
EXECUTIVE COMMITTEE MEETING
Monday, October 4, 2021
5:30 P.M.

1. **OPEN MEETING**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA FOR ADDITIONAL ITEMS**
 - Recommendation for Additional Items from Staff
 - Recommendation for Additional Items from Council
5. **RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS**
6. **PUBLIC HEARINGS/MEETINGS**
7. **INVITED SPEAKERS**
8. **PERSONS TO APPEAR**
9. **CITY ATTORNEY'S REPORT**
10. **CITY CLERK'S REPORT**
11. **AGENDA ITEMS**

COUNCILMAN JEFF SNOW
WARD III SEAT II

Item # 1780
J.B. Turner School Historic Marker

Item # 1788
Historic District Property Recognition Program

Item # 1795
2022 Meeting Dates

Item #1796
Residential Parking Permit Request

Item #1797
2022 Holiday Schedule

Item # 1799
Veteran's Day Parade

PUBLIC SAFETY – FIRE DEPARTMENT

Item # 1800
Ratification of Labor Agreement

12. **COUNCIL REPORTS**
13. **MAYOR REPORT: HEATHER LINDSAY**
14. **CITY MANAGER'S REPORT**
15. **PUBLIC INPUT**
16. **ADJOURN/RECESS**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105

AGENDA ITEM # 1780

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☒ Executive

☐ Council

Meeting Date: 10/4/2021

☐ Action

☒ Discussion

Committee: LEAP

Department and Division: Planning & Development

Title: J.B. Turner School Historic Marker

Background: The City of Milton LEAP Committee has researched and provided the following information in support of a historic marker commemorating the J.B. Turner School and requests councils' consideration of the placement location. The cost to purchase the sign is \$2,720.

Summary: The LEAP Committee met on August 26, 2021, to further discuss the placement of a historic marker for J.B. Turner schoolhouse, the first public school in Santa Rosa County established for African American students. The LEAP Committee previously proposed to place the marker near the historic site, on City property, at the Lucille Johnson Park. The school-house was located at a nearby property on the Northeast corner of Mary St. and Walker St. The property is now owned by the Federal government and Milton Housing Authority and is a public housing development.

At the recent LEAP committee meeting, many comments were heard from members of the public and the Committee voted in favor of moving the proposal for placement to the Housing Authority property. This would be contingent on approval from Milton Housing Authority. Staff has

contacted Housing Authority staff to determine what would be needed from the City to locate the sign on that property, if that is City Council's preference.

The marker will contain a metal plate image of the schoolhouse and the text of the marker will read as follows:

J.B. Turner School
Circa. 1908

In 1908, J.B. Turner School (JBTS), the first public school in Santa Rosa County established for African American students, was erected near this location on land purchased by the Santa Rosa County School Board. It was named in honor of School Board Chairman Dr. J.B. Turner from Bagdad who designated a place for African American students to receive formal education from grades 1-9 (post-Reconstruction era). Before the purchase, these students received informal elementary education from community institutions, known as "church schools". JBTS educated students during the Jim Crow era. Many students traveled by foot to attend. JBTS thrived under the leadership of the first principal, Mrs. R. Robinson, an African American from East Milton and Superintendent J.C. Word from Jay, Florida. In less than 50 years, JBTS added grades 10-12 enabling students to enter college. Under leadership of Principal T.R. Jackson, JBTS expanded curriculum and added facilities, clubs, and sports teams. Graduates of JBTS have served the state and nation with academic and military distinction and locally as leaders in the City of Milton. JBTS graduated its last senior class in 1951.

"Give me that ol' J.B. Spirit. It's good enough for me."

Recommendation:

Placement of plaque at site of JB Turner school, pending Milton Housing Authority permission. Additional discussion warranted regarding improvements at Lucille Johnson Park.

Attachments:

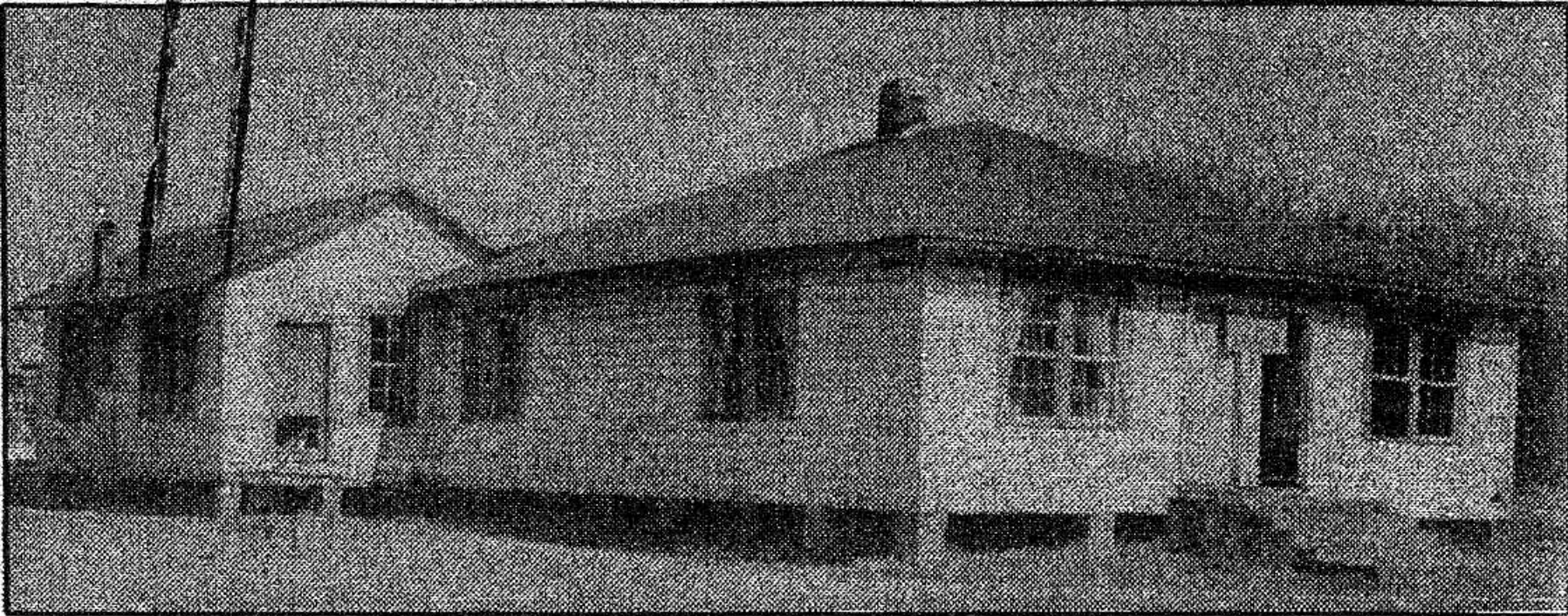
- Example of a historic marker in the Ohio pattern chosen by the LEAP Committee.
- Photo of the schoolhouse that will be included on a metal plate.
- Location map.



NATIONAL HISTORIC DISTRICT
CONNECTICUT WESTERN RESERVE
FOUNDED BY DAVID HUDSON 1799



A GIFT FROM HUDSON HERITAGE ASSOCIATION



J.B. Turner Historic Marker Proposed Location

City of Milton GIS Map



Esri, HERE, Garmin, INCREMENT P, NGA, USGS

AGENDA ITEM # 1788

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☒ Executive

☐ Council

Meeting Date: 10/4/2021

☐ Action

☒ Discussion

Committee: Historic Preservation

Department and Division: Planning & Development

Title: Historic District Property Recognition Program

Background: At their August 12th meeting, the Historic Preservation Board recommended bringing back a property recognition program from about 20 years ago, where a portable, temporary sign would be placed in the yard of a property whose owners did exemplary historic preservation work, to show recognition for the improvement and preservation of Milton's history.

The Preservation Board would vote on where to place the sign, on a case-by-case basis. The sign would be placed on each property for a period not to exceed 30 days and be placed in City storage when not in use.

Summary: Below is a very simple concept sign. The Board voted to recommend the slogan "Looking good!" to appear on the sign.



Recommendation: Committee of the whole recommended approval.

Attachments: N/A

FISCAL IMPACT ANALYSIS

A. Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital	_____	_____	_____	_____	_____
Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income	_____	_____	_____	_____	_____
In-Kind Match	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
FTE IMPACT	_____				

Is Item Included In Current Budget? Yes ☐ No ☐

Budget Account No.: Fund 0000 Department 0000

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: _____

REVIEW COMMENTS

A. Legal Sufficiency: _____
City Attorney

B. Other Department Review: _____

Committee Assignment:

☐ Administration ☐ Finance ☐ Growth & Dev ☐ Parks & Rec
☐ Public Safety ☐ Public Works ☐ Stormwater ☐ LEAP ☐ Econ. Dev.

Committee Recommendation:

☐ Move to Executive ☐ Move to Council ☐ Continue in Committee
☐ Referred to Sub-Committee ☐ Tabled ☐ Closed

AGENDA ITEM # 1795

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☒ Executive

☐ Council

Meeting Date: 10/4/2021

☐ Action

☒ Discussion

Department and Division: Administration / City Manager's Office

Title: 2022 Meeting Dates

Background: The Council annually reviews and approves the City's schedule of Meeting Dates.

Summary:

Recommendation: Committee recommends approval of the updated 2022 meeting dates.

Attachments: 2022 Proposed Meeting Dates

MEETING DATES FOR 2022

JANUARY

Executive Committee – Monday, January 3, 2022
CRA and Council Meeting – Tuesday, January 11, 2022
Committee of the Whole – Thursday, January 20, 2022

FEBRUARY

Executive Committee – Monday, January 31, 2022
CRA and Council Meeting – Tuesday, February 8, 2022
Committee of the Whole – Thursday, February 17, 2022

MARCH

Executive Committee – Monday, February 28, 2022
CRA and Council Meeting – Tuesday, March 8, 2022
Committee of the Whole – Thursday, March 24, 2022

APRIL

Executive Committee – Monday, April 4, 2022
CRA and Council Meeting – Tuesday, April 12, 2022
Committee of the Whole – Thursday, April 21, 2022

MAY

Executive Committee – Monday, May 2, 2022
CRA and Council Meeting – Tuesday, May 10, 2022
Committee of the Whole – Thursday, May 26, 2022

JUNE

Executive Committee – Monday, June 6, 2022
CRA and Council Meeting – Tuesday, June 14, 2022
Committee of the Whole – Thursday, June 23, 2022

JULY

Executive Committee – Tuesday, July 5, 2022
CRA and Council Meeting – Tuesday, July 12, 2022
Committee of the Whole – Thursday, July 21, 2022

AUGUST

Executive Committee – Monday, August 1, 2022

CRA and Council Meeting – Tuesday, August 9, 2022

Committee of the Whole – Thursday, August 25, 2022

SEPTEMBER

Executive Committee – Tuesday, September 6, 2022

CRA and Council Meeting – Tuesday, September 13, 2022

Committee of the Whole – Thursday, September 22, 2022

2nd Budget Meeting – Tuesday, September 27, 2022

OCTOBER

Executive Committee – Monday, October 3, 2022

CRA and Council Meeting – Tuesday, October 11, 2022

Committee of the Whole – Thursday, October 20, 2022

NOVEMBER

Executive Committee – Monday, October 31, 2022

CRA and Council Meeting – Tuesday, November 8, 2022

Committee of the Whole – Thursday, November 17, 2022

DECEMBER

Executive Committee – Monday, December 5, 2021

CRA and Council Meeting – Tuesday, December 13, 2021

AGENDA ITEM # 1796

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☒ Executive

☐ Council

Meeting Date: 10/4/2021

☐ Action

☒ Discussion

Department and Division: Planning & Development

Title: Residential Parking Permit Request – Willing Street

Background: City Staff has recently received a request from Margaret Ries, owner of the property at 5237 Willing Street, to establish a residential parking permit area along Willing Street adjacent to her property. If approved, the request would designate a single parking space as a residential parking area that allows parking by permit only.

Summary: According to Ordinance 1311-09, the City Council is authorized to designate areas by resolution and the recording thereof on an appropriate city map. Vehicles may be restricted from parking on public streets unless bearing a valid permit issued pursuant to this ordinance. This authority shall be in addition to any other authority the city council may have to regulate times and conditions of motor vehicle parking on public streets. The city has issued one other residential parking permit area since the adoption of this ordinance along a portion of the east side of Elmira Street north of Highway 90. If a resolution is approved by the Council, the applicant must submit an application and pay all applicable fees as established in the fee schedule for residential permit parking. At this time, only one record of a building permit is on file with Santa Rosa County for this location, and it is currently inactive.

Recommendation: Discussion on possibly granting parking permit pending occupancy of residence. Staff will identify what level of construction has been permitted at this location.

- Attachments:**
- Margaret Ries request letter
 - Map of proposed parking area

FISCAL IMPACT ANALYSIS

A. Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital	_____	_____	_____	_____	_____
Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income	_____	_____	_____	_____	_____
In-Kind Match	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
FTE IMPACT	_____				

Is Item Included In Current Budget? Yes ☐ No ☐

Budget Account No.: Fund 0000 Department 0000

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: _____

REVIEW COMMENTS

A. Legal Sufficiency: _____
City Attorney

B. Other Department Review: _____

Committee Assignment:

☐ Administration ☐ Finance ☒ Growth & Dev ☐ Parks & Rec
☐ Public Safety ☐ Public Works ☐ Stormwater ☐ LEAP ☐ Econ. Dev.

Committee Recommendation:

☐ Move to Executive ☐ Move to Council ☐ Continue in Committee
☐ Referred to Sub-Committee ☐ Tabled ☐ Closed

Vehicle Parking Request Letter

To: Planning Department
City of Milton Florida
6738 Dixon St,
Milton, FL 32570

Date: 9/13/2021

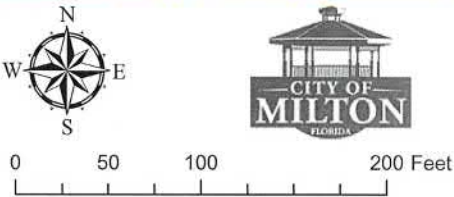
Subject: Request for vehicle Parking

I am Margaret Ries and I am the owner of 5237 Willing St. Milton FL 32570.
I am writing this letter in order to request for a street parking space for my vehicle. I will be living on the second floor of my building and I have no parking space for my residency. This assigned parking lot will help provide me with a close and safe parking space. I look forward to your quick and positive response.

Sincerely,

A handwritten signature in cursive script, reading "Margaret Ries", written over a horizontal line.

Margret Ries
(619) 990-2828 – Contact Number
4895 Kolb Rd
Milton, FL 32570



**City of Milton
Residential Parking Area Map**

- Structure Addresses
- Existing Res. Parking Area
- ▭ Property Lines
- Streets

AGENDA ITEM # 1797

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☒ Executive

☐ Council

Meeting Date: 10/4/2021

☐ Action

☒ Discussion

Department and Division: Administration / City Manager's Office

Title: 2022 Holiday Schedule

Background: The Council annually reviews and approves the City's Holiday schedule.

Summary: The attached holiday calendar is consistent with previous years' schedules.

Recommendation: Committee recommends approval of the 2022 holiday schedule

Attachments: 2022 Proposed Holiday Calendar

CITY OF MILTON

2022 HOLIDAY SCHEDULE

NEW YEAR'S DAY	FRIDAY	DECEMBER 31, 2021
MARTIN LUTHER KING JR	MONDAY	JANUARY 17, 2022
MEMORIAL DAY	MONDAY	MAY 30, 2022
INDEPENDENCE DAY	MONDAY	JULY 4, 2022
LABOR DAY	MONDAY	SEPTEMBER 5, 2022
VETERAN'S DAY	FRIDAY	NOVEMBER 11, 2022
THANKSGIVING DAY	THURSDAY	NOVEMBER 24, 2022
DAY AFTER THANKSGIVING	FRIDAY	NOVEMBER 25, 2022
CHRISTMAS EVE	FRIDAY	DECEMBER 23, 2022
CHRISTMAS DAY	MONDAY	DECEMBER 26, 2022
PERSONAL DAY		

AGENDA ITEM # 1799

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☒ Executive

☐ Council

Meeting Date: 10/4/2021

☐ Action

☒ Discussion

Department and Division: Economic Development / Special Events

Title: Veteran's Day Parade

Background: City staff received the attached special event application for the 2021 Veteran's Day parade.

Summary: See above.

Recommendation: Committee of the Whole recommended approval

Attachments:

- Email "Request for Veteran's Day Parade"
- Special Event Permit Application

FISCAL IMPACT ANALYSIS

A. Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital	_____	_____	_____	_____	_____
Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income	_____	_____	_____	_____	_____
In-Kind Match	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
FTE IMPACT	_____				

Is Item Included In Current Budget? Yes ☐ No ☐

Budget Account No.: Fund 0000 Department 0000

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: _____

REVIEW COMMENTS

A. Legal Sufficiency: _____
City Attorney

B. Other Department Review: _____

Committee Assignment:

☐ Administration ☐ Finance ☐ Growth & Dev ☐ Parks & Rec
☐ Public Safety ☐ Public Works ☐ Stormwater ☐ LEAP ☐ Econ. Dev.

Committee Recommendation:

☐ Move to Executive ☐ Move to Council ☐ Continue in Committee
☐ Referred to Sub-Committee ☐ Tabled ☐ Closed

From: VICKIE POWERS <santarosa.veterans.memorial.plaza@gmail.com>
Sent: Tuesday, September 21, 2021 3:36 PM
To: Stephen Prestesater <sprestesater@miltonfl.org>
Subject: Request for Veteran's Day Parade

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The Santa Rosa County Veterans Memorial would like to request assistance from the City of Milton to hold a parade on Veterans Day, November 11, 2021. Due to the uncertainty of the Covid 19 virus, we were waiting to see how it progressed. With the number of cases in our community falling, I've just received approval to proceed from the foundation. Also as in previous years, I hope the City can assist with a donation of \$500.00 to help with the cost of the parade. I know this is late notice but I hope the City will be able to assist me with this request.

Thank you,
Vickie Powers
Santa Rosa Veterans Memorial Plaza

Under Florida's public records laws, the City of Milton's emails may be considered public record and subject to inspection or disclosure to the public. If you do not wish to have your emails possibly disclosed to the public, please do not communicate with the City of Milton through email.



Special Event Permit Application

City of Milton

6738 Dixon Street, Milton FL, 32570

850-983-5400 econdev@miltonfl.org

Instructions:

To process this application all applicable pages must be filled out completely and submitted to the City.
Pages 1-6 are mandatory with every application. If you are requesting support and/ or sponsorship for your event, the City of Milton Outside Agency Funding Application is required in addition to this application.
For questions about requirements, fees or the application process contact the Office of Economic Development.

Applicant & Event Organizer Information

- ☐ Individual ☒ Not-for Profit ☐ For Profit ☐ Charity
☐ Other: _____

Name of Organization: Santa Rosa Co. Veterans Memorial

Address: 5191 C. Willing St City: Milton

Phone: 850-860-2427 Email: santa-rosa-veterans-memorial.plaza@gmail.com

Event POC: Vickie Powers

Phone: 850-426-5404 Email: vickie-jean.powers@gmail.com

Event Information

- ☐ Concert ☐ Park Festival ☐ Street Festival ☒ Parade/ Procession
☐ Run/ Walk ☐ Sporting Event ☐ Sale/ Market ☐ Private Event/ Wedding
☐ Other: _____

Event Name: Veterans Day Parade and Ceremony

Event website/ Event Page: _____

Event Location: See site map Event Date(s) 11/11/2021 to _____

Time of Event: Day 1 9:00 to _____ (Day 2 - Optional) _____ to _____

Setup Date & Time: 8:00AM at _____ Teardown Date & Time: 1:00pm at _____

Estimated Attendance: 20 entries Is the Event Free to attend? ☒ YES ☐ NO

Below are questions about the event. Please answer all questions and attach additional documents, if necessary, to the application.

Will a City park be utilized?	(page 3)	☐ YES	☒ NO
Will equipment from the City of Milton be needed?	(page 3)	☐ YES	☒ NO
Will you need the City's Stage?	(page 3)	☐ YES	☒ NO
Will there be amplified sound?	(page 4)	☒ YES	☐ NO
Will you need the City's portable restroom?	(page 3)	☐ YES	☒ NO
Will tents larger than 10'x10' be erected?	(page 4)	☐ YES	☒ NO
Will inflatable bounce houses be erected?	(page 4)	☐ YES	☒ NO
Will you be using water slides?	(page 4)	☐ YES	☒ NO
Will you need City Dumpsters/ Trashcans?	(page 3)	☐ YES	☒ NO
Will there be fireworks?	(page 4)	☐ YES	☒ NO
Will vendors be selling merchandise, food, or wares?	(page 4)	☐ YES	☒ NO
Will food be cooked at the event?	(page 4)	☐ YES	☐ NO
Will alcohol be sold or given away at this event?	(page 4)	☐ YES	☒ NO
Will animals/ pets be allowed at the event?	(page 4)	☐ YES	☒ NO
Will you be using State or County Roads?	(page 4)	☒ YES	☐ NO
Will temporary No Parking Signs be utilized?	(page 4)	☐ YES	☒ NO
Will EMT be on site?	(page 3)	☐ YES	☐ NO
Will you need security?	(page 3)	☐ YES	☒ NO
Will you require power on-site?	(page 3)	☐ YES	☒ NO
Will you require water on-site?	(page 3)	☐ YES	☒ NO

If you have answered YES to any of these questions, please see page 3-4 and select the items you request to use.

Do you have a Marketing Plan and if so, how will you notify surrounding businesses/ residents of your event? County Information Officer

Have you prepared a to scale event map/ layout that meets all ADA parking and access requirements?

☐ YES ☐ NO

(City Fees are the fixed cost for the use of its facilities, licenses, insurance, parks, equipment, etc.)

Location(s)/ Facility used at event:

- | | | | |
|--|-------|---|-------|
| ☐ North Riverwalk | \$150 | ☐ North Willing Street | |
| ☐ South Riverwalk | \$150 | ☐ South Willing Street | |
| ☐ Entire Riverwalk | \$250 | ☐ North Elmira Street | |
| ☐ N Riverwalk Gazebo | \$50 | ☐ South Elmira Street | |
| ☐ S Riverwalk Pavilion | \$50 | ☐ Imogene Parking Lot | |
| Jernigan's Landing <i>(Downtown event location for the City of Milton. Select all applicable)</i> | | | |
| ☐ Riverside | \$100 | ☐ Festival Area | \$150 |
| ☐ Other: _____ | | | |

Requested Items:

	QTY		QTY
☒ Portable Restroom <i>(at Jernigan's landing)</i>	\$250	☐ Portable Restroom <i>(at alternate location)</i>	\$350
☐ City Stage 14'x28'	\$350	☐ City Movie System	\$250
☐ Live Music Licensing ****	\$200	☐ Movie Licensing ***	\$(at cost)
☐ Event Insurance	\$(at cost)	☐ Barricades/ Cones	\$100/\$10
☐ Street Info Sign	\$250 per _____	☒ City Garbage Cans	\$10 per <u>10</u>
☐ Tables 6ft	\$5 per _____	☐ Chairs – 10 at a time	\$10
☐ Tables & Chairs D/S/R	\$25 _____	☐ Tables & Chairs cleaning	\$100
☐ Small Generator's	\$100 _____	☐ Large Generator	\$250
☐ Generator power distro	\$100	☐ Hose-bid water distro	\$100
☐ City Hydrant tap fee	\$50 + meter rate	☐ Fire/EMS (if available)	\$30hr / 2hr min
☐ Police (if available)	\$25hr / 4hr min	☐ Public Works Crew	\$20hr/ 2hr min
☐ Other City Staff	\$25hr/ 2hr min	☐ Street Sweeping	\$250 per sweep
☐ Electrical Activation	\$75 + meter rate	☐ Event Clean-up	\$100hr
☒ Parade Package (including Police, Public Works, Planning and required street closures)			\$1,000
☐ Concert Package (including light & sound production from our 3 rd party vendor)			\$1,600

*Published music, movies, and other electronic art forms are protected by US Copyright and Trademark laws. Unauthorized use of copyrighted work is illegal.

**Must be free event, open to the public and located within the City Limits to access the City's ASCAP, BMI and SESAC License.

Ordinances & Special Requests

Tourism District and Downtown Milton Special Requests:

NOTE: Tourism District Special Request Applications must be received by the city sixty (60) days prior to the event. Events with Alcohol must submit ninety (90) days prior to the event.

I hereby request waiver of the following ordinances: *(only available in the Tourism District)*

- ☐ Open Container Ordinance (Section 6-27)
- ☒ Noise Ordinance (LDR Section III-5.16)
- ☐ Animal Control Ordinance (Section 4-37(b))
- ☐ And/ or other Ordinance _____

I hereby request the following regarding the Blackwater River:

- ☐ Activate Boating Restricted Areas
- ☐ Activate 24-hour docking at the Riverwalk

I hereby request the use of Fireworks in the City of Milton:

- ☐ By selecting this box, you must complete the City of Milton Fireworks Display Permit Application

**note – Fireworks are subject to approval by the City Fire Chief and must be done by a licensed and insured pyrotechnics professional. Additional information will be provided.*

Time Period from when these requests will take place:

From: 9:00 AM Date: 11/11/2021 To: 1:00pm Date: 11/11/2021

I hereby request that vendors be allowed to sell their wares at the event. All vendors know they must abide by all federal, state, county, and local laws regarding resell, sell of their ware. All vendors have their applicable license's available if requested. City will not be held liable. ☐ YES ☒ NO

Will this event require Road Closures? ----- ☒ YES ☐ NO

Stewart Street requires a separate FDOT application. A scheduled meeting with the Planning Department is required for a State Road Closure. Ensure you have your date/ time confirmed prior to submitting your information. The City will assist.

If so, please list street names:

- 1) Stewart St.
- 2) Berry hill Rd
- 3) Willing St.
- 4) _____

Is this an annual Event? ☒ YES ☐ NO

If YES, list the date(s) requested for next year. Please note that requesting the date(s) on this application does not guarantee a hold or act as a confirmation of the requested date(s).

Requested event date(s): Nov. 11, 2022 Alternative Date(s): Nov. 12, 2022

Additional Documents:

All events require an Event Site Map and copy of Insurance Certificate's 10 days prior. Below are additional documents that may be required to be submitted with the application. Application will be considered incomplete without these documents.

For additional information on what is required please contact the Office of Economic Development.

- ☐ Event Site Map ☐ Event Race Route Map ☒ Parade Route & Alternate

Event organizers must provide a site map with vendor locations, portable restrooms, run/ walk route, etc. at the time this application is submitted. A detailed listing of all services is required for public awareness & safety.

- ☒ Insurance Certificate(s) *Santa Rosa Co.* ☐ Fireworks Application ☐ Other (any other agency)
- ☐ Tax Exempt Certificate and 501(c)3 Documentation *(if the entity is claiming tax exempt and/ or non-profit status)*

Application Dates:

- The permit application process should begin at least 60 days prior to the event date. 90 days if alcohol is to be sold or given away. Parade application process should allow 6 months.
- Once all documents have been submitted, City Staff will schedule a meeting to review all information and ensure event organizers have met all requirements. Staff will at this time develop an Agenda Analysis for Councils review. Council will be informed during the Committee of the Whole meeting. This meeting takes place the third Thursday of every month.
- Each event will require Councils approval and organizers should attend *(if requesting support)*.

Cancellation Policy:

- Event application fees are non-refundable if the event is cancelled by the applicant.
- Although event application fees are non-refundable, if an event is cancelled due to inclement weather, the fee may be credited towards an alternate date. Event Organizers must inform the Office of Economic Development when cancelling any event. An alternate date must take place within one year of the original event date.

ADA Accessibility Guidelines:

- Event Organizers must make the event accessible to people with disabilities to the greater extent possible in compliance with the requirements of the American with Disabilities Act (ADA).
- Accessible parking must also be provided for persons with Disabilities. Information regarding accessible parking locations should be included as part of the event site map.

Clean-Up:

- It is understood that clean-up will be performed immediately following the event. Event site must be returned to its pre-event state. Failure to adequately clean-up event site may result in a fee. Adequacy of clean-up will be assessed by City of Milton Code Enforcement.

For and in consideration of having been granted permission by the City of Milton to hold a Special Event within the City of Milton limits, the undersigned hereby agrees on behalf of the organization, to indemnify and hold harmless the City of Milton, its subsidiaries or affiliates, elected and appointed officials, employees, volunteers, representatives and agents from any and all claims, suits, actions, damages, liability and expenses in conjunction with loss of life, bodily injury or personal injury or property damage, including loss of use thereof, directly or indirectly caused by, resulting from, arising out of or occurring in connection with this permitted activity.

The undersigned also agrees to protect and hold harmless the City of Milton, its subsidiaries or affiliates, elected and appointed officials, employees, volunteers, representatives and agents from any and all claims, suits, actions, damages, liability and expenses, present, past or future which may be asserted by this organization, or any member of this organization, or any participant of third party arising out of or occurring in connection with this permitted event.

By the signature to this document the undersigned acknowledges that it understands the contents of this document and is voluntarily agreeing to its terms.

In witness whereof I have here unto set my hand and seal this 21st day of Sept in 2021

Name of Special Event Santa Rosa Co. Veterans Day Parade and Ceremony
Date(s) of Special Event Nov. 11, 2021
Name of Organization Santa Rosa Co. Veterans Memorial Foundation
Event Organizers Name Vicki Powers
Address of Organization 5191C Welling St.
Phone Number 850-860-2427
Email santarosa.veterans.memorial.plaza@gmail.com

Printed Name

Vicki Powers

Signature

Vicki Powers

Internal Signatures Required for Approval:

Office of Economic Development: [Signature] Planning: _____

Public Works: _____ Police: _____ Fire: _____

AGENDA ITEM # 1800

**CITY OF MILTON
CITY COUNCIL**

AGENDA ITEM SUMMARY

☐ C.O.W.

☒ Executive

☐ Council

Meeting Date: 10/4/2021

☐ Action

☒ Discussion

Committee: Public Safety

Department and Division: Fire Department

Title: Ratification of Labor Agreement

Background: With the impending expiration of the prevailing City of Milton/Milton Professional Firefighters, IAFF Local 2944 three-year Agreement, both sides have met on March 24 and September 23, 2021, to negotiate a succeeding agreement.

Summary: After constructive discussions, changes to Article 8 - Annual Leave, Article 17 - Educational Benefits, and Article 30 - Wages, were tentatively agreed to, with no other changes to the existing agreement. The two parties have reached tentative agreement. (See attached summary)

Recommendation: Upon ratification by the employee local: Staff recommends ratification of Agreement.

Attachments: SUMMARY OF CONTRACT NEGOTIATIONS

FISCAL IMPACT ANALYSIS

A. Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital	_____	_____	_____	_____	_____
Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income	_____	_____	_____	_____	_____
In-Kind Match	_____	_____	_____	_____	_____
NET FISCAL IMPACT	N/A	_____	_____	_____	_____
FTE IMPACT	N/A	_____	_____	_____	_____

Is Item Included In Current Budget? Yes ☒ No ☐

Budget Account No.: Fund 0001 Department 0522

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: _____

REVIEW COMMENTS

A. Legal Sufficiency: _____
City Attorney

B. Other Department Review: _____

Committee Assignment:

☐ Administration ☐ Finance ☐ Growth & Dev ☐ Parks & Rec
☒ Public Safety ☐ Public Works ☐ Stormwater ☐ LEAP ☐ Econ. Dev.

Committee Recommendation:

☐ Move to Executive ☐ Move to Council ☐ Continue in Committee
☐ Referred to Sub-Committee ☐ Tabled ☐ Closed

SUMMARY OF CONTRACT NEGOTIATIONS
BETWEEN THE CITY OF MILTON AND
MILTON PROFESSIONAL FIREFIGHTERS, IAFF LOCAL 2944
REVISION OF ARTICLES 8, 17 & 30
SEPTEMBER 2021

With the impending expiration of the prevailing City of Milton/Milton Professional Firefighters, IAFF Local 2944 three-year Agreement, both sides have met on March 24 and September 23, 2021, to negotiate a succeeding agreement. After constructive discussions, changes to Article 8 - Annual Leave, Article 17 - Educational Benefits, and Article 30 - Wages, were tentatively agreed to, with no other changes to the existing agreement. The two parties have reached tentative agreement on the following modifications to the prevailing agreement:

<u>ARTICLE</u>	<u>PROPOSED MODIFICATION</u>
8	Add language to consider the order of recently utilized leave into approval process.
17	Add language to protect availability of previously approved educational leave if another member calls out sick.
30	Remove obsolete language that had provided adjustments to pay ranges and inserting language that commits to maintain existing range separation as the City moves in the future to comply with imminent \$15.00 Florida Minimum Wage requirement.

No current change in personnel expenses or adverse operational impacts are anticipated as a result of these modifications. Once the motion to approve ratification of this agreement by Milton Professional Firefighters, IAFF Local 2944, has passed, staff will recommend approval and ratification of this three-year agreement by the City Council.