



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

June 6, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

2. Approval of Minutes

Item # 2022-324
Approval of Minutes from May 2, 2022 Meeting

3. Financial Report

Item # 2022-461
Sundial Financial Report for May 2022

4. Other Business

5. Persons to Appear

6. Adjournment

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from May 2, 2022 Meeting

MEETING DATE	PREPARED BY
June 6, 2022	Clerk's Office Dawn Molinero, City Clerk



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

May 2, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

Meeting called to order at 05:33 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward I, Seat I Vernon Compton
Council Member Ward IV, Seat II Casey Powell
Council Member Ward III, Seat II Jeff Snow
Council Member Ward I, Seat II Matt Jarrett
Council Member Ward III, Seat I Robert Leek
Council Member Ward II, Seat II Roxanne Meiss

Members Absent:

Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward II, Seat I Shannon Rice

Members of the Public in Attendance

Richard Delp, George Jordan, Riley Hanson, Cassandra Sharp, Pam Mitchell,
Daisy Eddins, Al Brewton

Staff in Attendance

City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Systems Analyst, Hunter Green
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Chief of Police, Tony Tindell (Admin)

2. Approval of Minutes

Item # 2022-249

Approval of Minutes from April 4, 2022 meeting

ACTION: Motion to Approve by Vernon Compton;
second by Casey Powell;
Motion passed - 6:0

YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss,
Robert Leek, Jeff Snow, Casey Powell

NAYS: None
ABSTAIN: None

3. Financial Report

Item # 2022-306
Financial Report April 2022

ACTION: Motion to Approve by Casey Powell; second by
Roxanne Meiss;
Motion passed - 6:0
YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss,
Robert Leek, Jeff Snow, Casey Powell
NAYS: None
ABSTAIN: None

4. Other Business

Item # 2022-252
Sundial WWTP Expansion Scope of Services

ACTION: Motion to Approve by Jeff Snow; second by
Vernon Compton;
Motion passed - 6:0
YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss,
Robert Leek, Jeff Snow, Casey Powell
NAYS: None
ABSTAIN: None

5. Persons to Appear

6. Adjournment

Meeting adjourned at 5:37:07 PM .



Sundial Financial Report for May 2022

MEETING DATE	PREPARED BY
June 6, 2022	Administration Department

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	858	860	858	
Income	March 2022	April 2022	May 2022	FYTD
*Sewer Revenue	\$ 38,246	\$ 38,313	\$ 38,316	\$ 290,480
Service Connect	\$ 1,453,108	\$ 31,013	\$ 8,861	\$ 1,492,982
Other Revenues	\$ -	\$ -	\$ -	\$ -
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 1,491,354	\$ 69,326	\$ 47,177	\$ 1,783,462
Expenses				
Professional Svcs.	\$ -	\$ -	\$ -	\$ -
Legal Counsel	\$ -	\$ -	\$ -	\$ -
Accounting & Auditing	\$ -	\$ -	\$ -	\$ 810
Bad Debt	\$ 421	\$ -	\$ 1,158	\$ 4,879
Communication Services	\$ -	\$ -	\$ -	\$ -
Postage and Shipping	\$ 151	\$ 152	\$ 152	\$ 1,091
Utilities-Wastewater	\$ 6,445	\$ 93	\$ 2,851	\$ 22,085
Insurance & Bonds	\$ 2,421	\$ -	\$ -	\$ 7,262
Repair & Maintenance-Wastewater	\$ 887	\$ 661	\$ 4,058	\$ 8,995
Repair & Maint. Lift Station	\$ -	\$ -	\$ -	\$ -
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$ -	\$ -
Advertising/Promotional	\$ -	\$ -	\$ -	\$ -
Misc. Expenditures	\$ -	\$ -	\$ -	\$ -
Landfill Tipping Fee	\$ 975	\$ 3,698	\$ 5,050	\$ 17,972
Pipes, Valves & Fitting	\$ -	\$ -	\$ -	\$ -
Laboratory Service	\$ 238	\$ 238	\$ 248	\$ 3,405
Bank Charges	\$ -	\$ -	\$ -	\$ -
IT Expense	\$ -	\$ -	\$ -	\$ 6,934
Billing & Admin Fees	\$ 22,299	\$ -	\$ 22,299	\$ 44,598
Fire Assessment Fees	\$ -	\$ -	\$ -	\$ 1,742
*W&S Fund Labor Fees	\$ -	\$ -	\$ -	\$ 20,000
Office Supplies	\$ -	\$ -	\$ -	\$ -
Operating Supplies-Wastewater	\$ 284	\$ 609	\$ 1,334	\$ 4,024
Lift Station Improvements	\$ -	\$ -	\$ -	\$ -
Machinery & Equipment / Misc.	\$ -	\$ -	\$ -	\$ -
*Debt Costs	\$ 17,910	\$ 17,910	\$ 17,910	\$ 143,280
Interest Expense	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 52,031	\$ 23,361	\$ 55,060	\$ 287,077
Profit/(Loss)	\$1,439,323	\$45,965	(\$7,883)	\$ 1,496,385

*Note: \$176,811 is not included in the numbers above. The W&S transfer is restricted per loan requirements.

*Note: Sewer Revenue above is actual for that month.

*Debt Costs are \$17,910 (1/12 of Annual Debt Payment of \$214,919.)