



HISTORIC PRESERVATION BOARD

Regular Meeting Agenda

September 10, 2026
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Open Meeting with Invocation & Pledge of Allegiance**
- 2. Review and Approval of Agenda**
- 3. Approval of Minutes**

Item # 2026-4308

Approval of Minutes from August 13, 2026, meeting

- 4. Citizen Comments**
- 5. New Business**

Item # 2026-4310

Review of Article 11.4(D)(3)a

- 6. Old Business**

Item # 2026-4311

Historic Lamppost Signage Update

Item # 2026-4312

Walking Tour Update

Item # 2026-4313

Residential - 5123 Santa Rosa St. Update

- 7. Planning Department Update**
- 8. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Agenda Item # 2026-4308

Approval of Minutes from August 13, 2026, meeting

MEETING DATE

September 10, 2026

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. HPB Minutes August 13, 2026

HISTORIC PRESERVATION BOARD**August 13, 2026**

The Historic Preservation Board met on Thursday, August 13, 2026, at 5:30 p.m. in the Council Chambers at City Hall.

PRESENT:

John Ellis
Brian McGuire
Laura Coleman
Jeff Martin
Susan Russell
Theresa Messick (Called In)

Jacob Hullett, Planning Director
Melissa Short, Administrative Assistant
Joe Cook, Public Works Director

OTHERS:

Councilwoman Marilyn Farrow, Shari Sebastiao

The meeting was called to order at 5:30 p.m. Brian McGuire made a motion to approve the agenda, seconded by Jeff Martin; approved 5-0. Jeff Martin made a motion to approve July 9, 2026, minutes, seconded by Susan Russell; approved 5-0. Joe Cook explained that the concern for using the metal banner signs is a public safety issue and the fabric banners are safer and less weight for lampposts.

NEW BUSINESS:

Historic Excellence Sign – Residential – 5123 Santa Rosa St. – The board discussed the owners are wanting to paint the house first possibly before accepting the Historic Excellence Sign. Jeff Martin made a motion to nominate 5123 Santa Rosa St. and possibly delay placement for this sign, seconded by Susan Russell; approved 5-0. The board nominated 6760 Berryhill Street and 5149 Santa Rosa Street for the next nominees for the Residential Historic Excellence Sign.

Historic Excellence Sign – Commercial – Boomerang Pizza – Brian McGuire made a motion to nominate Boomerang Pizza Kitchen for the Commercial Historic Excellence Sign, seconded by Laura Coleman; approved 5-0. The board explained Boomerang Pizza is a very successful anchor store. The board would like staff to present a list of commercial and residential properties that have been nominated in previous years at the next meeting.

OLD BUSINESS:

Historic Lamppost Signage Update – Jacob Hullett explained Stephen Prestator provided some updated samples of the banner signs a black sign with gold boarder and green city logo and a green sign with the green city logo. The board agreed on the fabric banner sign and to address any future concerns of the banner signs once purchased. Brian McGuire made a motion to purchase the black fabric banner with the gold border and green emblem, seconded by Jeff Martin; approved 5-0.

Walking Tour Update – Staff did receive updated language for the walking tour and to start editing next meeting and possibly use narratives from Next Exit History. Shari Sebastiao mentioned about staff asking local business owners if they want some Walking Tour Booklets for customers and to provide some booklets at City Hall and The Community Center.

PLANNING DEPARTMENT UPDATE:

Jacob Hullett explained The Milton Mill District will be in future talks.

There was no further business to discuss, and the meeting was adjourned at 6:43 p.m.



Agenda Item # 2026-4310

Review of Article 11.4(D)(3)a

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None



Agenda Item # 2026-4311

Historic Lamppost Signage Update

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None



Agenda Item # 2026-4312

Walking Tour Update

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None



Agenda Item # 2026-4313

Residential - 5123 Santa Rosa St. Update

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None