



HISTORIC PRESERVATION BOARD Regular Meeting Agenda

July 9, 2026
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Open Meeting with Invocation & Pledge of Allegiance**
- 2. Review and Approval of Agenda**
- 3. Approval of Minutes**
 - Item # 2026-4172
 - Approval of Minutes from June 11, 2026, meeting
- 4. Citizen Comments**
- 5. New Business**
- 6. Old Business**
 - Item # 2026-4173
 - Historic Lamppost Signage Update
 - Item # 2026-4174
 - Walking Tour Update
- 7. Planning Department Update**
- 8. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Agenda Item # 2026-4172

Approval of Minutes from June 11, 2026, meeting

MEETING DATE

July 9, 2026

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. HPB Minutes June 11, 2026

HISTORIC PRESERVATION BOARD

June 11, 2026

The Historic Preservation Board met on Thursday, June 11, 2026, at 5:30 p.m. in the Council Chambers at City Hall.

PRESENT:

John Ellis
Jeff Martin
Theresa Messick
Susan Russell
Brian McGuire

Jacob Hullett, Planning Director
Melissa Short, Administrative Assistant

OTHERS:

Councilwoman Marilynn Farrow, Dan Rodriguze, and Angela Frisby

The meeting was called to order at 5:30 p.m. Jeff Martin made a motion to approve the agenda, seconded by Susan Russell; approved 4-0. Jeff Martin made a motion to approve May 14, 2026, minutes, seconded by Susan Russell; approved 4-0.

NEW BUSINESS:

COA – 5108 Escambia Street – Jacob Hullett presented the COA for 5108 Escambia Street to the board. Dan and Angela explained they want to restore their home and want to be true to the design of the home and use like for like material trying to keep with the original material and design. Dan and Angela presented the five-foot fence for the board to review. Dan explained he could use either aluminum or steel whichever one the board approves. Jeff Martin made a motion to approve either an aluminum or steel 5ft fence, seconded by Susan Russell; approved 3-1. Dan and Angela explained they are replacing around 28 windows, and some windows may be restored. The board prefers wooden windows and not vinyl windows, especially for the windows facing the road. Dan explained he can restore the windows, but it will take some time, and they will do some research and come back to the board with a detailed site plan of what windows they will be replacing.

New Sign – Theresa Messick brought this up last meeting about having a new sign for the historic district to recognize the newer homes in the historic district. The board discussed this and decided to use the Historic Excellence Sign for those homes that are brought back in character using newer materials. John Ellis arrived at 6:15 p.m.

Historic Excellence Sign – Commercial – The board discussed some commercial properties Berryhill Dentist Office, Boomerang, Imogene (Liberty Church), and the board will continue to add to this list. Jeff Martin made a motion to nominate Berryhill Dentist Office, Boomerang, Imogene (Liberty Church), in this order seconded by John Ellis; approved 5-0.

OLD BUSINESS:

Historic Lamppost Signage Update – Jacob Hullett explained Stephen Prestator provided some photos of breakaway banner signs and explained staff does not recommend metal signs due to safety reasons.

The board chose signs 2 and 4 with larger print, scan on back, smaller logo, and to bring this back next month with different variations.

Walking Tour Update – Jacob Hullett provided a list of the walking tour properties and historic structures. Staff did not receive any updates for language change for the walking tour but will keep the board updated.

PLANNING DEPARTMENT UPDATE:

Jacob Hullett did not have a planning department update, but Councilwoman Marilyn Farrow provided the board with events for the 4th of July at 9:00 a.m. at the Veteran's Memorial there will be an unveiling of the time capsule, 5:00 p.m. kids parade, waterslides, duck race, live music, food trucks, vendors, and fireworks at 8:30 p.m.

There was no further business to discuss, and the meeting was adjourned at 6:54 p.m.



Agenda Item # 2026-4173

Historic Lamppost Signage Update

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None



Agenda Item # 2026-4174

Walking Tour Update

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None