



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

June 18, 2026
5:45 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
Item # 2026-4116
Approval of Minutes from May 28, 2026 meeting
- 3. Persons to Appear**
- 4. Financial Report**
Item # 2026-4167
Monthly Sundial Finance Report
- 5. Ordinances & Resolutions**
- 6. Communications From Council Members & Mayor**
- 7. Public Input**
- 8. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from May 28, 2026 meeting

MEETING DATE	PREPARED BY
June 18, 2026	Clerk's Office



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

May 28, 2026
5:45 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 05:49 PM.

Members Present:

Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member, Ward IV, Seat I Ashley Fretwell
Council Member Ward II, Seat II Larry McKee
Council Member Ward III, Seat II Robert Leek
Council Member Ward I, Seat II Tom Powers

Members Absent:

Members of the Public in Attendance

Donna Long, Cindy Smith, Frankie S., Dan Mullins, Pam Mitchell, Jerry Mitchell, Richard Delp, Joseph Hurley, Vickie Mullins, Jimmy Messick, Theresa Messick, Karen H., Michelle Christian, David Farrow, Shari Sebastiao, Jeff Ates

Staff in Attendance

City Manager, Ed Spears
City Clerk, Molly Turnes
IT Systems Analyst, Austin Discoli
Public Information Officer, Bethany Anderson
Planning Director, Jacob Hullett
Ec. Dev. Director, Stephen Prestesater
ACM, Sandra Woodbery
Chief of Police, Jennifer Frank

2. Approval of Minutes

Item # 2026-4055

Approval of Minutes from the April 23, 2026, meeting

ACTION: Motion to Approve by Gavin Hawthorne;
second by Marilyn Farrow;
Motion passed - 8:0

YEAS: Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Ashley Fretwell, Larry McKee, Robert Leek, Tom Powers

NAYS: None
ABSTAIN: None

3. Persons to Appear
No persons to appear

4. New Business

Item # 2026-4076

Change Order #3 - Sundial WWTP Expansion Project (action item)

ACTION: Motion to Approve by Casey Powell;
second by Larry McKee;
Motion passed - 8:0

YEAS: Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Ashley Fretwell,
Larry McKee, Robert Leek, Tom Powers

NAYS: None

ABSTAIN: None

City Manager Ed Spears reported to council
Ric Delp from Donovan Hill group reported to council

Due to unforeseen conditions uncovered during site excavation,
additional foundation work is required.

The additional cost is **\$35,293** plus an additional 27 days for
substantial completion.

5. Financial Report

Item # 2026-4081

Sundial P&L Report for March 2026

ACTION: Motion to Approve by Marilynn Farrow;
second by Tom Powers;
Motion passed - 8:0

YEAS: Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Ashley Fretwell,
Larry McKee, Robert Leek, Tom Powers

NAYS: None

ABSTAIN: None

6. Ordinances & Resolutions
No Ordinances or Resolutions

7. Communications From Council Members & Mayor
No additional communications

8. Public Input

No public input

9. Adjournment

The meeting adjourned at 05:59 PM.

Mayor

Date

City Clerk

Date



Agenda Item # 2026-4167

Monthly Sundial Finance Report

MEETING DATE

June 18, 2026

PREPARED BY

Laura McDill, Budget
Coordinator

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. Sundial PL 04_2026

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572
409 Fund

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	2163		1089		1087		
Income	February		March		April		FYTD
	<u>2026</u>		<u>2026</u>		<u>2026</u>		
*Sewer Revenue	\$	113,892	\$	57,416	\$	57,230	\$ 381,108
Service Connect	\$	128,480	\$	-	\$	-	\$ 297,104
Other Revenues	\$	4,180	\$	3,722	\$	4,634	\$ 31,688
Other Sources (Transfers)	\$	-	\$	-	\$	-	\$ -
Total Income	\$	246,552	\$	61,138	\$	61,863	\$ 709,901
 Expenses							
Legal Counsel	\$	-	\$	-	\$	900	\$ 1,136
Accounting & Auditing	\$	400	\$	-	\$	-	\$ 735
Bad Debt	\$	95	\$	-	\$	-	\$ 159
Postage and Shipping	\$	252	\$	339	\$	225	\$ 1,259
Utilities-Wastewater	\$	7,139	\$	3,827	\$	7,349	\$ 25,485
Insurance & Bonds	\$	-	\$	4,019	\$	-	\$ 12,058
Repair & Maintenance-Wastewater	\$	843	\$	1,462	\$	1,904	\$ 9,340
Repair & Maint. Lift Station	\$	4,185	\$	2,883	\$	924	\$ 34,873
Repair & Maint. Damage Claim Repairs	\$	-	\$	-	\$	-	\$ -
Misc. Expenditures	\$	-	\$	70	\$	-	\$ 70
Landfill Tipping Fee	\$	9,364	\$	5,633	\$	6,118	\$ 29,629
Pipes, Valves & Fitting	\$	-	\$	-	\$	-	\$ -
Laboratory Service	\$	1,659	\$	364	\$	364	\$ 4,379
Permit Fees	\$	-	\$	-	\$	-	\$ -
IT Expense	\$	-	\$	-	\$	-	\$ -
Billing & Admin Fees	\$	-	\$	-	\$	-	\$ -
Fire Assessment Fees	\$	-	\$	-	\$	-	\$ 3,437
W&S Fund Labor Fees	\$	-	\$	-	\$	-	\$ -
Office Supplies	\$	-	\$	-	\$	-	\$ 51
Operating Supplies-Wastewater	\$	317	\$	9,400	\$	2,339	\$ 16,350
Lift Station Improvements	\$	-	\$	494	\$	-	\$ 494
WWTP Upgrade & Improve	\$	11,885	\$	6,531	\$	-	\$ 18,526
Sewer Infrastructure	\$	-	\$	-	\$	-	\$ -
Machinery & Equipment / Misc.	\$	-	\$	-	\$	-	\$ 64,148
*Debt Costs	\$	12,750	\$	12,750	\$	12,750	\$ 89,250
Interest Expense	\$	5,522	\$	5,522	\$	5,522	\$ 38,653
Total Expenses	\$	54,410	\$	53,295	\$	38,394	\$ 350,031
 Profit/(Loss)		 \$192,142		 \$7,842		 \$23,469	 \$ 359,869

*Debt Costs are \$12,750 for Principle + \$5,522 Interest (1/12 of Annual Debt Payment of ~\$219,262)