



**COMMUNITY REDEVELOPMENT AGENCY**  
**Regular Meeting Agenda**

May 28, 2026  
5:30 PM  
6738 Dixon Street  
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Invocation & Pledge of Allegiance**
  - Item # 2026-4069
  - Chaplain Steve Warren
- 3. Approval of Minutes**
  - Item # 2026-4038
  - Approval of Minutes from the April 23, 2026 meeting
- 4. Persons to Appear**
- 5. New Business**
  - Item # 2026-4077
  - Pine Street Decorative Lighting Installation (action item)
  - Item # 2026-4078
  - Operation Safety Cone - 2026 Community Policing Initiative (action item)
  - Item # 2026-4079
  - America 250th Celebration Downtown Decorations (action item)
- 6. Financial Report**
  - Item # 2026-4082
  - CRA I, II, and III Monthly Financial Reports
- 7. Communications From Council Members & Mayor**
- 8. Public Input**
- 9. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

*"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105*



# Approval of Minutes from the April 23, 2026 meeting

MEETING DATE	PREPARED BY
May 28, 2026	Clerk's Office



**COMMUNITY REDEVELOPMENT AGENCY**  
**Regular Meeting Minutes**

April 23, 2026  
5:30 PM  
6738 Dixon Street  
Milton, FL 32570

**1. Call Meeting to Order**

The meeting was called to order at 05:30 PM.

**Members Present:**

Council Member, Ward I, Seat I Mike Cusack  
Council Member, Ward II, Seat I Marilyn Farrow  
Council Member, Ward III, Seat I Gavin Hawthorne  
Council Member Ward III, Seat II Robert Leek  
Council Member Ward I, Seat II Tom Powers  
Council Member, Ward IV, Seat I Ashley Fretwell  
Council Member Ward II, Seat II Larry McKee  
Mayor Heather Lindsay

**Members Absent:**

Council Member Ward IV, Seat II Casey Powell

**Members of the Public in Attendance**

David Samples, Jean Samples, Shari Sebastiao, Pam Mitchell, Jerry Mitchell,  
Dan Mullins, Jimmy Messick, David Farrow

**Staff in Attendance**

City Manager, Ed Spears  
City Clerk, Molly Turnes  
IT Systems Analyst, Alex Gregoire  
Planning Director, Jacob Hullett  
Public Works Director, Joe Cook  
Events Coordinator, Jay Conrad  
Ec. Dev. Director, Stephen Prestesater  
ACM, Sandra Woodbery  
Chief of Police, Jennifer Frank

**2. Invocation & Pledge of Allegiance**

Item # 2026-4032  
Chaplain Tim Chandler

**3. Persons to Appear**

City Manager, Ed Spears introduced Austin Discoli as the newest member of the IT Department.

**4. Approval of Minutes**

Item # 2026-3971

Approval of Minutes from the March 19, 2026 meeting

**ACTION:** Motion to Approve by Larry McKee; second by Marilynn Farrow;  
Motion passed - 7:0

**YEAS:** Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Robert Leek, Tom Powers, Ashley Fretwell, Larry McKee

**NAYS:** None

**ABSTAIN:** None

**5. Financial Report**

Item # 2026-4034

CRA I, II, and III P&L Reports

**ACTION:** Motion to Approve by Larry McKee; second by Ashley Fretwell;  
Motion passed - 7:0

**YEAS:** Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Robert Leek, Tom Powers, Ashley Fretwell, Larry McKee

**NAYS:** None

**ABSTAIN:** None

**6. New Business**

Item # 2026-4036

FRA CRA Board Training

City Manager Ed Spears reported to council

**7. Communications From Council Members & Mayor**

City Manager Ed Spears announced the new Christmas Trees have arrived and wants to donate the older ones to the Town of Century.

**8. Public Input**

No Public Input

**9. Adjournment**

The meeting adjourned at 05:37 PM.

Mayor

Date

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City Clerk

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Date



Agenda Item # 2026-4077

## Pine Street Decorative Lighting Installation (action item)

### MEETING DATE

May 28, 2026

### PREPARED BY

Stephen Prestesater, Director  
of Economic Development

### BACKGROUND

The City of Milton has made significant investments in decorative street lighting throughout the Downtown Historic District as part of ongoing revitalization and placemaking initiatives within the Community Redevelopment Area. Decorative Acorn-style streetlamps have become a defining visual feature of downtown Milton and contribute to the district's historic character, pedestrian experience, and overall sense of place.

Currently, the City owns and maintains more than 200 decorative Acorn street lamps throughout downtown Milton. Historically, the City has directly purchased and maintained these fixtures, with replacement costs averaging approximately \$4,000 per lamp. As the decorative lighting network continues to expand, the long-term maintenance and replacement obligations associated with City-owned infrastructure have increased substantially.

To address these growing costs while continuing to enhance downtown infrastructure, the City is transitioning toward a partnership model with Florida Power & Light for future decorative lighting installations within the CRA district. Under this approach, FPL will own, install, and maintain the lighting infrastructure while the City pays a recurring monthly service fee. This model significantly reduces the City's long-term capital replacement obligations while ensuring professional maintenance and operational reliability.

The proposed Pine Street lighting project represents the continuation of this strategy and supports broader CRA goals related to downtown connectivity, pedestrian infrastructure, historic preservation, and economic vitality. The installation will help bridge gaps in decorative lighting coverage between established downtown corridors and adjacent areas that currently lack pedestrian-scale lighting improvements.

The proposed monthly service cost from FPL is \$476 and includes:

- Decorative Acorn-style fixtures and poles approved by the CRA and Historic Preservation Board
- Installation of all conduit and conductor infrastructure
- Energy and fuel costs
- Ongoing maintenance and repair responsibilities

The decorative fixtures are proposed for installation approximately every 130 feet along Pine Street from Elmira Street to Combs Street.

Approval of this item will authorize staff to proceed with the execution of the agreement with Florida Power & Light and to begin material procurement and project scheduling.

## SUMMARY

The Community Redevelopment Agency (CRA) Board is requested to approve the installation of decorative Acorn-style street lighting along Pine Street from Elmira Street to Combs Street, as well as the associated monthly service agreement with Florida Power & Light (FPL).

The proposed lighting improvements will continue the expansion of pedestrian-scale decorative lighting throughout the Downtown Historic District and strengthen connectivity between existing illuminated corridors and adjacent downtown areas where lighting infrastructure is currently limited. Existing sidewalks already serve the south end of Pine Street, and the addition of decorative lighting will improve visibility, pedestrian safety, walkability, and the overall character of the district.

Florida Power & Light has proposed the installation of CRA-approved and Historic Preservation Board-approved Acorn-style street lamps spaced approximately 130 feet apart along the corridor. The proposed monthly fee of \$476 includes the decorative fixtures and poles, installation of more than 1,000 feet of conduit and conductor, energy and fuel costs, and all future maintenance responsibilities associated with the lighting system.

CRA District 1 funds will be utilized to support the monthly service fee for the duration of the installation's use within the CRA district.

Staff recommends approval of the installation and execution of the associated agreement with Florida Power & Light.

## RECOMMENDATION

Staff recommends approval of this item

## ATTACHMENTS

1. Black Granville + Washington Decorative Concrete Single Mount (2)
2. Pine Street Decorative Lamps FPL proposal



Agenda Item # 2026-4077 | Pine Street Decorative Lighting Installation (action item)

## Fiscal Impact Analysis

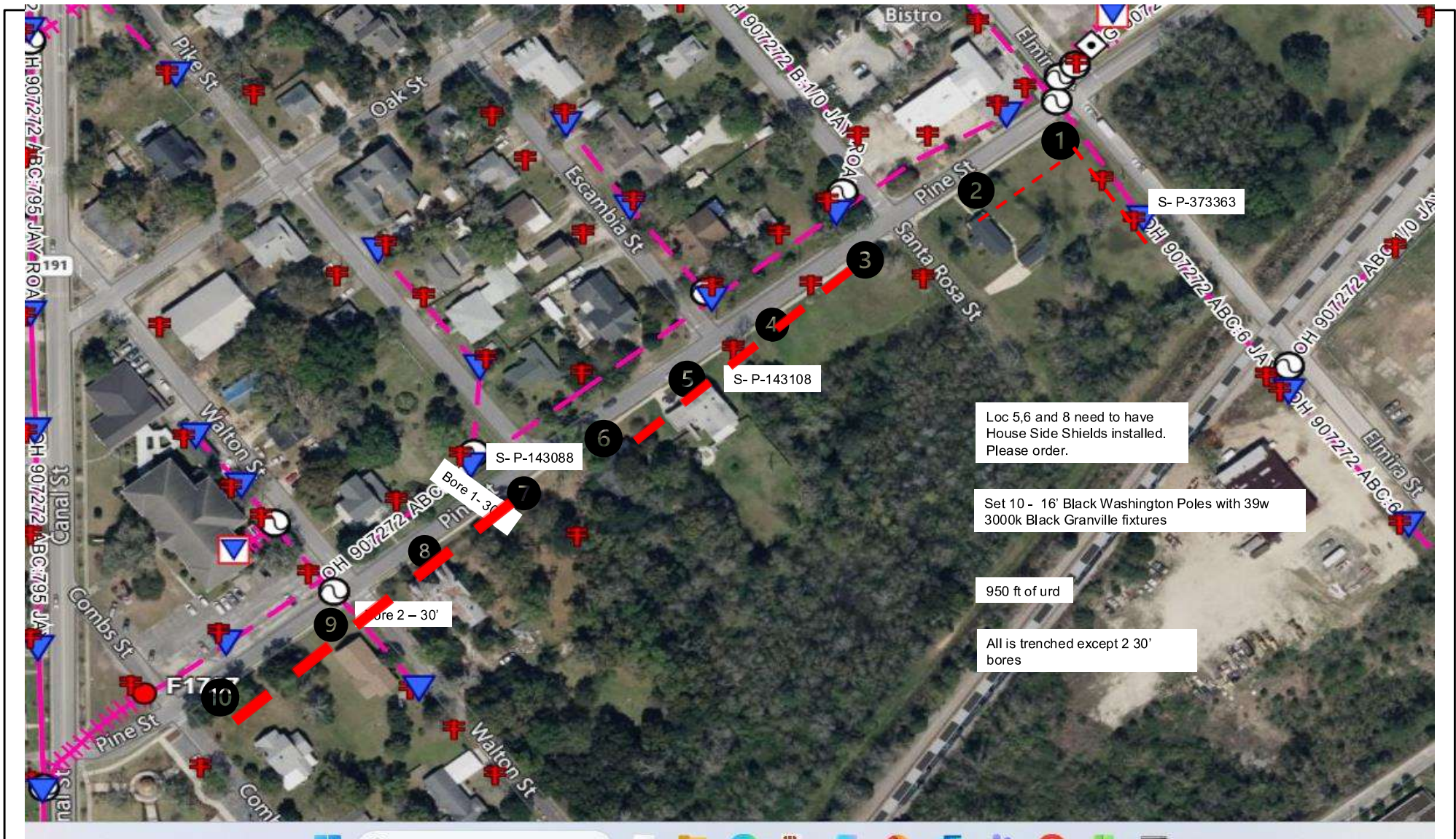
### FISCAL IMPACT SUMMARY

The proposed monthly fee of \$476 = \$5,712 Annually

### FISCAL DATA

Item is approved under the current budget: Yes





**SUBJECT:** CITY OF Milton Pine Street

**DATE:** 5-1-26

**DRN. BY:** Brian White

**LOCATION:** Milton Florida

**WMS WR#:**

**WMS IO#:**





Agenda Item # 2026-4078

## Operation Safety Cone - 2026 Community Policing Initiative (action item)

### MEETING DATE

May 28, 2026

### PREPARED BY

Stephen Prestesater, Director  
of Economic Development

### BACKGROUND

Operation Safety Cone was launched in 2025 as a collaborative community policing initiative designed to strengthen relationships between the Milton Police Department and the community's youth through positive engagement and proactive interaction. The program allows officers to distribute ice cream cone vouchers to children observed demonstrating safe habits and positive community behavior, including:

- Wearing bicycle helmets
- Properly using sidewalks and crosswalks
- Practicing safe pedestrian habits
- Picking up litter
- Demonstrating respectful and responsible conduct

The program was originally developed to reinforce the principles of community-oriented policing while creating approachable and positive interactions between law enforcement officers and local families. In addition to its public safety and community engagement objectives, the initiative also supports economic activity within the Downtown Community Redevelopment Area by directing participating families to locally owned businesses.

The original 2025 CRA agenda item identified the program's benefits as strengthening trust between law enforcement and youth, increasing community engagement, and supporting downtown businesses through voucher redemption activity.

In 2025, the CRA approved \$1,000 to support the program. Supporting invoices demonstrate that the project costs exceeded the approved funding level. An invoice from the participating ice cream vendor totaled \$1,000 alone for approximately 1,000 ice cream servings. Additional printing and production costs associated with promotional and redemption cards totaled more than \$100. Other departments ultimately assisted in covering portions of the project expenses to ensure successful implementation.

For 2026, the Milton Police Department proposes expanding the initiative and anticipates increased participation levels throughout the community. Additionally, the City has transitioned

to a new vendor partnership with Scoops Ice Cream in downtown Milton. Due to rising supply costs and vendor pricing changes, the projected cost per redemption item has increased from approximately \$1 per cup during the 2025 program to approximately \$3 per cone for the 2026 program.

The requested increase in CRA funding to \$2,000 will help offset projected increases in:

- Ice cream redemption costs
- Printing and promotional materials
- Administrative support expenses
- Program marketing and outreach
- Miscellaneous operational supplies

The Operation Safety Cone initiative directly aligns with the CRA's goals of promoting community engagement, enhancing downtown activity, supporting local businesses, and improving the overall quality of life within the redevelopment district. The program also continues to build upon the significant public attention and positive community response generated during the inaugural 2025 initiative.

## SUMMARY

The Milton Community Redevelopment Agency (CRA) Board is requested to approve \$2,000 in CRA District 1 funding to support the 2026 Operation Safety Cone community policing initiative led by the Milton Police Department.

Operation Safety Cone is a youth-focused community engagement program that promotes positive interactions between law enforcement officers and local youth through the distribution of free ice cream cone vouchers to children demonstrating safe and responsible behavior within the community. The initiative supports community policing efforts while encouraging bicycle safety, pedestrian awareness, litter prevention, and other positive behaviors.

The 2026 program will continue the successful framework implemented in 2025 while expanding outreach efforts to serve additional youth throughout the CRA district and downtown Milton area. This year, the Milton Police Department will partner with Scoops Ice Cream, located adjacent to Sweet Greek Cafe in downtown Milton.

The requested increase in funding reflects rising program costs associated with:

- Increased participation goals and expanded outreach
- Higher ice cream product costs due to vendor changes
- Printing and marketing expenses
- Administrative and supply costs associated with program implementation

In 2025, the CRA approved \$1,000 for the initiative; however, total program expenses exceeded the approved amount, requiring supplemental funding assistance from other City

departments to fully implement the program. Documentation provided with this agenda item includes the original 2025 agenda materials and invoices associated with program expenses.

Staff recommends approval of the \$2,000 funding request to support the continued growth and success of the Operation Safety Cone program within CRA District 1.

**RECOMMENDATION**

Staff recommends approval of this item

**ATTACHMENTS**

- 1. Oh Sugar Milton INVOICE
- 2. Bravo Print Invoice for Cards
- 3. Operation Safety Cone MPD - 2025 - CRA - COVER Page
- 4. City of Milton - Municipal Achievement Award Submission 2026 - Operation Safety Cone



Agenda Item # 2026-4078 | Operation Safety Cone - 2026 Community Policing Initiative (action item)

## Fiscal Impact Analysis

### FISCAL IMPACT SUMMARY

111-0552-552:48-11 - Current balance of \$1,250.00. With the expected rise in costs, funds need to be shifted from account 111-0552-552:49-00 Misc. Expenses to cover the costs. The current balance is 49-00 Misc. is \$2,000.00. The budget shift is authorized to be done internally as it is under the \$20K threshold.

### FISCAL DATA

Item is approved under the current budget: Yes

Oh Sugar Milton FL, LLC DBA The Sweet Greek Milton FL

# INVOICE

6776 Caroline St  
Milton FL 32570  
Phone: (850) 564-0029

**BILL TO**  
The City of Milton  
CRA: Attention Stephen Prestesater  
PO Box 909  
Milton FL 32572  
850-983-5400 ext 1233  
sprestesater@miltonfl.org

**INVOICE #**      **DATE**  
CO725-TE      7/7/2025

**CUSTOMER ID**      **TERMS**  
City of Milton      Due upon receipt

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Vanilla	336	\$0.992	\$333.31
Chocolate	336	\$0.992	\$333.31
Strawberry	336	\$0.992	\$333.31
Bulk white spoons 1,000 count			0.07
			-
A copy of the City of Milton's Tax Exempt Status Certificate will be required prior to ordering for bookkeeping and tax records.			-
			-
			-
			-
			-
			-
			-
			-
			-
			-

*Thank you for your business!*      SUBTOTAL      1,000.00  
TAX RATE      tax exempt

**TOTAL      \$ 1,000.00**

*OK to pay  
[Signature]  
7/7/25*

If you have any questions about this invoice, please contact our bookkeeper directly  
Anne Ridgway at aridgway51@verizon.net

**BRAVO PRINT LLC**

PO Box 144  
Bagdad, FL 32530 US  
+18505250474  
Rick@bravoprintpromo.com  
www.bravoprintpromo.com



**INVOICE**

**BILL TO**  
Jay Conrad  
City of Milton  
6738 Dixon St  
Milton, FL 32570  
United States

**SHIP TO**  
Jay Conrad  
City of Milton  
6738 Dixon St  
Milton, FL 32570  
United States

**INVOICE** 5484  
**DATE** 07/10/2025  
**TERMS** Due on receipt  
**DUE DATE** 07/10/2025

DATE	ACTIVITY	QTY	RATE	AMOUNT
07/10/2025	Business Cards 6565711-A - Business Cards-Ice Cream Cards Job Name / PO: City of Milton Product Specs Quantity: 1500 Versions: 1 Size: 3.5 X 2 Paper: 16pt C2S (Gloss Cover) Color: 4/4 (Full Color Both Sides) Coating: UV 2 Sides (Super Hi-Gloss Coating)	1,500	0.0566667	85.00T
07/10/2025	Shipping Jay Conrad City of Milton 6738 Dixon St Milton, FL 32570	1	21.80	21.80

SUBTOTAL	106.80
TAX	0.00
TOTAL	106.80

**BALANCE DUE \$106.80**

Pay invoice

*ok to pay  
Ted  
7/22/25*



Agenda Item # 2025-3413  
**Operation Safety Cone**

MEETING DATE	PREPARED BY
June 26, 2025	Jennifer Frank, Police Chief

**BACKGROUND**

<b>Program:</b>	Operation Safety Cone
<b>Location:</b>	Milton city limits
<b>Partners:</b>	Local ice cream businesses (to be determined)
<b>Date(s):</b>	July 2025
<b>Program description:</b>	<p>The Operational Safety Cone program is a community initiative led by the police department aimed at promoting safety and positive behavior among local youth. Throughout the month, officers distribute free ice cream cone coupons to children who demonstrate safe habits, such as wearing helmets while biking, using crosswalks to cross the street, or picking up litter. This program encourages young people to make responsible choices while rewarding them for their efforts, fostering a safer, more engaged community. By recognizing and celebrating these positive actions, the program strengthens the relationship between law enforcement and the youth in our city, while reinforcing the importance of safety in everyday life.</p>
<b>Benefits:</b>	<p>The Operational Safety Cone program offers numerous benefits to the community. It strengthens the relationship between law enforcement and local youth through positive, trust-building interactions that reinforce the principles of community policing. By rewarding safe and responsible behavior, officers are seen as approachable role models rather than enforcers, helping to foster mutual respect. The program also increases engagement in the Community Redevelopment Area (CRA), as youth receive and redeem their free ice cream cone coupons at participating local businesses. This not only brings families into the CRA but often results in additional purchases by caregivers for siblings or themselves, providing a welcome boost to small, locally owned establishments and further supporting economic development in the area.</p>
<b>Equipment / Supplies:</b>	<p>200 Laminated ice cream cone "tickets" 200 Ice creams</p>

<b>Expense(s):</b>	Tracking sheet – location only TBD – Based on cost of ice cream cones \$25 - Thermal laminating pouches \$25 – Printing expense for cone tickets
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**SUMMARY**

**RECOMMENDATION**

**ATTACHMENTS**

1. Operation Safety Cone MPD - 2025 - CRA



## **City of Milton – Municipal Achievement Award Submission 2026**

**Program: Operation Safety Cone**

**Category: Public Engagement Award**

### **Summary:**

Operation Safety Cone is a CRA-funded community policing initiative in the City of Milton that promotes civic engagement through positive interactions between youth, law enforcement, and local businesses. Led by the Milton Police Department in partnership with local business owner Melissa Simpson, of Sweet Greek Cafe, the program rewards children for demonstrating safe behaviors with ice cream coupons redeemable at a local business.

This approach builds trust, encourages responsible citizenship, and increases participation in the community by connecting families to the CRA district. With 200 youth engaged and tens of thousands reached through media and social platforms, the program's impact extends far beyond its direct participants.

Operation Safety Cone is a simple, innovative, and highly adaptable model that strengthens community connections and creates a more informed, engaged, and participative city.

### **Narrative:**

What if a simple ice cream cone could spark meaningful connections between youth, law enforcement, and local businesses, while building a more engaged and informed community? In the City of Milton, Operation Safety Cone has done exactly that. Funded by the Milton Community Redevelopment Agency (CRA I) as a community policing initiative, this program transforms everyday interactions into opportunities for public engagement, education, and relationship-building, creating a safer, more participative community.

## 1. Objectives

Operation Safety Cone was developed to strengthen public engagement by creating positive, educational interactions between youth, law enforcement, and local businesses. The program was designed to:

1. Increase youth awareness of safe behaviors and their role in maintaining a safe and respectful community.
2. Foster trust and open communication between residents, especially young residents, and local law enforcement.
3. Encourage active participation in the community by connecting youth and families to local businesses and the CRA district.
4. Promote a greater understanding of how local government, public safety, and economic development work together to enhance quality of life.

By focusing on early engagement and positive reinforcement, the city aimed to cultivate a generation of residents who are more informed, involved, and connected to their community.

## 2. Implementation and Outcomes

Operation Safety Cone was implemented through a partnership between the Milton Police Department, led by Chief Jennifer Frank, local business owner Melissa Simpson of the Sweet Greek Cafe, and the Milton CRA.

Officers engaged with youth during routine patrols and community interactions, identifying and rewarding safe and responsible behaviors such as wearing helmets, using crosswalks, and helping keep the community clean. When these behaviors were observed, youth received a laminated “ice cream cone” ticket redeemable at a participating local business.

This simple interaction created a meaningful touchpoint between youth and law enforcement, turning officers into approachable mentors and educators. At the same time, the redemption process encouraged families to visit local businesses, creating additional opportunities for community interaction and engagement.

The program successfully met its objectives by:

- Increasing positive, trust-building interactions between officers and youth.
- Encouraging youth to actively participate in maintaining community safety.
- Bringing families into the CRA, where they engaged with local businesses and experienced the value of their downtown district.
- Reinforcing the connection between local government initiatives and everyday community life.

### **3. Challenges**

One of the primary challenges was ensuring that the program reached a broad and diverse group of youth across the community. Because participation was based on real-time interactions, visibility and consistency were key. Officers addressed this by actively incorporating the program into their daily patrol routines.

Another challenge was shifting traditional perceptions of law enforcement interactions. In many cases, youth may associate officers with discipline rather than encouragement. Operation Safety Cone intentionally reframed these interactions by focusing on recognition and reward, helping to build trust over time.

Additionally, the program operated with limited resources, including a finite number of tickets. This was addressed through thoughtful distribution and prioritizing meaningful engagement opportunities.

### **4. Measurable Success**

The success of Operation Safety Cone was measured through both participation metrics and community feedback:

- 200 youth were directly engaged and rewarded, reinforcing positive behavior and civic responsibility.
- Increased frequency of positive interactions between law enforcement and residents, particularly youth.
- Noticeable growth in family engagement within the CRA, as tickets were redeemed at local businesses.
- Positive feedback from parents, who valued the program's focus on encouragement and education.
- Local businesses reported increased visits and stronger connections with community members.

Beyond quantitative measures, the program's success is reflected in strengthened relationships, increased trust, and a more engaged and connected community.

### **5. Innovative Approach**

Operation Safety Cone is innovative because it reimagines how local governments engage with their communities, particularly youth.

Rather than relying on traditional outreach or educational campaigns, the program embeds civic engagement into everyday moments. By rewarding safe behavior, it creates a direct link between personal responsibility and community well-being.

The program also bridges multiple sectors, law enforcement, local government, and small businesses, into a unified effort that promotes engagement from multiple

touchpoints. Youth learn not only about safety but also about the role of local businesses and public agencies in shaping their community.

Additionally, the use of CRA funding for a community engagement initiative represents a forward-thinking approach, demonstrating how redevelopment efforts can extend beyond infrastructure to include people-centered programming.

## **6. Adaptability**

Operation Safety Cone is highly adaptable and can be implemented in communities of all sizes.

The program requires minimal resources and can be customized to reflect local priorities. Rewards can be tailored to partnerships with local businesses, and engagement criteria can be adjusted to align with community goals such as safety, environmental stewardship, or civic pride.

The model can be led by police departments, community development offices, or nonprofit partners, making it flexible for various municipal structures.

Because of its simplicity, affordability, and impact, Operation Safety Cone provides a scalable framework for cities seeking to increase civic participation, strengthen relationships, and build more engaged communities.

## **Closing Statement**

While 200 children were directly rewarded through Operation Safety Cone, the program's true impact extended far beyond those individual interactions. Through widespread coverage by local news outlets and strong engagement across social media platforms, the initiative reached tens of thousands of residents, businesses, and visitors, amplifying its message of safety, community, and connection. This positive exposure not only elevated public awareness but also reinforced community pride and trust in local government. Operation Safety Cone demonstrates that even the smallest acts of engagement can create a ripple effect—transforming a simple idea into a community-wide movement.



Agenda Item # 2026-4079

## America 250th Celebration Downtown Decorations (action item)

### MEETING DATE

May 28, 2026

### PREPARED BY

Stephen Prestesater, Director  
of Economic Development

### BACKGROUND

The Milton CRA continues to prioritize beautification, placemaking, and community identity initiatives throughout the Downtown CRA District. Decorative streetscape enhancements have consistently contributed to increased community engagement, improved visual appeal, and a stronger sense of place within the historic downtown area.

As the United States approaches the celebration of the nation's 250th Anniversary, communities across the country are beginning preparations for patriotic displays and commemorative events. The proposed purchase of large outdoor patriotic bows supports these efforts while further enhancing the appearance of Downtown Milton during major community celebrations and tourism periods.

The CRA has previously invested in seasonal and holiday decorations to improve the downtown experience for residents, visitors, and businesses. Jubilee Decor has served as a trusted vendor for prior decorative purchases and has provided products compatible with the City's existing decorative lighting infrastructure.

The bows are designed for outdoor use and durability and are expected to be reused for multiple years and community events, making the purchase a long-term investment in downtown beautification efforts.

### SUMMARY

The Milton Community Redevelopment Agency (CRA) is being asked to approve the purchase of decorative patriotic streetlight bows for installation throughout the Downtown CRA 1 District in celebration of the nation's upcoming 250th Anniversary of Independence and future patriotic and community events.

Staff is requesting approval to purchase forty-five (45) large 24-inch outdoor fabric bows from Jubilee Decor, the same vendor currently utilized by the City and CRA for downtown seasonal and holiday decorations. The proposed purchase includes:

- 15 Red Bows
- 15 White Bows
- 15 Blue Bows

The bows will be installed on downtown decorative street lamps throughout the CRA 1 District, including Caroline Street, Willing Street, and key corridors extending from Willing Street to Canal Street.

The selected 24-inch bow option was previously reviewed by the CRA Board, with members expressing preference for the larger decorative style due to its enhanced visibility and visual impact within the historic downtown streetscape.

The total cost for the purchase is \$3,903.30, equating to approximately \$86.74 per bow. City staff will coordinate direct pickup of the materials in order to eliminate shipping expenses and reduce overall project costs.

These decorations are intended to serve as reusable beautification assets that can be utilized during the Fourth of July, patriotic observances, military celebrations, veterans events, and other community festivals and downtown activation efforts throughout the year.

## RECOMMENDATION

Staff recommends approval of this item

## ATTACHMENTS

1. Estimate\_3063\_from\_Jubilee\_Decor - Bows



Agenda Item # 2026-4079 | America 250th Celebration Downtown Decorations (action item)

## Fiscal Impact Analysis

### FISCAL IMPACT SUMMARY

The total cost for the purchase is \$3,903.30, equating to approximately \$86.74 per bow

### FISCAL DATA

Item is approved under the current budget: Yes

# ESTIMATE

**Jubilee Decor**  
224 E Three Notch St  
Andalusia, AL 36420-3123

admin@jubileedecor.com  
+1 (334) 679-6682  
www.jubileedecor.com



## City of Milton, FL:City of Milton, FL 2026

### Bill to

City of Milton, FL  
Attn: Lee Willingham  
6738 Dixon Street  
Milton, FL 32572  
850-983-5477

### Ship to

City of Milton, FL  
Attn: Lee Willingham  
6731 Magnolia Street  
Milton, FL 32570  
850-983-5477

### Estimate details

Estimate no.: 3063  
Estimate date: 05/05/2026

#	Product or service	Description	Qty	Rate	Amount
1.	<b>FB-6-OCR</b>	24" 4-Loop Bow Outdura China Red Fabric	15	\$86.74	\$1,301.10
2.	<b>FB-6-OW</b>	24" 4-Loop Bow Outdura White Fabric	15	\$86.74	\$1,301.10
3.	<b>FB-6-ORB</b>	24" 4-Loop Bow Outdura Royal Blue Fabric	15	\$86.74	\$1,301.10
4.	<b>Freight</b>	Customer will pickup when ready.	1	\$0.00	\$0.00
				<b>Total</b>	<b>\$3,903.30</b>

### Note to customer

Please review the estimate below. When you are ready to proceed with the order, please use the review and approve button below.

Accepted date

Accepted by



Agenda Item # 2026-4082

## CRA I, II, and III Monthly Financial Reports

### MEETING DATE

May 28, 2026

### PREPARED BY

Laura McDill, Budget  
Coordinator

### BACKGROUND

### SUMMARY

CRA I, II, and III Financial Reports through March 2026

### RECOMMENDATION

### ATTACHMENTS

1. CRA 111 03\_2026
2. CRA 112 03\_2026
3. CRA 113 03\_2026

**CRA I DOWNTOWN  
FY 2026**

( Fund 111 )

		<b>FY 2026</b>	<b>FY 2026</b>			
			<b>YEAR To DATE as of</b>			
		<b>BUDGET</b>	<b>3/31/2026</b>	<b>Balance</b>	<b>Description</b>	
acct. #						
<b>REVENUES</b>	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 79,850	\$ 79,850	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 61,454	\$ 61,454	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ 6,000	\$ 17,665	\$ (11,665)	Promotional Revenue
	360-10-00	Misc. Revenues	\$ -	\$ -	\$ -	Misc. Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 134,997	\$ -	\$ 134,997	Funds brought forward from FY2024
<b>REVENUE TOTALS</b>		<b>\$ 282,301</b>	<b>\$ 158,969</b>	<b>\$ 123,332</b>		

		<b>OTHER EXPENSES</b>				
<b>EXPENSES</b>	32-00	Audit	\$ 7,500	\$ -	\$ 7,500	
	34-00	Other Contractual Services	\$ 8,000	\$ -	\$ 8,000	
	43-00	Utility Services	\$ 16,000	\$ 6,935	\$ 9,065	Gulf Power / Willing St. power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-01	5k Run	\$ -	\$ -	\$ -	
	48-02	Bands on the Blackwater	\$ -	\$ -	\$ -	
	48-03	Movie Night	\$ -	\$ -	\$ -	
	48-06	Other Events	\$ -	\$ -	\$ -	
	48-11	Community Policing	\$ 1,250	\$ -	\$ 1,250	
	49-00	Misc. Expense	\$ 2,250	\$ -	\$ 2,250	Christmas lighting maintenance/Electrical Repair
	49-19	Tax Rebate Incentive Prog	\$ -	\$ -	\$ -	Tax Rebate Incentive Program
	49-34	Property / Fire Tax	\$ -	\$ -	\$ -	Fire Fee
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials / Repair & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ 5,000	\$ 965	\$ 4,035	Dues & Subscriptions
	61-01	Capital Outlay / Land Acquisition	\$ 150,000	\$ -	\$ 150,000	Magnolia Hall Roof Replacement
	64-00	Capital Outlay	\$ -	\$ -	\$ -	
	64-27	Downtown Project Expense	\$ 30,000	\$ 55,800	\$ (25,800)	
	82-08	SRC-July 4th Fireworks	\$ -	\$ -	\$ -	
82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events (SR Arts/Etc.)	
82-19	Façade Grant	\$ 50,000	\$ 4,800	\$ 45,200	Façade Improv.	
91-01	Transfer to General Fund	\$ -	\$ -	\$ -		
99-99	Contingencies	\$ 12,302	\$ -	\$ 12,302		
<b>EXPENSE TOTALS</b>		<b>\$ 282,302</b>	<b>\$ 68,500</b>	<b>\$ 213,802</b>		

**CRA II NORTH  
FY 2026  
( Fund 112 )**

			<b>FY 2026</b>	<b>FY 2026</b>		
				<b>YEAR To DATE as</b>		
			<b>BUDGET</b>	<b>of</b>	<b>Balance</b>	<b>Description</b>
<b>acct. #</b>				<b>3/31/2026</b>		
<b>REVENUES</b>	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 10,792	\$ 10,792	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 8,306	\$ 8,306	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 54,927	\$ -	\$ 54,927	
<b>REVENUE TOTALS</b>			<b>\$ 74,025</b>	<b>\$ 19,098</b>	<b>\$ 54,927</b>	

Dept. 552

			<b>OTHER EXPENSES</b>			
<b>EXPENSES</b>	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ -	\$ -	\$ -	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	63-04	Carpenters Park	\$ -	\$ -	\$ -	Carpenters Park
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ 47,250	\$ 7,522	\$ 39,728	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
91-01	Transfer to General Fund	\$ -	\$ -	\$ -		
91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -		
590-01-00	Contingencies	\$ 26,775	\$ -	\$ 26,775		
<b>EXPENSE TOTALS</b>			<b>\$ 74,025</b>	<b>\$ 7,522</b>	<b>\$ 66,503</b>	

**CRA III SOUTH  
FY 2026  
( Fund 113 )**

		<b>FY 2026</b>	<b>FY 2026</b>			
			<b>YEAR To DATE as of</b>			
<b>acct. #</b>		<b>BUDGET</b>	<b>3/31/2026</b>	<b>Balance</b>	<b>Description</b>	
<b>REVENUES</b>	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 3,535	\$ 3,535	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 2,721	\$ 2,721	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 21,294	\$ -	\$ 21,294	
<b>REVENUE TOTALS</b>		<b>\$ 27,550</b>	<b>\$ 6,256</b>	<b>\$ 21,294</b>		

Dept. 552

		<b>OTHER EXPENSES</b>				
<b>EXPENSES</b>	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ -	\$ -	\$ -	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / Power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -	
91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -		
99-99	Contingencies	\$ 27,550	\$ -	\$ 27,550		
<b>EXPENSE TOTALS</b>		<b>\$ 27,550</b>	<b>\$ -</b>	<b>\$ 27,550</b>		