



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

April 23, 2026
5:45 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Persons to Appear**
- 3. Approval of Minutes**
 - Item # 2026-3972
 - Approval of Minutes from March 19, 2026 meeting
- 4. Financial Report**
 - Item # 2026-4035
 - Sundial P&L Report
- 5. Ordinances & Resolutions**
- 6. Communications From Council Members & Mayor**
- 7. Public Input**
- 8. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from March 19, 2026 meeting

MEETING DATE	PREPARED BY
April 23, 2026	Clerk's Office



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

March 19, 2026
5:45 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 05:45 PM.

Members Present:

Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilynn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward II, Seat II Larry McKee
Council Member Ward III, Seat II Robert Leek
Council Member Ward I, Seat II Tom Powers
Mayor Heather Lindsay

Members Absent:

Council Member, Ward IV, Seat I Ashley Fretwell

Members of the Public in Attendance

Cindy Smith, Donna Long, Vernon Compton, Betsy Lunsford, Pam Mitchell, Jerry Mitchell, Theresa Messick, Jimmy Messick, Carol B Rich, D'Asia Streeter, Kathryn Streeter, Rev Leanne Beaumont, David Farrow, David Samples

Staff in Attendance

City Manager, Ed Spears
City Clerk, Molly Turnes
IT Systems Analyst, Alex Gregiore
HR Director, Nicki Vickery
Budget Coordinator, Laura McDill
Planning Director, Jacob Hullett
Assistant Planner, Ethan Brosnahan
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Ec. Dev. Director, Stephen Prestesater
ACM, Sandra Woodbery
Chief of Police, Jennifer Frank

2. Approval of Minutes

Item # 2026-3909

Approval of Minutes from the February 19, 2026 meeting

ACTION:

Motion to Approve by Tom Powers; second
by Larry McKee;

YEAS: Motion passed - 7:0
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Larry McKee,
Robert Leek, Tom Powers

NAYS: None

ABSTAIN: None

3. Financial Report

Item # 2026-3960
Monthly Sundial Financial Report

ACTION: Motion to Approve by Tom Powers; second
by Larry McKee;
Motion passed - 7:0

YEAS: Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Larry McKee,
Robert Leek, Tom Powers

NAYS: None

ABSTAIN: None

4. Ordinances & Resolutions

Item # 2026-3963
Resolution #2026-05 Budget Amendment FY26

ACTION: Motion to Approve by Gavin Hawthorne;
second by Casey Powell;
Motion passed - 7:0

YEAS: Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Larry McKee,
Robert Leek, Tom Powers

NAYS: None

ABSTAIN: None

City Manager, Ed Spears reported to council

5. New Business

Item # 2026-3969
Sundial Expansion Project Change Orders

ACTION: Motion to Approve by Gavin Hawthorne;
second by Marilynn Farrow;
Motion passed - 7:0

YEAS: Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Larry McKee, Robert Leek, Tom Powers
NAYS: None
ABSTAIN: None

City Manager, Ed Spears, reported to council regarding the change orders for the Sundial expansion.

Change Order 1: Deductive change order: \$119,000
Change Order 2: Additive change order: \$227,445.00
Net change: **\$108,445**
Contract will go up from \$10,027,000.00 to \$10,135,445.00 (1.8% increase)

6. Communications From Council Members & Mayor

No additional communications

7. Persons to Appear

Public input was provided by: Pam Mitchell

8. Adjournment

The meeting adjourned at 05:55 PM.

Mayor

Date

City Clerk

Date



Agenda Item # 2026-4035
Sundial P&L Report

MEETING DATE

April 23, 2026

PREPARED BY

Laura McDill, Budget
Coordinator

BACKGROUND

SUMMARY

Sundial P&L Report for February 2026

RECOMMENDATION

ATTACHMENTS

1. Sundial PL 02_2026

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

409 Fund

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT

11	1054	2163
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Income

	December 2025	January 2026	February 2026	FYTD
*Sewer Revenue	\$ 533	\$ 55,700	\$ 113,892	\$ 266,463
Service Connect	\$ (45)	\$ -	\$ 128,480	\$ 297,104
Other Revenues	\$ 4,716	\$ 4,545	\$ 4,180	\$ 23,333
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 5,203	\$ 60,245	\$ 246,552	\$ 586,900

Expenses

Legal Counsel	\$ -	\$ -	\$ -	\$ 236
Accounting & Auditing	\$ 110	\$ -	\$ 400	\$ 735
Bad Debt	\$ -	\$ -	\$ 95	\$ 159
Postage and Shipping	\$ 222	\$ -	\$ 252	\$ 694
Utilities-Wastewater	\$ 3,529	\$ -	\$ 7,139	\$ 14,308
Insurance & Bonds	\$ 4,019	\$ -	\$ -	\$ 8,038
Repair & Maintenance-Wastewater	\$ 1,606	\$ 1,696	\$ 843	\$ 5,975
Repair & Maint. Lift Station	\$ -	\$ -	\$ 4,185	\$ 31,065
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$ -	\$ -
Misc. Expenditures	\$ -	\$ -	\$ -	\$ -
Landfill Tipping Fee	\$ 3,452	\$ 3,752	\$ 9,364	\$ 17,878
Pipes, Valves & Fitting	\$ -	\$ -	\$ -	\$ -
Laboratory Service	\$ 358	\$ -	\$ 1,659	\$ 3,652
Permit Fees	\$ -	\$ -	\$ -	\$ -
IT Expense	\$ -	\$ -	\$ -	\$ -
Billing & Admin Fees	\$ -	\$ -	\$ -	\$ -
Fire Assessment Fees	\$ -	\$ -	\$ -	\$ 3,437
W&S Fund Labor Fees	\$ -	\$ -	\$ -	\$ -
Office Supplies	\$ -	\$ -	\$ -	\$ 51
Operating Supplies-Wastewater	\$ 1,569	\$ 204	\$ 317	\$ 4,611
Lift Station Improvements	\$ -	\$ -	\$ -	\$ -
WWTP Upgrade & Improve	\$ 110	\$ -	\$ 11,885	\$ 11,995
Sewer Infrastructure	\$ -	\$ -	\$ -	\$ -
Machinery & Equipment / Misc.	\$ 64,148	\$ -	\$ -	\$ 64,148
*Debt Costs	\$ 12,750	\$ 12,750	\$ -	\$ 51,000
Interest Expense	\$ 5,522	\$ 5,522	\$ -	\$ 22,087
Total Expenses	\$ 97,395	\$ 23,923	\$ 36,138	\$ 240,069

Profit/(Loss)

(\$92,192)	\$36,321	\$210,414	\$ 346,830
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*Debt Costs are \$12,750 for Principle + \$5,522 Interest (1/12 of Annual Debt Payment of ~\$219,262)