



HISTORIC PRESERVATION BOARD
Regular Meeting Agenda

March 12, 2026
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Open Meeting with Invocation & Pledge of Allegiance**
- 2. Review and Approval of Agenda**
- 3. Approval of Minutes**
 - Item # 2026-3916
 - Approval of Minutes from February 12, 2026, meeting
- 4. Citizen Comments**
- 5. New Business**
 - Item # 2026-3933
 - Commercial Historic Excellence Sign
- 6. Old Business**
 - Item # 2026-3934
 - Historic Lamppost Signage Update
- 7. Planning Department Update**
- 8. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Agenda Item # 2026-3916

Approval of Minutes from February 12, 2026, meeting

MEETING DATE

March 12, 2026

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. HPB Minutes February 12, 2026

HISTORIC PRESERVATION BOARD

February 12, 2026

The Historic Preservation Board met on Thursday, February 12, 2026, at 5:30 p.m. in the Council Chambers at City Hall.

PRESENT: Laura Coleman
Jeff Martin
Theresa Messick
Susan Russell
John Ellis

Jacob Hullett, Planning Director

OTHERS: Councilwoman Marilyn Farrow

The meeting was called to order at 5:31 p.m. John Ellis made a motion to amend the agenda, seconded by Jeff Martin; approved 5-0. Jeff Martin made a motion to approve November 13, 2025, meeting minutes, seconded by Laura Coleman; approved 5-0. Councilwoman Marilyn Farrow welcomed Jacob Hullett and thanked the board for their service to the city.

NEW BUSINESS:

New City Planner – The Historic Preservation Board Members welcomed Jacob Hullett.

Conflict Disclosure Form– Jacob Hullett explained that this is a liability disclosure form for the board members to fill out and for employees and explained that if the board members wanted additional information about this disclosure form, they can further talk to Molly the City Clerk, who will be collecting these forms.

Ordinance No. 17-25 – Jacob Hullett explained that the City Council wants a revision to the code pertaining to the Historic Preservation Board. Mr. Hullett explained that Council will review the language and bring this back. The board discussed some possible revisions to achieve consistency.

Historic Excellence Sign – Residential – The board explained that there is an existing list and will continue to add to the list for the Historic Excellence Sign. Theresa Messick recommended 6837 Baldwin Street and 6760 Berryhill Street. Theresa Messick made a motion to nominate 6837 Baldwin Street for the Historic Excellence Sign, seconded by Jeff Martin; approved 5-0. The board members will continue to build the list of properties for the Historic Excellence Sign. The board discussed properties that get rescued and property owners bringing them back to their historic appearance due to damage that these properties promote preservation and should be acknowledged. The board will look at each property case by case and will continue adding them to the list.

Historic Excellence Sign – Commercial – Theresa Messick had mentioned Laura Coleman’s property, Brad Johnson’s property, Berryhill Dental Office, and the GFWC Milton Woman’s Club was also discussed. John Ellis made a motion to nominate Brad Johnson’s property, seconded by Susan Russell; approved 5-0.

OLD BUSINESS:

Historic Lamppost Signage Update – The board discussed the Masonic Lodge, graduating class of Milton High School, and decided to have staff put the first completed sign up. Marilynn Farrow is happy that this is moving forward and wanted to be at the first sign installation. The board discussed changing the Berryhill Elementary School to the First Presbyterian Church of Milton. The board discussed having all 9 signs to be made at one time and have this completed within 2 months and by next meeting have the photos and verbiage ready to be discussed. Marilynn Farrow suggested incorporating this celebration with the 250th Birthday of our Nation on July 4th. The board discussed adding the Tampa Steamboat, but the issue is not having the lamppost to put some of these signs on. The board decided to get all the information together and to put up the signs as they get completed. Laura Coleman has pictures of lumber on the Blackwater River from the lumber mills. Marilynn Farrow explained that she would send the history of the early celebrations of July 4th to John Ellis and discussed adding some language to a 1916 4th of July celebration picture.

Planning Department Update – Jacob Hullett explained that there are no new updates.

There was no further business to discuss, and the meeting was adjourned at 6:59 p.m.



Agenda Item # 2026-3933

Commercial Historic Excellence Sign

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ATTACHMENTS

None



Agenda Item # 2026-3934

Historic Lamppost Signage Update

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None