



CITY COUNCIL
Special Called Meeting Minutes

November 20, 2025
6:00 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 05:44 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward III, Seat II Robert Leek
Council Member Ward I, Seat II Tom Powers
Council Member, Ward IV, Seat I Ashley Fretwell
Council Member Ward II, Seat II Larry McKee

Members Absent:

Members of the Public in Attendance

Cameron Cauley, Shari Sebastiao, David Farrow, Candy Stallworth, Pam Mitchell, Jerry Mitchell, David Samples, China Baker, Chris Baker, Frank White, Linda White

Staff in Attendance

City Attorney, John Adams
City Clerk, Molly Turnes
IT Systems Analyst, Alex Gregiore
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Ec. Dev. Director, Stephen Prestesater
ACM, Sandra Woodbery
Chief of Police, Jennifer Frank

2. Persons to Appear

No Person to Appear

3. Special Called Meeting Subject

Item # 2025-3741

Effluent Disposal System - Land Acquisition

Assistant City Manager Sandra Woodbery reported to council

On July 8, 2025, Council authorized the purchase up to 259.55 (+/-) acres of the 320-acre parcel #21-2N-27-0000-00100-0000 subject to satisfaction completion of a Due Diligence review to determine the property's suitability as an effluent disposal sprayfield. Upon Council approval, Baskerville-Donovan, Inc. (BDI) engineers began the review of the property. On November 7, 2025, BDI issued a report detailing the property's suitability for the City's intended use. Closing on the sale must take place on or before December 5, 2025. The agreed upon price is \$6,900 per acre for a maximum of \$1,790,895 plus fees, commissions, and closing costs as identified in the sales contract. A survey will define the final area purchased. The City will not be purchasing any wetlands identified on the western edge of the parcel.

This property represents the last parcel the City will require to have the capacity to discharge up to 2.5 million gallons per day of treated effluent. This will allow the City to achieve the requirements of an FDEP Administrative Order that mandates the removal of the treated effluent from the Blackwater River. The City has previously purchased 77-acres, 116-acres and 80 acres in East Milton to accomplish this goal. With the exception of the 77-acres, which the City will hold in reserve for future needs, the 116 and 80-acre parcels are adjacent and contiguous to the parcel under consideration. This will allow the City to maximize the disposal area of the parcels. With the exception of the 77-acre parcel, the remaining parcels are all located outside of the County's Wellfield Protection Area. With this acquisition, the City will own 532 acres for the construction of a new wastewater treatment facility and effluent disposal system.

Public Works Director, Joe Cook clarified that the total acreage the city is purchasing is 247.35 after the survey comes back. The City will utilize water and sewer reserves for the purchase.

Public input was provided by: Pam Mitchell, Dave Samples

ACTION:	Motion to Approve the land acquisition for the effluent disposal system by Marilynn Farrow; second by Larry McKee; Motion passed - 8:0
YEAS:	Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Robert Leek, Tom Powers, Ashley Fretwell, Larry McKee

NAYS: None
ABSTAIN: None

Item # 2025-3746
Effluent Disposal System - BDI Design Task Order

ACTION: Motion to Approve by Gavin Hawthorne;
second by Mike Cusack;
Motion passed - 8:0
YEAS: Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Robert Leek,
Tom Powers, Ashley Fretwell, Larry McKee
NAYS: None
ABSTAIN: None

Public Works Director Joe Cook reported to council

Item # 2025-3747
Effluent Disposal System - Pipeline Rerouting Task Order

ACTION: Motion to Approve the task order for
rerouting the pipeline by Casey Powell;
second by Larry McKee;
Motion passed - 8:0
YEAS: Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Robert Leek,
Tom Powers, Ashley Fretwell, Larry McKee
NAYS: None
ABSTAIN: None

Public Works Director, Joe Cook reported to council

Item # 2025-3748
Effluent Disposal System - RFP Land Clearing

ACTION: Motion to Approve authorization to release
an RFP for land clearing by Casey Powell;
second by Mike Cusack;
Motion passed - 8:0
YEAS: Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Robert Leek,
Tom Powers, Ashley Fretwell, Larry McKee
NAYS: None

ABSTAIN: None

Public Works Director Joe Cook reported to council

Staff is requesting Council authorization to release a Request for Proposals to clear and grub the project footprint area as defined by BDI. This will include the ingress road on the eastern approach as recently approved by Council. The total area to be cleared is estimated at approximately 450 acres. The clearing and grubbing project is estimated between \$1.5 and \$3 million and will take approximately one year to complete.

4. Public Input

Public input was provided by: Pam Mitchell

5. Adjournment

The meeting adjourned at 06:08 PM.

Mayor

Date

City Clerk

Date