



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

November 20, 2025
5:45 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
 - Item # 2025-3696
 - Approval of Minutes from the October 23, 2025 meeting
- 3. Financial Report**
 - Item # 2025-3745
 - Sundial Revenues & Expenses through September 2025
- 4. Ordinances & Resolutions**
- 5. Communications From Council Members & Mayor**
- 6. Persons to Appear**
- 7. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from the October 23, 2025 meeting

MEETING DATE

November 20, 2025

PREPARED BY

Clerk's Office



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

October 23, 2025
5:45 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 05:54 PM.

Members Present:

Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member, Ward IV, Seat I Ashley Fretwell
Council Member Ward III, Seat II Robert Leek
Council Member Ward I, Seat II Tom Powers

Members Absent:

Members of the Public in Attendance

Michael Bodenhausen, David Farrow, Vernon Compton, Pam Mitchell, Jerry Mitchell, Theresa Messick, Elaina O'Brien, Jimmy Messick, Shari Sebastiao

Staff in Attendance

City Manager, Ed Spears
City Attorney, John Adams
City Clerk, Molly Turnes
IT Director, Krystle Nowlin
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Ec. Dev. Director, Stephen Prestesater
ACM, Sandra Woodbery
Chief of Police, Jennifer Frank

2. Approval of Minutes

Item # 2025-3659

Approval of Minutes from the September 18, 2025 meeting

ACTION: Motion to Approve by Marilyn Farrow;
second by Gavin Hawthorne;
Motion passed - 7:0

YEAS: Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Ashley Fretwell, Robert Leek, Tom Powers

NAYS: None
ABSTAIN: None

3. Financial Report

Item # 2025-3680
Sundial P&L Report

ACTION: Motion to Approve by Ashley Fretwell;
second by Casey Powell;
Motion passed - 7:0
YEAS: Casey Powell, Mike Cusack, Marilyn
Farrow, Gavin Hawthorne, Ashley Fretwell,
Robert Leek, Tom Powers
NAYS: None
ABSTAIN: None

4. Ordinances & Resolutions
No ordinances or resolutions

5. Communications From Council Members & Mayor
City Manager, Ed Spears gave an update on the Sundial Expansion.

6. Persons to Appear
No persons to appear

7. Adjournment
The meeting adjourned at 05:58 PM.

Mayor

Date

City Clerk

Date



Agenda Item # 2025-3745

Sundial Revenues & Expenses through September 2025

MEETING DATE

November 20, 2025

PREPARED BY

Laura McDill, Budget
Coordinator

BACKGROUND

SUMMARY

Sundial Revenues & Expenses through September 2025

RECOMMENDATION

ATTACHMENTS

1. Sundial P&L 09_2025

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	1043	1044	1063		
Income	July	August	September	FYTD	
	<u>2025</u>	<u>2025</u>	<u>2025</u>		
*Sewer Revenue	\$ 53,410	\$ 53,364	\$ 70,059	\$	630,649
Service Connect	\$ 52,984	\$ 53,209	\$ 44,349	\$	241,725
Other Revenues	\$ 12,913	\$ 12,710	\$ 12,113	\$	121,953
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$	-
Total Income	\$ 119,307	\$ 119,283	\$ 126,521	\$	994,326
Expenses					
Legal Counsel	\$ -	\$ -	\$ -	\$	-
Accounting & Auditing	\$ -	\$ -	\$ -	\$	1,305
Bad Debt	\$ (161)	\$ -	\$ (28)	\$	1,989
Postage and Shipping	\$ 203	\$ 209	\$ 440	\$	2,789
Utilities-Wastewater	\$ 3,352	\$ 3,234	\$ 7,660	\$	36,245
Insurance & Bonds	\$ -	\$ -	\$ -	\$	16,820
Repair & Maintenance-Wastewater	\$ 7,220	\$ 5,727	\$ 12,474	\$	45,141
Repair & Maint. Lift Station	\$ 3,034	\$ 837	\$ 317	\$	14,629
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$ -	\$	-
Misc. Expenditures	\$ -	\$ 237	\$ -	\$	237
Landfill Tipping Fee	\$ -	\$ 6,666	\$ 4,942	\$	54,232
Pipes, Valves & Fitting	\$ 497	\$ -	\$ 179	\$	676
Laboratory Service	\$ 297	\$ 1,190	\$ 561	\$	7,400
Permit Fees				\$	515
IT Expense	\$ -	\$ -	\$ -	\$	11,322
Billing & Admin Fees	\$ 41,905	\$ -	\$ -	\$	100,033
Fire Assessment Fees	\$ -	\$ -	\$ -	\$	3,224
W&S Fund Labor Fees	\$ -	\$ -	\$ -	\$	30,000
Office Supplies	\$ -	\$ -	\$ 270	\$	270
Operating Supplies-Wastewater	\$ 276	\$ 16,325	\$ 19,732	\$	67,327
Lift Station Improvements	\$ 24,793	\$ -	\$ -	\$	24,793
WWTP Upgrade & Improve	\$ -	\$ -	\$ 27,266	\$	91,892
Sewer Infrastructure	\$ -	\$ -	\$ -	\$	-
Machinery & Equipment / Misc.	\$ -	\$ -	\$ -	\$	-
*Debt Costs	\$ 12,500	\$ 12,500	\$ 15,502	\$	153,002
Interest Expense	\$ 5,420	\$ 5,420	\$ 6,530	\$	66,260
Total Expenses	\$ 99,336	\$ 52,344	\$ 95,845	\$	730,099
** see notes					
Profit/(Loss)	\$19,971	\$66,939	\$30,675	\$	264,227

*Debt Costs are \$12,500 for Principle + \$5,420 Interest (1/12 of Annual Debt Payment of ~\$215,000)