



COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Agenda

March 8, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

2. Approval of Minutes

Item # 2023-202

Approval of Minutes from February 8, 2022, CRA Meeting

3. Financial Report

Item # 2023-210

February CRA Report 2022

4. Persons to Appear

5. Other Business

6. Adjournment

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105

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Agenda Item # 2023-202

Approval of Minutes from February 8, 2022, CRA Meeting

MEETING DATE

March 8, 2022

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. CRA Minutes February 8, 2022



COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Minutes

February 8, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

Meeting called to order at 05:34 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward I, Seat I Vernon Compton
Council Member Ward I, Seat II Matt Jarrett
Council Member Ward II, Seat I Shannon Rice
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat I Robert Leek
Council Member Ward III, Seat II Jeff Snow
Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward IV, Seat II Casey Powell

Members Absent:

2. Approval of Minutes

Item # 2023-147

Approval of Minutes from January 11, 2022 meeting

ACTION:	Motion to Approve by Jeff Snow; second by Shari Sebastiao; Motion Passed - 8:0
YEAS:	Vernon Compton, Matt Jarrett, Shannon Rice, Roxanne Meiss, Robert Leek, Jeff Snow, Shari Sebastiao, Casey Powell
NAYS:	None
ABSTAIN:	None

3. Financial Report

Item # 2023-175

CRA Financial Report

ACTION: Motion to Approve by Jeff Snow; second by
Casey Powell;
Motion Passed - 8:0

YEAS: Vernon Compton, Matt Jarrett, Shannon Rice,
Roxanne Meiss, Robert Leek, Jeff Snow, Shari
Sebastiao, Casey Powell

NAYS: None

ABSTAIN: None

4. Persons to Appear

5. Other Business

6. Adjournment

Meeting adjourned at 05:35 PM.



Agenda Item # 2023-210
February CRA Report 2022

MEETING DATE

March 8, 2022

PREPARED BY

Administration Department
Heidi Sroka, Budget Coordinator

**CRA I DOWNTOWN
FY 2022**

FY 2022

FY 2022

as of 2/28/2022

(Fund 111)

	acct. #		BUDGET	YEAR To DATE as of 2/28/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 61,294	\$ 61,294	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 31,013	\$ 31,013	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ 40,500	\$ 1,060	\$ 39,440	Promotional Revenue
	360-10-00	Misc. Revenues	\$ 15,415	\$ -	\$ 15,415	Misc. Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 50,000	\$ -	\$ 50,000	FYE 2021 Balance Forward
		REVENUE TOTALS	\$ 198,222	\$ 93,367	\$ 104,855	

EXPENSES		OTHER EXPENSES				
	34-00	Other Contractual Services	\$ 5,000	\$ 3,250	\$ 1,750	
	43-00	Utility Services	\$ 12,000	\$ 4,824	\$ 7,176	Gulf Power / Willing St. power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ 7,000	\$ 4,473	\$ 2,527	Advertisement
	48-01	5k Run	\$ -	\$ -	\$ -	
	48-02	Bands on the Blackwater	\$ 75,000	\$ 18,129	\$ 56,871	
	48-03	Movie Night	\$ 6,000	\$ 4,818	\$ 1,182	
	48-06	Other Events	\$ 5,000	\$ 4,939	\$ 61	
	48-08	Water Festival	\$ 5,000	\$ -	\$ 5,000	
	49-00	Misc. Expense	\$ 2,000	\$ 420	\$ 1,580	Christmas lighting maintenance/Electrical Repair
	49-19	Tax Rebate Incentive Prog	\$ -	\$ -	\$ -	Tax Rebate Incentive Program
	49-34	Property / Fire Tax	\$ 570	\$ 605	\$ (35)	Fire Fee
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials / Repair & Supplies	\$ 3,000	\$ 635	\$ 2,365	
	54-00	Dues & Subscriptions	\$ 500	\$ -	\$ 500	Dues & Subscriptions
	61-02	Easement-Sidewalk	\$ -	\$ -	\$ -	Easement-Sidewalk
	64-00	Capital Outlay	\$ -	\$ -	\$ -	
	64-27	Downtown Project Expense	\$ 20,000	\$ -	\$ 20,000	
	82-08	SRC-July 4th Fireworks	\$ 15,000	\$ -	\$ 15,000	
	82-09	Misc. Grants in Aid	\$ 2,000	\$ -	\$ 2,000	Support for Special Events (SR Arts/Etc.)
	82-19	Façade Grant	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ 20,000	\$ -	\$ 20,000	Main Street Milton Dept/Façade Improv.
	99-99	Contingencies	\$ 20,152	\$ -	\$ 20,152	
		OTHER EXPENSE TOTALS	\$ 198,222	\$ 42,093	\$ 156,129	
		EXPENSE TOTALS	\$ 198,222	\$ 42,093	\$ 156,129	

**CRA II NORTH
FY 2022**

FY 2022

FY 2022

as of 2/28/2022

(Fund 112)

	acct. #		BUDGET	YEAR To DATE as of 2/28/2022	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 6,571	\$ 6,571	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 3,325	\$ 3,225	\$ 100	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 1,912	\$ -	\$ 1,912	FYE 2021 Balance Forward
REVENUE TOTALS			\$ 11,808	\$ 9,796	\$ 2,012	

Dept. 552

EXPENSES	<u>OTHER EXPENSES</u>					
	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ -	\$ -	\$ -	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	63-04	Carpenters Park	\$ -	\$ -	\$ -	Carpenters Park
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -	
	91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -	
	590-01-00	Contingencies	\$ 3,114	\$ -	\$ 3,114	
EXPENSE TOTALS			\$ 3,114	\$ -	\$ 3,114	

CRA III SOUTH
FY 2022

(Fund 113)

FY 2022

FY 2022

YEAR To DATE as
of
2/28/2022

as of 2/28/2022

	acct. #		BUDGET		Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 1,702	\$ 1,702	\$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 861	\$ 861	\$ -	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ -	\$ -	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 2,013	\$ -	\$ 2,013	FYE 2021 Balance Forward
REVENUE TOTALS			\$ 4,576	\$ 2,563	\$ 2,013	

Dept. 552

EXPENSES	OTHER EXPENSES					
	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ -	\$ -	\$ -	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / Power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -	
	91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -	
	99-99	Contingencies	\$ 4,109	\$ -	\$ 4,109	
EXPENSE TOTALS			\$ 4,109	\$ -	\$ 4,109	