



**SUNDIAL UTILITIES OF MILTON, INC.**  
**Regular Meeting Agenda**

October 23, 2025  
5:45 PM  
6738 Dixon Street  
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
  - Item # 2025-3659
  - Approval of Minutes from the September 18, 2025 meeting
- 3. Financial Report**
  - Item # 2025-3680
  - Sundial P&L Report
- 4. Ordinances & Resolutions**
- 5. Communications From Council Members & Mayor**
- 6. Persons to Appear**
- 7. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

*"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105*



# Approval of Minutes from the September 18, 2025 meeting

MEETING DATE	PREPARED BY
October 23, 2025	Clerk's Office



**SUNDIAL UTILITIES OF MILTON, INC.**  
**Regular Meeting Minutes**

September 18, 2025  
5:45 PM  
6738 Dixon Street  
Milton, FL 32570

**1. Call Meeting to Order**

The meeting was called to order at 05:38 PM.

**Members Present:**

Council Member Ward IV, Seat II Casey Powell  
Council Member, Ward I, Seat I Mike Cusack  
Council Member, Ward II, Seat I Marilyn Farrow  
Council Member Ward II, Seat II Larry McKee  
Council Member Ward III, Seat II Robert Leek  
Council Member Ward I, Seat II Tom Powers

**Members Absent:**

Council Member, Ward III, Seat I Gavin Hawthorne  
Council Member, Ward IV, Seat I Ashley Fretwell

**Members of the Public in Attendance**

David Farrow, Shari Sebastiao, Theresa Messick, Jimmy Messick

**Staff in Attendance**

City Manager, Ed Spears  
City Clerk, Molly Turnes  
IT Director, Krystle Nowlin  
Planning Director, Tim Milstead  
Public Works Director, Joe Cook  
Ec. Dev. Director, Stephen Prestesater  
ACM, Sandra Woodbery  
Chief of Police, Jennifer Frank

**2. Approval of Minutes**

Item # 2025-3527

Approval of Minutes from August 21, 2025 meeting

<b>ACTION:</b>	Motion to Approve by Tom Powers; second by Marilyn Farrow; Motion passed - 6:0
<b>YEAS:</b>	Casey Powell, Mike Cusack, Marilyn Farrow, Larry McKee, Robert Leek, Tom Powers
<b>NAYS:</b>	None

**ABSTAIN:** None

**3. Financial Report**

Item # 2025-3575  
Sundial P&L for July 2025

**ACTION:** Motion to Approve by Casey Powell;  
second by Larry McKee;  
Motion passed - 6:0

**YEAS:** Casey Powell, Mike Cusack, Marilynn  
Farrow, Larry McKee, Robert Leek, Tom  
Powers

**NAYS:** None

**ABSTAIN:** None

**4. Ordinances & Resolutions**

No Ordinances or Resolutions

**5. Communications From Council Members & Mayor**

Public Works Director, Joe Cook gave a brief overview of the pre-bid meeting for the Sundial Expansion.

Councilman McKee asked for an update on the lady at the previous meeting who was asking about capacity and a sewer tap.

Public Works Director, Joe Cook reported that DEP approved her for a sewer tap.

**6. Persons to Appear**

No Persons to Appear

**7. Adjournment**

The meeting adjourned at 05:45 PM.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date



Agenda Item # 2025-3680  
**Sundial P&L Report**

**MEETING DATE** **PREPARED BY**

October 23, 2025

Laura McDill, Budget  
Coordinator

**BACKGROUND**

Sundial P&L Report for August 2025

**SUMMARY**

**RECOMMENDATION**

**ATTACHMENTS**

1. Sundial P&L 08\_2025

# Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

## Profit & Loss Statement

For the months as listed  
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	1047		1043		1044		
<b>Income</b>	<b>June</b>		<b>July</b>		<b>August</b>		<b>FYTD</b>
	<u>2025</u>		<u>2025</u>		<u>2025</u>		
*Sewer Revenue	\$	53,479	\$	53,410	\$	53,364	\$ 560,590
Service Connect	\$	4,520	\$	52,984	\$	53,209	\$ 197,376
Other Revenues	\$	12,208	\$	-	\$	12,710	\$ 96,927
Other Sources (Transfers)	\$	-	\$	-	\$	-	\$ -
<b>Total Income</b>	<b>\$</b>	<b>70,208</b>	<b>\$</b>	<b>106,395</b>	<b>\$</b>	<b>119,283</b>	<b>\$ 854,893</b>
 <b>Expenses</b>							
Legal Counsel	\$	-	\$	-	\$	-	\$ -
Accounting & Auditing	\$	-	\$	-	\$	-	\$ 1,305
Bad Debt	\$	364	\$	(161)	\$	-	\$ 2,017
Postage and Shipping	\$	201	\$	203	\$	209	\$ 2,349
Utilities-Wastewater	\$	105	\$	3,352	\$	3,234	\$ 28,585
Insurance & Bonds	\$	4,219	\$	-	\$	-	\$ 16,820
Repair & Maintenance-Wastewater	\$	2,723	\$	7,220	\$	5,727	\$ 32,667
Repair & Maint. Lift Station	\$	4,176	\$	3,034	\$	837	\$ 14,312
Repair & Maint. Damage Claim Repairs	\$	-	\$	-	\$	-	\$ -
Misc. Expenditures	\$	-	\$	-	\$	237	\$ 237
Landfill Tipping Fee	\$	4,645	\$	-	\$	6,666	\$ 49,290
Pipes, Valves & Fitting	\$	-	\$	497	\$	-	\$ 497
Laboratory Service	\$	297	\$	297	\$	1,190	\$ 6,839
Permit Fees							\$ 515
IT Expense	\$	-	\$	-	\$	-	\$ 11,322
Billing & Admin Fees	\$	-	\$	41,905	\$	-	\$ 100,033
Fire Assessment Fees	\$	-	\$	-	\$	-	\$ 3,224
W&S Fund Labor Fees	\$	-	\$	-	\$	-	\$ 30,000
Office Supplies	\$	-	\$	-	\$	-	\$ -
Operating Supplies-Wastewater	\$	9,968	\$	276	\$	16,325	\$ 47,595
Lift Station Improvements	\$	-	\$	24,793	\$	-	\$ 24,793
WWTP Upgrade & Improve	\$	-	\$	-	\$	-	\$ 64,626
Sewer Infrastructure	\$	-	\$	-	\$	-	\$ -
Machinery & Equipment / Misc.	\$	-	\$	-	\$	-	\$ -
*Debt Costs	\$	12,500	\$	12,500	\$	12,500	\$ 137,500
Interest Expense	\$	5,420	\$	5,420	\$	5,420	\$ 59,730
<b>Total Expenses</b>	<b>\$</b>	<b>44,618</b>	<b>\$</b>	<b>99,336</b>	<b>\$</b>	<b>52,344</b>	<b>\$ 634,254</b>
** see notes							
<b>Profit/(Loss)</b>		<b>\$25,590</b>		<b>\$7,058</b>		<b>\$66,939</b>	<b>\$ 220,639</b>

\*Debt Costs are \$12,500 for Principle + \$5,420 Interest (1/12 of Annual Debt Payment of ~\$215,000)