



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

September 18, 2025
5:45 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
 - Item # 2025-3527
 - Approval of Minutes from August 21, 2025 meeting
- 3. Financial Report**
 - Item # 2025-3575
 - Sundial P&L for July 2025
- 4. Ordinances & Resolutions**
- 5. Communications From Council Members & Mayor**
- 6. Persons to Appear**
- 7. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from August 21, 2025 meeting

MEETING DATE	PREPARED BY
September 18, 2025	Clerk's Office



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

August 21, 2025
5:45 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 05:36 PM.

Members Present:

Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member, Ward IV, Seat I Ashley Fretwell
Council Member Ward II, Seat II Larry McKee
Council Member Ward III, Seat II Robert Leek
Council Member Ward I, Seat II Tom Powers

Members Absent:

Members of the Public in Attendance

David Farrow, Theresa Messick, Jimmy Messick,

Staff in Attendance

City Manager, Ed Spears
City Clerk, Molly Turnes
IT Systems Analyst, Brittney Ballard
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Ec. Dev. Director, Stephen Prestesater
ACM, Sandra Woodbery
Chief of Police, Jennifer Frank

2. Approval of Minutes

Item # 2025-3461

Approval of Minutes from the July 17, 2025 Meeting

ACTION: Motion to Approve by Casey Powell;
second by Larry McKee;
Motion passed - 8:0

YEAS: Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Ashley Fretwell, Larry McKee, Robert Leek, Tom Powers

NAYS: None
ABSTAIN: None

3. Financial Report

Item # 2025-3495
Sundial P&L Report for June 2025

ACTION: Motion to Approve by Tom Powers; second by Marilyn Farrow;
Motion passed - 8:0
YEAS: Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Ashley Fretwell, Larry McKee, Robert Leek, Tom Powers
NAYS: None
ABSTAIN: None

4. Ordinances & Resolutions

No ordinances or resolutions

5. Communications From Council Members & Mayor

No communications from council or mayor

6. Persons to Appear

No persons to appear

7. Adjournment

The meeting adjourned at 05:43 PM.

Mayor

Date

City Clerk

Date



Agenda Item # 2025-3575

Sundial P&L for July 2025

MEETING DATE

September 18, 2025

PREPARED BY

Laura McDill, Budget
Coordinator

BACKGROUND

SUMMARY

Sundial P&L for July 2025

RECOMMENDATION

ATTACHMENTS

1. Sundial P&L 07_2025

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	1041		1047		1043		
Income	May		June		July		FYTD
	<u>2025</u>		<u>2025</u>		<u>2025</u>		
*Sewer Revenue	\$	53,454	\$	53,479	\$	53,410	\$ 507,226
Service Connect	\$	2,260	\$	4,520	\$	52,984	\$ 144,167
Other Revenues	\$	9,632	\$	12,208	\$	-	\$ 84,218
Other Sources (Transfers)	\$	-	\$	-	\$	-	\$ -
Total Income	\$	65,346	\$	70,208	\$	106,395	\$ 735,610
 Expenses							
Legal Counsel	\$	-	\$	-	\$	-	\$ -
Accounting & Auditing	\$	-	\$	-	\$	-	\$ 1,305
Bad Debt	\$	112	\$	364	\$	(161)	\$ 2,017
Postage and Shipping	\$	612	\$	201	\$	203	\$ 2,140
Utilities-Wastewater	\$	2,949	\$	105	\$	3,352	\$ 25,351
Insurance & Bonds	\$	-	\$	4,219	\$	-	\$ 16,820
Repair & Maintenance-Wastewater	\$	5,231	\$	2,723	\$	7,220	\$ 26,940
Repair & Maint. Lift Station	\$	2,088	\$	4,176	\$	3,034	\$ 13,475
Repair & Maint. Damage Claim Repairs	\$	-	\$	-	\$	-	\$ -
Misc. Expenditures	\$	-	\$	-	\$	-	\$ -
Landfill Tipping Fee	\$	6,784	\$	4,645	\$	-	\$ 42,624
Pipes, Valves & Fitting	\$	-	\$	-	\$	497	\$ 497
Laboratory Service	\$	1,338	\$	297	\$	297	\$ 5,650
Permit Fees							\$ 515
IT Expense	\$	-	\$	-	\$	-	\$ 11,322
Billing & Admin Fees	\$	-	\$	-	\$	41,905	\$ 100,033
Fire Assessment Fees	\$	-	\$	-	\$	-	\$ 3,224
W&S Fund Labor Fees	\$	-	\$	-	\$	-	\$ 30,000
Office Supplies	\$	-	\$	-	\$	-	\$ -
Operating Supplies-Wastewater	\$	7,577	\$	9,968	\$	276	\$ 31,270
Lift Station Improvements	\$	-	\$	-	\$	24,793	\$ 24,793
WWTP Upgrade & Improve	\$	64,626	\$	-	\$	-	\$ 64,626
Sewer Infrastructure	\$	-	\$	-	\$	-	\$ -
Machinery & Equipment / Misc.	\$	-	\$	-	\$	-	\$ -
*Debt Costs	\$	12,500	\$	12,500	\$	12,500	\$ 125,000
Interest Expense	\$	5,420	\$	5,420	\$	5,420	\$ 54,310
Total Expenses	\$	109,237	\$	44,618	\$	99,336	\$ 581,910
Profit/(Loss)		(\$43,891)		\$25,590		\$7,058	\$ 153,700

** see notes

*Debt Costs are \$12,500 for Principle + \$5,420 Interest (1/12 of Annual Debt Payment of ~\$215,000)