



COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Agenda

September 18, 2025
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
 - Item # 2025-3526
 - Approval of Minutes from August 21, 2025 meeting
- 3. Persons to Appear**
- 4. Financial Report**
 - Item # 2025-3576
 - CRA I, II, and III P&L Reports through July 2025
- 5. Communications From Council Members & Mayor**
- 6. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from August 21, 2025 meeting

MEETING DATE	PREPARED BY
September 18, 2025	Clerk's Office



COMMUNITY REDEVELOPMENT AGENCY Regular Meeting Minutes

August 21, 2025
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 05:30 PM.

Members Present:

Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilynn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward III, Seat II Robert Leek
Council Member Ward I, Seat II Tom Powers
Council Member, Ward IV, Seat I Ashley Fretwell
Council Member Ward II, Seat II Larry McKee

Members Absent:

Members of the Public in Attendance

David Farrow, Theresa Messick, Jimmy Messick,

Staff in Attendance

City Manager, Ed Spears
City Clerk, Molly Turnes
IT Systems Analyst, Brittney Ballard
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Ec. Dev. Director, Stephen Prestesater
ACM, Sandra Woodbery
Chief of Police, Jennifer Frank

2. Approval of Minutes

Item # 2025-3460

Approval of Minutes from the July 17, 2025 Meeting

ACTION:

Motion to Approve by Marilynn Farrow;
second by Tom Powers;
Motion passed - 8:0

YEAS:

Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Robert Leek,
Tom Powers, Ashley Fretwell, Larry McKee

NAYS: None
ABSTAIN: None

3. Persons to Appear
No persons to appear

4. Financial Report

Item # 2025-3520

CRA 111, 112, and 113 Financial Reports through June 2025

ACTION: Motion to Approve by Casey Powell;
second by Gavin Hawthorne;
Motion passed - 8:0
YEAS: Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Robert Leek,
Tom Powers, Ashley Fretwell, Larry McKee
NAYS: None
ABSTAIN: None

Member of the audience asked if the financial reports are part of the materials. Mayor Lindsay indicated that the financial reports are attached to the agenda and was shown on the screen at the meeting.

5. Communications From Council Members & Mayor

City Manager, Ed Spears informed council that the City was not awarded the CDBG Small Cities grant this year and will continue looking for alternative funding for those projects.

Mayor Lindsay stated that the funding was limited and prioritized for cities that had a regulatory need.

6. Adjournment

The meeting adjourned at 05:35 PM.

Mayor

Date

City Clerk

Date



Agenda Item # 2025-3576

CRA I, II, and III P&L Reports through July 2025

MEETING DATE

September 18, 2025

PREPARED BY

Laura McDill, Budget
Coordinator

BACKGROUND

SUMMARY

CRA I, II, and III P&L's through July 2025

RECOMMENDATION

ATTACHMENTS

1. CRA 111 07_2025
2. CRA 112 07_2025
3. CRA 113 07_2025

**CRA I DOWNTOWN
FY 2025**

(Fund 111)

			FY 2025	FY 2025		
				YEAR To DATE as of		
			BUDGET	7/31/2025	Balance	Description
	acct. #					
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 116,121	\$ 108,432	\$ 7,689	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 54,442	\$ 54,442	\$ (0)	Estimated tax billing
	348-xx-xx	Promotional	\$ 5,000	\$ 7,885	\$ (2,885)	Promotional Revenue
	360-10-00	Misc. Revenues	\$ -	\$ -	\$ -	Misc. Revenue
	361-10-00	Interest Income	\$ -	\$ 65	\$ (65)	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ 38,881	\$ -	\$ 38,881	Funds brought forward from FY2024
REVENUE TOTALS			\$ 214,444	\$ 170,824	\$ 43,620	

			OTHER EXPENSES			
EXPENSES	32-00	Audit	\$ 7,500	\$ 7,500	\$ -	
	34-00	Other Contractual Services	\$ 16,000	\$ 2,200	\$ 13,800	
	43-00	Utility Services	\$ 22,700	\$ 10,749	\$ 11,951	Gulf Power / Willing St. power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-01	5k Run	\$ -	\$ -	\$ -	
	48-02	Bands on the Blackwater	\$ -	\$ -	\$ -	
	48-03	Movie Night	\$ -	\$ -	\$ -	
	48-06	Other Events	\$ -	\$ -	\$ -	
	48-08	Water Festival	\$ -	\$ -	\$ -	
	49-00	Misc. Expense	\$ 2,500	\$ 1,648	\$ 852	Christmas lighting maintenance/Electrical Repair
	49-19	Tax Rebate Incentive Prog	\$ -	\$ -	\$ -	Tax Rebate Incentive Program
	49-34	Property / Fire Tax	\$ 745	\$ 706	\$ 39	Fire Fee
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials / Repair & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ 5,000	\$ 2,954	\$ 2,046	Dues & Subscriptions
	63-20	Magnolia Hall Roof Replacement	\$ 20,000	\$ 14,732	\$ 5,268	Magnolia Hall Roof Replacement
	64-00	Capital Outlay	\$ -	\$ -	\$ -	
	64-27	Downtown Project Expense	\$ 90,000	\$ 27,501	\$ 62,499	
	82-08	SRC-July 4th Fireworks	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events (SR Arts/Etc.)
	82-19	Façade Grant	\$ 50,000	\$ 55,000	\$ (5,000)	Façade Improv.
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -	
	99-99	Contingencies	\$ -	\$ -	\$ -	
EXPENSE TOTALS			\$ 214,445	\$ 122,990	\$ 91,455	

**CRA II NORTH
FY 2025**

(Fund 112)

			FY 2025	FY 2025		
				YEAR To DATE as		
				of		
				7/31/2025	Balance	Description
acct. #			BUDGET			
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 14,769	\$ 15,181	\$ (412)	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 7,622	\$ 7,622	\$ (0)	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ 21	\$ (21)	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ -	\$ -	\$ -	
REVENUE TOTALS			\$ 22,391	\$ 22,825	\$ (434)	

Dept. 552

			OTHER EXPENSES			
EXPENSES	31-03	Professional Services	\$ -	\$ -	\$ -	
	34-00	Other Contractual Services	\$ 10,000	\$ 2,214	\$ 7,786	
	43-00	Utility Services	\$ -	\$ -	\$ -	Gulf Power / power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -	R&M
	48-00	Promotional	\$ -	\$ -	\$ -	Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -	Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -	
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -	
	52-00	Operating Supplies	\$ -	\$ -	\$ -	Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -	
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -	
	63-04	Carpenters Park	\$ -	\$ -	\$ -	Carpenters Park
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -	
	64-27	Project Expense	\$ -	\$ -	\$ -	
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -	Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -	
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -	
	91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -	
	590-01-00	Contingencies	\$ 12,391	\$ -	\$ 12,391	
EXPENSE TOTALS			\$ 22,391	\$ 2,214	\$ 20,177	

CRA III SOUTH
FY 2025

(Fund 113)

CRA III SOUTH FY 2025 (Fund 113)			FY 2025	FY 2025		
acct. #			BUDGET	YEAR To DATE as of 7/31/2025	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	\$ 4,555	\$ 3,487	\$ 1,068	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	\$ 1,751	\$ 1,751	\$ 0	Estimated tax billing
	348-xx-xx	Promotional	\$ -	\$ -	\$ -	Promotional Revenue
	361-10-00	Interest Income	\$ -	\$ 10	\$ (10)	Interest
	366-10-00	Misc. Donations	\$ -	\$ -	\$ -	Misc. Donations
	381-01-00	Transfer from General Fund	\$ -	\$ -	\$ -	
	389-90-01	Balance Forward	\$ -	\$ -	\$ -	
REVENUE TOTALS			\$ 6,306	\$ 5,248	\$ 1,058	

Dept. 552

EXPENSES	OTHER EXPENSES						
	31-03	Professional Services	\$ -	\$ -	\$ -		
	34-00	Other Contractual Services	\$ -	\$ -	\$ -		
	43-00	Utility Services	\$ -	\$ -	\$ -		Gulf Power / Power poles
	46-00	Repair & Maintenance	\$ -	\$ -	\$ -		R&M
	48-00	Promotional	\$ -	\$ -	\$ -		Advertisement
	48-06	Promotional	\$ -	\$ -	\$ -		Advertisement
	49-00	Misc. Expense	\$ -	\$ -	\$ -		Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	\$ -	\$ -	\$ -		
	52-00	Operating Supplies	\$ -	\$ -	\$ -		Misc.
	53-00	Materials/Rep & Supplies	\$ -	\$ -	\$ -		
	54-00	Dues & Subscriptions	\$ -	\$ -	\$ -		Dues & Subscriptions
	61-01	Capital - Land Acquisition	\$ -	\$ -	\$ -		
	64-07	Capital - Misc. Equipment	\$ -	\$ -	\$ -		
	64-27	Project Expense	\$ -	\$ -	\$ -		
	82-09	Misc. Grants in Aid	\$ -	\$ -	\$ -		Support for Special Events
	91-00	Transfer to Other Funds	\$ -	\$ -	\$ -		
	91-01	Transfer to General Fund	\$ -	\$ -	\$ -		
	91-02	Transfer to Capital Projects	\$ -	\$ -	\$ -		
99-99	Contingencies	\$ 6,305	\$ -	\$ 6,305			
EXPENSE TOTALS		\$ 6,305	\$ -	\$ 6,305			