



## HISTORIC PRESERVATION BOARD Regular Meeting Agenda

August 14, 2025  
5:30 PM  
6738 Dixon Street  
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Review and Approval of Agenda**
- 3. Approval of Minutes**
  - Item # 2025-3490
  - Approval of Minutes from June 12, 2025, meeting
- 4. Citizen Comments**
- 5. New Business**
  - Item # 2025-3491
  - COA - New Sign for 6867 Oak St.
  - Item # 2025-3492
  - Invocation & Pledge of Allegiance for Future Meetings
- 6. Old Business**
  - Item # 2025-3493
  - Historic Lamppost Signage Update
- 7. Planning Department Update**
- 8. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

*"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105*



Agenda Item # 2025-3490

# Approval of Minutes from June 12, 2025, meeting

## MEETING DATE

August 14, 2025

## PREPARED BY

## BACKGROUND

## SUMMARY

## RECOMMENDATION

## ATTACHMENTS

1. HPB Minutes June 2025

**HISTORIC PRESERVATION BOARD**

**June 12, 2025**

The Historic Preservation Board met on Thursday, June 12, 2025, at 5:30 p.m. in the Council Chambers at City Hall.

**PRESENT:**

Brian McGuire  
Jeff Martin  
Theresa Messick  
Susan Russell  
Richard McCool  
Laura Coleman

Tim Milstead, Planning Director  
Melissa Short, Administrative Assistant

**OTHERS:**

Councilwoman Marilyn Farrow

The meeting was called to order at 5:30 p.m. Robert McCool made a motion to approve the agenda, seconded by Jeff Martin; approved 6-0. Robert McCool made a motion to approve April 10, 2025, meeting minutes, seconded by Laura Coleman; approved 6-0. Councilwoman Marilyn Farrow thanked the board and explained she visited Abingdon, Va and wanted to share some of their historic district building signage.

**OLD BUSINESS:**

**Historic Lamppost Signage Update** – Tim Milstead updated the board that FP&L agreed to pay for the lampposts for downtown and would require the city to go through an approval process to place these Historic Signs on the lamppost. The Board agreed to start with a lamppost and signage at the First United Methodist Church of Milton. Mr. Milstead will bring a proof back at the next meeting from Sign Crafters for the board to review and approve. Theresa Messick provided a packet to the board from Mr. Nathan Woosley with information on the Mason Alan House and the Tampa.

**Planning Department Update** – Tim Milstead explained that staff placed the Historic Excellence Sign at 6856 Pine Street the Darlington’s House on Friday June 6, 2025. The Historic Excellence Sign will then be placed at Jeff Martin’s House in two months. Mr. Milstead gave an update on the design plan for Hwy 90 and explained it only impacts the Fisher Hamilton Bldg. and Santa Rosa County did put out an RFP on the Courthouse. Richard McCool explained he will not be present for the next meeting.

There was no further business to discuss, and the meeting was adjourned at 5:57 p.m.



Agenda Item # 2025-3491

## COA - New Sign for 6867 Oak St.

### MEETING DATE

August 14, 2025

### PREPARED BY

### BACKGROUND

### SUMMARY

### RECOMMENDATION

### ATTACHMENTS

1. COA - New Sign for 6867 Oak St.

City of Milton

Application to:

- Historic Preservation Board
- Downtown Advisory Board

Name of Applicant: Kate Bryan Phone# 850 2936859

Address of Property: 6867 Oak St Milton Parcel# \_\_\_\_\_

Type of Structure  Commercial  Residential Square Footage of Structure 12200

If a business, what is the nature: Med Spa  New Business  Existing Business

If existing business, how long has it been in operation? 4 Years, Number of Employees 4

Contractor N/A. Phone# \_\_\_\_\_ City License # \_\_\_\_\_

- New Construction  Repairs/Alterations  Demolition
- Garage/Parking Area  Fence  Landscaping
- Roof  Other (specify) Signage

What type of exterior renovations are proposed? new signs

What type of proposed material to be used? wood / metal - see attached

Exterior Color Scheme \_\_\_\_\_  New  Used Materials

If a business, is adequate off-street parking available?  Yes  No  Public Parking  Private Parking

Are you willing to make other improvements the board (s) may feel necessary in order to comply with the City of Milton's Land Development Regulations?  Yes  No Explain \_\_\_\_\_

Kate Bryan  
Signature of Applicant

7/14/25  
Date

Note: After approval, any modifications to development activity will require a separate approval.

HPB  Approved  Denied

\_\_\_\_\_  
Signature of Approval Date

DRAB  Approved  Denied

\_\_\_\_\_  
Signature of Approval Date



72"X29"X2"T  
2 Sided - Blasted to  
1/4" w/ woodgrain  
w/install on 4" metal  
\$2670.00



72"X41"X2"T  
2 Sided - Blasted to  
1/4" w/ woodgrain  
W/Install on 6" metal  
\$4290.00

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**Signage specs.**

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**From** Katherine Bryan <kate@82magnolia.com>

**Date** Tue 7/15/2025 12:34 PM

**To** Ethan Brosnaham <ebrosnaham@miltonfl.org>

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Smaller sign intended for Elmira side. Larger sign for Oak St

# signcrafters

PHONE - 995-0010 FAX - 995-9979 5273 HWY 90, P





Kate Bryan APRN, CRNA

Client Portal - <https://blvd.app/@82magnolia/login>  
Website - <https://www.82magnolia.com/>

82Magnolia Aesthetics  
6815 Caroline St  
Milton, FL 32570  
850-889-8982



Agenda Item # 2025-3492

# Invocation & Pledge of Allegiance for Future Meetings

## MEETING DATE

August 14, 2025

## PREPARED BY

## BACKGROUND

## SUMMARY

## RECOMMENDATION

## ATTACHMENTS

None



Agenda Item # 2025-3493

## Historic Lamppost Signage Update

### MEETING DATE

August 14, 2025

### PREPARED BY

### BACKGROUND

### SUMMARY

### RECOMMENDATION

### ATTACHMENTS

None