



CITY COUNCIL
Regular Meeting Minutes

June 10, 2025
6:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 06:30 PM.

Members Present:

Council Member Ward IV, Seat II Casey Powell
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward III, Seat II Robert Leek
Council Member Ward I, Seat II Tom Powers
Council Member Ward II, Seat II Larry McKee
Mayor Heather Lindsay

Members Absent:

Council Member Cusack
Council Member Fretwell

Members of the Public in Attendance

Donna Long, David Farrow, Pam Mitchell, Jerry Mitchell, Sherry Chapman, Buddy Fisher, Tanner Lemmon, Deborah Potter, Jimmy Messick, Theresa Messick, Shari Sebastiao, Vernon Compton, Felicia Reeves, Carol Rich

Staff in Attendance

City Manager, Ed Spears
City Attorney, John Adams
City Clerk, Molly Turnes
IT Systems Analyst, Ashley Johnston
IT Systems Analyst, Brittney Ballard
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Ec. Dev. Director, Stephen Prestesater
ACM, Sandra Woodbery
Chief of Police, Jennifer Frank

2. Invocation & Pledge of Allegiance

Item # 2025-3392
Chaplain Bill Wright, Bible Way Baptist Church &
Share Your Heart

3. Approval of Minutes

Item # 2025-3311
May 13, 2025 Regular Council Meeting

ACTION: Motion to Approve by Marilynn Farrow;
second by Tom Powers;
Motion passed - 6:0
YEAS: Casey Powell, Marilynn Farrow, Gavin
Hawthorne, Robert Leek, Tom Powers,
Larry McKee
NAYS: None
ABSTAIN: None

4. Approval of Agenda

ACTION: Motion to Approve as amended by Casey Powell; second by
Gavin Hawthorne;
Motion passed - 6:0
YEAS: Casey Powell, Marilynn Farrow, Gavin Hawthorne, Robert
Leek, Tom Powers, Larry McKee
NAYS: None
ABSTAIN: None

Items Moved to Consent:

- Item# 2025-3372 Big Rods Block Party
- Item# 2025-3386 Coming Clean 5K
- Item# 2025-3298 Amending Section 5.5 of the Public Records Policy
- Item# 2025-3127 Amending Purchasing Policy 9.0
- Item# 2025-3310 Contract Coordinator Job Description
- Item# 2025-3378 Sanitation truck to auction
- Item# 2025-3382 Ford Box Van to auction
- Item# 2025-3380 Purchase Trailer-mounted sewer service line cleaning machine
- Item# 2025-3379 Phase II of the Pace Interconnect
- Item# 2025-3375 MPD Thermal Camera Grant
- *Added Item 2025-3403* - MPD Training Grant for Bomb school
- Item# 2025-3381 Salvage MPD vehicle to auction

1 Proclamation added For PTSD

3 items removed from agenda:

- Item 2025-3367 - GrayRobinson Engagement Letter

- Item 2025-3383 - Investment Policy
- Item 2025-3393 - Pre-Camera Inspection of Sewer Lines for Gas Replacement Project

5. Public Announcements, Awards, Proclamations & Recognitions

Mayor Lindsay read a PTSD Proclamation and presented it to Chaplain Bill Wright
Events Coordinator, Jay Conrad introduced the interns participating in the
summer intern program

6. Public Hearings

Item # 2025-3191

ROW Abandonment Request - 5639 Alabama St.

ACTION:	Motion to Approve by Casey Powell; second by Robert Leek; Motion passed - 6:0
YEAS:	Casey Powell, Marilynn Farrow, Gavin Hawthorne, Robert Leek, Tom Powers, Larry McKee
NAYS:	None
ABSTAIN:	None

Planning Director Tim Milstead reported to council
(No public input during Public Hearing)

Item # 2025-3194

ROW Abandonment Request - Peachtree St - Milton Housing Authority

ACTION:	Motion to Approve by Tom Powers; second by Casey Powell; Motion passed - 6:0
YEAS:	Casey Powell, Marilynn Farrow, Gavin Hawthorne, Robert Leek, Tom Powers, Larry McKee
NAYS:	None
ABSTAIN:	None

Planning Director Tim Milstead reported to council
Public input was provided during Public Hearing by: Buddy
Fisher

7. Invited Speakers

Item # 2025-3391

Pam Mitchell, Santa Rosa Art & Culture Foundation

ACTION: Motion to Approve by Marilyn Farrow;
second by Robert Leek;
Motion passed - 6:0

YEAS: Casey Powell, Marilyn Farrow, Gavin
Hawthorne, Robert Leek, Tom Powers,
Larry McKee

NAYS: None

ABSTAIN: None

Pam Mitchell reported to council regarding the letter of support
requested for the Santa Rosa Art & Culture Foundation

8. Persons to Appear

Public input was provided by: Felicia Reeves, Howard Steele, Shari Sebastiao

9. General Consent Agenda

Item # 2025-3312

General Consent Agenda

Items Moved to Consent:

- Item# 2025-3372 Big Rods Block Party
- Item# 2025-3386 Coming Clean 5K
- Item# 2025-3298 Amending Section 5.5 of the Public Records Policy
- Item# 2025-3127 Amending Purchasing Policy 9.0
- Item# 2025-3310 Contract Coordinator Job Description
- Item# 2025-3378 Sanitation truck to auction
- Item# 2025-3382 Ford Box Van to auction
- Item# 2025-3380 Purchase Trailer-mounted sewer service line cleaning machine
- Item# 2025-3379 Phase II of the Pace Interconnect
- Item# 2025-3375 MPD Thermal Camera Grant
- Added Item - MPD Training Grant for Bomb school
- Item# 2025-3381 Salvage MPD vehicle to auction

ACTION: Motion to Approve by Robert Leek;
second by Tom Powers;
Motion passed - 6:0

YEAS: Casey Powell, Marilynn Farrow, Gavin Hawthorne, Robert Leek, Tom Powers, Larry McKee
NAYS: None
ABSTAIN: None

10. Ordinances & Resolutions

Item # 2025-3295

Ordinance No. 06-25 UDC Update - Articles 13 & 14 (1st Reading)

ACTION: Motion to Approve by Robert Leek;
second by Gavin Hawthorne;
Motion passed - 6:0

YEAS: Casey Powell, Marilynn Farrow, Gavin Hawthorne, Robert Leek, Tom Powers, Larry McKee

NAYS: None

ABSTAIN: None

City Attorney, John Adams read Ordinance No. 06-25 1st Reading

Item # 2025-3384

Ordinance No. 07-25 Mobile Vending Ordinance Update (1st Reading)

ACTION: Motion to Approve by Casey Powell;
second by Marilynn Farrow;
Motion passed - 6:0

YEAS: Casey Powell, Marilynn Farrow, Gavin Hawthorne, Robert Leek, Tom Powers, Larry McKee

NAYS: None

ABSTAIN: None

City Attorney, John Adams read Ordinance No. 07-25 1st Reading

Item # 2025-3396

Resolution No. 2025-11 Amending the FY 2025 Budget

ACTION: Motion to Approve by Casey Powell;
second by Gavin Hawthorne;
Motion passed - 6:0

YEAS: Casey Powell, Marilynn Farrow, Gavin Hawthorne, Robert Leek, Tom Powers, Larry McKee

NAYS: None
ABSTAIN: None

City Attorney, John Adams read Resolution No. 2025-11

11. City of Milton Events

Item # 2025-3372

SEPA - Big Rod's Block Party (7/19)

Item passed on consent agenda

Item # 2025-3386

SEPA - Coming Clean 5k 2025 (8/23)

Item passed on consent agenda

Item # 2025-3390

SEPA - The Market of Milton 2025

ACTION: Motion to Approve by Marilynn Farrow;
second by Larry McKee;
Motion passed - 6:0

YEAS: Casey Powell, Marilynn Farrow, Gavin
Hawthorne, Robert Leek, Tom Powers,
Larry McKee

NAYS: None

ABSTAIN: None

Event Coordinator Jay Conrad reported to council

- Once-yearly fee of \$450 to cover use of City property
- Sponsorship Agreement where the city waives fees for additional dates.
- City to obtain a calendar from the Market to know ahead of time when and where they will be

Item # 2025-3387

Riverfest 2025 Information

Events Coordinator, Jay Conrad discussed July 4th Riverfest
with council

12. Finance, Planning Board

No report

13. Administration, Historic Preservation Board

Councilwoman Farrow reported to council

- HPBs next meeting is June 12th

Item # 2025-3367

GrayRobinson Engagement Letter (action item)

Item removed from agenda and placed on future meeting

Item # 2025-3298

Amending Section 5.5 of the Public Records Policy (action item)

ACTION: Motion to Approve by Larry McKee;
second by Tom Powers;

Motion passed - 6:0

YEAS: Casey Powell, Marilynn Farrow, Gavin
Hawthorne, Robert Leek, Tom Powers,
Larry McKee

NAYS: None

ABSTAIN: None

City Attorney John Adams reported to council

Item # 2025-3127

Amending the Purchasing Policy 9.0 (action item)

Item passed on consent agenda

Item # 2025-3310

Contract Coordinator Job Description (action item)

Item passed on consent agenda

Item # 2025-3383

Investment Policy (discussion)

Item moved to another meeting (To be discussed at the June
26th Work Session)

Item # 2025-3385

Grants Update - Upcoming Applications (information item)

City Manager, Ed Spears reported to council

14. Parks & Recreation, Community Improvement Board

Councilman Hawthorne reported to council

Parks & Rec

- Summer basketball is underway
- Indoor soccer begins in July
- July 19th Football sign-up deadline
- Saturday, June 28th 10am - 8apm Game Night

CIB

- Meeting continued discussion on the River Walk Masterplan (North CRA Marina Area)

15. Public Works

No Report

Item # 2025-3378

Surplus Vehicle - Sanitation 2001 Commercial Front Loader Garbage Truck (action item)

Item passed on consent agenda

Item # 2025-3382

Surplus Vehicle - 1998 Ford Box Van (action item)

Item passed on consent agenda

Item # 2025-3380

Purchase - Trailer Mounted Sewer Service Line Cleaning Machine (action item)

Item passed on consent agenda

Item # 2025-3379

Phase II of the Pace Interconnect (action item)

Item passed on consent agenda

Item # 2025-3393

Pre- Camera Inspections of Sewer Lines for the Gas Line Replacement Project

Informational item only. Moved to another meeting agenda

16. Board of Adjustments, Stormwater

No report

17. Growth, Development & Annexation, Tourist Development Council

Councilman Powers reported to council

18. LEAP, Youth Council

Councilman Powell reported to council

19. Public Safety

Mayor reported to council

Item # 2025-3375

Acceptance of Grant for FLIR Thermal Imaging Camera for MPD (action item)

Item passed on consent agenda

Item # 2025-3381

Salvage Vehicle - MPD 2014 Dodge Charger (action item)

Item passed on consent agenda

Item # 2025-3403
Bomb School Grant for MPD
Item added and Item passed on consent agenda

- 20. **Mayor Report: ECRC, TPO**
Mayor reported to council
- 21. **City Attorney's Report**
No Report
- 22. **City Manager's Business**
City Manager, Ed Spears reported to council
- 23. **Public Input**
Public input was provided by: Shari Sebastiao, Theresa Messick
- 24. **Adjournment**
The meeting adjourned at 08:14 PM.

Mayor

Date

City Clerk

Date