



**SUNDIAL UTILITIES OF MILTON, INC.**  
**Regular Meeting Agenda**

June 26, 2025  
5:45 PM  
6738 Dixon Street  
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**  
Item # 2025-3314  
Approval of Minutes from May 22, 2025 meeting
- 3. Financial Report**  
Item # 2025-3406  
Sundial P&L Report
- 4. Ordinances & Resolutions**
- 5. Communications From Council Members & Mayor**
- 6. Persons to Appear**
- 7. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

*"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105*



## Approval of Minutes from May 22, 2025 meeting

MEETING DATE	PREPARED BY
June 26, 2025	Clerk's Office



**SUNDIAL UTILITIES OF MILTON, INC.**  
**Regular Meeting Minutes**

May 22, 2025  
5:45 PM  
6738 Dixon Street  
Milton, FL 32570

**1. Call Meeting to Order**

The meeting was called to order at 05:55 PM.

**Members Present:**

Council Member Ward IV, Seat II Casey Powell  
Council Member, Ward I, Seat I Mike Cusack  
Council Member, Ward II, Seat I Marilyn Farrow  
Council Member, Ward IV, Seat I Ashley Fretwell  
Council Member Ward II, Seat II Larry McKee  
Council Member Ward III, Seat II Robert Leek  
Council Member Ward I, Seat II Tom Powers

**Members Absent:**

Council Member, Ward III, Seat I Gavin Hawthorne

**Members of the Public in Attendance**

Pam Mitchell, Shari Sebastiao, David Farrow

**Staff in Attendance**

City Manager, Ed Spears  
City Clerk, Molly Turnes  
IT Analyst, Ashley Cline  
Planning Director, Tim Milstead  
Ec. Dev. Director, Stephen Prestesater  
ACM, Sandra Woodbery  
Event Coordinator, Jay Conrad  
Chief of Police, Jennifer Frank

**2. Approval of Minutes**

Item # 2025-3241

Approval of Minutes from April 17, 2025 Meeting

<b>ACTION:</b>	Motion to Approve by Marilyn Farrow; second by Ashley Fretwell; Motion passed - 7:0
<b>YEAS:</b>	Casey Powell, Mike Cusack, Marilyn Farrow, Ashley Fretwell, Larry McKee, Robert Leek, Tom Powers
<b>NAYS:</b>	None

**ABSTAIN:** None

**3. Financial Report**

Item # 2025-3302  
Sundial P&L Report

**ACTION:** Motion to Approve by Casey Powell;  
second by Robert Leek;  
Motion passed - 7:0

**YEAS:** Casey Powell, Mike Cusack, Marilynn  
Farrow, Ashley Fretwell, Larry McKee,  
Robert Leek, Tom Powers

**NAYS:** None

**ABSTAIN:** None

**4. New Business**

Item # 2025-3279  
Purchase of a New Tractor for Public Works

**ACTION:** Motion to Approve by Larry McKee; second  
by Mike Cusack;  
Motion passed - 7:0

**YEAS:** Casey Powell, Mike Cusack, Marilynn  
Farrow, Ashley Fretwell, Larry McKee,  
Robert Leek, Tom Powers

**NAYS:** None

**ABSTAIN:** None

**5. Ordinances & Resolutions**

Item # 2025-3301  
Resolution # 2025-10 CWSRF Loan

**ACTION:** Motion to Approve by Casey Powell;  
second by Tom Powers;  
Motion passed - 7:0

**YEAS:** Casey Powell, Mike Cusack, Marilynn  
Farrow, Ashley Fretwell, Larry McKee,  
Robert Leek, Tom Powers

**NAYS:** None

**ABSTAIN:** None

**6. Communications From Council Members & Mayor**

No additional council communications

**7. Persons to Appear**

No persons to appear

**8. Adjournment**

The meeting adjourned at 05:59 PM.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date



Agenda Item # 2025-3406  
**Sundial P&L Report**

**MEETING DATE** **PREPARED BY**

June 26, 2025

Laura McDill, Budget  
Coordinator

**BACKGROUND**

Sundial P&L Report for April 2025

**SUMMARY**

**RECOMMENDATION**

**ATTACHMENTS**

1. Sundial P&L 04\_2025

## Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572  
409 Fund

### Profit & Loss Statement

For the months as listed  
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	1009	1004	1032		
<b>Income</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>FYTD</b>	
	<u>2025</u>	<u>2025</u>	<u>2025</u>		
*Sewer Revenue	\$ 51,837	\$ 51,525	\$ 52,829	\$	346,883
Service Connect	\$ -	\$ (45)	\$ -	\$	84,402
Other Revenues	\$ 8,653	\$ 9,359	\$ 9,081	\$	62,377
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$	-
<b>Total Income</b>	<b>\$ 60,490</b>	<b>\$ 60,839</b>	<b>\$ 61,910</b>	<b>\$</b>	<b>493,662</b>
 <b>Expenses</b>					
Professional Svcs.	\$ -	\$ -	\$ -	\$	-
Legal Counsel	\$ -	\$ -	\$ -	\$	-
Accounting & Auditing	\$ 439	\$ -	\$ -	\$	1,305
Bad Debt	\$ 958	\$ -	\$ 62	\$	1,701
Communication Services	\$ -	\$ -	\$ -	\$	-
Postage and Shipping	\$ 200	\$ 202	\$ 200	\$	1,124
Utilities-Wastewater	\$ 2,597	\$ 2,841	\$ 5,512	\$	18,945
Insurance & Bonds	\$ -	\$ 4,219	\$ -	\$	12,601
Repair & Maintenance-Wastewater	\$ 3,553	\$ 631	\$ 3,520	\$	11,767
Repair & Maint. Lift Station	\$ -	\$ 2,800	\$ 1,376	\$	4,176
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$ -	\$	-
Advertising/Promotional	\$ -	\$ -	\$ -	\$	-
Misc. Expenditures	\$ -	\$ -	\$ -	\$	-
Landfill Tipping Fee	\$ 2,783	\$ 8,795	\$ 3,962	\$	31,196
Pipes, Valves & Fitting	\$ -	\$ -	\$ -	\$	-
Laboratory Service	\$ 1,190	\$ 297	\$ 297	\$	3,717
Permit Fees	\$ 515	\$ -	\$ -	\$	515
Bank Charges	\$ -	\$ -	\$ -	\$	-
IT Expense	\$ -	\$ -	\$ -	\$	11,322
Billing & Admin Fees	\$ -	\$ -	\$ -	\$	58,128
Fire Assessment Fees	\$ -	\$ -	\$ -	\$	3,224
W&S Fund Labor Fees	\$ -	\$ -	\$ -	\$	30,000
Office Supplies	\$ -	\$ -	\$ -	\$	-
Operating Supplies-Wastewater	\$ 2,396	\$ 3,179	\$ 4,685	\$	13,449
Lift Station Improvements	\$ -	\$ -	\$ -	\$	-
WWTP Upgrade & Improve	\$ -	\$ -	\$ -	\$	-
Sewer Infrastructure	\$ -	\$ -	\$ -	\$	-
Machinery & Equipment / Misc.	\$ -	\$ -	\$ -	\$	-
*Debt Costs	\$ 12,500	\$ 12,500	\$ 12,500	\$	87,500
Interest Expense	\$ 5,420	\$ 5,420	\$ 5,420	\$	38,050
<b>Total Expenses</b>	<b>\$ 32,551</b>	<b>\$ 40,885</b>	<b>\$ 37,535</b>	<b>\$</b>	<b>328,719</b>
 <b>Profit/(Loss)</b>	 <b>\$27,939</b>	 <b>\$19,954</b>	 <b>\$24,376</b>	 <b>\$</b>	 <b>164,943</b>

\*Debt Costs are \$12,500 for Principle + \$5,420 Interest (1/12 of Annual Debt Payment of ~\$215,000)