



**SUNDIAL UTILITIES OF MILTON, INC.**  
**Regular Meeting Agenda**

May 22, 2025  
5:45 PM  
6738 Dixon Street  
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
  - Item # 2025-3241
  - Approval of Minutes from April 17, 2025 Meeting
- 3. Financial Report**
  - Item # 2025-3302
  - Sundial P&L Report
- 4. New Business**
  - Item # 2025-3279
  - Purchase of a New Tractor for Public Works
- 5. Ordinances & Resolutions**
  - Item # 2025-3301
  - Resolution # 2025-10 CWSRF Loan
- 6. Communications From Council Members & Mayor**
- 7. Persons to Appear**
- 8. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

*"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105*



## Approval of Minutes from April 17, 2025 Meeting

MEETING DATE	PREPARED BY
May 22, 2025	Clerk's Office



**SUNDIAL UTILITIES OF MILTON, INC.**  
**Regular Meeting Minutes**

April 17, 2025  
5:45 PM  
6738 Dixon Street  
Milton, FL 32570

**1. Call Meeting to Order**

The meeting was called to order at 05:45 PM.

**Members Present:**

Council Member Ward IV, Seat II Casey Powell  
Council Member, Ward I, Seat I Mike Cusack  
Council Member, Ward II, Seat I Marilyn Farrow (Mayor Pro-Tem)  
Council Member, Ward III, Seat I Gavin Hawthorne  
Council Member, Ward IV, Seat I Ashley Fretwell  
Council Member Ward III, Seat II Robert Leek  
Council Member Ward I, Seat II Tom Powers

**Members Absent:**

Council Member Larry McKee

**Members of the Public in Attendance**

David Farrow, Allen Lindsay, Jodi Ates, Shari Sebastiao, Theresa Messick,  
Jimmy Messick

**Staff in Attendance**

City Manager, Ed Spears  
City Clerk, Molly Turnes  
IT Systems Analyst, Brittney Ballard  
Ec. Dev. Director, Stephen Prestesater  
ACM, Sandra Woodbery  
Captain Cline

**2. Approval of Minutes**

Item # 2025-3176

Approval of Minutes from the March 20, 2025 Meeting

<b>ACTION:</b>	Motion to Approve by Gavin Hawthorne; second by Ashley Fretwell; Motion passed - 7:0
<b>YEAS:</b>	Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Ashley Fretwell, Robert Leek, Tom Powers
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	None

**3. Financial Report**

Item # 2025-3206  
Sundial P&L Report

**ACTION:** Motion to Approve by Gavin Hawthorne;  
second by Casey Powell;  
Motion passed - 7:0

**YEAS:** Casey Powell, Mike Cusack, Marilynn  
Farrow, Gavin Hawthorne, Ashley Fretwell,  
Robert Leek, Tom Powers

**NAYS:** None

**ABSTAIN:** None

**4. Ordinances & Resolutions**

Item # 2025-3179  
Resolution No. 2025-05 Adopting Wastewater Asset Management and Fiscal  
Sustainability Plan

**ACTION:** Motion to Approve by Casey Powell;  
second by Gavin Hawthorne;  
Motion passed - 7:0

**YEAS:** Casey Powell, Mike Cusack, Marilynn  
Farrow, Gavin Hawthorne, Ashley Fretwell,  
Robert Leek, Tom Powers

**NAYS:** None

**ABSTAIN:** None

City Manager Ed Spears read Resolution 2025-05.

**5. Communications From Council Members & Mayor**

No Communications

**6. Persons to Appear**

No Persons to Appear

**7. Adjournment**

The meeting adjourned at 05:49 PM.

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Mayor

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Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date



Agenda Item # 2025-3302  
**Sundial P&L Report**

**MEETING DATE** **PREPARED BY**

May 22, 2025

Laura McDill, Budget  
Coordinator

**BACKGROUND**

Sundial P&L Report for March 2025

**SUMMARY**

**RECOMMENDATION**

**ATTACHMENTS**

1. Sundial P&L 03\_2025

# Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

## Profit & Loss Statement

For the months as listed  
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	1017	1009	1004		
<b>Income</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>FYTD</b>	
	<u>2025</u>	<u>2025</u>	<u>2025</u>		
*Sewer Revenue	\$ 52,237	\$ 51,837	\$ 51,525	\$	294,054
Service Connect	\$ -	\$ -	\$ (45)	\$	84,402
Other Revenues	\$ 9,609	\$ 8,653	\$ 9,359	\$	53,296
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$	-
<b>Total Income</b>	<b>\$ 61,846</b>	<b>\$ 60,490</b>	<b>\$ 60,839</b>	<b>\$</b>	<b>431,752</b>
 <b>Expenses</b>					
Professional Svcs.	\$ -	\$ -	\$ -	\$	-
Legal Counsel	\$ -	\$ -	\$ -	\$	-
Accounting & Auditing	\$ 289	\$ 439	\$ -	\$	1,305
Bad Debt	\$ -	\$ 958	\$ -	\$	1,639
Communication Services	\$ -	\$ -	\$ -	\$	-
Postage and Shipping	\$ 198	\$ 200	\$ 202	\$	924
Utilities-Wastewater	\$ 2,516	\$ 2,597	\$ 2,841	\$	13,433
Insurance & Bonds	\$ -	\$ -	\$ 4,219	\$	12,601
Repair & Maintenance-Wastewater	\$ 307	\$ 3,553	\$ 631	\$	8,246
Repair & Maint. Lift Station	\$ -	\$ -	\$ 2,800	\$	2,800
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$ -	\$	-
Advertising/Promotional	\$ -	\$ -	\$ -	\$	-
Misc. Expenditures	\$ -	\$ -	\$ -	\$	-
Landfill Tipping Fee	\$ 5,453	\$ 2,783	\$ 8,795	\$	27,233
Pipes, Valves & Fitting	\$ -	\$ -	\$ -	\$	-
Laboratory Service	\$ 297	\$ 1,190	\$ 297	\$	3,420
Permit Fees	\$ -	\$ 515	\$ -	\$	515
Bank Charges	\$ -	\$ -	\$ -	\$	-
IT Expense	\$ -	\$ -	\$ -	\$	11,322
Billing & Admin Fees	\$ 40,000	\$ -	\$ -	\$	58,128
Fire Assessment Fees	\$ -	\$ -	\$ -	\$	3,224
W&S Fund Labor Fees	\$ -	\$ -	\$ -	\$	30,000
Office Supplies	\$ -	\$ -	\$ -	\$	-
Operating Supplies-Wastewater	\$ 499	\$ 2,396	\$ 3,179	\$	8,764
Lift Station Improvements	\$ -	\$ -	\$ -	\$	-
WWTP Upgrade & Improve	\$ -	\$ -	\$ -	\$	-
Sewer Infrastructure	\$ -	\$ -	\$ -	\$	-
Machinery & Equipment / Misc.	\$ -	\$ -	\$ -	\$	-
*Debt Costs	\$ 12,500	\$ 12,500	\$ 12,500	\$	75,000
Interest Expense	\$ 5,420	\$ 5,420	\$ 5,420	\$	32,630
<b>Total Expenses</b>	<b>\$ 67,479</b>	<b>\$ 32,551</b>	<b>\$ 40,885</b>	<b>\$</b>	<b>291,184</b>
 <b>Profit/(Loss)</b>	 <b>(\$5,634)</b>	 <b>\$27,939</b>	 <b>\$19,954</b>	 <b>\$</b>	 <b>140,568</b>

\*Debt Costs are \$12,500 for Principle + \$5,420 Interest (1/12 of Annual Debt Payment of ~\$215,000)



Agenda Item # 2025-3279

## Purchase of a New Tractor for Public Works

### MEETING DATE

May 22, 2025

### PREPARED BY

Christie Youmans, Public  
Works Admin

### BACKGROUND

This is a budgeted item for a 100 horse power tractor with rotary cutter mower and a disc harrow for keeping the bottoms of the rapid infiltration basins tilled and mixed up. The mower for cutting the sides of the basins and the open grass areas around the plant.

### SUMMARY

### RECOMMENDATION

Staff recommends the purchase of the tractor with the lowest quote coming in from Smith Tractor Company.

### ATTACHMENTS

1. 05302025\_SMITH\_tractor company s



Agenda Item # 2025-3279 | Purchase of a New Tractor for Public Works

## Fiscal Impact Analysis

### FISCAL IMPACT SUMMARY

Purchase of a new tractor

### FISCAL DATA

Item is approved under the current budget: Yes

Name	Impact Date	Account Number	Account Description	Amount Budgeted
Purchase of New Tractor	6/2/2025	409-0539-539-64-07	Sundial	\$64,148.00

**Quote Summary**

**Prepared For:**  
City Of Milton  
FL

**Prepared By:**  
Richard Walther  
Smith Tractor Company, Inc.  
3834 Highway 4  
Jay, FL 32565  
Phone: 850-675-4505  
Mobile: 850-910-5504  
rwalther@smithtractorco.com

This is A Direct Government Sale with Smith Tractor Co.Inc.  
Purchase Order and Payment will be made to Smith Tractor Co.

**Quote Id:** 32736307  
**Created On:** 28 April 2025  
**Last Modified On:** 28 April 2025  
**Expiration Date:** 30 May 2025

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 5100E Open Operator Station Tractor	\$ 70,773.00	\$ 53,999.00 X	1 =	\$ 53,999.00
JOHN DEERE RC7M LIFT TYPE ROTARY CUTTER 540 RPM PTO	\$ 7,760.00	\$ 5,750.00 X	1 =	\$ 5,750.00
Frontier TM1292 - Tandem Disk Harrow (US)	\$ 5,584.00	\$ 4,399.00 X	1 =	\$ 4,399.00
<b>Equipment Total</b>				<b>\$ 64,148.00</b>

**Quote Summary**

Equipment Total	\$ 64,148.00
SubTotal	\$ 64,148.00
Est. Service Agreement Tax	\$ 0.00
<b>Total</b>	<b>\$ 64,148.00</b>
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 64,148.00</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



**Kingline Equipment - Cantonment**  
 3221 Highway 29 South • Cantonment, FL 32533  
 (850) 937-9693  
 www.kinglineequipment.com

Ship To: IN STORE PICKUP

Invoice To: CITY OF MILTON  
 P.O. BOX 909  
 MILTON FL 32572

Branch 01 - CANTONMENT, FL		
Date 04/23/2025	Time 16:58:48 (O)	Page 1
Account No MILTO001	Phone No 8509835400	Inv No 00 Q02082
Ship Via	Purchase Order QUOTE	
Tax ID No 85-8012621641C-		
ADAM ESTES	Salesperson AE	

**EQUIPMENT ESTIMATE - NOT AN INVOICE**

Description                      \*\* Q U O T E \*\*                      EXPIRY DATE: 05/23/2025                      Amount

PRICED WITH SOURCEWELL ACCOUNT # 34560

Stock #: 21248                      Serial #: NH1617514                      64938.00  
 Hours: 12  
 New 2023 NH WM 105 ROPS  
 New 2023 NEW HOLLAND WM 105 ROPS POULTRY 12X12,R1,4WD

Stock #: 22007                      Serial #: 1HKNR1232780048                      6295.00  
 Hours: 0  
 New 2024 BH BH317  
 New 2024 BUSH HOG BH317 7' SLIP CLUTCH,F & R CHAINS,DUAL TAI

Stock #: 21921                      Serial #: 10024                      4995.00  
 Hours: 0  
 New 2023 BH 3D96 22"DISC  
 New 2023 BUSH HOG 3D96 22"DISC DISC HARROW,96",22"DISC,9"F&7

Miscellaneous Charges/Credits

	=====			
REBATE	Qty: 1	Price: 13636.98		13636.98-
FREIGHT	1	2068.00		2068.00
FREIGHT	1	214.00		214.00
FREIGHT	1	214.00		214.00

Subtotal: 65087.02  
 Quote Total: 65087.02

Authorization: \_\_\_\_\_

**Trade in inspection may be required to confirm condition. Used machines or "as is" with no warranty implied unless stated otherwise. Financing, extended warranty, maintenance plans and PDI insurance is available on most products.**

**Cantonment**  
 3221 Highway 29 South  
 Cantonment, FL 32533  
 (850) 937-9693

**Summerdale**  
 19425 State Highway 59  
 Summerdale, AL 36580  
 (251) 989-9693

**Baker**  
 1576 Highway 90 West  
 Baker, FL 32531-9337  
 (850) 423-0505

**Dothan**  
 315 Ross Clark Circle  
 Dothan, AL 36303  
 (334) 792-9110

**Marianna**  
 2948 Highway 71  
 Marianna, FL 32446  
 (850) 317-7060

**Nashville**  
 747 South Davis Street  
 Nashville, GA 31639  
 (229) 300-1577

— Standard Features —

— Custom Options —



M Series

M5-111HD12-1

4WD, HYDRAULIC SHUTTLE TRANSMISSION & ROPS

\*\*\* EQUIPMENT IN STANDARD MACHINE & SPECIFICATIONS \*\*\*

**DIESEL ENGINE**

Kubota V3800 Direct Injection  
3.8L (230 cu. In.) 4 Cyl  
EPA Tier 4 Final Compliant  
Common Rail Electronic Fuel Injection  
Electronic Engine Management  
Turbocharged  
w/Wastegate and Intercooled  
Fuel Tank Capacity: 27.7 Gal  
60 Amp Alternator ROPS  
80 Amp Alternator Cab  
12V 900 CCA Battery  
SAE Gross HP: 105.6  
Engine Net HP: 100  
Max . PTO HP: 89  
Cab @ 2600 Engine RPM  
ROPS @ 2400 Engine RPM

**TRANSMISSION**

8F/8R Two Range, 4-Speed  
12F/12R Two Range, 6-Speed  
540/540E  
24F/24R Two Range, 6-Speed Hi/Low  
540/540E  
24 speed on M5-111 only  
Auto 4WD Function  
Electro-Hydraulic Shuttle Shift  
Clutch - Multi Plate Wet  
Planetary Final Drives  
Hydraulic Wet Disc Brakes

**FRONT AXLE**

Hydrostatic Power Steering  
2WD: Tubular Steel Beam Telescoping  
4WD: Cast Iron, Bevel Gear 55 deg  
Planetary Final Drives  
Adj. (Rim) Tread Spacing

**EXHAUST EMISSION CONTROL TYPE**

DPF System (Diesel Particulate Filter)  
SCR System

**FLUID CAPACITY**

Fuel Tank Capacity: 27.7 gal  
DEF Tank Capacity: 3.2 gal  
Cooling System: 11 qts  
Crankcase: 11.3 qts  
Hydraulics/Trans: 15.85 gal

**HYDRAULICS / HITCH / DRAWBAR**

Open Center Gear Pump  
Max. Flow @ Rated Engine Speed: ROPS:  
2400 rpm  
Cab: 2600 rpm  
Power Steering: 5.4 gpm  
Impl. Flow ROPS: 15.9 gpm  
Impl. Flow Cab: 17.0 gpm  
Total Flow - ROPS: 21.3 gpm  
Total Flow - Cab: 23.1 gpm

**INSTRUMENTS**

LCD readout for MPH and PTO rpm  
RPM Memory  
Tachometer/Hour meter  
Oil Pressure  
Fuel Gauge  
Coolant Temperature  
Gear Speed Digital Light Indicator  
Digital Light Indicator F/R Direction

**REMOTE VALVES**

(1) SCD (Self Canceling Detent)  
(1) FD (Float Detent) on -1 models (2 Total standard)

**ULTRA GRAND CAB II**

4-post, ROPS Certified  
RH & LH Doors  
Tinted Glass Doors and Windows  
In-roof window  
Tilt Steering Wheel  
Dual Level Air Conditioning & Heater  
Front and Wiper/Washer  
Front Sun Visor  
Retractable Seat belt  
LH & RH Side Mirrors  
Radio Ready Cab  
Steps, Left and Right Side  
Interior Dome Light  
12V - 30-Amp 2 Wire Coupler  
12V - 3 Pin 30-Amp Coupler  
12V - Outlet  
Cup Holder  
Instructor Seat Ready  
Horn

**3 POINT HITCH & DRAWBAR**

Cat II 3-point Hitch  
8 Speed Models  
@ Lift Points: 7055 lbs  
(ASAE) @ 24" Behind: 5181 lbs  
12/24 Speed Models  
@ Lift Points: 8600 lbs  
(ASAE) @ 24" Behind: 7275 lbs  
2 External Lift Cylinders  
Telescoping Lower Links  
Stabilizers  
Swinging Drawbar - Straight

**POWER TAKE OFF (540)**

Live-Independent Hyd. PTO  
SAE 1 3/8" Six Spline  
540 rpm @ 2205 Eng. rpm  
540 rpm @ 2035 Eng. rpm 12/24 speed  
540E\* @ 1519 Eng. rpm  
\* if equipped 12/24 Standard

**SAFETY EQUIPMENT**

Flip-Up PTO Shield

M5-111HD12-1 Base Price: \$66,741.00

(1) AT&T TELEMATICS MODEM DCU6700-AT&T TELEMATICS MODEM	\$461.00
(1) M SERIES TELEMATICS HARNESS M6712-M SERIES TELEMATICS HARNESS	\$167.00
(1) 27 Series Rotary Cutter, 72" Width RCF2784-01-41-11-82-27 Series Rotary Cutter, 72" Width	\$8,202.00
<b>Configured Price:</b>	<b>\$75,571.00</b>
Sourcewell Discount:	(\$16,871.68)
<b>SUBTOTAL:</b>	<b>\$58,699.32</b>
2Yr M5-111HD12-1 Extended Warranty	\$2,500.00
Factory Assembly:	\$325.00
Dealer Assembly:	\$124.67
Freight Cost:	\$737.50
PDI:	\$400.00
BROWN BDHP-900-2622 DISC HARROW PULL TYPE 8'11" CUTTING WDMTH	\$11,786.98

Total Unit Price: \$74,573.47

Quantity Ordered: 1

Final Sales Price: \$74,573.47

**Purchase Order Must Reflect Final Sales Price.**

To order, place your Purchase Order directly with the quoting dealer

**LIGHTING**

2 Headlights - Tail lights  
4 Hazard Flasher Lights w/ Turn Signals  
2 Grille Mounted Worklights  
2 Front Cab Halogen Worklights  
2 Rear Halogen Worklights

Electric Key Shut Off  
Parking Brake  
Turn Signals  
SMV Sign  
7-Pin Electrical Trailer Connector

**SELECTED TIRES**

sub456  
FRONT - 12.4-24 R1W GOODYEAR OPTITRAC  
REAR - 18.4-30 R1W GOODYEAR OPTITRAC  
Tires and wheels are not included in base tractor.

**\*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.**

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198.143.32.26



Agenda Item # 2025-3301

## Resolution # 2025-10 CWSRF Loan

### MEETING DATE

May 22, 2025

### PREPARED BY

### BACKGROUND

A resolution relating to the State Revolving Fund Loan Application. This resolution authorizes the execution of the loan application, the loan agreement and establishes pledged revenues and designates authorized representatives.

### SUMMARY

### RECOMMENDATION

### ATTACHMENTS

1. RES 2025-10 CWSRF Loan Resolution- Sundial

## **RESOLUTION NO. 2025-10**

**“A RESOLUTION OF CITY OF MILTON, FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.”**

**WHEREAS**, Florida Statutes provide for loans to local government agencies to finance the construction of wastewater treatment facilities; and

**WHEREAS**, Florida Administrative Code rules require authorization to apply for loans, to establish pledged revenues, to designate an authorized representative; to provide assurances of compliance with loan program requirements; and to enter into a loan agreement; and

**WHEREAS**, the State Revolving Fund loan priority list designates Project No. WW57033 as eligible for available funding; and

**WHEREAS**; the City of Milton, Florida, intends to enter into a loan agreement with the Department of Environmental Protection under the State Revolving Fund for project financing.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA, AS FOLLOWS:**

SECTION I. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION II. The City of Milton, Florida, is authorized to apply for a loan to finance the Project.

SECTION III. The revenues pledged for the repayment of the loan are Sundial net sewer system revenues and reserves after payment of debt service on the City of Milton, Florida Utility System Revenue Bond, Series 2013A per Ordinance No. 1384-13 and “Reissued Note” as amended by Ordinance No. 1988-23.

SECTION IV. The City Manager is hereby designated as the authorized representative to provide the assurances and commitments required by the loan application.

SECTION V. The Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The Mayor is authorized to represent the City in carrying out the City’s responsibilities under the loan agreement. The Mayor is authorized to delegate responsibility to

appropriate City staff to carry out technical, financial, and administrative activities associated with the loan agreement.

SECTION VI. The legal authority for borrowing moneys to construct this Project is Chapter 166, Part II, Florida Statutes.

SECTION VII. All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION VIII. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION IX. This Resolution shall become effective immediately upon its passage and adoption.

**PASSED and ADOPTED** this \_\_\_\_\_ Day of \_\_\_\_\_ [month], \_\_\_\_\_ [year].

BY: \_\_\_\_\_  
Heather Lindsay, Mayor

ATTEST:

CITY CLERK: \_\_\_\_\_

Legal in form and valid when signed by an attorney for the City.

\_\_\_\_\_  
John Adams – City Attorney