



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

March 20, 2025
5:45 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
 - Item # 2025-3083
 - Approval of Minutes from the February 20, 2025 Meeting
- 3. Financial Report**
 - Item # 2025-3152
 - Sundial Financial Report
- 4. Ordinances & Resolutions**
- 5. Communications From Council Members & Mayor**
- 6. Persons to Appear**
- 7. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from the February 20, 2025 Meeting

MEETING DATE	PREPARED BY
March 20, 2025	Clerk's Office



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

February 20, 2025
5:45 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 06:11 PM.

The Sundial Utilities Board was unable to meet in December 2024 due to holidays and January 2025 due to a winter storm.

Members Present:

Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward III, Seat II Robert Leek
Council Member Ward I, Seat II Tom Powers
Council Member, Ward IV, Seat I Ashley Fretwell
Council Member Ward II, Seat II Larry McKee
Mayor Heather Lindsay

Members Absent:

Members of the Public in Attendance

David Farrow, Jerry Mitchell, Pam Mitchell, Shari Sebastiao, Lauren Odgers, Rick Delp, Vernon Compton, Theresa Messick, Jimmy Messick, Megan Caylor, Jennifer Maynor, George O.

Staff in Attendance

City Manager, Ed Spears
City Clerk, Molly Turnes
IT Director, Krystle Nowlin
Public Information Officer, Bethany Anderson
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Captain Mike Cline
ACM Sandra Woodbery
EDD, Stephen Prestesater

2. Approval of Minutes

Item # 2025-3054

Approval of Minutes from the November 21, 2024 meeting

ACTION: Motion to Approve by Gavin Hawthorne;
second by Casey Powell;

YEAS: Motion passed - 8:0
Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Ashley Fretwell, Larry McKee, Robert Leek, Tom Powers

NAYS: None

ABSTAIN: None

3. Financial Report

Item # 2025-3055
P&L for December 2024

ACTION: Motion to Approve by Gavin Hawthorne; second by Casey Powell;

Motion passed - 8:0

YEAS: Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Ashley Fretwell, Larry McKee, Robert Leek, Tom Powers

NAYS: None

ABSTAIN: None

4. Ordinances & Resolutions

No Ordinances or Resolutions

5. Communications From Council Members & Mayor

Councilwoman Farrow suggested the Clerk add to the minutes that the Sundial Utilities Board was unable to meet in December 2024 & January 2025.

6. Persons to Appear

No persons to appear

7. Adjournment

The meeting adjourned at 06:14 PM.

Mayor

Date

City Clerk

Date



Agenda Item # 2025-3152

Sundial Financial Report

MEETING DATE

March 20, 2025

PREPARED BY

Laura McDill, Budget
Coordinator

BACKGROUND

Sundial P&L for January 2025

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. Sundial P&L 01_2025

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	992	999	1017	
Income	November 2024	December 2024	January 2025	FYTD
*Sewer Revenue	\$ 50,826	\$ 51,387	\$ 52,237	\$ 190,692
Service Connect	\$ (90)	\$ -	\$ -	\$ 84,447
Other Revenues	\$ 8,034	\$ 10,566	\$ 9,609	\$ 35,933
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 58,770	\$ 61,953	\$ 61,846	\$ 311,072
Expenses				
Professional Svcs.	\$ -	\$ -	\$ -	\$ -
Legal Counsel	\$ -	\$ -	\$ -	\$ -
Accounting & Auditing	\$ 289	\$ 289	\$ 289	\$ 866
Bad Debt	\$ 63	\$ 617	\$ -	\$ 681
Communication Services	\$ -	\$ -	\$ -	\$ -
Postage and Shipping	\$ 492	\$ (168)	\$ 198	\$ 522
Utilities-Wastewater	\$ 152	\$ 2,813	\$ 2,516	\$ 7,995
Insurance & Bonds	\$ -	\$ 4,191	\$ -	\$ 8,382
Repair & Maintenance-Wastewater	\$ 996	\$ 2,573	\$ 307	\$ 4,063
Repair & Maint. Lift Station	\$ -	\$ -	\$ -	\$ -
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$ -	\$ -
Advertising/Promotional	\$ -	\$ -	\$ -	\$ -
Misc. Expenditures	\$ -	\$ -	\$ -	\$ -
Landfill Tipping Fee	\$ 708	\$ 3,406	\$ 5,453	\$ 15,655
Pipes, Valves & Fitting	\$ -	\$ -	\$ -	\$ -
Laboratory Service	\$ -	\$ 297	\$ 297	\$ 1,933
Bank Charges	\$ -	\$ -	\$ -	\$ -
IT Expense	\$ -	\$ -	\$ -	\$ 11,322
Billing & Admin Fees	\$ -	\$ 18,128	\$ 40,000	\$ 58,128
Fire Assessment Fees	\$ 3,224	\$ -	\$ -	\$ 3,224
W&S Fund Labor Fees	\$ -	\$ -	\$ -	\$ 30,000
Office Supplies	\$ -	\$ -	\$ -	\$ -
Operating Supplies-Wastewater	\$ 1,163	\$ 1,527	\$ 499	\$ 3,189
Lift Station Improvements	\$ -	\$ -	\$ -	\$ -
WWTP Upgrade & Improve	\$ -	\$ -	\$ -	\$ -
Sewer Infrastructure	\$ -	\$ -	\$ -	\$ -
Machinery & Equipment / Misc.	\$ -	\$ -	\$ -	\$ -
*Debt Costs	\$ 12,500	\$ 12,500	\$ 12,500	\$ 50,000
Interest Expense	\$ 5,420	\$ 5,420	\$ 5,420	\$ 21,790
Total Expenses	\$ 25,006	\$ 51,593	\$ 67,479	\$ 217,748
Profit/(Loss)	\$33,764	\$10,360	(\$5,634)	\$ 93,324

*Debt Costs are \$12,500 for Principle + \$5,420 Interest (1/12 of Annual Debt Payment of ~\$215,000)