



HISTORIC PRESERVATION BOARD
Regular Meeting Agenda

February 13, 2025
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Welcome New Board Members**
- 3. Review and Approval of Agenda**
- 4. Approval of Minutes**
 - Item # 2025-3051
 - Approval of Minutes from January 9, 2025, meeting
- 5. Citizen Comments**
- 6. New Business**
- 7. Old Business**
 - Item # 2025-3052
 - Historic Lamppost Signage Update
- 8. Planning Department Update**
- 9. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Agenda Item # 2025-3051

Approval of Minutes from January 9, 2025, meeting

MEETING DATE

February 13, 2025

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. HPB Minutes January 2025

HISTORIC PRESERVATION BOARD

January 9, 2025

The Historic Preservation Board met on Thursday, January 9, 2025, at 5:30 p.m. in the Council Chambers at City Hall.

PRESENT:

John Ellis
Theresa Messick
Jeff Martin
Brian McGuire

Ian Rehrig, Current Planner
Melissa Short, Administrative Assistant

OTHERS:

Councilwoman Marilynn Farrow, Councilman Larry McKee, and Richard McCool

The meeting was called to order at 5:31 p.m. Jeff Martin made a motion to approve the agenda, seconded by Theresa Messick; approved 4-0. Jeff Martin made a motion to approve December 12, 2024, meeting minutes, seconded by Brian McGuire; approved 4-0. Councilwoman Marilynn Farrow explained the City Council will be reviewing three applications for the two positions available on the Historic Preservation Board on January 14, 2025.

OLD BUSINESS:

Historic Lamppost Signage Update – Ian Rehrig explained that staff spoke with Sign Crafters, and they have no issues installing a QR Code on the sign but may have security issues in the future and will take up a 4x4 space on the sign. There was discussion on QR Codes and possibly making it a decal. Jeff Martin provided information and a brochure of St. Mary’s Episcopal Church. The board discussed staff looking into the limitation of verbiage to be placed on the sign. Ian Rehrig explained the more lines put on the sign, the smaller the text may be and is limited to the size of the sign. John Ellis is working with Cassandra Sharp with verbiage and pictures of the post office. Brian McGuire spoke with Steve Warren and is coordinating with First United Methodist Church. Theresa Messick spoke with a few people at Milton High School, who provided some history. Councilwoman Marilynn Farrow relayed information from Susan Russell pertaining to the Berryhill School yard in 1912 with the boys’ basketball and the girls’ basketball team, which was organized in 1921, the Heritage of Santa Rosa County, Florida, the old Milton Depot, and the history of different buildings. The board asked staff to draft out about 8-10 lines of verbiage and 2 pictures to fit on the Historic Lamppost Signage and bring this back. Councilman Larry McKee wanted to know about the QR Code and the Walking Tour. There was discussion on the QR Code and linking it to the Milton Historic District Website. Staff is going to research linking the QR Code to the City’s Website and possibly linking it to the Walking Tour or advertising the Walking Tour on the Historic Lamppost Signage and bring this back next month.

Planning Department Update – Ian Rehrig explained that there are no new updates

There was no further business to discuss, and the meeting was adjourned at 6:43 p.m.



Agenda Item # 2025-3052

Historic Lamppost Signage Update

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None