



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

January 23, 2025
5:45 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
 - Item # 2024-2920
 - Approval of Minutes from the November 21, 2024 Meeting
- 3. Financial Report**
 - Item # 2025-3009
 - Sundial Financial Report for November 2024
- 4. Ordinances & Resolutions**
- 5. Communications From Council Members & Mayor**
- 6. Persons to Appear**
- 7. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from the November 21, 2024 Meeting

MEETING DATE	PREPARED BY
January 23, 2025	Clerk's Office



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

November 21, 2024
5:45 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 07:32 PM.

Members Present:

Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward IV, Seat I Shari Sebastiao
Council Member, Ward III, Seat II, Jeff Snow
Council Member, Ward II, Seat II Roxanne Meiss
Mayor Lindsay

Members Absent:

Gavin Hawthorne
Marilynn Farrow
Matthew Jarrett

Members of the Public in Attendance

Staff in Attendance

City Manager, Ed Spears
City Attorney, Alex Andrade
City Clerk, Molly Turnes
IT Director, Krystle Nowlin
IT Systems Analyst, Ashley Johnston
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
EDD, Stephen Prestesater
Chief of Police, Tony Tindell

2. Approval of Minutes

Item # 2024-2836

Approval of Minutes from the October 17, 2024 meeting

ACTION:	Motion to Approve by Casey Powell; second by Roxanne Meiss; Motion passed - 5:0
YEAS:	Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Shari Sebastiao
NAYS:	None

ABSTAIN: None

3. Financial Report

Item # 2024-2897
Sundial P&L Financial Report

ACTION: Motion to Approve by Casey Powell;
second by Shari Sebastiao;
Motion passed - 5:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell,
Mike Cusack, Shari Sebastiao

NAYS: None

ABSTAIN: None

4. Ordinances & Resolutions

No Ordinances or Resolutions

5. Communications From Council Members & Mayor

No Communications

6. Persons to Appear

No Persons to Appear

7. Adjournment

The meeting adjourned at 07:36 PM.

Mayor

Date

City Clerk

Date



Sundial Financial Report for November 2024

MEETING DATE	PREPARED BY
January 23, 2025	Administration Department Laura McDill, Budget Coordinator

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	1021	992		
Income	October 2024	November 2024		FYTD
*Sewer Revenue	\$ 36,242	\$ 50,826	\$	87,068
Service Connect	\$ 84,537	\$ (90)	\$	84,447
Other Revenues	\$ 7,724	\$ 8,034	\$	15,758
Other Sources (Transfers)	\$ -	\$ -	\$	-
Total Income	\$ 128,503	\$ 58,770	\$	187,273
Expenses				
Professional Svcs.	\$ -	\$ -	\$	-
Legal Counsel	\$ -	\$ -	\$	-
Accounting & Auditing	\$ -	\$ 289	\$	289
Bad Debt	\$ -	\$ 63	\$	63
Communication Services	\$ -	\$ -	\$	-
Postage and Shipping	\$ -	\$ 492	\$	492
Utilities-Wastewater	\$ 2,513	\$ 152	\$	2,665
Insurance & Bonds	\$ 4,190	\$ -	\$	4,190
Repair & Maintenance-Wastewater	\$ 187	\$ 996	\$	1,183
Repair & Maint. Lift Station	\$ -	\$ -	\$	-
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$	-
Advertising/Promotional	\$ -	\$ -	\$	-
Misc. Expenditures	\$ -	\$ -	\$	-
Landfill Tipping Fee	\$ 6,089	\$ 708	\$	6,797
Pipes, Valves & Fitting	\$ -	\$ -	\$	-
Laboratory Service	\$ 1,338	\$ -	\$	1,338
Bank Charges	\$ -	\$ -	\$	-
IT Expense	\$ 11,322	\$ -	\$	11,322
Billing & Admin Fees	\$ -	\$ -	\$	-
Fire Assessment Fees	\$ -	\$ 3,224	\$	3,224
W&S Fund Labor Fees	\$ 30,000	\$ -	\$	30,000
Office Supplies	\$ -	\$ -	\$	-
Operating Supplies-Wastewater	\$ -	\$ 1,163	\$	1,163
Lift Station Improvements	\$ -	\$ -	\$	-
WWTP Upgrade & Improve	\$ -	\$ -	\$	-
Sewer Infrastructure	\$ -	\$ -	\$	-
Machinery & Equipment / Misc.	\$ -	\$ -	\$	-
*Debt Costs	\$ 12,500	\$ 12,500	\$	150,000
Interest Expense	\$ 5,530	\$ 5,420	\$	65,150
Total Expenses	\$ 73,669	\$ 25,006	\$	277,875
Profit/(Loss)	\$54,834	\$33,764	\$	(90,602)

*Debt Costs are \$12,500 for Principle + \$5,420 Interest (1/12 of Annual Debt Payment of ~\$215,000)