



HISTORIC PRESERVATION BOARD
Regular Meeting Agenda

December 12, 2024
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Review and Approval of Agenda**
- 3. Approval of Minutes**
 - Item # 2024-2957
 - Approval of Minutes from November 14, 2024, meeting
- 4. Citizen Comments**
- 5. New Business**
- 6. Old Business**
 - Item # 2024-2958
 - Historic Lamppost Signage Update
- 7. Planning Department Update**
- 8. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Agenda Item # 2024-2957

Approval of Minutes from November 14, 2024, meeting

MEETING DATE

December 12, 2024

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. HPB Minutes November 2024

HISTORIC PRESERVATION BOARD

November 14, 2024

The Historic Preservation Board met on Thursday, November 14, 2024, at 5:30 p.m. in the Council Chambers at City Hall.

PRESENT:

John Ellis
Susan Russell
Cassandra Sharp
Theresa Messick
Jeff Martin
Brian McGuire

Tim Milstead, Planner Director

OTHERS:

Councilwoman Shari Sebastiao

The meeting was called to order at 5:30 p.m. Jeff Martin made a motion to approve the agenda; seconded by Cassandra Sharp; approved 5-0. Cassandra Sharp made a motion to approve October 10, 2024, meeting minutes with no objections; approved unanimously.

NEW BUSINESS:

COA – Green House Revision for 6810 Berryhill St. – Tim Milstead presented the revised COA for 6810 Berryhill St. to the board. Mr. Milstead presented the wooden greenhouse with windows that would complement the house. Brian McGuire, applicant, spoke in favor of this revised COA. Jeff Martin made a motion to approve the revised COA for 6810 Berryhill St., Theresa Messick seconded; approved 5-0.

COA – Deck for 6825 Oak St. – Tim Milstead presented the COA for 6825 Oak St. The board reviewed this and decided to table this because the board wants more information on the specifics of what the fire chief said on life safety issues. Councilwoman Shari Sebastiao spoke to Martha Allen the owner and understands the safety issues and hoping to keep the staircase and not block the staircase due to the standards. The board would like to hear from Mrs. Allen and the fire chief’s explanation. Cassandra Sharp made a motion to table the COA for 6825 Oak St. to the next meeting with further information, seconded by Susan Russell; approved 6-0.

OLD BUSINESS:

Historic Lamppost Signage Update – Tim Milstead presented some photos that have been chosen by some board members. Councilwoman Shari Sebastiao thinks that that this is great for visitors and that pictures and history work together. The board would like to bring this back next month with more photos to review. The board decided on using pictures of the Courthouse, Train Depot, Post Office, First National Bank and the Imagine Theater (streetscape), Willing Street Streetscape, St. Mary’s, First United Methodist Church, Berryhill Elementary School, the High School, and the Administrative Building.

Color Changes for Shingles in the Historic District – Tim Milstead presented a color palette for roofs. The board discussed allowing the Planning Department to approve a roof COA if using the same roof material or color as existing roof or complements the house color.

Planning Department Update – Tim Milstead explained that Tom Powers has been elected to City Council and resigned from the HPB. City Council approved the Façade Grant Request for a new roof located at 5055 Comb Street.

CIB Update – Cassandra Sharp explained that there was no meeting and that she will be resigning from the HPB.

There was no further business to discuss, and the meeting was adjourned at 7:12 p.m.



Agenda Item # 2024-2958

Historic Lamppost Signage Update

MEETING DATE

December 12, 2024

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

None