



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

November 21, 2024
5:45 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
 - Item # 2024-2836
 - Approval of Minutes from the October 17, 2024 meeting
- 3. Financial Report**
 - Item # 2024-2897
 - Sundial P&L Financial Report
- 4. Ordinances & Resolutions**
- 5. Communications From Council Members & Mayor**
- 6. Persons to Appear**
- 7. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from the October 17, 2024 meeting

MEETING DATE	PREPARED BY
November 21, 2024	Clerk's Office



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

October 17, 2024
5:45 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 06:00 PM.

Members Present:

Council Member Ward I, Seat II Matt Jarrett
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member, Ward 4, Seat I Shari Sebastiao

Members Absent:

Mayor Heather Lindsay
Council Member Ward III, Seat II Jeff Snow

Members of the Public in Attendance

Cindy Smith, David Farrow, N. Hinchee, Tom Powers, Donna Long, Clara Tomney, Larry McKee, Robert Leek, Jimmy Messick, Theresa Messick

Staff in Attendance

City Manager, Ed Spears
City Attorney, Alex Andrade
City Clerk, Molly Turnes
IT Systems Analyst, Ashley Johnston
Assistant City Manager, Sandra Woodbery
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Chief of Police, Tony Tindell

2. Approval of Minutes

Item # 2024-2769

Approval of Minutes from the September 19, 2024 meeting

ACTION:

Motion to Approve by Gavin Hawthorne;
second by Matt Jarrett;
Motion passed - 7:0

YEAS:

Matt Jarrett, Roxanne Meiss, Casey Powell,
Mike Cusack, Marilyn Farrow, Gavin
Hawthorne, Shari Sebastiao

NAYS: None
ABSTAIN: None

3. Financial Report

Item # 2024-2825
Sundial P&L

ACTION: Motion to Approve by Matt Jarrett; second
by Gavin Hawthorne;
Motion passed - 7:0
YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

City Manager Ed Spears reported that the August receipts for
sewer connect (impact fees) went up substantially.
This represents impact fees for 13 homes and a brand new
Waffle House

4. Ordinances & Resolutions

No Ordinances or Resolutions

5. Communications From Council Members & Mayor

No Communications from Council or Mayor

6. Persons to Appear

No Persons to Appear

7. Adjournment

The meeting adjourned at 06:04 PM.

Mayor

Date

City Clerk

Date



Agenda Item # 2024-2897

Sundial P&L Financial Report

MEETING DATE

November 21, 2024

PREPARED BY

Laura McDill, Budget
Coordinator

BACKGROUND

SUMMARY

Sundial P&L Report for September 2024

RECOMMENDATION

ATTACHMENTS

1. Sundial P&L 09_2024

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	996	997	1011	
Income	July 2024	August 2024	September 2024	FYTD
*Sewer Revenue	\$ 50,420	\$ 48,259	\$ 64,909	\$ 564,488
Service Connect	\$ 8,861	\$ 90,019	\$ 35,128	\$ 643,543
Other Revenues	\$ 8,311	\$ 10,139	\$ 9,542	\$ 104,534
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 67,592	\$ 148,416	\$ 109,579	\$ 1,312,565
Expenses				
Professional Svcs.			\$ -	\$ -
Legal Counsel			\$ -	\$ -
Accounting & Auditing			\$ -	\$ 1,134
Bad Debt	\$ (62)	\$ 25	\$ -	\$ 1,207
Communication Services			\$ -	\$ -
Postage and Shipping	\$ 186	\$ 1	\$ 399	\$ 2,824
Utilities-Wastewater	\$ 3,045	\$ 3	\$ 2,295	\$ 30,480
Insurance & Bonds			\$ -	\$ 15,793
Repair & Maintenance-Wastewater	\$ 1,666	\$ 9,981	\$ 2,635	\$ 60,581
Repair & Maint. Lift Station			\$ -	\$ 12,591
Repair & Maint. Damage Claim Repairs			\$ -	\$ -
Advertising/Promotional			\$ -	\$ -
Misc. Expenditures			\$ -	
Landfill Tipping Fee	\$ 4,641	\$ 4,425	\$ 1,373	\$ 38,318
Pipes, Valves & Fitting				\$ -
Laboratory Service	\$ 297		\$ 594	\$ 6,388
Bank Charges			\$ -	\$ -
IT Expense			\$ -	\$ 11,003
Billing & Admin Fees				\$ 58,128
Fire Assessment Fees				\$ 3,117
W&S Fund Labor Fees			\$ -	\$ 30,000
Office Supplies			\$ -	\$ 273
Operating Supplies-Wastewater	\$ 3,573	\$ 2,601	\$ 11,690	\$ 40,321
Lift Station Improvements			\$ -	\$ -
WWTP Upgrade & Improve				\$ 2,580
Sewer Infrastructure			\$ -	\$ 1,750
Machinery & Equipment / Misc.			\$ -	\$ 61,038
*Debt Costs	\$ 17,500	\$ 17,500	\$ 17,500	\$ 210,000
Interest Expense	\$ 32	\$ 1	\$ 7,084	\$ 7,444
Total Expenses	\$ 30,880	\$ 34,536	\$ 43,570	\$ 594,971
Profit/(Loss)	\$36,712	\$113,880	\$66,010	\$ 717,595

** see notes

*Debt Costs are \$17,500 (1/12 of Annual Debt Payment of \$210,000)

https://miltonfl-my.sharepoint.com/personal/Imcdill_miltonfl_org/Documents/Documents/2024-FY2025/Monthly Reports/Monthly Reports/Sundial

P.L. FY2024