



**SUNDIAL UTILITIES OF MILTON, INC.**  
**Regular Meeting Agenda**

October 17, 2024  
5:45 PM  
6738 Dixon Street  
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
  - Item # 2024-2769
  - Approval of Minutes from the September 19, 2024 meeting
- 3. Financial Report**
  - Item # 2024-2825
  - Sundial P&L
- 4. Ordinances & Resolutions**
- 5. Communications From Council Members & Mayor**
- 6. Persons to Appear**
- 7. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

*"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105*



## Approval of Minutes from the September 19, 2024 meeting

| MEETING DATE     | PREPARED BY    |
|------------------|----------------|
| October 17, 2024 | Clerk's Office |



**SUNDIAL UTILITIES OF MILTON, INC.**  
**Regular Meeting Minutes**

September 19, 2024  
5:45 PM  
6738 Dixon Street  
Milton, FL 32570

**1. Call Meeting to Order**

The meeting was called to order at 05:36 PM.

**Members Present:**

Council Member Ward I, Seat II Matt Jarrett  
Council Member Ward II, Seat II Roxanne Meiss  
Council Member Ward III, Seat II Jeff Snow  
Council Member Ward IV, Seat II Casey Powell  
Council Member, Ward II, Seat I Marilyn Farrow  
Council Member, Ward III, Seat I Gavin Hawthorne  
Council Member, Ward 4, Seat I Shari Sebastiao

**Members Absent:**

Council Member, Ward I, Seat I Mike Cusack

**Members of the Public in Attendance**

Cindy Smith, Larry McKee, Cassandra Sharp, Donna Long, Pam Mitchell, Jerry Mitchell, Vernon Compton, Vicki Powers, David Powers, Kristina Norris, Alan Norris, Theresa Messick, Jimmy Messick, David Farrow

**Staff in Attendance**

City Manager, Ed Spears  
City Attorney, Alex Andrade  
City Clerk, Molly Turnes  
IT Director, Krystle Nowlin  
IT Systems Analyst, Ashley Johnston  
Public Works Director, Joe Cook  
Chief of Police, Tony Tindell

**2. Approval of Minutes**

Item # 2024-2693

Approval of Minutes from August 22, 2024 meeting

**ACTION:**

Motion to Approve by Casey Powell;  
second by Shari Sebastiao;  
Motion passed - 7:0

**YEAS:**

Matt Jarrett, Roxanne Meiss, Jeff Snow,  
Casey Powell, Marilyn Farrow, Gavin  
Hawthorne, Shari Sebastiao

**NAYS:** None  
**ABSTAIN:** None

**3. Financial Report**

Item # 2024-2754  
Sundial P&L for July 2024

**ACTION:** Motion to Approve by Marilyn Farrow;  
second by Shari Sebastiao;  
Motion passed - 7:0  
**YEAS:** Matt Jarrett, Roxanne Meiss, Jeff Snow,  
Casey Powell, Marilyn Farrow, Gavin  
Hawthorne, Shari Sebastiao  
**NAYS:** None  
**ABSTAIN:** None

**4. Ordinances & Resolutions**

No Ordinances or Resolutions

**5. Communications From Council Members & Mayor**

No communications

**6. Persons to Appear**

No Persons to Appear

**7. Adjournment**

The meeting adjourned at 05:47 PM.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date



Agenda Item # 2024-2825

## Sundial P&L

### MEETING DATE

October 17, 2024

### PREPARED BY

Laura McDill, Budget  
Coordinator

### BACKGROUND

### SUMMARY

Sundial P&L for August 2024

### RECOMMENDATION

### ATTACHMENTS

1. Sundial P&L 08\_2024

# Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

## Profit & Loss Statement

For the months as listed  
and Fiscal Year to Date (FYTD)

| CUSTOMER COUNT                       | 966               | 996              | 997               |                     |
|--------------------------------------|-------------------|------------------|-------------------|---------------------|
| Income                               | June<br>2024      | July<br>2024     | August<br>2024    | FYTD                |
| *Sewer Revenue                       | \$ 48,245         | \$ 50,420        | \$ 48,259         | \$ 499,579          |
| Service Connect                      | \$ 84,177         | \$ 8,861         | \$ 90,019         | \$ 608,416          |
| Other Revenues                       | \$ 8,933          | \$ 8,311         | \$ 10,139         | \$ 94,991           |
| Other Sources (Transfers)            | \$ -              | \$ -             | \$ -              | \$ -                |
| <b>Total Income</b>                  | <b>\$ 141,355</b> | <b>\$ 67,592</b> | <b>\$ 148,416</b> | <b>\$ 1,202,986</b> |
| <b>Expenses</b>                      |                   |                  |                   |                     |
| Professional Svcs.                   |                   |                  |                   | \$ -                |
| Legal Counsel                        |                   |                  |                   | \$ -                |
| Accounting & Auditing                |                   |                  |                   | \$ 1,134            |
| Bad Debt                             |                   | \$ (62)          | \$ 25             | \$ 1,207            |
| Communication Services               |                   |                  |                   | \$ -                |
| Postage and Shipping                 | \$ 185            | \$ 186           | \$ 1              | \$ 2,425            |
| Utilities-Wastewater                 | \$ 3,027          | \$ 3,045         | \$ 3              | \$ 28,185           |
| Insurance & Bonds                    | \$ 3,965          |                  |                   | \$ 15,793           |
| Repair & Maintenance-Wastewater      | \$ 2,640          | \$ 1,666         | \$ 9,981          | \$ 57,946           |
| Repair & Maint. Lift Station         |                   |                  |                   | \$ 12,591           |
| Repair & Maint. Damage Claim Repairs |                   |                  |                   | \$ -                |
| Advertising/Promotional              |                   |                  |                   | \$ -                |
| Misc. Expenditures                   |                   |                  |                   |                     |
| Landfill Tipping Fee                 | \$ 4,262          | \$ 4,641         | \$ 4,425          | \$ 36,945           |
| Pipes, Valves & Fitting              |                   |                  |                   | \$ -                |
| Laboratory Service                   | \$ 446            | \$ 297           |                   | \$ 5,794            |
| Bank Charges                         |                   |                  |                   | \$ -                |
| IT Expense                           |                   |                  |                   | \$ 11,003           |
| Billing & Admin Fees                 |                   |                  |                   | \$ 58,128           |
| Fire Assessment Fees                 |                   |                  |                   | \$ 3,117            |
| W&S Fund Labor Fees                  |                   |                  |                   | \$ 30,000           |
| Office Supplies                      |                   |                  |                   | \$ 273              |
| Operating Supplies-Wastewater        | \$ 1,658          | \$ 3,573         | \$ 2,601          | \$ 28,631           |
| Lift Station Improvements            |                   |                  |                   | \$ -                |
| WWTP Upgrade & Improve               |                   |                  |                   | \$ 2,580            |
| Sewer Infrastructure                 |                   |                  |                   | \$ 1,750            |
| Machinery & Equipment / Misc.        |                   |                  |                   | \$ 61,038           |
| *Debt Costs                          | \$ 17,500         | \$ 17,500        | \$ 17,500         | \$ 192,500          |
| Interest Expense                     | \$ 1              | \$ 32            | \$ 1              | \$ 361              |
| <b>Total Expenses</b>                | <b>\$ 33,683</b>  | <b>\$ 30,880</b> | <b>\$ 34,536</b>  | <b>\$ 551,401</b>   |
|                                      | ** see notes      |                  |                   |                     |
| <b>Profit/(Loss)</b>                 | <b>\$107,672</b>  | <b>\$36,712</b>  | <b>\$113,880</b>  | <b>\$ 651,585</b>   |

\*Debt Costs are \$17,500 (1/12 of Annual Debt Payment of \$210,000)

[https://miltonfl-my.sharepoint.com/personal/lmcdill\\_miltonfl\\_org/Documents/Documents/2024-FY2025/Monthly Reports/Monthly Reports/Sundial](https://miltonfl-my.sharepoint.com/personal/lmcdill_miltonfl_org/Documents/Documents/2024-FY2025/Monthly Reports/Monthly Reports/Sundial)

P.L. FY2024