



HISTORIC PRESERVATION BOARD

Regular Meeting Agenda

October 10, 2024
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Review and Approval of Agenda**
- 3. Approval of Minutes**
 - Item # 2024-2814
 - Approval of Minutes from September 12, 2024, meeting
- 4. Citizen Comments**
- 5. New Business**
 - Item # 2024-2815
 - COA - Greenhouse for 6810 Berryhill St.
- 6. Old Business**
 - Item # 2024-2816
 - Historic Lamppost Signage Update
 - Item # 2024-2817
 - Color Changes on Roofs in the Historic District
 - Item # 2024-2818
 - Additions to the Agenda
- 7. Planning Department Update**
- 8. CIB Update**
- 9. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Agenda Item # 2024-2814

Approval of Minutes from September 12, 2024, meeting

MEETING DATE

October 10, 2024

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. HPB Minutes September 2024

HISTORIC PRESERVATION BOARD

September 12, 2024

The Historic Preservation Board met on Thursday, September 12, 2024, at 5:30 p.m. in the Council Chambers at City Hall.

MEMBERS PRESENT:

John Ellis
Susan Russell
Cassandra Sharp
Theresa Messick
Tom Powers
Jeff Martin

Tim Milstead, Planner Director
Ian Rehrig, Current Planner/Zoning Officer
Melissa Short, Administrative Assistant

OTHERS PRESENT:

Councilwoman Shri Sebastiao, Councilwoman Roxanne Meiss, Vernon Compton, William Martin, Renee Haden-Knost, and Amy Haden-Knost

The meeting was called to order at 5:30 p.m. Cassandra Sharp made a motion to approve the agenda as amended with no objections; approved unanimously. Tom Powers made a motion to approve the August 8, 2024, minutes, seconded by Theresa Messick; approved 6-0. Vernon Compton, Milton, FL., spoke in favor of having citizen time for thoughtful input and review.

NEW BUSINESS:

COA – Roof Replacement for 6837 Baldwin St. – Tim Milstead presented the COA for 6837 Baldwin St. to the board. Mr. Milstead presented the color change of the new roof, and the board reviewed this. Cassandra Sharp made a motion to approve the COA for 6837 Baldwin St., seconded by Theresa Messick; approved 6-0.

COA – New Deck for 5123 Santa Rosa St. – Tim Milstead presented the COA for 5123 Santa Rosa St. William Martin, applicant, explained if handrails are required, he would add handrails and would come back to the board for an approval. Cassandra Sharp made a motion to approve the COA for 5123 Santa Rosa St., seconded by Theresa Messick; approved 6-0.

Color Changes for Shingles in the Historic District - The board reviewed this and would like to see a roof color pallet for the pattern book. The board discussed allowing the Planning Department to approve color changes and to bring this back next month.

OLD BUSINESS:

Historic Lamppost Signage Update – Tim Milstead explained the Council reviewed this and voted to award up to \$2,000 for the implementation of this program for the Historic Lamppost Signage. Mr. Milstead explained Council wanted the Historic Preservation Board to come up with language and pictures for this program. The board would like to bring this back next month with photos.

Planning Department Update – Tim Milstead explained that the Planning Department has no new updates.

CIB Update – Cassandra Sharp explained that the CIB did not meet last month.

There was no further business to discuss, and the meeting was adjourned at 6:39 p.m.



Agenda Item # 2024-2815

COA - Greenhouse for 6810 Berryhill St.

MEETING DATE

October 10, 2024

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. COA - Greenhouse for 6810 Berryhill St.

Application to:

☒ Historic Preservation Board (HPB)

☐ Community Redevelopment Agency (CRA)

Name of Applicant: BRIAN MEGUIRE Phone Number: 770 861-6412

Address of Property: 6810 BERRYHILL ST, MILTON, FL 32570

Parcel Number/ID: _____

Type of Structure: ☐ Commercial ☒ Residential Square Footage of Structure 80

If a business, what is the nature: _____ ☐ New Business ☐ Existing Business

If existing business, how long has it been in operation? _____ Years, _____ Number of Employees

Contractor: _____ Phone Number: _____ City License # _____

☐ New Construction

☐ Repairs/Alterations

☐ Demolition

☐ Garage/Parking Area

☐ Fence

☐ Landscaping

☐ Painting

☐ Sign

☐ Roof

☒ Other (specify) GREEN HOUSE

What type of exterior renovations are proposed? GRAVEL OR PAVER BASE

What type of proposed material to be used? METAL

Exterior Color Scheme: WHITE ☒ New ☐ Used Materials

If a business, is adequate parking available? ☐ Yes ☐ No ☐ Public Parking ☐ Private Parking

Are you willing to make other improvements the board(s) may feel necessary in order to comply with City of Milton's Unified Development Code? ☒ Yes ☐ No Explain _____

Signature of Applicant [Signature]

Date _____

Note: After approval, any modifications to development activity will require a separate approval.

☐ HPB ☐ Approved ☐ Denied _____ Signature Approval _____ Date _____

☐ CRA ☐ Approved ☐ Denied _____ Signature Approval _____ Date _____

GREENHOUSES

STANDARD SPECIFICATIONS:

- One walk-in door
- Standard carport framing
- 9' side height
- MR 9 Clear Panels on the roof, sides, and ends
- Aluminum shutter with cord
- Air exhaust fan with cord
- Variable fan speed control with cord
- Thermostat with cord
- Metal trim and metal wainscot
(Available in your choice of colors)
- 18" shelving inside on both sides with hardware cloth
- Standard sizes: 8'x10', 10'x15' and 12'x20'



MaxSteel Buildings of Pensacola
William Henehan

5420 Pensacola Blvd.
Pensacola, FL 32505
850-285-0764

whenehan@maxsteelbuildings.com
www.maxsteelbuildings.com

Your Authorized Dealer for MaxSteel Structures



Agenda Item # 2024-2816

Historic Lamppost Signage Update

MEETING DATE

October 10, 2024

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

None



Agenda Item # 2024-2817

Color Changes on Roofs in the Historic District

MEETING DATE

October 10, 2024

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

None



Agenda Item # 2024-2818

Additions to the Agenda

MEETING DATE

October 10, 2024

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

None