



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

September 19, 2024
5:45 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
 - Item # 2024-2693
 - Approval of Minutes from August 22, 2024 meeting
- 3. Financial Report**
 - Item # 2024-2754
 - Sundial P&L for July 2024
- 4. Ordinances & Resolutions**
- 5. Communications From Council Members & Mayor**
- 6. Persons to Appear**
- 7. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from August 22, 2024 meeting

MEETING DATE	PREPARED BY
September 19, 2024	Clerk's Office



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

August 22, 2024
5:45 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 05:38 PM.

Members Present:

Council Member Ward I, Seat II Matt Jarrett
Council Member Ward III, Seat II Jeff Snow
Council Member Ward IV, Seat II Casey Powell
Council Member, Ward 4, Seat I Shari Sebastiao
Council Member Ward II, Seat II Roxanne Meiss
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilynn Farrow

Members Absent:

Members of the Public in Attendance

Donna Long, Vernon Compton, Pam Mitchell, Jerry Mitchell, Larry McKee, Cassandra Sharp, A. Brown, S. Brown, Vicki Mullins, Marlene Markey, Ashley Fretwell, Theresa Messick, Jimmy Messick, Tim Powers, David Farrow, Dan Mullins

Staff in Attendance

City Manager, Randy Jorgenson
Assistant City Manager, Ed Spears
City Attorney, Alex Andrade
City Clerk, Molly Turnes
Melissa Short
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Chief of Police, Tony Tindell

2. Approval of Minutes

ACTION: Motion to Approve June Meeting Minutes by Matt Jarrett;
second by Gavin Hawthorne;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

Item # 2024-2620

Approval of Minutes (*prior meeting was canceled due to no quorum*)

3. Financial Report

Item # 2024-2649

Sundial P&L Statement

ACTION: Motion to Approve by Casey Powell;
second by Gavin Hawthorne;

Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Shari
Sebastiao

NAYS: None

ABSTAIN: None

4. Ordinances & Resolutions

No Ordinances or Resolutions

5. Communications From Council Members & Mayor

No Communications

6. Persons to Appear

No Persons to Appear

7. Adjournment

The meeting adjourned at 05:46 PM.

Mayor

Date

City Clerk

Date



Agenda Item # 2024-2754

Sundial P&L for July 2024

MEETING DATE

September 19, 2024

PREPARED BY

Laura McDill, Budget
Coordinator

BACKGROUND

SUMMARY

Sundial Profit & Loss Statement for July 2024

RECOMMENDATION

ATTACHMENTS

1. Sundial P&L 07_2024

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	968	966	996		
Income	May 2024	June 2024	July 2024		FYTD
*Sewer Revenue	\$ 48,379	\$ 48,245	\$ 50,420	\$	451,320
Service Connect	\$ 8,816	\$ 84,177	\$ 8,861	\$	518,397
Other Revenues	\$ 8,770	\$ 8,933	\$ 8,311	\$	84,853
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$	-
Total Income	\$ 65,966	\$ 141,355	\$ 67,592	\$	1,054,570
Expenses					
Professional Svcs.				\$	-
Legal Counsel				\$	-
Accounting & Auditing				\$	1,134
Bad Debt	\$ 1,034		\$ (62)	\$	1,183
Communication Services				\$	-
Postage and Shipping	\$ 917	\$ 185	\$ 186	\$	2,424
Utilities-Wastewater	\$ 405	\$ 3,027	\$ 3,045	\$	28,182
Insurance & Bonds		\$ 3,965		\$	15,793
Repair & Maintenance-Wastewater	\$ 1,199	\$ 2,640	\$ 1,666	\$	47,965
Repair & Maint. Lift Station				\$	12,591
Repair & Maint. Damage Claim Repairs				\$	-
Advertising/Promotional				\$	-
Misc. Expenditures					
Landfill Tipping Fee	\$ 8,433	\$ 4,262	\$ 4,641	\$	32,520
Pipes, Valves & Fitting				\$	-
Laboratory Service	\$ 1,190	\$ 446	\$ 297	\$	5,794
Bank Charges				\$	-
IT Expense				\$	11,003
Billing & Admin Fees				\$	58,128
Fire Assessment Fees				\$	3,117
W&S Fund Labor Fees				\$	30,000
Office Supplies				\$	273
Operating Supplies-Wastewater	\$ 3,092	\$ 1,658	\$ 3,573	\$	26,031
Lift Station Improvements				\$	-
WWTP Upgrade & Improve				\$	2,580
Sewer Infrastructure				\$	1,750
Machinery & Equipment / Misc.				\$	61,038
*Debt Costs	\$ 17,500	\$ 17,500		\$	157,500
Interest Expense	\$ 1	\$ 1	\$ 32	\$	360
Total Expenses	\$ 33,771	\$ 33,683	\$ 13,380	\$	499,365
Profit/(Loss)	\$ 32,195	\$107,672	\$54,212	\$	555,205

** see notes

*Debt Costs are \$17,500 (1/12 of Annual Debt Payment of \$210,000)

https://miltonfl-my.sharepoint.com/personal/Imcdill_miltonfl_org/Documents/Documents/2024-FY2025/Monthly Reports/Monthly Reports/Sundial

P.L. FY2024