



HISTORIC PRESERVATION BOARD Regular Meeting Agenda

September 12, 2024
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Review and Approval of Agenda**
- 3. Approval of Minutes**
 - Item # 2024-2749
 - Approval of Minutes from August 8, 2024, meeting
- 4. Citizen Comments**
- 5. New Business**
 - Item # 2024-2751
 - COA - Roof Replacement for 6837 Baldwin St.
- 6. Old Business**
 - Item # 2024-2752
 - Historic Lamppost Signage Update
- 7. Planning Department Update**
- 8. CIB Update**
- 9. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Agenda Item # 2024-2749

Approval of Minutes from August 8, 2024, meeting

MEETING DATE

September 12, 2024

PREPARED BY

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. HPB Minutes August 2024

HISTORIC PRESERVATION BOARD

August 8, 2024

The Historic Preservation Board met on Thursday, August 8, 2024, at 5:30 p.m. in the Council Chambers at City Hall.

MEMBERS PRESENT:

John Ellis
Susan Russell
Cassandra Sharp
Brian McGuire
Theresa Messick
Tom Powers
Jeff Martin

Tim Milstead, Planner Director
Melissa Short, Administrative Assistant

OTHERS PRESENT:

Councilwoman Roxanne Meiss and Councilman Jeff Snow

The meeting was called to order at 5:30 p.m. Brian McGuire made a motion to approve the agenda, seconded by Jeff Martin; approved 7-0. Cassandra Sharp made a motion to approve the July 11, 2024, minutes with no objections; approved unanimously.

NEW BUSINESS:

Sunshine Law and Public Records Update – Tim Milstead presented a review of the Sunshine Law and Public Records, provided a Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees, and provided the FLC Florida Municipal Officials Manual to the board.

OLD BUSINESS:

RC-1 Design Standards – Tim Milstead provided this for further discussion and possible action to provide any kind of recommendation to the Council or another Board for their consideration. Mr. Milstead explained the conversation that took place centered around the language that's proposed was designed to be guidelines or recommendations for improvements in areas outside of the RC-1 Zoning District within the CRA areas and the new Garden District. Mr. Milstead explained that the Milton Planning Board is reviewing this for an additional month and will bring this back at their next meeting which is Tuesday August 20th. Tim Milstead explained that this ordinance language would apply to the standards that are found in the RC-1 Zoning District which indicates regarding specific standards within this district. It will be staff's responsibility to encourage new development that promotes the character of the downtown areas and meets the city's requirements and to provide guidelines.

Brian McGuire made a motion to suggest to City Council and the Milton Planning Board to make this proposed ordinance a requirement rather than a suggestion, while acknowledging the areas are outside their purview, seconded by Cassandra Sharp; approved 7-0.

Planning Department Update – Tim Milstead explained that the Council will be reviewing the Lamppost Historical Sign Program on August 13, 2024.

CIB Update – Cassandra Sharp explained that the CIB did not meet last month.

There was no further business to discuss, and the meeting was adjourned at 6:39 p.m.



Agenda Item # 2024-2751

COA - Roof Replacement for 6837 Baldwin St.

MEETING DATE

September 12, 2024

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SUMMARY

RECOMMENDATION

ATTACHMENTS

1. Current Roof Color and Design
2. Duration Shingle Colors-2
3. COA-Roof Replacement for 6837 Baldwin St. Application



Current Roof Color and Design



Amber



Antique Silver



Brownwood



Chateau Green



Desert Rose



Driftwood



Estate Gray



Harbor Blue



Onyx Black



Quarry Gray



Shasta White



Terra Cotta

Downtown (CRA) / Historic District Application

Name of Applicant	Amy Haden-Knost
Phone	850-206-2039
Construction Plans/Supporting Information	Duration Shingle Colors.pdf
Address of Property	6837 Baldwin St
Parcel Number	<i>Field not completed.</i>
Type of Structure	Residential
Square Footage of Structure	1753
How long has the business been in operation?	40+ years
Number of Employees	82
Contractor	Tadlock Roofing
Phone	850-788-2872
City License Number	CCC1335665
Work Needed	Roof
If other, explain:	<i>Field not completed.</i>
What type of exterior renovations are proposed?	Shingle Replacement on roof
What type of proposed material are to be used?	architectural asphalt shingles
Color Scheme	Chateau Green
	New

Is there adequate parking?	Yes
Are you willing to make other improvements the board (s) may feel necessary in order to comply with the City of Milton's Land Development Regulations?	No
Explain	<i>Field not completed.</i>
Signature of Applicant	Amy L Haden-Knost
Date	8/9/2024



Agenda Item # 2024-2752

Historic Lamppost Signage Update

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None