January 11, 2022
5:30 PM
6738 Dixon Street
Milton, FL 32570

COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Agenda

1. **Call Meeting to Order**

2. **Approval of Minutes**

   Item # 2021-96
   Approval of Minutes from December meeting

3. **Financial Report**

   Item # 2023-149
   December Financial Report

4. **Persons to Appear**

5. **Other Business**

6. **Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105

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Agenda Item # 2021-96

Approval of Minutes from December meeting

MEETING DATE	PREPARED BY
January 11, 2022	Administration Department

COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Minutes

December 14, 2021
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

Meeting called to order at 05:35 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward I, Seat I Vernon Compton
Council Member Ward II, Seat I Shannon Rice
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat I Robert Leek
Council Member Ward III, Seat II Jeff Snow
Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward IV, Seat II Casey Powell

Members Absent:

2. Approval of Minutes

Item # 2021-89
Approval of Minutes from November meeting

ACTION:	Motion to Approve by Roxanne Meiss; second by Casey Powell; Motion Passed - 8:0
YEAS:	Heather Lindsay, Vernon Compton, Shannon Rice, Roxanne Meiss, Robert Leek, Jeff Snow, Shari Sebastiao, Casey Powell
NAYS:	None
ABSTAIN:	None

3. Financial Report

Item # 2021-112
November Financial Report

ACTION:	Motion to Approve by Shari Sebastiao; second by Casey Powell;

	Motion Passed - 8:0
YEAS:	Heather Lindsay, Vernon Compton, Shannon Rice, Roxanne Meiss, Robert Leek, Jeff Snow, Shari Sebastiao, Casey Powell
NAYS:	None
ABSTAIN:	None

4. Persons to Appear

5. Other Business

6. Adjournment

Meeting adjourned at 05:46 PM.

Agenda Item # 2023-149

December Financial Report

MEETING DATE	PREPARED BY
January 11, 2022	Administration Department Heidi Sroka, Budget Cooridinator

CRA I DOWNTOWN
FY 2022

(Fund 111)

as of 12/31/2021

acct. #		FY 2022 BUDGET	FY 2022 YEAR To DATE as of 12/31/2021	Balance	Description
REVENUES					
338-10-00	O/S Rev from Local Units (SRC contrib)	$ 61,294	$ -	$ 61,294	Estimated tax billing
338-10-01	O/S Rev from Local Units (CITY contrib)	$ 31,013	$ 31,013	$ -	Estimated tax billing
348-xx-xx	Promotional	$ 40,500	$ 560	$ 39,940	Promotional Revenue
360-10-00	Misc. Revenues	$ 15,415	$ -	$ 15,415	Misc. Revenue
361-10-00	Interest Income	$ -	$ -	$ -	Interest
366-10-00	Misc. Donations	$ -	$ -	$ -	Misc. Donations
381-01-00	Transfer from General Fund	$ -	$ -	$ -	
389-90-01	Balance Forward	$ 50,000	$ -	$ 50,000	FYE 2021 Balance Forward
	REVENUE TOTALS	**$ 198,222**	**$ 31,573**	**$ 166,649**	

EXPENSES	***OTHER EXPENSES***				
34-00	Other Contractual Services	$ 5,000	$ 3,250	$ 1,750	
43-00	Utility Services	$ 12,000	$ 2,147	$ 9,853	Gulf Power / Willing St. power poles
46-00	Repair & Maintenance	$ -	$ -	$ -	R&M
48-00	Promotional	$ 7,000	$ -	$ 7,000	Advertisement
48-01	5k Run	$ -		$ -	
48-02	Bands on the Blackwater	$ 75,000	$ 14,160	$ 60,840	
48-03	Movie Night	$ 6,000	$ 4,555	$ 1,445	
48-06	Other Events	$ 5,000	$ 4,939	$ 61	
48-08	Water Festival	$ 5,000	$ -	$ 5,000	
49-00	Misc. Expense	$ 2,000	$ -	$ 2,000	Christmas lighting maintenance/Electrical Repair
49-19	Tax Rebate Incentive Prog	$ -	$ -	$ -	Tax Rebate Incentive Program
49-34	Property / Fire Tax	$ 570	$ 605	$ (35)	Fire Fee
52-00	Operating Supplies	$ -	$ -	$ -	Misc.
53-00	Materials / Repair & Supplies	$ 3,000	$ 558	$ 2,442	
54-00	Dues & Subscriptions	$ 500	$ -	$ 500	Dues & Subscriptions
61-02	Easement-Sidewalk	$ -	$ -	$ -	Easement-Sidewalk
64-00	Capital Outlay	$ -	$ -	$ -	
64-27	Downtown Project Expense	$ 20,000	$ -	$ 20,000	
82-08	SRC-July 4th Fireworks	$ 15,000	$ -	$ 15,000	
82-09	Misc. Grants in Aid	$ 2,000	$ -	$ 2,000	Support for Special Events (SR Arts/Etc.)
82-19	Façade Grant	$ -	$ -	$ -	
91-01	Transfer to General Fund	$ 20,000	$ -	$ 20,000	Main Street Milton Dept/Façade Improv.
99-99	Contingencies	$ 20,152	$ -	$ 20,152	
	OTHER EXPENSE TOTALS	**$ 198,222**	**$ 30,214**	**$ 168,008**	
	EXPENSE TOTALS	**$ 198,222**	**$ 30,214**	**$ 168,008**	

as of 12/31/2021

CRA II NORTH
FY 2022

(Fund 112)

acct. #		FY 2022 BUDGET	FY 2022 YEAR To DATE as of 12/31/2021	Balance	Description
REVENUES					
338-10-00	O/S Rev from Local Units (SRC contrib)	$ 6,571	$ -	$ 6,571	Estimated tax billing
338-10-01	O/S Rev from Local Units (CITY contrib)	$ 3,325	$ 3,225	$ 100	Estimated tax billing
348-xx-xx	Promotional	$ -	$ -	$ -	Promotional Revenue
361-10-00	Interest Income	$ -	$ -	$ -	Interest
366-10-00	Misc. Donations	$ -	$ -	$ -	Misc. Donations
381-01-00	Transfer from General Fund	$ -	$ -	$ -	
389-90-01	Balance Forward	$ 1,912	$ -	$ 1,912	FYE 2021 Balance Forward
	REVENUE TOTALS	**$ 11,808**	**$ 3,225**	**$ 8,583**	

Dept. 552

EXPENSES	***OTHER EXPENSES***				
31-03	Professional Services	$ -	$ -	$ -	
34-00	Other Contractual Services	$ -	$ -	$ -	
43-00	Utility Services	$ -	$ -	$ -	Gulf Power / power poles
46-00	Repair & Maintenance	$ -	$ -	$ -	R&M
48-00	Promotional	$ -	$ -	$ -	Advertisement
48-06	Promotional	$ -	$ -	$ -	Advertisement
49-00	Misc. Expense	$ -	$ -	$ -	Christmas lighting maintenance/Electrical Repair
49-18	Misc. Exp. / Bank Charges	$ -	$ -	$ -	
52-00	Operating Supplies	$ -	$ -	$ -	Misc.
53-00	Materials/Rep & Supplies	$ -	$ -	$ -	
54-00	Dues & Subscriptions	$ -	$ -	$ -	Dues & Subscriptions
61-01	Capital - Land Acquisition	$ -	$ -	$ -	
63-04	Carpenters Park	$ -	$ -	$ -	Carpenters Park
64-07	Capital - Misc. Equipment	$ -	$ -	$ -	
64-27	Project Expense	$ -	$ -	$ -	
82-09	Misc. Grants in Aid	$ -	$ -	$ -	Support for Special Events
91-00	Transfer to Other Funds	$ -	$ -	$ -	
91-01	Transfer to General Fund	$ -	$ -	$ -	
91-02	Transfer to Capital Projects	$ -	$ -	$ -	
590-01-00	Contingencies	$ 3,114	$ -	$ 3,114	
	EXPENSE TOTALS	**$ 3,114**	**$ -**	**$ 3,114**	

as of 12/31/2021

CRA II NORTH
FY 2022

(Fund 112)

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REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	$ 6,571	$ -	$ 6,571	Estimated tax billing
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	366-10-00	Misc. Donations	$ -	$ -	$ -	Misc. Donations
	381-01-00	Transfer from General Fund	$ -	$ -	$ -	
	389-90-01	Balance Forward	$ 1,912	$ -	$ 1,912	FYE 2021 Balance Forward
		REVENUE TOTALS	**$ 11,808**	**$ 3,225**	**$ 8,583**	

Dept. 552

		OTHER EXPENSES				
EXPENSES	31-03	Professional Services	$ -	$ -	$ -	
	34-00	Other Contractual Services	$ -	$ -	$ -	
	43-00	Utility Services	$ -	$ -	$ -	Gulf Power / power poles
	46-00	Repair & Maintenance	$ -	$ -	$ -	R&M
	48-00	Promotional	$ -	$ -	$ -	Advertisement
	48-06	Promotional	$ -	$ -	$ -	Advertisement
	49-00	Misc. Expense	$ -	$ -	$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	$ -	$ -	$ -	
	52-00	Operating Supplies	$ -	$ -	$ -	Misc.
	53-00	Materials/Rep & Supplies	$ -	$ -	$ -	
	54-00	Dues & Subscriptions	$ -	$ -	$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	$ -	$ -	$ -	
	63-04	Carpenters Park	$ -	$ -	$ -	Carpenters Park
	64-07	Capital - Misc. Equipment	$ -	$ -	$ -	
	64-27	Project Expense	$ -	$ -	$ -	
	82-09	Misc. Grants in Aid	$ -	$ -	$ -	Support for Special Events
	91-00	Transfer to Other Funds	$ -	$ -	$ -	
	91-01	Transfer to General Fund	$ -	$ -	$ -	
	91-02	Transfer to Capital Projects	$ -	$ -	$ -	
	590-01-00	Contingencies	$ 3,114	$ -	$ 3,114	
		EXPENSE TOTALS	**$ 3,114**	**$ -**	**$ 3,114**	