



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

July 18, 2024
5:45 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
 - Item # 2024-2565
 - Approval of Minutes from June 20, 2024 meeting
- 3. Financial Report**
 - Item # 2024-2605
 - Sundial Utilities P&L Financial Report
- 4. Ordinances & Resolutions**
- 5. Communications From Council Members & Mayor**
- 6. Persons to Appear**
- 7. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from June 20, 2024 meeting

MEETING DATE	PREPARED BY
July 18, 2024	Clerk's Office



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

June 20, 2024
5:45 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 05:49 PM.

Members Present:

Council Member Ward II, Seat II Roxanne Meiss
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward 4, Seat I Shari Sebastiao
Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member Ward III, Seat II Jeff Snow

Members Absent:

Mayor Heather Lindsay
Council Member Ward I, Seat II Matt Jarrett
Council Member, Ward III, Seat I Gavin Hawthorne

Members of the Public in Attendance

Donna Long, Robert Leek, David Farrow, George Schwartz, Mike Keyser, Wayne S, Tom Powers, Vernon Compton, Pam Mitchell, Buddy Fisher, Chris Lambert, Jason LaRossa, Carmen Reynolds, Jake Nowland, Jimmy Messick, Theresa Messick, Tom Wallen, Cassandra Sharp

Staff in Attendance

City Manager, Randy Jorgenson
Assistant City Manager, Ed Spears
City Attorney, Alex Andrade
City Clerk, Molly Turnes
IT Systems Analyst, Brittney Ballard
Public Information Officer, Bethany Anderson
Planning Director, Tim Milstead
Events Coordinator, Jay Conrad
Chief of Police, Tony Tindell
Budget Coordinator, Laura McDill

2. Approval of Minutes

Item # 2024-2494

Approval of Minutes from May 16, 2024 meeting

ACTION:

Motion to Approve by Marilyn Farrow;
second by Shari Sebastiao;

YEAS: Motion passed - 6:0
Roxanne Meiss, Jeff Snow, Casey
Powell, Mike Cusack, Marilynn Farrow,
Shari Sebastiao

NAYS: None

ABSTAIN: None

3. Financial Report

Item # 2024-2547
Sundial Utilities Profit & Loss Statement

ACTION: Motion to Approve by Jeff Snow; second
by Roxanne Meiss;
Motion passed - 6:0

YEAS: Roxanne Meiss, Jeff Snow, Casey
Powell, Mike Cusack, Marilynn Farrow,
Shari Sebastiao

NAYS: None

ABSTAIN: None

Councilwoman Farrow had questions about the financial
reporting dates.

4. Ordinances & Resolutions

No Ordinances or Resolutions

5. Communications From Council Members & Mayor

No Communications

6. Persons to Appear

No Persons to Appear

7. Adjournment

The meeting adjourned at 05:52 PM.

Mayor

Date

City Clerk

Date



Agenda Item # 2024-2605

Sundial Utilities P&L Financial Report

MEETING DATE

July 18, 2024

PREPARED BY

Laura McDill, Budget
Coordinator

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. Sundial P.L. 05_2024

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	904	967	968	
Income	March 2024	April 2024	May 2024	FYTD
*Sewer Revenue	\$ 44,946	\$ 48,415	\$ 48,379	\$ 352,655
Service Connect	\$ 13,381	\$ 101,898	\$ 8,816	\$ 425,359
Other Revenues	\$ 10,207	\$ 8,767	\$ 8,770	\$ 67,609
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 68,534	\$ 159,080	\$ 65,966	\$ 845,623
Expenses				
Professional Svcs.				\$ -
Legal Counsel				\$ -
Accounting & Auditing	\$ 284	\$ 284		\$ 1,134
Bad Debt			\$ 1,034	\$ 1,244
Communication Services				\$ -
Postage and Shipping		\$ 368	\$ 917	\$ 2,052
Utilities-Wastewater	\$ 3,006	\$ 6,663	\$ 405	\$ 22,110
Insurance & Bonds	\$ 3,956			\$ 11,828
Repair & Maintenance-Wastewater	\$ 3,284	\$ 21,080	\$ 1,199	\$ 43,659
Repair & Maint. Lift Station				\$ 12,591
Repair & Maint. Damage Claim Repairs				\$ -
Advertising/Promotional				\$ -
Misc. Expenditures				\$ -
Landfill Tipping Fee		\$ 4,434	\$ 8,433	\$ 23,617
Pipes, Valves & Fitting				\$ -
Laboratory Service	\$ 387	\$ 297	\$ 1,190	\$ 5,051
Bank Charges				\$ -
IT Expense				\$ 11,003
Billing & Admin Fees		\$ 58,128		\$ 58,128
Fire Assessment Fees				\$ 3,117
W&S Fund Labor Fees				\$ 30,000
Office Supplies				\$ 273
Operating Supplies-Wastewater	\$ 2,341	\$ 917	\$ 3,092	\$ 20,799
Lift Station Improvements				\$ -
WWTP Upgrade & Improve				\$ 2,580
Sewer Infrastructure				\$ 1,750
Machinery & Equipment / Misc.				\$ 61,038
*Debt Costs	\$ 17,500	\$ 17,500	\$ 17,500	\$ 140,000
Interest Expense		\$ 1	\$ 1	\$ 327
Total Expenses	\$ 30,758	\$ 109,673	\$ 33,771	\$ 452,302
Profit/(Loss)	\$37,776	\$49,407	\$ 32,195	\$ 393,321

*Debt Costs are \$17,500 (1/12 of Annual Debt Payment of \$210,000)