COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Agenda

May 16, 2024
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. **Call Meeting to Order**
2. **Approval of Minutes**

   Item # 2024-2437
   Approval of Minutes from April 18, 2024 meeting

3. **Persons to Appear**
4. **Financial Report**

   Item # 2024-2446
   CRA Financial Report

5. **Communications From Council Members & Mayor**
6. **Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105

Approval of Minutes from April 18, 2024 meeting

MEETING DATE	PREPARED BY
May 16, 2024	Clerk's Office Molly Turnes, City Clerk

COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Minutes

April 18, 2024
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 05:33 PM.

Members Present:

Council Member Ward IV, Seat II Casey Powell
Council Member Ward III, Seat II Jeff Snow
Council Member, Ward II, Seat I Marilynn Farrow
Council Member, Ward 4, Seat I Shari Sebastiao
Council Member, Ward I, Seat I Mike Cusack

Members Absent:

Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward I, Seat II Matt Jarrett
Council Member Ward II, Seat II Roxanne Meiss

Members of the Public in Attendance

Gail Acosta, Gwen Sachar, David Farrow, Daniel Evans, Donna Long, Pam Mitchell, Jerry Mitchell, Cassandra Sharp, Vera Cooper, Theresa Messick

Staff in Attendance

City Manager, Randy Jorgenson
Planning Admin, Melissa Short
IT Systems Analyst, Ashley Johnston
IT Systems Analyst, Brittney Ballard
Chief of Police, Tony Tindell

2. Approval of Minutes

Item # 2024-2352
Approval of Minutes from March 21, 2024 meeting

ACTION:	Motion to Approve by Jeff Snow; second by Shari Sebastiao; Motion passed - 5:0
YEAS:	Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Shari Sebastiao
NAYS:	None
ABSTAIN:	None

3. Persons to Appear

No Persons to Appear

4. Financial Report

Item # 2024-63
CRA Financial Report

ACTION:	Motion to Approve by Marilynn Farrow; second by Shari Sebastiao; Motion passed - 5:0
YEAS:	Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Shari Sebastiao
NAYS:	None
ABSTAIN:	None

5. Communications From Council Members & Mayor

None

6. Adjournment

The meeting adjourned at 05:35 PM.

______________________________ ________________________
Mayor Date

______________________________ ________________________
City Clerk Date

CRA Financial Report

MEETING DATE	PREPARED BY
May 16, 2024	Administration Department Laura McDill, Budget Coordinator

as of 4/30/2024

CRA I DOWNTOWN
FY 2024

(Fund 111)

	acct. #		FY 2024 BUDGET	FY 2024 YEAR To DATE as of 4/30/2024	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	$ 93,840	$ 93,840	$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	$ 46,033	$ 46,033	$ 0	Estimated tax billing
	348-xx-xx	Promotional	$ 5,000	$ 800	$ 4,200	Promotional Revenue
	360-10-00	Misc. Revenues	$ 5,019	$ -	$ 5,019	Misc. Revenue
	361-10-00	Interest Income	$ -	$ 803	$ (803)	Interest
	366-10-00	Misc. Donations	$ -	$ 100	$ (100)	Misc. Donations
	381-01-00	Transfer from General Fund	$ -	$ -	$ -	
	389-90-01	Balance Forward	$ -	$ -	$ -	FYE 2022 Balance Forward
		REVENUE TOTALS	**$ 149,892**	**$ 141,575**	**$ 8,317**	

EXPENSES		***OTHER EXPENSES***				
	32-00	Audit	$ -	$ 7,500	$ (7,500)	
	34-00	Other Contractual Services	$ 15,823	$ -	$ 15,823	
	43-00	Utility Services	$ 22,019	$ 7,836	$ 14,183	Gulf Power / Willing St. power poles
	46-00	Repair & Maintenance	$ -	$ -	$ -	R&M
	48-00	Promotional	$ -	$ -	$ -	Advertisement
	48-01	5k Run	$ -	$ -	$ -	
	48-02	Bands on the Blackwater	$ -	$ -	$ -	
	48-03	Movie Night	$ -	$ -	$ -	
	48-06	Other Events	$ -	$ (330)	$ 330	
	48-08	Water Festival	$ -	$ -	$ -	
	49-00	Misc. Expense	$ 2,000	$ 1,966	$ 34	Christmas lighting maintenance/Electrical Repair
	49-19	Tax Rebate Incentive Prog	$ -	$ -	$ -	Tax Rebate Incentive Program
	49-34	Property / Fire Tax	$ 550	$ 567	$ (17)	Fire Fee
	52-00	Operating Supplies	$ -	$ -	$ -	Misc.
	53-00	Materials / Repair & Supplies	$ -	$ -	$ -	
	54-00	Dues & Subscriptions	$ -	$ -	$ -	Dues & Subscriptions
	61-02	Easement-Sidewalk	$ -	$ -	$ -	Easement-Sidewalk
	64-00	Capital Outlay	$ -	$ -	$ -	
	64-27	Downtown Project Expense	$ 59,500	$ -	$ 59,500	
	82-08	SRC-July 4th Fireworks	$ -	$ -	$ -	
	82-09	Misc. Grants in Aid	$ -	$ -	$ -	Support for Special Events (SR Arts/Etc.)
	82-19	Façade Grant	$ 50,000	$ 19,000	$ 31,000	Façade Improv.
	91-01	Transfer to General Fund	$ -	$ -	$ -	
	99-99	Contingencies	$ -	$ -	$ -	
		OTHER EXPENSE TOTALS	**$ 149,892**	**$ 36,539**	**$ 113,353**	
		EXPENSE TOTALS	**$ 149,892**	**$ 36,539**	**$ 113,353**	

as of 4/30/2024

CRA II NORTH
FY 2024

(Fund 112)

	acct. #		FY 2024 BUDGET	FY 2024 YEAR To DATE as of 4/30/2024	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	$ 11,366	$ 11,366	$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	$ 5,575	$ 5,575	$ -	Estimated tax billing
	348-xx-xx	Promotional	$ -	$ -	$ -	Promotional Revenue
	361-10-00	Interest Income	$ -	$ 306	$ -	Interest
	366-10-00	Misc. Donations	$ -	$ -	$ -	Misc. Donations
	381-01-00	Transfer from General Fund	$ -	$ -	$ -	
	389-90-01	Balance Forward	$ -	$ -	$ -	
		REVENUE TOTALS	**$ 16,941**	**$ 17,247**	**$ -**	

Dept. 552

	acct. #	***OTHER EXPENSES***	FY 2024 BUDGET	FY 2024 YEAR To DATE as of 4/30/2024	Balance	Description
EXPENSES	31-03	Professional Services	$ -	$ -	$ -	
	34-00	Other Contractual Services	$ -	$ -	$ -	
	43-00	Utility Services	$ -	$ -	$ -	Gulf Power / power poles
	46-00	Repair & Maintenance	$ -	$ -	$ -	R&M
	48-00	Promotional	$ -	$ -	$ -	Advertisement
	48-06	Promotional	$ -	$ -	$ -	Advertisement
	49-00	Misc. Expense	$ -	$ -	$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	$ -	$ -	$ -	
	52-00	Operating Supplies	$ -	$ -	$ -	Misc.
	53-00	Materials/Rep & Supplies	$ -	$ -	$ -	
	54-00	Dues & Subscriptions	$ -	$ -	$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	$ -	$ -	$ -	
	63-04	Carpenters Park	$ -	$ -	$ -	Carpenters Park
	64-07	Capital - Misc. Equipment	$ -	$ -	$ -	
	64-27	Project Expense	$ -	$ -	$ -	
	82-09	Misc. Grants in Aid	$ -	$ -	$ -	Support for Special Events
	91-00	Transfer to Other Funds	$ -	$ -	$ -	
	91-01	Transfer to General Fund	$ -	$ -	$ -	
	91-02	Transfer to Capital Projects	$ -	$ -	$ -	
	590-01-00	Contingencies	$ 16,941	$ -	$ 16,941	
		EXPENSE TOTALS	**$ 16,941**	**$ -**	**$ 16,941**	

as of 4/30/2024

CRA III SOUTH
FY 2024

(Fund 113)

	acct. #		FY 2024 BUDGET	FY 2024 YEAR To DATE as of 4/30/2024	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	$ 3,253	$ 3,253	$ -	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	$ 1,596	$ 1,596	$ 0	Estimated tax billing
	348-xx-xx	Promotional	$ -	$ -	$ -	Promotional Revenue
	361-10-00	Interest Income	$ -	$ 110	$ -	Interest
	366-10-00	Misc. Donations	$ -	$ -	$ -	Misc. Donations
	381-01-00	Transfer from General Fund	$ -	$ -	$ -	
	389-90-01	Balance Forward	$ -	$ -	$ -	
		REVENUE TOTALS	**$ 4,849**	**$ 4,958**	**$ 0**	

Dept. 552

		OTHER EXPENSES				
EXPENSES	31-03	Professional Services	$ -	$ -	$ -	
	34-00	Other Contractual Services	$ -	$ -	$ -	
	43-00	Utility Services	$ -	$ -	$ -	Gulf Power / Power poles
	46-00	Repair & Maintenance	$ -	$ -	$ -	R&M
	48-00	Promotional	$ -	$ -	$ -	Advertisement
	48-06	Promotional	$ -	$ -	$ -	Advertisement
	49-00	Misc. Expense	$ -	$ -	$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	$ -	$ -	$ -	
	52-00	Operating Supplies	$ -	$ -	$ -	Misc.
	53-00	Materials/Rep & Supplies	$ -	$ -	$ -	
	54-00	Dues & Subscriptions	$ -	$ -	$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	$ -	$ -	$ -	
	64-07	Capital - Misc. Equipment	$ -	$ -	$ -	
	64-27	Project Expense	$ -	$ -	$ -	
	82-09	Misc. Grants in Aid	$ -	$ -	$ -	Support for Special Events
	91-00	Transfer to Other Funds	$ -	$ -	$ -	
	91-01	Transfer to General Fund	$ -	$ -	$ -	
	91-02	Transfer to Capital Projects	$ -	$ -	$ -	
	99-99	Contingencies	$ 4,849	$ -	$ 4,849	
		EXPENSE TOTALS	**$ 4,849**	**$ -**	**$ 4,849**	