



CITY COUNCIL
Regular Meeting Minutes

March 12, 2024
6:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 06:30 PM.

Members Present:

Council Member, Ward III, Seat I Gavin Hawthorne
Council Member, Ward 4, Seat I Shari Sebastiao
Council Member Ward II, Seat II Roxanne Meiss
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward I, Seat I Mike Cusack
Council Member Ward III, Seat II Jeff Snow
Council Member Ward IV, Seat II Casey Powell
Mayor Heather Lindsay

Members Absent:

Council Member Ward I, Seat II Matt Jarrett

Members of the Public in Attendance

Monica Sanford, Donna Long, Tom Powers, Buddy Fisher, Carol Farmer, Cassandra Sharp, Charlie Kennedy, Kirk Kennedy, Pam Mitchell, Lauren Odgers, David Farrow, Vera Cooper, Allison Hartman, Sarah Baltimore, Terry Baltimore, Brandon Howell, Sherry Chapman, Gwen Sachar, Vernon Compton, Tammy Simmons, Lawrence McKee, David Samples, Jean Samples, Beckie Cato

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Molly Turnes
IT Systems Analyst, Melissa Short
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Chief of Police, Tony Tindell

2. Invocation

Pastor Nicole Jackson

3. Pledge of Allegiance

4. Approval of Minutes

February 13, 2024 Regular Council Meeting Minutes

ACTION: Motion to Approve by Marilyn Farrow;
second by Gavin Hawthorne;
Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey
Powell, Mike Cusack, Marilyn Farrow,
Gavin Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

5. Approval of Agenda

ACTION: Motion to Approve by Casey Powell; second by Jeff Snow;
Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack,
Marilyn Farrow, Gavin Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

Councilman Powell pulled Ordinance #05-24 for first reading from the agenda and moving it forward to the April meeting since it is pending the survey.

6. Public Announcements, Awards, Proclamations & Recognitions

Mayor Lindsay recognized City Manager Randy Jorgenson for returning to the City of Milton.

Item # 2024-2282

Woman's History Month Proclamation

Mayor Lindsay read the Woman's History Month Proclamation

7. Public Hearings

Item # 2024-2283

Rezoning Request - 6308 Willard Norris Rd.

Planning Director Tim Milstead reported to Council.

Council Discussed.

Public input was provided by: Becky Cato, Tammy Simmons,
Larry McKee, Robert Leek

Item # 2024-2297

Rezoning Request - 5003 & 5021 Henry Street + 5005 Filmore Street

Planning Director Tim Milstead reported to Council.

8. Invited Speakers

Item # 2024-2281

Monica Sanford & Jeremy Ruffin

Nurse Practitioner Monica Sanford spoke to council on requests for education on overdose, narcan use and signs of drug use. Proposed a Health and Wellness Expo in the City of Milton on Drug Use, Suicide, Human Trafficking, etc.

Motivational Speaker Jeremy Ruffin spoke on the expo on Unity, Education & Prevention
1st Annual Milton Community Health and Wellness Expo 10-2p on 4/27/2024 @ Milton Community Center

Public input was provided by: Cynthia Smith

City Manager Randy Jorgenson voiced support and encouraged them to continue to reach out to Jay Conrad to get the event planned and scheduled.

Mayor Lindsay also explained that it would need to be on the next council meeting for official approval.

9. Persons to Appear

Persons to Appear: Alison Hartman, Sarah Baltimore, Cassandra Sharp

10. Ordinances & Resolutions

Recess 7:51p

Reconvene 8:02p

Ordinance #03-24 Amending Section 38-176 Milton Police Officers Pension Fund COLA Increase - Second Reading

ACTION:	Motion to Approve by Jeff Snow; second by Shari Sebastiao; Motion passed - 7:0
YEAS:	Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Shari Sebastiao
NAYS:	None
ABSTAIN:	None

City Attorney Alex Andrade read ORD# 03-24 second reading into record

Ordinance #05-24 - Future Land Use Map Change on James Street - 0.82 Acres - First Reading

Moved to April meeting - waiting on survey

Ordinance #06-24 - Rezoning Change on Willard Norris Road - 1.46 Acres -
First Reading

ACTION: Motion to Deny by Marilynn Farrow;
second by Mike Cusack;
Motion passed - 7:0
YEAS: Roxanne Meiss, Jeff Snow, Casey
Powell, Mike Cusack, Marilynn Farrow,
Gavin Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

City Attorney Alex Andrade read ORD# 06-24 into record
Motion to deny- unanimously approved

Ordinance 07-24 - Future Land Use map Change on Willard Norris Road -
1.46 Acres - First Reading

Moved to April meeting- waiting for survey

Ordinance #08-24 - Rezoning Change on Henry Street of four properties -
First Reading

ACTION: Motion to Approve by Casey Powell;
second by Shari Sebastiao;
Motion passed - 7:0
YEAS: Roxanne Meiss, Jeff Snow, Casey
Powell, Mike Cusack, Marilynn Farrow,
Gavin Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

City Attorney Alex Andrade read ORD# 08-24 into record

Ordinance #09-24 - Future Land Use Map Change on Henry Street - First
Reading

ACTION: Motion to Approve by Jeff Snow; second
by Shari Sebastiao;
Motion passed - 7:0
YEAS: Roxanne Meiss, Jeff Snow, Casey
Powell, Mike Cusack, Marilynn Farrow,
Gavin Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

City Attorney Alex Andrade read ORD# 09-24 into record
Resolution #2024-17 Transfer reserves to W&S, Reimburse Impact Fees for Land

ACTION: Motion to Approve by Casey Powell;
second by Gavin Hawthorne;
Motion passed - 7:0
YEAS: Roxanne Meiss, Jeff Snow, Casey
Powell, Mike Cusack, Marilynn Farrow,
Gavin Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

City Attorney Alex Andrade read RES# 2024-17 into record
Resolution #2024-18 to Reappoint Lester Jones as a Council Appointee to the Fire Pension Board

ACTION: Motion to Approve by Casey Powell;
second by Roxanne Meiss;
Motion passed - 7:0
YEAS: Roxanne Meiss, Jeff Snow, Casey
Powell, Mike Cusack, Marilynn Farrow,
Gavin Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

City Attorney Alex Andrade read RES# 2024-18 into record
(combined resolutions 2024-18, 19 and 20 into one resolution)
Resolution #2024-19 to Remove Steve Warren as Council Appointee and
Appoint Brian McGuire as Council Appointee to the Fire Pension Board
(combined resolutions 2024-18, 19 and 20 into one resolution)
Resolution #2024-20 Acknowledging Board's Action to Appoint Steve Warren
as Fifth Member of Fire Pension Board
(combined resolutions 2024-18, 19 and 20 into one resolution)
Resolution #2024-21 City of Milton Support of Flag by Commissioner Calkins

ACTION: Motion to Approve as amended by Jeff
Snow; second by Gavin Hawthorne;
Motion passed - 5:2

YEAS: Roxanne Meiss, Jeff Snow, Casey Powell, Gavin Hawthorne, Shari Sebastiao
NAYS: Mike Cusack, Marilynn Farrow
ABSTAIN: None

Councilwoman Sebastiao asked to amend the language.
Council discussed item.

Amended language to say:
5th Whereas cause - The city council believes that locating the flag in Santa Rosa County would benefit tourism
Section 2 - The City Council affirms its belief that locating the flag in SRC would benefit the tourism industry within the City.

Public input was provided by: Sherry Chapman & Commissioner Calkins

11. City of Milton Events

Item # 2024-2278
SEPA - Mother's Day Market 2024 (May 11)

ACTION: Motion to Approve by Jeff Snow; second by Mike Cusack;
Motion passed - 7:0
YEAS: Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

Events Coordinator Jay Conrad reported to council

Item # 2024-2302
SEPA - Petfest 2024

ACTION: Motion to Approve by Jeff Snow; second by Shari Sebastiao;
Motion passed - 7:0
YEAS: Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Shari Sebastiao
NAYS: None

ABSTAIN: None

Events Coordinator Jay Conrad reported to council

Item # 2024-2326

SEPA - Refuge Church Easter Egg Hunt 2024

ACTION: Motion to Approve by Mike Cusack;
second by Shari Sebastiao;
Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey
Powell, Mike Cusack, Marilyn Farrow,
Gavin Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

Events Coordinator Jay Conrad reported to council

#2

Carol Farmer wants to hold an English springer spaniel dog
reunion with the owners of the dogs she has bred at Russell
Harbor- June 1st

Jay Conrad will put an event application before council at the
April meeting

12. Finance, Planning Board

Mr. Cusack reported to Council and had questions about the \$25 mil bridge loan
through Truist

City Manager Randy Jorgenson reported to council and explained the materials
passed out during the work session will be further discussed at the March 21st
work session.

13. Administration, Emerald Coast Regional Council

Councilwoman Farrow reported to Council.

Item # 2024-2305

Recognizing Michele Williams as new Purchasing Officer
Recognition occurred during work session

Item # 2024-2304

Recognizing Navy League Award Recipients
Recognition occurred during work session

Item # 2024-2306

Recognizing NAS Whiting Field
Recognition occurred during work session

14. Parks & Recreation, Community Improvement Board

Councilman Hawthorne reported to council.

15. Board of Adjustments

No Report

16. Historic Preservation Board, Transportation Planning Organization

Councilwoman Meiss reported to council.

17. Growth, Development & Annexation, Tourist Development Council

Councilman Snow reported to council

Item # 2024-2298

Multi-Jurisdictional Floodplain Mitigation Plan and the Plan for Public Information

ACTION:	Motion to Approve by Jeff Snow; second by Shari Sebastiao; Motion passed - 7:0
YEAS:	Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Shari Sebastiao
NAYS:	None
ABSTAIN:	None

Planning Director Tim Milstead reported to council for approval for the plan for public information update.
(Council serves as the City Storm Water Committee)

Item # 2024-2299

Residential Facade Improvement Grant Program Request - 5006 Canal Street

ACTION:	Motion to Approve by Jeff Snow; second by Mike Cusack; Motion passed - 7:0
YEAS:	Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Shari Sebastiao
NAYS:	None
ABSTAIN:	None

Planning Director Tim Milstead reported to council

Item # 2024-2300

Teresa Walsh Travel Request - F.A.C.E. Conference

ACTION: Motion to Approve by Jeff Snow; second
by Shari Sebastiao;
Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey
Powell, Mike Cusack, Marilynn Farrow,
Gavin Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

Item # 2024-2303

FY 2024 Business Improvement Program Cycle 3 - Prost Office Brewery

ACTION: Motion to Approve by Mike Cusack;
second by Shari Sebastiao;
Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey
Powell, Mike Cusack, Marilynn Farrow,
Gavin Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

Director of Economic Development Ed Spears reported to
council

Item # 2024-2307

Grand Opening of Pet Sense on March 9th

Councilwoman Farrow reported to council

18. Public Works

No report

19. Mayor Report: Public Safety, Ordinance Committee

Mayor Lindsay reported to council

-Stop signs on Berryhill by the cemetery

-Benches for sexual assault prevention awareness

20. City Attorney's Report

No Report

21. City Manager's Business

City Manager Randy Jorgenson reported to council

22. Public Input

No public input

23. Adjournment

The meeting adjourned at 09:06 PM.

Mayor

Date

City Clerk

Date